

VACANCY NOTIFICATION

THE GANDHIGRAM INSTITUTE OF RURAL HEALTH AND FAMILY WELFARE TRUST
SOUNDRAM NAGAR, AMBATHURAI, GANDHIGRAM (P.O) DINDIGUL-624 302

Date: 11.10.2017

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This Institute is a popular community oriented health promotion Institute founded by Dr. T. S. Soundram in the year 1964. The Institute has the expertise to conduct Training / Teaching / Research programmes. Applications are invited for the following posts up to 31.10.2017 at 05.15 pm. Applicants are instructed to go through the instructions given at the end of the page.

Sl.No.1

Name of the Post	Medical Lecture Cum Demonstrator (Under CTI Grant - Health and Family welfare Training Centre)
No.of Vacancy	ONE
Pay Band	Pay Band -3
Pay Scale	Rs.15600-39100 Grade Pay Rs.5700
Nature of Employment	Permanent
Qualification	1.MBBS Degree Desirable: Post Graduate Degree/ Diploma in Public Health/Gynecology / Pediatrics and 2.Not less than three years experience in Teaching / Research/ field Work / Clinical Medicine
Age	For SCs, SC(A)s, STs, MBC&DCs, BCs, BCMs, including Ex-Servicemen belonging to these communities) Maximum age limit 57 years
	For others (i.e Candidates to other categories) 35 years Ex-Serviceman belonging to others – 48 years.
	# Retirement age is 58 years

Sl.No:2

Name of the Post	Lecturer in Health Education (Medical) (Under CTI Grant –DHPE Department)
No.of Vacancy	ONE
Pay Band	Pay Band -3
Pay Scale	Rs.15600-39100 Grade Pay- Rs.5700 For Retired person consolidated payment , Last pay drawn minus(less) pension
Nature of Employment	Permanent
Qualification	1.MBBS Degree 2. Post Graduate Diploma / Degree in Public Health 3. Three years experience in Teaching / Research / Clinical Medicine
Age	For SCs, SC(A)s, STs, MBC&DCs, BCs, BCMs, including Ex-Servicemen belonging to these communities) Maximum age limit 57 years
	For others (i.e Candidates belonging to other categories) 35 years Ex-Serviceman belonging to others – 48 years
	# Retirement age is 58 years For retired persons age relaxed up to 65 years

Sl.No:3

Name of the Post	Public Health Nursing Officer (Under RHTTI Grant)
No.of Vacancy	TWO (SC-1, MBC /DC-1)
Pay Band	Pay Band -2
Pay Scale	Rs.9300 - 34800 Grade Pay- Rs.4500
Nature of Employment	Permanent
Qualification	<ol style="list-style-type: none">1. B.Sc.(Nursing) Degree and2. Not less than 5 years experience in the Public Health field (OR)1. A Certificate in Staff Nurse/ Health Visitor/ Diploma in Public Health Nursing2. Not less than Five years experience in the Public Health field
Age	For SCs, SC(A)s, STs, MBC&DCs, BCs, BCMs, and DWs of all castes Maximum age limit 57 years. For others 30 years
	# Retirement age is 58 years

Sl.No:4

Name of the Post	Health Education Officer (Under RHTTI Grant)
No.of Vacancy	ONE
Pay Band	Pay Band -2
Pay Scale	Rs.9300 - 34800 Grade Pay- Rs.4500
Nature of Employment	Permanent
Qualification	1. Graduate in any subject with Diploma in Health Education from a Recognized University 2. Three years experience in Teaching
Age	For SCs, SC(A)s, STs, MBC&DCs, BCs, BCMs including Ex-Servicemen belonging to these communities) Maximum age limit 57 years
	For others (i.e Candidates belonging to other categories) 30 years Ex-Serviceman belonging to others – 48 years
	# Retirement age is 58 years

