



Government of India  
Department of Atomic Energy  
Variable Energy Cyclotron Centre



1/AF, Bidhan Nagar,  
Kolkata - 700 064

Advertisement No.VECC-2/2017

**Last date of receipt of application: 23.10.2017**

“Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply”

Applications are invited for recruitment to the following posts:-

**Stipendiary Trainee (Category-I): Total No. of Posts: 12**

Sl. No.	Discipline	No. of posts	Educational Qualification
1.	Physics	5 (UR-2, OBC-1, SC-1 & ST-1)	B.Sc. (minimum 3 years duration) with minimum 60% marks in aggregate with following combination of subjects:-  (a) Physics, Mathematics & Chemistry or (b) Physics, Mathematics & Statistics Or (c) Physics, Mathematics & Computer Science or (d) Physics, Mathematics & Electronics.  In case of Physics as principal subject the candidate has to obtain 60% marks in Physics or 60% marks in aggregate with the combination of subjects mentioned above at (a), (b), (c) or (d).
2.	Mechanical	1 (UR-1)	Minimum 60% marks in Diploma in Mechanical Engineering (3 years after SSC) from a recognised institution.
3.	Electronics	5 (UR-2, UR(OH)1, OBC-1 & SC-1)	Minimum 60% marks in Diploma in Electronics Engineering (3 years after SSC) from a recognised institution.
4.	Civil	1 (UR-1)	Minimum 60% marks in Diploma in Civil Engineering (3 years after SSC) from a recognised institution.

**Stipendiary Trainee (Category- II): Total No. of Posts : 25**

Sl. No.	Discipline	No. of posts	Educational Qualification
5.	Engineering Draughting	2 (UR-1, ST-1)	Minimum 60% marks in SSC in aggregate with Science and Mathematics plus trade certificate of minimum 1 year duration in relevant trade from a recognized Institution.
6.	Fitter	3 (UR-2, SC-1)	
7.	Electronics	11 (UR-4, UR(OH-1), SC-4 & ST-2)	
8.	Electrical	7 (UR-4, SC-2 & ST-1)	
9.	Machinist	1 (UR-1)	
10.	Dental Technician (Hygienist Mechanics)	1 (UR)	HSC (Science) with 60% marks + 2 year Diploma in Dental Technician (Hygienist Mechanics) recognised by Dental Council of India.

Sl. No.	Name of Post & Discipline	No. of posts	Educational Qualification	Experience	Pay-scale
11.	Scientific Assistant/B (Horticulture)	1 (UR)	Minimum 60% marks in B.Sc. (minimum 3 years duration) in Horticulture from a recognised University.	----	Level 6 in the Pay Matrix + other allowances as applicable from time to time as per Govt. of India orders according to the place of posting.
12.	Scientific Assistant /B (Gamma Camera Operator)	1 (UR)	Minimum 50% marks in B.Sc. (minimum 3 years duration) + Minimum 50% marks in Diploma in Medical Radio-Isotope Techniques (DMRIT).	Candidate with 4 years experience, if found suitable may be considered for higher grade, i.e., Scientific Assistant/C.	Level 6 in the Pay Matrix + other allowances as applicable from time to time as per Govt. of India orders according to the place of posting.
13.	Technician (C) (Crane/Fork Lift Operator)	2 (UR)	Minimum 60% marks in SSC with Science and Mathematics + Trade Certificate of one year duration in the relevant trade from a recognised institution.	Minimum 4 years experience in the relevant field is mandatory.	Level 4 in the Pay Matrix + other allowances as applicable from time to time as per Govt. of India orders according to the place of posting.
14.	Technician (B) (Hospitality)	1 (UR)	Minimum 60% marks in SSC/HSC + One year Certificate Course in Hospitality Management from a recognised institution and good communication skills.	---	Level 3 in the Pay Matrix + other allowances as applicable from time to time as per Govt. of India orders according to the place of posting.

15.	Fireman (A)	1 (UR)	S.S.C. or equivalent. Persons having Certificate Course from State Fire Training Centres and having valid Heavy Vehicle driving Licence will be given preference.	---	Level 2 in the Pay Matrix + other allowances as applicable from time to time as per Govt. of India orders according to the place of posting.
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**Physical Standards for Fireman (A):**

A	No deformity.	
B	Height	165 cms (minimum)
C	Weight	50 Kgs. (minimum)
D	Chest	81 cms (normal)
E	Chest	86 cms (expansion)
F	Vision	6/6, without wearing glasses or any other aid. Night or colour blindness shall be a disqualification.

