



# गार्डन रीच शिपबिल्डर्स एण्ड इंजिनियर्स लिमिटेड

## Garden Reach Shipbuilders & Engineers Limited

(भारत सरकार का उपक्रम)

(A Govt. of India Undertaking)

रक्षा मंत्रालय

Ministry of Defence

43/46 गार्डन रीच रोड,

43/46 Garden Reach Road,

कोलकाता - 700024

Kolkata - 700024

www.grse.nic.in  
CIN NO. : U35111WB1934GOI007891

### **(EMPLOYMENT NOTIFICATION NO. OS:03/2017)** **(DETAILED ADVERTISEMENT)**

GRSE Ltd. is one of the premier Defence Shipbuilders & a Mini Ratna, Category – I Company. It is contributing efficiently to the defence preparedness of the country by building state-of-the-art warships. The Company invites applications from qualified, talented and energetic Indian Nationals for 06 posts of **Junior Manager (Technical)** (Grade: E-0) in various disciplines:

**Opening Date for Online registration : 27 September 2017**

**Closing Date for Online registration : 18 October 2017**

<b><u>Name of the Post / Grade / Scale of Pay (IDA)</u></b>	<b><u>Discipline / (No. of Vacancies) / (Reservation)</u></b>	<b><u>Minimum Qualification</u></b>	<b><u>Minimum Post Qualification Experience on 01 Sep 17</u></b>
<b>Junior Manager (E-0)</b>  <b>₹12600-3%-32500 *</b>  <b>(* The Scale of Pay is under upward revision w.e.f. 01-01-2017)</b>  <b>Maximum age as on 01 Sep 2017: 32 years</b>	<b>Technical (Hull/Engineering) - 03</b>  (UR-01, SC-01 & ST-01)	Diploma in Engineering or equivalent in the discipline of Mechanical  (For detailed discipline grouping, please refer Note - i)	8 years' post qualification work experience in the following: 'Ship Building' / 'Ship Design' / 'Ship Repair' activity OR Dockyards/ Repair Yards of Indian Navy OR Trials Teams/ WOTs onboard Service in warships like Shivalik/ Delhi/ Kolkata/ Destroyers or similar major platforms and/or in Trials Teams/ WOTs with exposure to onboard Hull Inspections, Trials, Painting, Welding and Rigging Works Docking/ Undocking, Slipping/ unslipping operations, Gas Turbines & Controls, Diesel Engines & Controls, Auxiliary Systems, Shipboard Systems.  Serving / retired Master Chief Artificer I / II / Chief Artificer or Master Chief Petty Officer / Chief Petty Officer or equivalent rank having the requisite qualification and relevant years of experience are eligible to be considered.
	<b>Technical (Electrical-Power) - 03</b>  (UR-02 & OBC-01)	Diploma in Engineering or equivalent in the discipline of Electrical  (For detailed discipline grouping, please refer Note - i)	8 years' post qualification work experience in the following: 'Ship Building' / 'Ship Design' / 'Ship Repair' activity OR Dockyards/ Repair Yards of Indian Navy OR inservice in warships like Shivalik/ Delhi/ Kolkata/ Destroyers or similar major platforms  Candidate having experience in ASW FCS, Gunnery FCS & Gun mounting, Missile control systems, Fire Control radars, surveillance radars, sonars, Integrated Platform Management Systems, Weapons Installations, Power distribution & Generation, Internal & External Communication will be preferred.  Serving / retired Master Chief Artificer I / II / Chief Artificer or Master Chief Petty Officer / Chief Petty Officer or equivalent rank having the requisite qualification and relevant years of experience are eligible to be considered.