Sl.No:5

Name of the Post	Stenographer (Under CTI Grant -Admin Unit)
No.of Vacancy	ONE
Pay Band	Pay Band -2
Pay Scale	Rs.9300-34800 Grade Pay- Rs.4200
Nature of Employment	Permanent
Qualification	1.Minimum General Educational Qualification as prescribed in the General Rules of the Tamilnadu State and Subordinate Services; 2.Should have passed Typewriting Higher Grade both in English and Tamil and Shorthand by Higher Grade both in English and Tamil; 3.Knowledge of Computer Operation: and 4. Not less than 10years experience in Stenography.
Age	For SCs, SC(A)s, STs, , and Destitute Widows of all castes Maximum age limit 35 years
	MBC&DCs , BCs, BCMs, Maximum age limit 32 years
	For others (i.e Candidates belonging to other categories) Maximum age limit 30 years
	# Retirement age is 58 years

Sl.No: 6

Name of the Post	Senior Health Inspector (Under CTI Grant - Health and Family welfare Training Centre)
No.of Vacancy	ONE (reserved for MBC / DC)
Pay Band	Pay Band -2
Pay Scale	Rs.9300- 34800 Grade Pay –Rs.4300
Nature of Employment	Permanent
Qualification	1.Matriculation 2. A Certificate in Sanitary Inspector's Course/ Post Basic Course in Chief Sanitary Inspector 3. Minimum of 7 years experience in Supervisory capacity in National Malaria Eradication Programme/ National Filaria Eradication Programme / Any other National Disease Control Programme .
Age	MBC&DCs, Maximum age limit 57 years
	## Retirement age is 58 years

Sl.No: 7

Name of the Post	Clerk cum Typist (Under CTI Grant – Administrative Unit)
No.of Vacancy	ONE (reserved for MBC / DC)
Pay Band	Pay Band - 1
Pay Scale	Rs.5200- 20200 Grade Pay –Rs.2400
Nature of Employment	Permanent
Qualification	1. Minimum General Qualification as prescribed in the General Rules of the Tamil Nadu State and Subordinate Services 2. Should have passed Typewriting English Higher Grade and Typewriting Tamil Lower Grade and 3. Knowledge in Computer Operation
Age	MBC&DCs , BCs, BCMs, Maximum age limit 32 years
	# Retirement age is 58 years

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TERMS AND CONDITIONS FOR RECRUITMENT OF THE POST

1. GIRH reserves the right to fill up or to alter or modify or cancel the entire process of recruitment without assigning any reason.

2. Any delay on postal reasons shall not be entertained.

3. Candidate should read all the instructions and particulars of advertisement.

4. Separate application is to be submitted for each post. Hard copy self attested mark sheets, certificates, testimonials and other documents must be sent along with the application.

5. Application costs Rs. 500/- Demand Draft Drawn in favour of Director GIRH & FWT should be sent along with application, application without Demand Draft will not be considered.

6. E-mail id and mobile phone number should be mentioned in the application. All the communications will be send through e-mail and Post.

7. Short listed candidates only called for interview. The call letters will be communicated through e- mail and Post.

8. Applications which are not in conformity with the requirement or which are received after due date will be rejected. Mere fulfilling of requirement as laid in the advertisement does not qualify a candidate for an interview. No correspondence will be entertained with candidates for not short listed for an interview / appointment. If the post applied for is not indicated on the top of the envelope & the application, the same will not be entertained.

9. Canvassing in any form will be treated as disqualification.

10. Candidates applying for Reserve posts category should submit copy of Community certificate issued from the competent authority.

11. Applicants working in Govt/Semi-Govt. Organization and private institution should send their application through proper channel.

12. A candidate should furnish all the relevant information regarding his/her previous service, legal proceeding or complaint, if any, pending in r/o his/her previous appointment/services. Furnishing of incorrect or false information shall be treated as disqualification for the post at any point of time.

13. Applications along with Xerox copies of testimonials, certificates, degrees, diplomas, with application form should reach the Director, The Gandhigram Institute of Rural Health and Family Welfare Trust, Soundram Nagar, Ambathurai, Gandhigram (P.O),Dindigul (D.t) 624 302 on or before 31.10.2017.

Original documents will have to be produced at the time of interview.

14. The Selected candidates will be paid Salary and allowances, Employee provident Fund and Gratuity as per eligibility. Other benefits like Surrender leave salary, Pongal Ex-gratia. Leave Travel concession and Encashment of Earned leave and Unearned leave of Private Affairs will not be given.

By
DIRECTOR