



Paschim Gujarat Vij Company Limited

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**APPLICATION FORM**  
**FOR THE POST OF COMPANY SECRETARY**

**NOTE:-PLEASE SEND YOUR APPLICATION FORM THROUGH RPAD / SPEED POST ONLY**

Name	Mr./Mrs./Miss		
	Name	Middle Name	Surname

Address

Pin code:-

Phone No With STD Code

Mobile No.

Email Address:

Age as on 25.10.2017:- Yrs.

Birth Date

DD MM YYYY

**Qualification**

Name of Degree	Name of University & Institute	Passing Year	Percentage obtained

**Experience (Please attach certificate for each experience)**

Name of Organization	Designation	Period of Service		Total Experience in Years/Months
		From Date	To Date	
Total Experience (In Years & Months)				

I hereby certify that the information submitted by me in the application form is true, complete and correct. I further understand that if any information given herein above is proved false then I am liable for being removed from the post I have applied for. I also certify that No criminal Proceeding is initiated / Pending against me and I have never been convicted by any Court of Law.

**List of Enclosures:**

1. Two Passport size photographs.
2. School Leaving Certificate.
3. Mark sheets of Graduation.
4. Certificate of Membership and all mark sheets of ICSI & LL.B.
5. Certificate and all mark sheets of C.A. / I.C.W.A.
6. Certificate of Experience.
7. Certificate mentioning the turnover of the Company for which candidate has shown experience.
8. Details of present job profile.
9. NOC from present employer.

Date

SIGNATURE OF APPLICANT