

Teacher Registration Help



Gujarat Secondary and Higher Secondary Education Board

Education Department, Government of Gujarat

Online Teacher Registration User Guide



Gujarat Secondary and Higher Secondary Education Board
Education Department - Government of Gujarat

Welcome to the Online Teacher Registration User Manual.

This manual is designed to help you navigate through the application and maximize utilization of its full potential. This guide will help users to get information about features, functions and step-by-step instructions to use this application.

Introduction



Gujarat Secondary and Higher Secondary Education Board
Education Department - Government of Gujarat

Online Teacher Registration System is introduced for easier and faster communication between Schools, GS&HSEB and DEO Offices. This system has three kinds of users:

1.) School 2.)DEO 3.)Board

Each School, DEO Offices and Users at GS&HSEB will have Unique Username and Password to access this Online System.

1)School: The school will have their index number and password, they have to login into the system and have to Add /update their teachers information in the stipulated time period. If any information is missing, those information has be filled up by school.

2) DEO: Each DEO office will have their Username and password, with the help of which they can login to the system. They will only see the school information which covers under their district. After school filled up their Teachers information , it is the turn of DEO to check the information and if anything can be contributed by DEO he filled up the information and verify the data.

3) GSHSEB: Board will have their user name and password. After the DEO verified a particular details, it is the turn of GSHSEB to verify teachers record for each school.

User (School/Board/DEO) will redirect to application interface on logging into the system with their Username and password.

After logging into the system user can see the Teacher Registration form which has been divided into 5 sections/pages :

- **Teacher's Personal Detail**
- **Teacher's Academic Detail**
- **Teacher Institutional Experience**
- **Teacher Achievement & Penalty Detail**
- **Teacher Examination Information**

These pages are designed to get specific detail about teacher , his/her personal details, about the graduations , Institutional experience, achievement & penalty related information if any s and exam information can be filled by navigating through these pages. School has to update their teachers details in acceptable defined period from Education Board.

After some stipulated time period decided by Board DEO will verify information. If DEO finds any information wrong he has rights to update details. After DEO verification Board will also verify school details.

Before you start

Before you Start

Before you continue you should read all the required information about Teacher registration

See: [Introduction](#)

Access this online application using a computer with an Internet connection (required 526 kbps, recommended 1mbps)


















To apply online, your system must meet minimum requirements recommended in [Technical Instruction](#). You can check your browser settings if you experience problems while application.

See: [Technical Instruction](#)

What does symbol means

What does symbol means

Functionality of symbols used in application

	Click to Login in to the system
	Click to clear out filled details
	Click to view Application
	Click to add new record
	Click to select date from calendar
	Click to go on Next page
	Click to go on Previous page
	to go back record
	Click to save individual record in grid
	Click to edit individual record in grid
	Click to delete individual record in grid
	Click to edit individual record in grid
	Click to active individual record in grid
	Click to Inactive individual record in grid
	Click to print Application form
	Click to Log out in to the system
	Click to save data

Application Login

Login To Application

- When you first access this <http://teacherreg.gseb.org/> , You will enter to welcome page of Teacher Registration Application.



Teacher Registration

[Click to view Technical Instructions for Teacher Registration](#)

SCHOOL

[School Login for Teacher Registration](#)

[User Guide for Teacher Registration for school](#)



Click Here for Login

DEO

[DEO Login for Teacher Registration](#)

[User Guide for Teacher Registration for DEO](#)

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- After clicking on "**School login**" link ,it will open login page in new window.
 - Each School will have their independent Username and Password. Login with Username which is your school Index No.
-

School Login

- Enter **Index No** and **Password** .
- Click on **Login** button. It will redirect to Application.



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The form is titled "School Login for Teacher Registration" and includes the instruction "Enter your index and password to get access". It features two input fields: "Index No :" with the value "56.117" and "Password :" with masked characters "••••••". Below these fields are "Login" and "Clear" buttons. A green arrow labeled "Click Here" points to the "Login" button. Another green arrow labeled "Enter Index no and Password" points to the input fields. The background of the form is a chalkboard with chemical structures and a hand writing.


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Note:

School can login to teacher registration only if school has authenticated in school registration for current Academic year.

Search Teacher

- After successfully login in, you will enter to home page of Application. It will display list of teachers record of that particular school.
- Here you can search individual teacher record by his/her name .



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 Education Department, Government of Gujarat

[login](#)
[indexno](#)

Welcome **57.341** | [Logout](#)

Search Teacher

Click here for new
recorded

+ Add New Teacher

Teacher Name:

[Search](#)
[Clear](#)

Tick ☐ If All Teacher's Registration Completed then Click On Confirm Button to Confirm the data.

