



MORARJI DESAI NATIONAL INSTITUTE OF YOGA

(An autonomous organization under Deptt. of AYUSH,
Ministry of Health & F.W. Govt. of India)

68, Ashoka Road, New Delhi-110 001

Ph: 23721472, 23351099 Telefax: 23718301, 23711657

E-Mail: mdniy@yahoo.co.in Website: www.yogamdniy.nic.in

CORRIGENDUM

A Vacancy Notice was given in Employment News dated 06-12 July, 2013 for the posts of Office Superintendent, Yoga Instructor Gr. 'A', Technical Assistant (Literary) and Multi Tasking Staff. **Out of the above posts, the Vacancy Notice for the post of Multi Tasking Staff is withdrawn and cancelled.**

Director



MORARJI DESAI NATIONAL INSTITUTE OF YOGA

(An autonomous organization under Deptt. of AYUSH, Ministry of Health & F. W., Govt. of India)

68, Ashok Road, Near GoleDakKhana, New Delhi – 110 001

Phone: 23730417-18, 23721472. 23351099, Telefax – 23711657, 23718301

E-Mail: mdniy@yahoo.co.in Website: www.yogamdniy.nic.in

File No.16-17/2013-Estt.

Dated: 08th July, 2013

Employment Notice

Applications are invited for the following posts to be filled up by **Direct Recruitment** as per detail given below:-

Sl. No.	Name of the posts	No. of Posts	Pay Scale & Pay Band	Grade Pay	Age
1.	Office Superintendent	01	9300-34800 (PB-2)	4200	18-35 years
2.	Yoga Instructor Gr. 'A'	01	9300-34800 (PB-2)	4200	18-30 years
3.	Technical Asstt. (Literary)	01	5200-20200 (PB-1)	2800	18-30 years

1. Office Superintendent - (UR)

Essential:

1. A degree from a recognised University with minimum 55% marks.
2. Five years experience in works relating to establishment, accounts, general correspondence, committee meeting, progress report, in Public Undertaking/an Institute of repute of which at least 2 years should be in a responsible capacity.
3. Knowledge of Computer.

Desirable:

Thorough knowledge of Govt. rules & regulations, procedures and Service matters.

2. Yoga Instructor Gr. 'A'- (UR)

Essential:

1. Any degree with minimum 55% of marks from a recognized University and one year regular PG Diploma/Diploma in Yoga Education/Studies etc. with minimum 55% of marks from a recognized University/ Institute of repute.

OR

A Regular PG Degree in Yoga/ Regular Degree in Yoga from a recognized University with minimum 55% of marks.

2. Minimum three years post qualification teaching experience in Yoga in a reputed Yoga Institute.

Desirable

1. Practical ability to perform Yogic practices.
2. Proficiency in Sanskrit

Contd....

3. Technical Assistant (Literary) – (UR)

Essential:

1. Graduate Degree with minimum 55% of marks from any recognized University.
2. One Year regular Diploma in Yoga with minimum 55% of marks from a recognized University/Institute of repute.
3. Knowledge of Computer

Desirable:

1. Proficiency in Sanskrit
2. Two years professional experience in teaching and training.

NOTE:

- (i) The Institute reserves the right to fill or not to fill any or all the post advertised, no correspondence whatever will be entertained from the candidates regarding postal delays, conduct, result and reason for not being shortlisted.
- (ii) All appointment shall be made on temporary basis.
- (iii) Relaxation in age will be admissible in respect of SC/ST/OBC and in case of Govt. Servants as per instructions issued from time to time by Govt. The crucial date for determining the age limit shall be last date for receipt of applications).
- (iv) Incomplete applications, Applications not in prescribed format and those received after due date or application form not accompanied by the requisite processing fee (if applicable), shall not be considered and will be rejected without assigning any reason and no claim for refund of fee shall be entertained, in any case.
- (v) Application Form must also be accompanied by attested copies of all Educational and Professional Qualifications, Experience Certificates, Caste Certificate etc. (in case claiming benefit of reservations, Fee exception & age relaxation etc.). An application, without the said documents is likely to be rejected during the course of screening.
- (vi) Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment. In case of large number of applicants, Institute reserves the right to short-list applicants in any manner as may be considered appropriate and no reason for rejection shall be communicated.
- (vii) The persons already in employment in Govt. Department/Autonomous Bodies/Institute etc. under Central/State Government should apply through proper channel.
- (viii) The application, on the prescribed form, duly filled in, accompanied by a Pay Order/Bank Demand Draft (No other mode of payment will be accepted by the Institute) of **Rs.250/- (exempted for candidates belonging to SC/ST categories)** drawn in favour of **“Director, Morarji Desai National Institute of Yoga” payable at New Delhi**, complete in all aspects, should be submitted in the Institute or sent by Speed Post, so as to reach to **Director, Morarji Desai National Institute of Yoga, 68, Ashok Road, Near Bangla Sahib Gurudwara, New Delhi-110001 within 45 days from the date of advertisement in Employment News.** In respect of applications sent from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Jammu & Kashmir, Lahaul&Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, A&N Islands or Lakshadweep for which closing date shall be after 7 days as per Central Govt. orders applicable from time to time. The Institute will not be responsible for any postal delay or loss.