**Note:**

**(i) Educational qualifications viz. Degree should be from the university/institution recognised by the University Grants Commission or other institutions recognised by Government of India/State Government.**

**(ii) Educational qualifications/Technical qualification, i.e., Diploma/Trade Certificate should be from an institution recognised by Central Government or State Government, i.e., the All India Council for Technical Education (AICTE)/State Technical Council/Board.**

**Experience (if applicable), should be gathered after completion of educational/technical qualification. Experience, which has been gathered prior to completion of educational qualifications will not be considered.**

**Legend:**

"UR" – Unreserved, 'OBC" – Other Backward Class, "SC"- Scheduled Castes, "ST" – Scheduled Tribes, PH – Physically Handicapped, OH- Orthopaedically Handicapped, "DAE"- Department of Atomic Energy, "VECC"- Variable Energy Cyclotron Centre.

**(1) Age Limit as on 23.10.2017:**

Sl. No.	Name of Posts/Discipline	Minimum Age	Maximum Age
1.	Stipendiary Trainees (Category-I)	19 Years	24 Years
2.	Stipendiary Trainees (Category-II)	18 Years	22 Years

Sl. No.	Name of Posts/Discipline	Minimum Age	Maximum Age
3.	SA/B (Horticulture)	18 Years	30 Years
4.	SA/B (Gamma Camera Operator)	18 Years	30 Years
5.	Technician (C) (Crane/Fork Lift Operator)	18 Years	29 Years
6.	Technician (B) (Hospitality)	18 Years	25 Years
7.	Fireman (A)	18 Years	25 Years

2. Relaxation in upper age limit:

- (i) The upper age limit prescribed above is relaxable for the posts reserved for SC/ST & OBC as under:

Upto a maximum of three years if a candidate belongs to OBC category.

Upto a maximum of five years if a candidate belongs to SC/ST category.

(ii) For Persons with Disabilities:

- (a) Upper age-limit shall be relaxable by 10 years for Unreserved Candidates (UR), 13 years for OBCs & 15 years for SCs/STs).
- (b) Relaxation in age-limit shall be applicable irrespective of the fact whether the post is reserved or not, provided the post is identified suitable for persons with disabilities.

According to the persons with disabilities (Equal Opportunities, Protection of Rights and Full participation) Rules, 1996 notified on 31/12/1996 by the Central Government in exercise of the powers conferred by Sub-section (1) and (2) of Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full participation) Act, 1995 (1 of 1996), the Disability Certificate shall be issued by the Medical Authority competent to issue such certificate as per Proforma (Form-II, III or IV as applicable and as prescribed) notified by Ministry of Social Justice And Empowerment vide Notification No.G.S.R.2(E) dated 30th December, 2009 of Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Amendment Rules, 2009 subject to Definitions of disabilities and degree of disability for reservation mentioned above.

In pursuant to Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, Office Memorandum No.F.No.15012/1/2003-Estt.(D), dated 29.06.2015, relaxation of age limit would be permissible to such persons who have a minimum of 40% disability.

- (iii) Relaxation in the upper age limit of 5 years shall be admissible to all persons who had ordinarily been domiciled in Kashmir division of the State of Jammu & Kashmir during the period from the 1<sup>st</sup> day of January, 1980 to 31<sup>st</sup> day of December, 1989 provided that the relaxation in the upper age limit for appearing at any examination shall be subject to the maximum number of chances permissible under the relevant rules.

Any person intending to avail of relaxation of age limit admissible under the above provision shall submit a certificate from:

- (a) the Dist. Magistrate in the Kashmir division within those jurisdiction he had ordinarily resided; or
- (b) any other authority designated in this behalf by the Government of Jammu & Kashmir to the effect that he had ordinarily been domiciled in the Kashmir division of the State of Jammu & Kashmir during the period from the 1<sup>st</sup> day of January, 1980 to 31<sup>st</sup> day of December, 1989.
- (iv) Relaxation in the upper age limit of 5 years shall be admissible to children/family members of those who died in the 1984 riots.

**Total Duration of Training Period for Stipendiary Trainees:**

Stipendiary Trainee (Category-I & II) : Two Years.