[✔ Confirm](#)

Total no of teachers in school

Total Exist Teacher(s) = 12 || Require Teacher(s) = 16

Total no of teacher require in school

TEACHERS LIST (12)

INACTIVE TEACHERS (3)

Action	Teacher Name	Date Of Birth	Graduation	Experience	Active	Subject1 Exp.	Image	Bank Detail	Marks With Subject1	Marks With Subject2	DEO Verifi.	Board Verifi.
 	GOVINDBHAI JIVABHAI DODIYA Complete Record	01/06/1964	B.A.	1	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6.35		<input type="checkbox"/>	<input type="checkbox"/>
 	BHIMSINHBHAI KUMBHABHAI GAADHE Incomplete Record	01/06/1971	B.A.	None	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15.20		<input type="checkbox"/>	<input type="checkbox"/>
 	BINABEN KANTILAL BHATT Incomplete Record	23/12/1969	B.A.	None	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
 	JYOTIBEN HEMANTLAL TARAPARA Incomplete Record	27/05/1973	B.Sc.	None	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
 	KARSHANBHAI PARBATBHAI GAR Incomplete Record	24/01/1978	B.A.	None	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
 	JYOTSNABEN KARANBHAI RATHOD Incomplete Record	01/02/1969	B.A.	None	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
 	KIRITKUMAR NATHUBHAI CHAUHAN Incomplete Record	01/12/1974	B.Sc.	None	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
 	NILESH KANTILAL SONARA Incomplete Record	26/11/1981	B.A.	None	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
 	ASHWIN ARASHIBHAI ZALA Incomplete Record	10/06/1984	B.A.	None	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
 	KARSHAN RANABHAI MUSHAL Incomplete Record	01/06/1974	B.A.	None		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>

1





2

Showing Records Per Page : 10

v

Click to see next page recorded

change the no of recored for paging

- This page appears with information of **Teacher's Name, Date Of Birth , Graduation , Experience,Image , Bank Detail, Marks of Preferable Subject1 and Subject2** etc as you have already filled some details.
- School can also view status either "**Incomplete Record**" or "**Complete Record**" of teacher's detail whether he/she has completed his information or not. Below Criteria For record "**Incomplete Record**".
 - Teacher Image
 - Graduation (Require one detail)
 - Total experience (First Appointment date, Total Teaching Experience (As on 31st May, 2016))
 - All Bank Details (Teacher Bank Account No, Bank Name, Branch Name, Teacher Name As per Bank Account,IFSC Code)
 - Preferable Subject 1 and Preferable Subject 1 experience
- As Shown in image this Page shows total no of teacher are existing in the school.
- This page also shows total no of require teacher for this school. School registration has captured Number of classes for each standard and stream. Basis on number of classes require teachers notification shall be displayed on this page.
- This page shows Active and Inactive List of teachers. If you click on  you can see the print page of that particular record. If you click on  you can edit that particular record. If you click on  you can view that application form particular teacher.
- As shown in image you can see two different List of Teachers . One list for Active teachers which are currently active in school and the second one is Inactive teacher list which are currently not active in school for particular reason in person detail page.
- If in active teacher list tab when you will click on  then popup window display and screen looks like as shown in below image.Select the reason and click on the button after that particular record will be inactive and it will shown in second tab which is for inactive teacher's record. If you select "**Duplicate Entry**" and "**Wrong Entry**" as reason for inactive for that particular reason your record will be permanent invisible.
- Inactive record can not be editable.

TEACHERS LIST (12)

INACTIVE TEACHERS (3)

Action	Teacher Name	Date Of Birth	Graduation	Experience	Active	Subject1 Exp.	Image	Bank Detail	Marks With Subject1	Marks With Subject2	DEO Verifi.	Board Verifi.
	GOVINDBHAI JIVABHAI DODIYA <i>Complete Record</i>	01/06/1964	B.A.	1	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6.35		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	BHIMSHINHABHAI KUMBHABHAI GAADHE <i>Incomplete Record</i>	01/06/1971	B.A.	None	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15.20		<input type="checkbox"/>	<input type="checkbox"/>
	BINABEN KANTILAL BHATT <i>Incomplete Record</i>	23/12/1969	B.A.	None	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
	JYOTIBEN HEMANTLAL TARAPARA <i>Incomplete Record</i>	27/0									<input type="checkbox"/>	<input type="checkbox"/>
	KARSHANBHAI PARBATBHAI GAR <i>Incomplete Record</i>	24/0									<input type="checkbox"/>	<input type="checkbox"/>
	JYOTSABEN KARANBHAI RATHOD <i>Incomplete Record</i>	01/0									<input type="checkbox"/>	<input type="checkbox"/>
	KIRITKUMAR NATHUBHAI CHAUHAN <i>Incomplete Record</i>										<input type="checkbox"/>	<input type="checkbox"/>
	NILESH KANTILAL SONARA <i>Incomplete Record</i>	26/1									<input type="checkbox"/>	<input type="checkbox"/>
	ASHWIN ARASHIBHAI ZALA <i>Incomplete Record</i>	10/06/1964	B.A.	None	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
	KARSHAN RANABHAI MUSHAL <i>Incomplete Record</i>	01/06/1974	B.A.	None	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>

1

2

Showing Records Per Page: 10

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- If in inactive teacher list tab when you will click on then message will display and screen looks like as shown in below image. After click on "Ok" your record will active and you can show that record in active teacher's list tab.

