

APPOINTMENT TO THE POST OF JUNIOR CLERK IN CANTONMENT
BOARD, NAINITAL

CANTONMENT BOARD, NAINITAL
MINISTRY OF DEFENCE, GOVT. OF INDIA

No. 4/1//C

October, 2017

Online applications are invited from eligible candidates for filling up of the following post. Applications received through any other mode will not be accepted.

The details of the post are as under:-

S. N.	Name of Post	Pay Scale	Education/ Technical Qualification	No. of the post	Reservation Status
1	Junior Clerk	5200-20200 GP 1900	i) <u>Minimum qualification</u> : Intermediate ii) <u>Desirable Qualification</u> : Computer Knowledge and experience.	01	UR

Abbreviation -

UR – Unreserved, **OBC** – Other Backward class,
SC - Schedule Caste, **ST** – Schedule Tribe

1. The Cantonment Board, Nainital is an autonomous / statutory local body under the Ministry of Defence, Government of India and employees of the Board are governed by CFSR, 1937 and are not transferable.
2. **Age** : 18 to 25 years as on 31-10-2017. Relaxation in age as per rule (SC/ST – 5 years, OBC – 3 years & PH – 10 years) : Only valid proof of age i.e. Birth Certificate issued by a Competent Authority or school leaving certificate of SSLC (10th) will be accepted. Affidavit regarding age from Court will not be accepted.
3. The candidate shall be held responsible for correctness of all information given by him/her and in case any information / documents are found to be incorrect at later stage, action shall be taken against the candidate, as deemed fit.
4. Application should be completed in all respects. Signature & Photograph of candidate should be scanned and uploaded along with the application.
5. Candidate may apply online from the date of publication of advertisement in Employment News paper and the last date for submitting online application will be 20 days from the date of publication of advertisement in Employment News paper.

6. The selection for the post of Junior Clerk will be based on written test only. The date of written test will be informed separately only to the candidates found eligible. Written test will be of objective type and will comprise questions pertaining to aptitude and computer knowledge.
7. Online application has three parts i.e. 1st Part – Registration, 2nd Part – Basic Information and Photograph & Signature upload, 3rd Part – Payment of Exam Fee. Incomplete applications in any respect shall be rejected.
8. No conveyance or any other allowance will be paid for appearing for the written test.
9. Candidates already serving in any recognized institution, autonomous body or Central/State Government undertaking should apply through proper channel or through his/her employer.
10. The above post is on permanent basis and probation period will be as per rules.
11. The candidate has to pay fixed fee of Rs. 500/- and the candidates belonging to SC/ST/Physically handicapped has to pay Rs. 200/-. The payment should be made through internet banking/credit card/debit card during the application process.
12. The Chief Executive Officer, Cantonment Board, Nainital is authorized to accept or reject any / all applications at any time without assigning any reasons thereof.
13. Age relaxation will be admissible to the Departmental Candidates of the Cantonment Board, Nainital as per rules.
14. Any other information in this regard may be obtained from the Office of the Cantonment Board, Nainital, on any working days during office hours.
15. The candidate may apply online on the official website of Cantonment Board, Nainital i.e. www.cbnainital.org.in.
16. The applicants are advised to visit the official website of Cantonment Board, Nainital i.e. www.cbnainital.org.in regularly for any update.



(Abhishek Rathour)
Chief Executive Officer,
Cantonment Board, Nainital.