



**SOUTH WESTERN RAILWAY**  
**RAILWAY RECRUITMENT CELL,**  
Old GM's Office Complex, 2<sup>nd</sup> Floor, Club Road, Keshwapur, Hubballi-580023  
**Website: [www.rrchubli.in](http://www.rrchubli.in)**

**General Departmental Competitive Examination (GDCE) Notification No: 01/2017**  
**(For Serving Railway Employees of SWR and RWF/YNK except RPF/RPSF Department)**

**Date of Issue: 08-09-2017**

**Date & Time of Closing: 23.45 hrs. of 03-10-2017**

**GDCE for selection to the Post of Goods Guard in Level – 5 of 7<sup>th</sup> CPC over South Western Railway**

1. In terms of the instructions issued vide Railway Board's letter No.E(NG)I-92/PM 2/16 Dated:20.08.1993(RBE No.129/1993) and other instructions issued from time to time, applications are hereby invited **ONLINE** for filling up of **136** posts of Goods Guard in Level - 5 in 7<sup>th</sup> CPC through General Departmental Competitive Examination (GDCE) from all the eligible regular serving Railway employees of South Western Railway and RWF/YNK as on the date of issue of notification.
2. The serving regular employees of Divisions/Units/Workshops/Headquarters of South Western Railway and Rail Wheel Factory/Yelahanka (RWF/YNK) except RPF/RPSF Personnel, irrespective of the cadre in which they are working may register their applications for GDCE **ONLINE** within the stipulated date and time as per the instructions given below.
3. Breakup of the vacancies and the Medical Classification/Educational Qualification are indicated as under:

SI No.	Category & Dept.	Pay Scale & Grade Pay(₹)	UR	SC	ST	OBC	Total	Medical classification	Educational Qualification	Stage of exam
1	Goods Guard (Operating)	Level 5 of 7 <sup>th</sup> CPC	80	32	13	11	136	Aye – Two (A-II)	Degree from recognized university or its equivalent.	Single stage Computer Based Test (CBT) followed by document verification & Medical Examination.

**PWD Candidates need NOT apply against this Notification, as the vacancies are not earmarked for PH quota.**

**4. ELIGIBILITY CRITERIA**

- 4.1 **Zone of Consideration:** Only serving regular Railway employees of South Western Railway and RWF/YNK who are working in the Pay Matrix Level 5 and below of 7<sup>th</sup> CPC (Excluding MACP) are eligible to apply in terms of Railway Board's letter No.E(NG)I-2008/PM1/6 Part, dtd.24.07.2017 (RBE No.72/2017). RPF/RPSF Personnel are not eligible to apply in terms of Railway Board's letter No.E(NG)I/2002/PM2/9, dtd.11.08.2003 (RBE No.139/2003).
- 4.2 **Educational Qualification :** Candidates should possess the prescribed educational qualification (as indicated above) from recognized Board/University/Institute as on the date of Notification. Those awaiting results of the final examination need **NOT** apply.

**Note:**

- a) The possession of qualification of Graduation should be obtained either under 11+1+3 years stream or under 10+2+3 years stream from a recognized University and also as per Railway Board's letters No.E(NG)1-2014/PM1/1-CC dated 22.05.2014 and E(NG)-II/2013/RR-I/8 dated 18.03.2015. Railway Board vide letters dated 22.05.2014 and 18.03.2015 have issued clarification on the aspect of recognition of degrees obtained from Open University without prosecuting 10+2 or 11+1 stream of studies as under:  
**“No student is eligible for admission to the 1st Degree course through non-formal/distance unless he has successfully completed 12 years schooling through an examination conducted by a Board/University. In case there is no previous academic record he/she is eligible for admission if he/she has passed an entrance test conducted by the University provided that he/she is not below the age of 18 years of admission”.**
- b) Post Graduation obtained directly from Open University or other such institutions or under 10+3+3 will not be eligible and such applications will summarily be rejected. Post Graduation obtained after 11+1+3 or 10+2+3 stream will only be eligible.