**Stipend During Training Period:**

Stipendiary Trainee (Category-I)	:	(i) ₹.16,000/- p.m. for 1 <sup>st</sup> year.
	:	(ii) ₹.18,000/- p.m. for 2 <sup>nd</sup> year.
Stipendiary Trainee (Category-II)	:	(i) ₹.10,500/- p.m. for 1 <sup>st</sup> year.
	:	(ii) ₹.12,500/- p.m. for 2 <sup>nd</sup> year.

In addition to above, both Stipendiary Trainee (Category I & II) are eligible for onetime Book Allowance of ₹.3,000/-.

**Accommodation:** The Trainees will have to make their own arrangement for stay during the training. However, in exceptional cases, hostel/sharing accommodation will be provided by this Centre subject to availability.

**Important:**

Candidates who are already overqualified with not less than 60% marks, such qualification will not be considered for the purpose of Additional Qualification based promotion for the specified period while in service as under:

- a) B.Sc./Diploma in Engineering – 6 Years.
- b) B.Tech./M.Sc. – 8 Years.
- c) M. Tech./Ph.D. – 10 Years.

**Selection procedure for:**

- (i) Stipendiary Trainee (Category-I) (Sl. No.1,2,3 & 4)
- (ii) Scientific Assistant/B (Horticulture) (Sl. No.11)
- (iii) Scientific Assistant/B (Gamma Camera Operator) (Sl. No.12)

**Written Examination & Personal Interview:**

Written Examination will be conducted of one-hour duration and will comprise of Multi Choice objective type questions. '3' Marks to be awarded for each correct answer and '1' mark to be deducted for each incorrect answer. Option will be given in written examination to answer either in Hindi or English. The syllabus for the said examination will be based on subjects of Diploma/B.Sc. level.

Candidates qualifying in the written examination will be shortlisted for interview which will be conducted in due course.

Final selection and ranking will be on the basis of performance of the candidate in the Personal Interview and no weightage will be given for marks scored in the written examination. The decision of VECC in this regard will be final.

**Selection procedure for:**

- (i) Stipendiary Trainee (Category-II) (Sl. No.5,6,7,8,9 & 10)
- (ii) Technician/C (Crane/Fork Lift Operator) (Sl. No.13)
- (iii) Technician/B (Hospitality) (Sl. No.14)
- (iv) Fireman/A (Sl. No.15)

**Stage-1: Preliminary Test (Screening Examination):**

Screening Examination will be conducted to shortlist candidates. The screening examination shall be common for the Stipendiary Trainees (Category-II), Technician/C (Crane/Fork Lift Operator), Technician/B (Hospitality) and Fireman/A. The examination will be in the following format. Option will be given in written examination to answer either in Hindi or English:

1. Examination to comprise 50 Multi Choice Questions (Choice of four answers) of one hour duration in the following proportion:

- Mathematics : 20 questions.
- Science : 20 questions.
- General Awareness : 10 questions.

2. '3' Marks will be awarded for each correct answer and '1' mark to be deducted for each incorrect answer.

The Preliminary Test (Screening Examination) will be conducted in single/multiple sessions depending upon logistics requirement.

**Stage-2: Advanced Test :**

1. Candidates clearing Stage-1 Preliminary Test will be required to appear an Advanced Test in their respective trade.

2. The test will comprise 50 Multi Choice Questions (Choice of four answers) with '3' Marks to be awarded for each correct answer and '1' marks will be deducted for each incorrect answer. The duration of the Test will be for two hours.

**Stage-3: Skill Test:**

1. Candidates who will clear Stage-2 Advanced Test will be eligible for Skill Test.

2. The Skill Test will be conducted on a Go/No-Go basis for qualifying the candidates.

3. Candidates clearing the Skill Test to be shortlisted and empanelled in order of merit based on marks secured in Stage-2.