Contd.....

General Instructions and Guidelines:

1. Separate application form along with fees is to be submitted for each post.
2. No column of application should be left blank. Strike out those columns, which are not applicable.
3. All applicants who are presently employed in Government/Semi Govt./Public Sector Undertakings/University/Recognized Institute etc. are required to submit application through proper channel or submit a no objection certificate from present employer. However, those in private employment may submit application directly. Application received late shall not be entertained and delay in transit shall be the responsibility of applicant.
4. The persons, working in Private organizations, claiming previous experience of working in Govt. Department/Autonomous Bodies/Universities/Institute under Central/State Government should enclosed a certificate from that Government organization stating no Vigilance or Disciplinary case was pending or contemplated against them. Failure to provide the same shall make them ineligible for consideration to the post.
5. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for interview.
6. In case of large number of applicants, Institute reserves the right of short-listing the applicants in any manner as may be considered appropriate and no reason for rejection shall be communicated.
7. The Educational qualification, age, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of applications.
8. Institute reserves the right of not filling any post without assigning any reason.
9. Full name may be mentioned in application form. If there was change of name at any stage of time, original name may also be mentioned.
10. All appointments shall be made on temporary basis. The claim for permanent employment shall be considered as per rules of the Institute.
11. No applicant having more than one living wife/husband is eligible for appointment.
12. Incomplete/unsigned application(s) without photographs/application not in prescribed proforma and those received after closing date or without requisite fee (if applicable) in the form of Pay Order/Bank Demand Draft shall be rejected and no claim for refund of fee shall be entertained in any case.
13. No documents will be accepted or considered by the Institute after submission of application form by the candidate and no subsequent request for its change will be entertained in any case.
14. Candidature of applicant shall be subjected to verification of testimonials at a subsequent stage.
15. In case of SC/ST/OBC Category, the applicant should be in possession of appropriate certificate issued by competent authority.
16. No TA/DA etc. shall be payable to applicant for any journey performed for attending the written test/interview.
17. Canvassing in any form shall attract disqualification.
18. No enquiry in person or in writing for recruitment shall be entertained.
19. Any dispute with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.

Last date:.....

APPLICATION FORM

Space for self
attested
Photograph

- Note:**
- 1. Fill all the information in block letters only.**
 - 2. Attach separate sheet in case of insufficient space in any column.**
 - 3. Attach Pay Order/Bank Demand Draft (if not exempted).**
 - 4. Attach self attested copies of all the mark-sheets/degree/certificates etc.**

NAME OF THE POST APPLIED FOR.....

1.	Pay Order/Bank Demand Draft No.: (If applicable)	
2.	Name & Address of the Issuing Bank:	
3.	Name of the Applicant (IN BLOCK LETTERS):	
4.	Father's/Husband's Name:	
5.	Date of Birth:	
6.	Age as on last date of receipt of application:	
7.	Sex (Male/Female):	
8.	Marital Status:	
9.	Nationality:	
10.	Permanent Address with Telephone/Mobile No.:	
11.	Correspondence Address with Telephone/Mobile/E-Mail:	
12.	Category (SC/ST/OBC/General/PH):	

Contd....

13. Educational Qualification with details:

Sl. No .	Particulars	Board/University	Subject	Year	% of marks

14. Technical Qualification with details:

Sl. No .	Degree/Diploma	Board/University	Subject	Year	% of marks

15. Experience:

Sl. No .	Organization	Post Held	Period From To	Scale of Pay with basic pay & Total Pay	Nature of duty

Contd.....

16	Computer knowledge, if any:	
17	Any additional information, if any:	
18	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post: (Yes / No)	

19. Certified that the information given by me in this application form is complete and correct to the best of my knowledge and belief and nothing has been concealed there from. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.

I have read the instructions and guidelines issued for the candidates.

Date:

Place:

Signature of the Candidate

CERTIFICATE
(To be filled in by the Parent Office/Department)

1. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
2. Certified that the candidate is eligible for the post as per conditions mentioned in the advertisement.
3. Certified that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is also certified.
4. Copies of complete and up to date CR dossier/APAR of the officer for the last five years, duly attested, on each page enclosed.
5. No major/minor penalty has been imposed on the concerned officer during the preceding ten years.

**Signature, Name & Designation of the
Head of the Department/Authorized
Signatory with Seal & Telephone Number**