- 4.3 **AGE LIMIT:** The maximum age limit for appearing in the GDCE will be **42 years for General** candidates, **45 years for OBC** candidates and **47 for SC/ST** candidates reckoned as on the date of notification.
- 4.4 **MEDICAL FITNESS:** The candidates should be FIT in Aye - Two (A-II) Medical Classification.
5. **APPLICATION FEE :** NIL
6. **MODE OF APPLICATION**
- 6.1 Applications should be registered **ONLINE** by filling up the required details in the prescribed format, as will be made available in the website of RRC/SWR i.e., [www.rrchubli.in](http://www.rrchubli.in) The application has to be filled up carefully duly following the steps and instructions, as provided on the website.
- 6.2 In case any employee has any difficulty in registering his application **ONLINE**, they can contact the following helpline numbers from where assistance in filling up/ registering their applications will be provided:-

Division/Unit	Help line numbers	
Headquarters	Railway	26266
	DOT	0836-2326266
Hubballi Division	Railway	46290
	DOT	0836-2346290
Mysuru Division	Railway	66255
	DOT	0821-2428630
Bangalore Division	Railway	56224
	DOT	080-22156224

- 6.3 To avoid last minute rush, candidates are advised in their own interest to register their applications **ONLINE** well before the closing date, since there may be possibility of failure/ inability to log on to the website of RRC/SWR on account of heavy load on the internet or website jam during last days. Candidates desiring to make any corrections in the application already filled can do so before the FINAL SUBMISSION being clicked on **ONLINE** registration. After final submission and confirmation, no provision for editing the data is allowed. However, employees can take print and may approach for corrections, if any, to concerned Personnel Department before closing date.
- 6.4 The last date/ time for **ONLINE** registration is **03-10-2017 at 23.45 hrs.** Railway Administration will not bear any responsibility if the candidates are not able to register their applications **ONLINE** within the last date/time, for any reason whatsoever.

7. **Steps to be followed while registering the ONLINE Application:**

- 7.1 Go to RRC/SWR website [www.rrchubli.in](http://www.rrchubli.in).
- 7.2 Click on Goods Guard- General Departmental Competitive Examination (GDCE) - Online application.
- 7.3 Click on the "New Registration" Link available in the home page.
- 7.4 Fill up the basic details viz. Name, Date of Birth, e-mail Address, Aadhaar No. and Mobile number etc.
- 7.5 Follow the instructions and complete the registration process step-by-step for generating a Registration Number & Password for login.
- 7.6 Candidates are advised to preserve/note their Registration ID and Password generated and sent to their Email ID & SMS to registered mobile number for further stages of selection process/correspondence with respective Hqrs., Divisions/Units concerned.

- 7.7 After filling up the details and reading the declaration, Click on the FINAL SUBMIT button. On final submission the employees may check all the details and may edit if required and confirm. Employees may take the print of application for their record. After confirmation, there is no provision of editing.
- 7.8 On submission of application by the applicants, the same will be sent to respective Division/Units (i.e. Personnel Department of Hqrs., UBL, SBC, MYS, CAO/CN, UBLS (including the details of GSD/UBL) and MYSS (including the details of MGSD/AP) and RWF/YNK for ON LINE verification.
- 7.9 Designated Officers of Hqrs/Division/Units will be provided ID and Password. The Hqrs/Division/Units will verify the details and certify the correctness of the data as per the SR and other details, make ELIGIBLE/INELIGIBLE and submit to RRC **ONLINE** for further process. Once the details are verified and submitted by the designated officers, no further verification will be done at any level during the selection process. Hence the verifying Officers should ensure the correctness of the data before submission to RRC after **ONLINE** verification.
8. **ONLY ONE APPLICATION:** Each eligible serving employee category should submit only one application against this Notification and employees submitting more than one application will be liable for disqualification. Even if, such a candidate gets selected inadvertently, he/she will be disqualified and they will not be considered for selection under this Notification for GDCE.

**Note:** In case the application is rejected for any reason, candidates will be able to view their status **ONLINE** on the website along with the reasons for rejection(s). SMS and e-mail alerts will also be sent to the candidates on their registered mobile number and email ID, furnished by them during their **ONLINE** application. Candidates whose application/candidature is rejected will NOT be intimated by post.