**For the post of Fireman (A), candidates should qualify in physical endurance test as mentioned below:-**

Sl. No.	Details of the Test	Time and marks
1.	Should be able to run 100 meters.	25 seconds.
2.	Should be able to lay 4 lengths of hoses each 15 meters long from the appliance.	3 min. Upto 3 min. – 10 marks Between 3-4 min. – 8 marks Between 4-5 min. – 6 marks More than 5 min. – no marks
3.	Should be able to climb on extension ladder of 10 mtrs length and come down twice in.	2 min. Upto 2 min. – 10 marks Between 2-3 min. – 8 marks Between 3-4 min. – 6 marks More than 4 min. – no marks
4.	Should be able to carry a person of approximately his own weight by the fireman's lift method over 25 mtrs.	3 min. Upto 3 min. – 10 marks Between 3-4 min. – 8 marks Between 4-5 min. – 6 marks More than 5 min. – no marks
5.	Should be able to do push ups	20 continuously – 10 marks (proportionate for less nos.)
6.	Should be able to run 1.6 km in	10 min. Upto 10 min. – 10 marks Between 10-11 min. – 8 marks Between 11-12 min. – 6 marks More than 12 min. – no marks
7.	Rope/Vertical pipe climbing	3 metres – 10 marks Upto 2.5-3 metres – 8 marks Between 2-2.5 metres – 6 marks Between 2 metres – no marks

**Scope of Training for Stipendiary Trainees (Category-I & II):**

Selected candidates for Stipendiary Trainees (Category-I & II) will be given training in this Centre and other places as decided by this Centre in various aspects of relevant trades, as per prescribed syllabi of each trade and for meeting the stringent requirements of this Centre. The candidate will not have choice/option for any particular training programme/training place.

During the period of training and thereafter, candidates may be required to work in round-the clock shift including night shift.

**Grade after Successful Completion of Training:**

Applicable for Stipendiary Trainee (Category-I & II)

Upon successful completion of 2 years training, the Stipendiary Trainees (Category-I) will be considered for absorption in the post of Scientific Assistant/C and Stipendiary Trainees (Category-II) will be considered for absorption in the post of Technician/C or Technician/B, depending on their performance during the period of training and personal interview to be held



at the end of the training. Based on the performance during training & personal interview, additional increments (maximum 3 increments) may be given on appointment in the grade of Technician/B.

**Details of Emoluments on absorption of Stipendiary Trainees (Category-I) & Stipendiary Trainees (Category-II) (as per existing rate):**

Post	Minimum Pay in the Level of Pay Matrix	Plus other allowances will be paid as per Govt. of India orders according to the place of posting.
Scientific Assistant/C	Rs.44900 (Level 7)	
Technician/C	Rs.25500 (Level 4)	
Technician/B	Rs.21700 (Level 3)	

**Details of Emoluments as Scientific Assistant/B, Technician/C, Technician/B & Fireman/A (as per existing rate):**

Post	Minimum Pay in the Level of Pay Matrix	Plus other allowances will be paid as per Govt. of India orders according to the place of posting.
Scientific Assistant/B	Rs.35400 (Level 6)	
Technician/C	Rs.25500 (Level 4)	
Technician/B	Rs.21700 (Level 3)	
Fireman/A	Rs.19900 (Level 2)	

**Bond :**

Selected candidates will have to execute a bond to complete the training and serve VECC, Kolkata or any of the constituent Units of DAE, if offered appointment after the training, for a period of 4 years after absorption. A trainee who fails to complete the training or serve VECC, Kolkata/ Department of Atomic Energy for 4 years, if offered appointment, will be liable to pay to VECC, Kolkata/ Department of Atomic Energy a sum equivalent to entire aggregate amount of stipend received by him during the training along with interest thereon.

**How to apply:**

- Application should be submitted in the proforma given herewith.
- Application should preferably be type written on A4 size paper.
- The Application and the outer cover should be superscribed as "Application for the Post of \_\_\_\_\_ (Name of the Post/Discipline), Sl. No. \_\_\_\_\_, against Advertisement No.VECC-2/2017".
- Only one application should be submitted for one post. If candidate wishes to apply for more than one post, separate application should be submitted for each post.

**Copies of certificates:**

Candidates should submit along with their application attested SINGLE COPY of:

- a. Certificates pertaining to Educational qualifications/experience and technical/professional qualifications (supported by appropriate mark sheets indicating the subjects offered at the examination).
- b. Certificate of date of birth (only date of birth indicated in Matriculation certificate/Municipal Birth Certificate/Equivalent Certificate will be accepted, no subsequent request for change shall be granted).
- c. SC/ST/OBC/Disability Certificate should be as per the prescribed format for employment in Government of India which are available with this advertisement.
- d. The candidate belonging to SC/ST/OBC should clearly indicate the same in the application and should attach proof of the same in specified format, failing which they will be treated as unreserved and subsequent representations for change of community status will not be entertained. OBC certificate should be issued by specified authority in the prescribed format with non-creamy layer certificate and the caste/community should have been included in the Central lists of Other Backward Caste. The crucial date for determining the OBC non-creamy layer certificate will be the last date of receipt of the application (23.10.2017). OBC for the purpose of AGE RELAXATION AND RESERVATION will mean "persons of OBC categories not belonging to the Creamy Layer" as defined in Government of India, Department of Personnel & Training OM No.36012/22/93-Estt.(SCT) dated 08.09.1993 and duly modified vide Government of India, Department of Personnel & Training OM No.36033/1/2013-Estt.(Res) dated 27.05.2013.
- e. Disability Certificate from the appropriate authority regarding physical disability (applicable to persons with disability).
- f. Certificate regarding domiciled in Kashmir Division from 01.01.1980 to 31.12.1989 (if claimed relaxation).
- g. Certificate to the effect that they have been affected by 1984 riots (if claimed relaxation).

**Note:**

- a. Candidates who have not acquired/will not acquire the educational qualifications as on the closing date of receipt of application will not be eligible and need not apply.
- b. In case Universities award letter grades/CGPA/OGPA, the same will have to be indicated as equivalent percentage of marks as per the norms adopted by that University.
- c. Candidates should enclose two extra copy of recent passport size photograph alongwith the application.
- d. SC/ST outstation candidates will be paid to and fro travelling allowance of second-class Railway fare by the shortest route (subject to production of tickets) to Kolkata for attending the Written Test/Preliminary Test/Advanced Test, Skill Test/Interview, as admissible under the Rules. However, Travelling Allowance is not admissible to those SC/ST candidates who are already in Central/State Government services, Central/State Government Corporation, Public Undertakings, Local Government Institutions and Panchayats and the Concession availed from Railways, if any, for undertaking journey for attending written examination.

- e. Personal interview of the candidates for the Stipendiary Trainee (Category-I) and other Group-B (Technical) posts will be held in the Variable Energy Cyclotron Centre, Kolkata premises.
- f. The nature of duties to be performed by the above categories of trainees will involve working in round-the-clock shift duties, in operational plants and areas.
- g. Persons working under the Central/State Govt./Public Sector Undertakings should submit their applications through proper channel. They may, however, send an advance copy of the application alongwith enclosures as detailed above to the address given below.
- h. Persons who are appointed against the above posts, will be covered under the New Contributory Pension Scheme as notified by the Government of India, Ministry of Finance, Department of Expenditure vide Notification No.FNo.5/72003-ECB & PR dated 22.12.2003.
- i. Application, which are not in conformity with the requirements, will be rejected at any stage. No correspondence will be entertained from the candidates not selected for Written Test/Preliminary Test/Advanced Test, Skill Test/appointment.
- j. Candidates may ensure that they fill in the correct information. Candidates who furnish false information will be disqualified for Written Test/Preliminary Test/Advanced Test, Skill Test, Interview.
- k. VECC reserves the right to fill up the post or even to cancel the whole process of recruitment without assigning any reasons. The eligibility criteria as prescribed in the advertisement will be determined with reference to the last date for receipt of applications.
- l. Candidates selected against this advertisement are likely to be posted initially at Kolkata, but are liable to serve in any part of India and in any constituent units of the Department of Atomic Energy.
- m. The vacancies shown above are provisional and subject to variation. The filling up of vacancies indicated in the advertisement is also subject to the approval of Competent Authority and may not be filled up if decided otherwise in terms of the orders issued by Government of India from time to time.
- n. SC/ST/OBC/Physical Disability Certificate should be as per the prescribed format, for employment in Government of India.
- o. The applicants would be admitted to the examination/tests on the basis of the information furnished by them in their application form. They are, therefore, advised to ensure that they fulfill all eligibility conditions before applying. In case it is found at a later stage that the information furnished by an applicant is false or an applicant does not fulfil any of the eligibility conditions, the candidature of such applicant would be cancelled and no correspondence in this regard would be entertained.
- p. Issuance of an admit card for the Written Tests/Interview/Preliminary Test is not a proof of eligibility of the candidate for the post and will not confer any right for further processing of his/her application for appointment.
- q. In case a candidate cannot produce documentary evidence in support of his/her eligibility for a particular post at any stage, his/her candidature will be outright rejected and no further communication in this regard would be entertained.