SC=Scheduled Caste; ST=Scheduled Tribe; OBC=Other Backward Class; UR=Un-reserved;

**NOTE: OUT OF 06 POSTS, 02 ARE EARMARKED FOR POSTING AT PORT BLAIR.**

## **EDUCATIONAL QUALIFICATION**

### **1. Grouping of Discipline in Diploma**

- **Mechanical** : Mechanical, Mechanical & Industrial Engineering, Mechanical & Production Engineering,
  - **Electrical** : Electrical, Electrical & Electronics, Electrical & Instrumentation,
2. Only the above mentioned disciplines will be considered for the recruitment process. Courses / Disciplines with equivalence to the above will not be considered.
  3. **Diploma as referred above are those, which have been awarded by University / Institution recognized by Government of India / State Govt.**
  4. The date of declaration of result / issuance of mark sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account.

## **MAXIMUM AGE LIMIT**

5. Maximum age limit for applicants is **32 years as on 01 September 2017**. However, relaxation of age for SC / ST / OBC / Persons with Disabilities (PWD) / Ex-Servicemen as per Govt. rules. The upper age limit shall be relaxed by five years for internal candidates.
6. The relaxation in age limit for PWD candidates shall be applicable irrespective of the fact whether the post is reserved or not.

## **RESERVATION**

7. Reservation for SC / ST / OBC / PWD as applicable has been indicated against each post. However candidates from reserved category fulfilling eligibility criteria may also apply for the posts earmarked for UR as per Government Rules.
8. Persons with minimum 40% disability having handicapped certificate issued from Competent Authority can apply in accordance with provision of Para 25 of DOP&T OM No. 36035/3/2004 - Estt (Res) dated 29 Dec 05 for the posts not reserved for PWD.
9. Category (SC / ST / OBC / PWD) once entered in the Online Application form will not be allowed to be changed and no benefit of other category will be admissible later on.
10. OBC candidates at the time of interview have to submit declaration to the effect that the incumbent does not fall in Creamy Layer section and also to produce non-creamy layer certificate in the prescribed format as applicable for appointment for the posts under Govt. of India and Central Govt. Public Sector Undertaking. OBC (non-creamy layer) certificate by the Competent Authority should be issued in the current year.
11. SC / ST / OBC candidates applying for a post where there are no vacancies in their respective reserved categories, will be treated as General candidates and no relaxation in any criteria will be applicable to these candidates. However, they may indicate their actual category in Online Application so as to avail of application fees concession as applicable.

## **APPLICATION PROCEDURE**

12. All candidates have to submit application **ONLINE** through 'Career Section' of GRSE website **[www.grse.nic.in](http://www.grse.nic.in)** or on **<https://jobapply.in/grse2017>**
13. All candidates are required to apply ONLINE, take print out of auto generated filled in Application Format, put their signature at designated places and send it along with GRSE Copy of Application Fee Challan (applicable for General and OBC candidates), self-attested copies of testimonials / certificates in support of Date of Birth, Category, Educational & Professional qualification, Experience, Ex-Servicemen, PH etc. through **ORDINARY POST** only to **Post Box No. 3076, Lodhi Road, New Delhi – 110003**, so as to reach within the due date of **30 Oct 2017**. The envelope containing the application and supporting documents should be super-scribed with **“GRSE Employment Notification No. OS:03/2017”** and **“Post Applied for Junior Manager (Technical) ..... Discipline”**.
14. Serving candidates of Government / Semi-Govt. / PSUs / Autonomous Organization are further required to forward the auto-generated printout along with self-attested copies of supporting documents through proper channel before the due date of **30 Oct 2017** to the address mentioned at Para 13 or produce **No Objection Certificate (NOC)** at the time of interview.
15. Please note that candidature of the candidate is liable to be cancelled if he / she submits more than one application for same post.
16. GRSE will not be responsible for any postal delay.
17. **Incomplete application / application without supporting documents is liable to be rejected.**
18. The detailed procedure of application and other details are available in “Career Section” of GRSE Website: **[www.grse.nic.in](http://www.grse.nic.in)** and also in **<https://jobapply.in/grse2017>**
19. **The selection for all posts will be through interview**
20. **All correspondence with candidates shall be done through e-mail only. All information regarding Interview Call Letter etc. shall be provided through e-mail uploaded at the time of application / uploading on GRSE website.** Responsibility of receiving, downloading and printing of Interview Call Letter or any other information shall be of the candidate only. GRSE will not be responsible for any loss of e-mail sent, due to invalid / wrong e-mail ID provided by the candidate or delivery of e-mails to Spam/Bulk mail folder or for delay / non-receipt of information if a candidate fails to access his / her mail / website in time or DND activated mobile no. etc.