**THE ELIGIBLE CANDIDATES SHOULD TREAT THAT THIS NOTIFICATION ITSELF IS AN ALERT NOTICE FOR CONDUCTING COMPUTER BASED TEST (CBT) EXAMINATION WHICH WILL BE ADVISED AT SHORT NOTICE BY RRC/SWR.**

9. **ORDER OF PREFERENCE:**

- 9.1 Employees are advised to indicate their order of preference for allotment of Division while filling up the details **ONLINE**.
- 9.2 Priority No. in the order of choice has to be indicated in the application for the allotment of Division as indicated below:

Sl.No.	Name of Division	Order of preference
1	Hubballi Division	
2	Bengaluru Division	
3	Mysuru Division	

- 9.3 The choice/preference of Divisions indicated by the employees **ONLINE** will be considered based on their merit order and option subject to availability of community wise vacancies. Option exercised in the **ONLINE** application for Divisions is final, and no further representation for change will be entertained at a later date.
- 9.4 However, by exercising option for Divisions by the selected employees does not confer any exclusive right for their posting. Selected employees will be posted in any Division of S.W.Rly., keeping in view primarily the administrative requirement.
10. Last date/ time for **ONLINE** registration is **03-10-2017/23.45 hrs.** RRC/Hubli will not bear any responsibility if the candidates are not able to register their applications **ONLINE** within the last date/time, for any reason whatsoever.

11. A recent passport size color photograph (not older than one month) without cap and without wearing the coloured glasses along with his/her signature below the photograph in jpg/jpeg file format should be uploaded **ONLINE**. (Size of the file is greater than 10kb & lesser than 30kb).
12. The candidates shall also upload the Degree/Convocation/Passing Certificate and valid Community Certificates (in case of SC/ST/OBC candidates) issued by an appropriate issuing authority in jpg/jpeg/pdf file format and size of the file is greater than 10kb & lesser than 100kb.

### 13. **SELECTION PROCESS**

- 13.1 The selection for the posts notified in this Notification will be by **Computer Based Test (CBT)**.
- 13.2 The questions set in the **Computer Based Test (CBT)** will be of Multiple Choice Objective Type. The question paper will be set in English, Hindi, Urdu and local languages i.e. Kannada, Telugu, Tamil, Marathi & Konkani.
- 13.3 The standard of the questions for the **Computer Based Test (CBT)** will generally be in conformity with the educational standards prescribed for the post. The questions are likely to include subjects pertaining to General awareness, Arithmetic, General Intelligence and Reasoning. **The question paper will have 100 questions, each carrying one mark and the duration of the examination is 90 minutes.**
- 13.4 **There will be negative marking in CBT examination and marks will be deducted for each wrong answer @ 1/3 of the marks allotted for each question.**
- 13.5 The **Computer Based Test (CBT)** examination will be conducted by RRC/Hubli and the date of examinations will be notified by RRC/Hubli in due course through Messages on mobiles, emails registered in the applications and on website of RRC/UBL.
- 13.6 During examination candidates should read the instructions on the computer terminal DASH BOARD carefully and follow them scrupulously. Failure to comply with the instructions may lead to disqualification of candidature.

### 14. **MOBILE PHONES, PAGERS, CALCULATORS OR ANY OTHER COMPUTING/ COMMUNICATION/ELECTRONIC DEVICE/ GADGETS ARE PROHIBITED:**

- 14.1 Candidates are prohibited from carrying mobile phones, pagers, calculators or any other computing/communication/electronic device/ gadgets to the examination center. If any candidate is found to be in possession of such device/gadgets in working or in switched off condition in the examination hall, his/her candidature shall be cancelled forthwith and he/she will be debarred from future examinations conducted by RRC. In addition such employees are liable to be taken up under appropriate disciplinary/ criminal proceedings.
- 14.2 Candidates are strictly advised, in their own interest, not to bring any valuables and prohibited items to the venue of the examination, as arrangement for safe-keeping cannot be assured.

### 15. **HALL TICKET (E-ADMIT CARD) FOR ONLINE EXAMINATION:**

- 15.1 **E-ADMIT CARDS** to the eligible candidates will be made available on the website about two weeks before the **Computer Based Test (CBT)**. Eligible candidates should log in at the link provided on RRC website using Registration Number and DOB, download the **E-ADMIT CARD** and take a printout.
- 15.2 Candidates must bring their **E-ADMIT CARDS** duly obtaining the signature of the concerned supervisor/ controlling Officer in the space provided on the **E-ADMIT CARD**, while appearing for the **Computer Based Test (CBT)**.
- 15.3 RRC will not entertain any request for any change in examination centre allotted to eligible candidates.