- r. VECC reserves the right to reject or accept the candidature of any applicant at any stage.
- s. VECC reserves the right to cancel/restrict/enlarge/modify/alter the recruitment process, if need arises, without issuing any further notice or assigning any reason thereof.
- t. Complete applications should be sent to the **Assistant Personnel Officer (GA), Variable Energy Cyclotron Centre, Department of Atomic Energy, Sector – 1, Block – AF, Bidhan Nagar, Kolkata – 700 064 so as to reach him on or before 23.10.2017.**

CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION

RECORDS OF THE CANDIDATES NOT SELECTED SHALL NOT BE PRESERVED BEYOND  
06 (SIX) MONTHS FROM THE DATE OF PUBLICATION OF SELECT LIST  
AND SHALL BE DESTROYED FORTHWITH.

PROFORMA FOR APPLICATION

FOR OFFICE USE ONLY:  
Application No.

Paste recent  
passport size  
photograph duly  
signed by the  
candidate across  
the photograph

Date of Receipt.

1. Advertisement No. : VECC-2/2017

2. (i) Sl. No.

(ii) Name of the Post/Discipline:

3. Name in full (as per SSC certificate):  
(in CAPITAL LETTERS)

4. Father's name :

5. Gender:

6. a) Date of birth (in Christian era):

D	D	M	M	Y	Y	Y	Y

b) Age as on 23.10.2017 : \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s) \_\_\_\_\_ Day(s)

7. Religion:

8. Nationality :

9. Marital Status:

10. Whether the applicant belongs to SC/ST/OBC?:

11. Applicant desires to answer in written examination (Hindi/English) :

12. Whether the applicant domiciled in Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989?:

13. Whether the applicant is a family member of those who died in 1984 riots?:

14. Whether the applicant belongs to minority community?:

15. (a) Address for correspondence in CAPITAL LETTERS:

House No./Name:

Locality/Street:

Town/Village:

Police Station:

Post Office:

District:

Pin Code:

State:

E-mail:

Telephone/Mobile No.:

(b) Permanent Address in CAPITAL LETTERS:

House No./Name:

Locality/Street:

Town/Village:

Police Station:

Post Office:

District:

Pin Code:

State:

E-mail:

Telephone/Mobile No.:

16. Whether Physically Handicapped?:

(Please mention 'YES' or 'No')

If yes, please mention:

a) Type of Physical Disability:

b) Nature of Disability:

c) Percentage of Disability:

(as certified by the Competent Medical Authority in the Physical Disability Certificate)

17. a) Educational and Professional/Technical qualifications from SSC onwards :-

Name of Examination passed	University/ Board/ Institution	Year	Subjects	Duration of course	% of marks secured	Class/ Grade/ Division

17.b) Indicate the course of study, if any, the applicant is continuing presently :

Course Name	University/ Board/ Institution	Full Time / Part Time	Duration of the Course	No. of Semester/subjects completed	% of Marks obtained

18. Experience (particulars of all previous and present employment are to be furnished):-

Name & Address of Employer	Post Held	Types of Employer	Period of Service in DD/MM/YYYY format		Permanent or Temporary	Reasons for leaving
			From	To		

19.Total experience as on 23.10.2017: \_\_\_\_\_ Year (s) \_\_\_\_\_ Month (s) \_\_\_\_\_ Day (s)

20. Details of relatives already employed in Department of Atomic Energy or its Constituent units:-

Name of relative	Relationship	Unit in which employed	Post held

21. Are you under any contractual obligation to serve the Central / State Government / Any other Public Sector Undertaking / Autonomous Bodies? If so, please furnish details:

22. Any other additional information:

23. List of documents attached:

1. Application duly filled-in and signed: YES / NO.
2. Passport size photograph duly signed across and affixed on the application: YES / NO.
3. Two extra copy of recent passport size photograph attached with the application (compulsory) : YES/NO.
4. Attested copies of each of the following certificates are attached:
  - a) Date of Birth Certificate: YES/ NO
  - b) SC/ST/OBC Certificate (if applicable): YES/ NO
  - c) Certificate of Disability (if applicable): YES/ NO

- d) Copies of all marksheets: YES/ NO.
- e) Certificates of Educational & Professional qualifications: YES/ NO.
- f) Experience Certificate (if applicable): YES/ NO.
- g) Domicile certificate of Jammu & Kashmir (if applicable): YES/ NO.
- h) Certificate related to 1984 riots (if applicable): YES/ NO.

