

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY MANAGEMENT-KERALA**

(Autonomous institution under Government of Kerala)

IIITMK Campus, Technopark, Karyavattom PO, Thiruvananthapuram – 695 581

Tel : 0471-2700777, [email: jobs@iiitmk.ac.in](mailto:jobs@iiitmk.ac.in) , web site : [www.iiitmk.ac.in](http://www.iiitmk.ac.in)

**Advt. No. 561/2017 dated 13/10/2017**

Indian Institute of Information Technology and Management-Kerala (IIITM-K), established by the Government of Kerala, invites applications from Indian nationals for the post of Assistant Librarian. Details are given below:-

1.	Name of the post	Assistant Librarian
2.	Number of posts	01
3.	Classification	Group-A
4.	Scale of pay (Grade Pay, Band Pay)	PB-3 (Rs.15600-39100) with AGP of 6000/- (Pre-Revised)
5.	Age limit	36 years as on 1.1.2018
6.	Educational and other qualifications required for direct recruits	<p><b>A. Essential :</b></p> <p>i). Masters' degree in Library Science / Information Science / Documentation Science or an equivalent professional degree in CGPA of 6.5 in 10 point scale or at least 60% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with sound knowledge in computerized library and Information Systems and Services.</p> <p>ii). Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC.</p> <p>iii). However, candidates, who are or have been awarded Ph.D degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D Degree) Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET / SLET / SET for recruitment and appointment Assistant Librarian.</p> <p><b>B. Desirable</b></p> <p>PG Diploma in Library Automation and Networking or PGDCA or equivalent.</p>

7	Experience	Min. 5 years experience working in reputed institutions.
8.	Period of probation, if any	One year
9.	Method of Recruitment and contract period	Direct For a period of 5 years (on contract)

#### Instructions to the Candidates:

1. Applications shall be submitted on-line before 4pm latest by 8<sup>th</sup> November, 2017. The application can be had from [www.iiitmk.ac.in/jobs](http://www.iiitmk.ac.in/jobs).
2. A non- refundable deposit of Rs. 500/- shall be paid online to Indian Institute of Information Technology and Management Kerala, Canara Bank, Account Number: 2762201000303, NEFT/ IFSC Code: CNRB0002762, 9 Digit MICR Code: 695015016, Name of Branch: Kazhakootam Br, Branch Code: 2762, City Name: Thiruvananthapuram. **Details of Transaction ID and the date of payment must be entered while applying.**
3. For each of the qualifications, professional experiences, achievements, etc., documentary proof in the form of self-attested photo-copies is to be uploaded along with application. The applicants are also required to list names of at least two referees, who can testify your work experience, skills, achievements, and personal integrity. Provide their names, current designation, current employer, location, e-mail addresses, and landline or mobile phone numbers.
4. All degrees/certificates should be from recognized University/Institute.
5. The originals must be produced at the time of interview.
6. Incomplete applications / applications without necessary attachments may not be accepted.
7. Any misleading wrong information supplied by the candidates may lead to summarily rejection of the application, if found subsequently also, the appointment will be cancelled.
8. The Screening committee shall short-list the eligible and desirable candidates, to be called for interview.
9. Persons employed in Government and Semi-Government organizations must apply through proper channel. 'No Objection Certificate' shall be submitted along with the application.
10. No interim queries regarding interview / selection process will be entertained.

11. Canvassing in any form will lead to rejection of application form.
12. Decision of the Selection Committee and the Board of Governors of IIITM-K with respect to the selection process is final.
13. Candidates will have to appear for interview at their own cost, if called before a Selection Committee on the date and place which will be communicated to the candidates.
14. Legal disputes, if any with IIITM-K are restricted to the jurisdiction of Thiruvananthapuram Court only.
15. Applications, received after the due date will not be considered.
16. The applicants are required to visit the Institute website regularly for any subsequent corrigendum/addendum etc. which shall be published on the Institute website only.

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