### 16. **Document Verification/Medical examination**

- 16.1 After finalizing the results of the CBT examination, candidates, who have qualified in the CBT examination, to the extent required as per the notified vacancies will have to submit the Original Academic/Technical/Community certificates at the respective allotted Divisions for scrutiny. On satisfactory Document Verification, they will be directed for appropriate medical examination as prescribed at Para 03 above.

## 17. GENERAL

- 17.1 Before applying, the Candidates should carefully read the instructions and ensure that he/she fulfills all the prescribed eligibility criteria at the time of **ONLINE REGISTRATION** of application as per the Notification.
- 17.2 The number of vacancies shown in this Notification are provisional and the same are liable to increase or decrease depending upon the actual needs of the administration at the time of finalization of selection.
- 17.3 The vacancies are to be filled up in various Divisions of South Western Railway. The selected candidates are liable to be posted anywhere on South Western Railway. Decision of Railway Administration in this regard shall be final.
- 17.4 Railway Administration reserves the right to alter the mode of examinations or re-conduct the CBT examination or to cancel part or whole of any process of the selection at any stage without assigning any reason.
- 17.5 RRC reserves the right to conduct the examination in batches on various dates and locations as decided by the RRC.
- 17.6 The selected employees under GDCE will have to pass the prescribed training courses prior to appointment to the post for which selected under GDCE wherever applicable.
- 17.7 The scheme of GDCE will be implemented according to the guidelines issued by Railway Board and will be binding on all.
- 17.8 Candidates biometric data capture and/or video/still photography will be done before admitting to the examination hall or in the examination hall/during the examination. Candidates must co-operate with examination conducting officials.
- 17.9 Sparing of the candidate for taking the examination and issuing necessary duty passes, if required, as per rule, will be the responsibility of the concerned office/unit where the candidate is presently working. No travel authority shall be provided by RRC.

## 18. **INVALID APPLICATIONS:** Applications with the following deficiencies will be summarily rejected.

- 18.1 Applications not registered through **ONLINE**.
- 18.2 Applications which are incomplete in any manner.
- 18.3 Applications of Candidates not possessing the prescribed Educational qualifications.
- 18.4 Applications of Candidates not fulfilling the age conditions.
- 18.5 If more than one application registered by the same candidate, all such applications will be rejected.
- 18.6 Applications without uploading photograph, signature and Certificate w.r.t. EQ/TQ and community
- 18.7 Applications where the required Documents are not uploaded.

**NOTE:** The list is only illustrative and not exhaustive. The applications will be rejected on any other irregularity/deficiency noticed by the RRC at any stage and considered sufficient for rejection.

## 19. MISCONDUCT / MALPRACTICE

- 19.1 Candidates are warned that, they should not furnish any particulars that are false or suppress any material information while registering the **ONLINE** Application.
- 19.2 Candidates shall not bring or attempt to bring any political or other influence to further his/her interest in respect of selection process.
- 19.3 Any misconduct on the part of the candidate at any part of the selection process is strictly prohibited and such misconduct will lead to disqualification of the candidature and also appropriate disciplinary/ criminal proceedings.
- 19.4 Indulgence in any malpractices/ misconduct will result in the rejection of the candidature at any stage of selection in addition to initiation of appropriate Disciplinary/ Criminal proceedings.

**20. DECISION OF RRC TO BE FINAL**

**In all matters connected with the GDCE notified vide this notification; the decision of the RRC will be final and binding on all concerned.**

**21. ABBREVIATIONS USED**

SC-Scheduled Caste; ST-Scheduled Tribe; OBC-Other Backward Classes; UR-Un Reserved.

**22.** This notification may be given wide publicity among all the staff of the Divisions/Workshops/Units/RWF/YNK to avoid any complaints at a later date.

**23.** The employees are advised to check the website i.e. [www.rchubli.in](http://www.rchubli.in) for further updates in the matter.

**Dy.Chief Personnel Officer/Rectt.**  
South Western Railway, Hubballi