24. DECLARATION:

I hereby declare that the above information is factually correct to the best of my knowledge. I also understand that I will be disqualified if any of the information furnished above is found to be incorrect.

Place: \_\_\_\_\_

(Signature of the candidate)

Date: \_\_\_\_\_

Name: \_\_\_\_\_



## FORM OF CERTIFICATE PRESCRIBED

Form of certificate as prescribed in M.H.A., O.M., No. 42/21/49 - N.G.S., dated the 28.1.1952, as revised in Dept. of Per- & A.R. letter No. 36012/6/76-Est. (S.C.T.), dated the 29.10.1977, to be produced by candidate belonging to a Scheduled Caste or a Scheduled Tribe in support of his/her claim.

### FORM OF CASTE CERTIFICATE

This is to certify that Shri / Shrimathi\* / Kumari\* \_\_\_\_\_ Son/daughter\*  
of \_\_\_\_\_ of village / town\* \_\_\_\_\_ in District / Division\* \_\_\_\_\_ of  
the State / Union Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_  
Caste / Tribe\* which is recognized as a Scheduled Caste under:  
Schedule Tribe\*

- \*The Constitution (Scheduled Castes) Order, 1950.
- \*The Constitution (Scheduled Tribes) Order, 1950.
- \*The Constitution (Scheduled Castes) (Union Territories) Order, 1951.
- \*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

[(As amended by the Scheduled Caste and Scheduled Tribe Lists (Modification) order, 1956, the Bombay Re-organization Act, 1960, the Punjab Re- organization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Re-organization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976]

- \*The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956;
- \*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976;
- \*The Constitution (Dadra and Nagar Haveli) Scheduled Caste Order, 1962;
- \*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962;
- \*The Constitution (Pondicherry) Scheduled Caste Order, 1964;
- \*The Constitution (Uttar Pradesh) Scheduled Tribes, Order, 1967;
- \*The Constitution (Goa, Daman & Diu) Scheduled Caste Order, 1968;
- \*The Constitution (Goa, Daman & Diu) Scheduled Tribes, Order, 1968;
- \*The Constitution (Nagaland) Scheduled Tribes Order, 1970;
- \*The Constitution (Sikkim) Scheduled Caste Order, 1978;
- \*The Constitution (Sikkim) Scheduled Tribes Order, 1978;
- \*The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;
- \*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990;
- \*The Constitution (Scheduled Tribes) Order Amendment Act, 1991.
- \*The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991.

2. \*\*This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimathi\* \_\_\_\_\_ father/mother\* of Shri/Shrimathi\*/Kumari \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belongs to the Caste / Tribe which is recognized as issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/Shrimathi\*/Kumari\* \_\_\_\_\_ and/or\* his/her\* family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District / Division\* of the State/ Union Territory\* of \_\_\_\_\_.

Signature \_\_\_\_\_  
Designation \_\_\_\_\_  
(with seal of office)

Place \_\_\_\_\_ State \_\_\_\_\_  
Date \_\_\_\_\_ Union Territory \_\_\_\_\_

Note-The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*Please delete the words which are not applicable.

\*\*Applicable in the case of SCs, STs persons who have migrated from one State / UT

## AUTHORITIES EMPOWERED TO ISSUE CASTE CERTIFICATES

[G. I. Dept. Of Per. & Trg., O.M. No. 36012/6/88-Estt. (SCT), (SRD.III), dated 24-4-1990.]

The undermentioned authorities have been empowered to use Caste Certificate of Verification –

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officer not below the rank of Tahsildar.
4. Sub-Divisional Officer of the area where the candidate & / or his /her family resides.

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt/Kumari \_\_\_\_\_ Son/daughter  
of \_\_\_\_\_ of village/town \_\_\_\_\_ in  
District/Division \_\_\_\_\_ in the State/Union Territory  
\_\_\_\_\_ belongs to the \_\_\_\_\_ community which is  
recognized as a backward class under the Government of India, Ministry of Social  
Justice and Empowerment's Resolution No. \_\_\_\_\_ dated  
\_\_\_\_\_. \* Shri/Smt./Kumari \_\_\_\_\_ and/or his/her  
family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the  
\_\_\_\_\_ State/Union Territory. This is also to certify that he/she does  
not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the  
Schedule to the Government of India, Department of Personnel & Training O.M.  
No.36012/22/93-Estt.(SCT) dated 8.9.1993\*\*.