## **APPLICATION FEES**

21. **Application fees of ₹500/- and Bank charges of ₹50/- (Total fees ₹550/-)** to be deposited through Bank Challan mode at any branch of State Bank of India (SBI) by the applicants (General / OBC only). Applicants belonging to SC/ST/PWD/Internal Candidates are exempted from payment of Application Fee.
22. The application fee is non-refundable and hence candidates are advised to ensure their eligibility for the post before applying.
23. Please refer **“Guidelines to Apply Online”** in the portal **<https://jobapply.in/grse2017>** for details regarding remittance of Application Fee through Bank Challan in SBI Branches.
24. No other mode of payment will be accepted.

## **GENERAL TERMS AND CONDITIONS**

25. **The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the eligibility criteria as prescribed in the advertisement would not bestow on him / her the right to be definitely considered for selection process.**
26. **The experience mentioned against the post excludes any kind of traineeship including Management Trainee / Graduate Engineer Trainee etc.**
27. In addition to Basic pay, Industrial DA, HRA, other perks @50% of Basic pay, CPF, Gratuity etc. are admissible as per the Company's Rules. The present CTC PA in JM (E-0) grade is **₹5.60 Lakhs** approx. In addition, Performance Related Pay will be applicable.
28. Outstation candidates called for interview will be paid both ways AC III Tier Railway fare or actual whichever is less by shortest route (from place of residence / place of work to Kolkata) on production of tickets / receipts for incoming journey.
29. GRSE reserves the right to fill up all the posts based on suitability or increase / decrease the number of posts to be filled up or cancel any post or even cancel the whole process of recruitment without assigning any reason. In such cases the reservations will be as per the Govt. guidelines.
30. Option of Hindi medium shall be given in interview.
31. Final selection of candidates is subject to medical fitness by Company's Medical Officer as per company's Recruitment Rules.
32. If selected, the candidates can be posted to any Unit / Project / location of the company.
33. The decision of GRSE in all matters regarding eligibility, conduct of interview and selection will be final and binding on the candidates and no correspondence will be entertained.
34. Management reserves the right to call for any additional documentary evidence in support of education, experience etc. of the applicants.
35. For any dispute, the Jurisdiction shall be Kolkata.
36. **In case, at any time, it is found that the candidate is not meeting the eligibility criteria, the candidature will summarily be rejected forthwith. In that event, no reimbursement of travelling expenses and medical expenses incurred for attending the interview will be made. Hence, candidate must ensure that he / she is absolutely meeting the eligibility criteria and other conditions advertised without any deviation.**
37. Furnishing of false information or concealment / suppression of factual information will render the candidate unfit for employment and GRSE will not be responsible for any consequence of furnishing of such wrong / false information.
38. Any form of canvassing will disqualify the candidature.

## **IMPORTANT DATES**

<b><u>Sl.</u></b>	<b><u>Details</u></b>	<b><u>Dates</u></b>
(a)	Opening Date for Online Registration	27 Sep 2017 (1400 hrs.)
(b)	Closing Date for Online Registration	18 Oct 2017 (2359 hrs.)
(c)	Remittance of application fees in Bank (SBI) (during Banking hours on working days)	From 04 Oct 2017 to 21 Oct 2017
(e)	Receipt of hardcopy of application signed by candidate along with GRSE copy of Bank Challan (if applicable) along with testimonials & certificates in support of eligibility.	30 Oct 2017

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