



महाराष्ट्र परिचर्या परिषद MAHARASHTRA NURSING COUNCIL



५ वा मजला, बाँम्बे म्युचल अँनेक्स, गुन्बो पथ,
रेसिडन्सी हॉटेलच्या समोर, डी. एन. रोड छेद रस्ता, फोर्ट, मुंबई. - ४०० ००१.

5th floor, Bombay Mutual Annex, Gunbow street, Opp. Residency Hotel, Off D. N. Road, Fort, Mumbai 400 001.
Tel.: (022) 22677993, 94 Fax : 022 - 22677995 Website : www.mahashtranursingcouncil.org Email : mncgeneral2015@gmail.com

MNC/F/RECRUITMENT/COMPSUPPROM/31497/2017

DATED 26/12/2017

NOTICE

Application is invited for the following **Permanent post** in the office of Maharashtra Nursing Council, Mumbai

Sr. No.	Particulars	No. of Post
01	Recruitment for the post of “ Computer Supervisor cum Programmer ”	01

- The detailed information about age, Education qualification, other qualification / experience, pay scale of the post, general procedure of selection etc. is displayed on Council's website www.mahashtranursingcouncil.org
- Interested candidates may send their application along with bio data, recent photograph and relevant documents in sealed envelope on **or before 15th January 2018 upto 4.00 pm.** by regd. Speed post /courier above said address.
- This Council reserved right to make changes in the recruitment procedure or cancel the recruitment.

Place : Mumbai

s/d

Date : 26th December 2017

Registrar
Maharashtra Nursing Council

RECRUITMENT FOR THE POST OF “COMPUTER SUPERVISOR CUM PROGRAMMER” (“IT Administrator cum Application Programming Supervisor”)

01.	Post	Computer Programmer Cum Supervisor (“IT Administrator cum Application Programming Supervisor”)
02.	No. of post	01 (One)
03.	Category	Open
04.	Educational Qualification and experience	MCA / MCM / B.E. / B.TECH. / M.E. / M.TECH. in computer science or engineering or equivalent from a recognised university with 3 and above years’ experience
05.	Required skills	<p><u>IT Administrator Skills:</u></p> <ol style="list-style-type: none"> 1. Strong communication skills 2. A working knowledge of IT operating systems, particularly Windows Desktop OS and Windows Server 3. Hands on experience of installing IT hardware and software 4. Hands on experience in solving network related queries (Internet) 5. Required overall experience of computers peripherals, printers and scanners etc. 6. Good organisational skills 7. Good time management <p><u>Application Programming Supervisor Skills:</u></p> <ol style="list-style-type: none"> 1. Advanced knowledge of software development life cycle 2. Advanced knowledge of Software Maintenance, Software Development Process 3. Project management experience preferred 4. Ability to Work Independently, Analyze

		<p>User Needs, Analytical Thinking, Build Business Logic of Software</p> <p>5. Programming skills for windows platform like .NET, C# (Web and Desktop) etc. Basic knowledge of other programming languages or ability to learn new programming languages</p> <p>6. Good MS SQL Database Knowledge, Comfortable Writing and Analysing SQL Queries, Create Complex Databases for Organizations</p> <p>7. Ability to Design, Develop and Test Software Applications to Meet User Needs</p>
06.	Age Limit	24 years to 33 years as on 31/12/2017
07.	Job profiles	<ul style="list-style-type: none"> As an IT administrator, you'll be responsible for maintaining the company's IT network, servers and security systems. This role is absolutely essential within any organization to ensure business continuity – if an IT network fails, the impact on the day to day running of the business can be significant, sometimes catastrophic. To ensure this doesn't happen, you'll be responsible for investigating and diagnosing network problems, collecting IT usage stats, making recommendations for improving the company's IT systems and carrying out routine configuration and installation of IT solutions. Manages and oversees the design and development of software applications. Responsible for planning,

		<p>communicating, implementing, and coordinating applications programming and/or systems analysis projects. Sets the project delivery schedule and ensure the quality and budget constraints. Allocates programming team resources according to project's needs. Supervises and supports team programmers to control development process.</p> <ul style="list-style-type: none"> • Design, Develop and Test Software Applications to Meet User Needs
08.	Pay scale	<ul style="list-style-type: none"> • 9300-34800-GP 4300
09.	Annual increment	<ul style="list-style-type: none"> • As per Council rule
10.	Working hours	<ul style="list-style-type: none"> • Programmer will have required to work during normal office hours starting from 9.45 am. To 5.30 pm. for all working days of month. In exigencies and whenever required, the deployed manpower are required to work beyond office hours and on holidays.
11.	Selection Criteria	<ul style="list-style-type: none"> • By interview
12.	Mode of submission of application	<ul style="list-style-type: none"> • By Speed post / Courier to above office address mentioning in the enveloped "Application for the post Computer Supervisor cum Programmer" to the following address: To, The Registrar, Maharashtra Nursing Council, Bombay Mutual Annex, 5th floor, Gunbow Street, Off D. N. Road, Opp. Residency Hotel, Fort, Mumbai 400 01 And also send us the "Bio-data" from own

		<p>email id to our office email mncemployment17@gmail.com</p> <p>For further correspondence</p>
13.	Last Date of submission of application	<ul style="list-style-type: none"> • 15th January 2018 upto 4.00 pm.
14.	Contact Person	<ul style="list-style-type: none"> • Registrar, Maharashtra Nursing Council, Mumbai
15.	Required documents	<ul style="list-style-type: none"> • Bio data in full details with mentioning mobile no. and email address • All the concern self-attested documents • Aadhar Card and Pan Card no. • Residence proof and domical of Maharashtra State

Bio Data format

Photo

1.	Name of the post applied for	:	“Computer Supervisor cum Programmer” <i>(“IT Administrator cum Application Programming Supervisor”)</i>
2.	Name of the applicant	:	
3.	Father's/Husband Name	:	
4.	Date of Birth	:	Date_____ Month_____ year
5.	Age on (31/12/2017)	:	YY_____ MM_____ DD_____
6.	Category *	:	
7.	Nationality	:	
8.	Marital Status	:	Married / Unmarried
9.	Contact No. (with Code)	:	
	Mobile No.	:	
10.	E-Mail	:	
11.	Address (with pin code)	:	
	A. Permanent	:	
		:	
	B. Correspondence	:	
		:	

12.	Qualification (attach attested photo copy)		:			
Sr. #	Examination	Name of University/ Board	% of Marks obtained	Year of Passing	Remarks	
13.	Experience (attach attested photo copy)		:			
Sr. No.	Name and address of company	Post	Temp/perma nent	Period from-To	Total experience in months	Reason for leave the job

(Write details in handling the responsibility in concern job)

14.	Aadhar Card No.	:	
15.	Pan Card No.	:	

Place:

Date:

Signature of Candidate
(Name of the Candidate)