Dated:

District Magistrate/  
Deputy Commissioner etc.

Seal

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\* - The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* - As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representative of the People Act., 1950.

Form-II  
Disability Certificate  
(In cases of amputation or complete permanent paralysis of limbs  
and in cases of blindness)  
(See rule 4)  
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE  
CERTIFICATE)

Recent PP size Attested  
Photograph (Showing  
face only) of the person  
with disability

Certificate No. ....

Date:

This is to certify that I have carefully examined Shri/Smt/Kum.....  
son/wife/ daughter of Shri..... Date of Birth .....

(DD/ MM/ YY)

Age ..... years, male/female .....

Registration No. .... permanent resident of House No. ....

Ward/Village/Street ..... Post Office ..... District

..... State .....

whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of :

= locomotor disability

= blindness

(Please tick as applicable)

(B) the diagnosis in his/her case is.....

(A) He/ She has .....% (in figure)..... percent (in words)  
permanent physical impairment/blindness in relation to his/her ..... (part of  
body) as per guidelines (to be specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature/Thumb  
impression of the  
person in whose  
favour disability  
certificate is  
issued.



Form-III  
Disability Certificate  
(In case of multiple disabilities)  
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE  
CERTIFICATE)  
(See rule 4)

Recent PP size Attested  
Photograph (Showing  
face only) of the person  
with disability

Certificate No. ....

Date: .....

This is to certify that we have carefully  
examined Shri/ Smt/Kum. .... /son/wife/daughter of Shri  
..... Date of Birth..... Age .....years,  
male/female.....

(DD) (MM) (YY)

Registration No..... permanent resident of House No.....

Ward/Village/Street..... Post Office .....

District.....State ..... whose photograph is affixed above, and  
are satisfied that:

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical  
impairment/disability has been evaluated as per guidelines (to be specified) for the  
disabilities ticked below, and shown against the relevant disability in the table below:

S.No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/ mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing impairment	£		
5	Mental retardation	X		
6	Mental-illness	X		

(B) In the light of the above, his /her over all permanent physical impairment as per  
guidelines (to be specified), is as follows:-

In figures:- .....percent

In words:- .....percent

2. This condition is progressive/ non-progressive/ likely to improve/ not likely to improve.

3. Reassessment of disability is :

(i) not necessary,

Or

(ii) is recommended/ after ..... years..... months, and therefore this certificate shall be valid till .....

(DD) (MM)

(YY)

@ e.g. Left/Right/both arms/legs

# Single eye/both eyes

£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

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Name and seal of Member

Name and seal of Member

Name and seal of the  
Chairperson

Signature/Thumb  
impression of the  
person in whose  
favour disability  
certificate is  
issued.

Form-IV  
Disability Certificate  
(In cases other than those mentioned in Forms II and III)  
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE  
CERTIFICATE)  
(See rule 4)

Recent PP size  
Attested Photograph  
(Showing face  
only) of the person  
with disability

Certificate No. ....  
.....

Date:

This is to certify that I have carefully examined Shri/Smt./Kum .....  
son/wife/daughter of Shri ..... Date of Birth.....

(DD)

(MM) (YY)

Age ..... years, male/female.....

Registration No. .... permanent resident of House No..... Ward/Village/Street

..... Post Office ..... District..... State .....

whose photograph is affixed above, and am satisfied that he/she is a case of  
..... disability. His/her extent of percentage physical impairment/disability  
has been evaluated as per guidelines (to be specified) and is shown against the relevant  
disability in the table below:-

S.No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/ mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing impairment	£		
5	Mental retardation	X		
6	Mental-illness	X		

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/ non-progressive/ likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary

Or

(ii) is recommended/ after ..... years ..... months, and  
therefore

this certificate shall be valid till .....  
(DD) (MM)

(YY)

@ e.g. Left/Right/both arms/legs

# e.g. Single eye/both eyes

£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)  
(Name and Seal)

Countersigned

(Countersignature and seal of the  
CMO/Medical Superintendent/Head  
of Government Hospital, in case the  
certificate is issued by a medical  
authority who is not a government  
servant (with seal))

Signature/Thumb  
impression of the  
person in whose  
favour disability  
certificate is  
issued.

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.  
Note: The principal rules were published in the Gazette of India vide notification number S.O. 908 (E), dated the 31st December, 1996.