Teacher Name:

Search

Clear

Tick ☐ If All Teacher's Re

Are you sure you want to activate this Teacher

tion to Confirm the data.
















OK

Cancel

Total Exist Teacher(s) = 12 || Require Teacher(s) = 16

TEACHERS LIST (12)

INACTIVE TEACHERS (3)


Action	Teacher Name	Date Of Birth	Graduation	Experience	Active	Subject1 Exp.	Image	Bank Detail	Marks With Subject1	Marks With Subject2	DEO Verifi.	Board Verifi.
  	LALITABEN VALJIBHAI LADANI	01/07/1966	B.A.	0	True	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>
  	PARSOTAMBHAI KACHARABHAI BUTANI	31/05/1959	B.A.	0	True	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>
  	NARANBHAI KARSANBHAI BHUYA	08/07/1976	B.A.	0	True	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>

Showing Records Per Page : 10

Add New Teacher

Teacher's Personal Detail

- This is the first page of the Teacher registration form.
- At top of page displayed school's general information , like **District detail** , **School Name** , **School Type** , **SVS Code** , **SVS Name** from school registration module .



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Welcome
Logout

Teacher's Personal Detail
Academic
Institutional Experience
Achievements & Penalty
Examination Information

Teacher's Personal Detail

District Name
S.V.S. Code
School Name
Index No
School Type


JAMNAGAR
JAM03
SMT V.D.GARDI HIGH SCHOOL
56.117
Grant-in-aided100

S.V.S. Name
SASNDIPANI SHALA VIKAS SANKUL

Personal Details

Fields Marked * Are Mandatory.
Enter Date in dd/mm/yyyy format.

Teacher Name*
Surname
Name
Father's/Husband's Name

Gender*
☒ Male
☐ Female
Upload Photo:*
Browse... No file selected.*
Upload
Remove

Please Upload (.jpg)Photo less than 200KB in size

Mother Tongue*
Gujarati
Blood Group*
--Please--
Category*
--Please Select--
☐ Formal Soldier
☐ Physically Handicap

Having Specs
☒ No
☐ Yes
☐ Near
☐ Far

Left
Right

Height*
cm.
Weight*
Kg.

Any Disease*
☒ No
☐ Yes

Medium of Teaching*
☐ Gujarati
☐ Hindi
☐ Marathi
☐ English
☐ Urdu
☐ Sindhi
☐ Tamil
☐ Sanskrit
☐ Telugu
☐ Oriya

Contact Details

Permanent Address*
District*
--Please Select--
Taluko*
--Please Select--
City*
--Please Select--
PinCode*
State*
Gujarat

Current Address

Tick: ☐ If Current Address is same as Permanent Address

Current Address*
District*
--Please Select--
Taluko*
--Please Select--
City*
--Please Select--
PinCode*
State*
Gujarat

Birth & Personal Info

Birth Date*
(According to Service Book)
Birth Place*
District*
Taluko*
PinCode*
State*
Gujarat
Mobile*
Land Line STD
-
Nationality*
E-mail*
Eg.(xyz@abc.com)
Retirement Date

Bank Account Details

GPF/EPF*
☐ GPF No
☐ EPF No
☒ Not Applicable
PAN No.
Name as Per Bank Account*
Bank Account No.*
Bank Name*
Branch Name*
IFSC Code*

Experience Detail

First Appointment Date*
Total Teaching Experience (As on 31st May, 2016)*
(In Years)
Preferable Subject1*
--Please Select--
Experience of Subject 1 (As on 31st May, 2016)*
(In Years)
Preferable Subject2*
--Please Select--
Experience of subject 2 (As on 31st May, 2016)
(In Years)

Save

Teacher's Family Detail

Member Name	Relationship	Date Of Birth	Remarks
	--Please Select--		

Save

Interested Activity with Board

Participated Area	Contribution	Comments
--Please Select--		

Save

Next >>

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Note :

- Fields mark with * are compulsory to fill.
- You can switch to next page/Heading of form if all mandatory details are completed in current page.
- Scanned the required attachment and save to .jpg format to upload
- Size of .jpg (.jpeg) attachment is allowed maximum upto 200KB.

Personal Detail Page

Teacher's Personal Detail

Personal Details

Fields Marked * Are Mandatory.
Enter Date in dd/mm/yyyy format.

Teacher Name*

PATAR
Surname

DHIRAJLAL
Name

BHANJIBHAI
Father's/Husband's Name

Gender *

☒ Male ☐ Female

Upload Photo: *

Browse...

No file selected.

Upload

Remove

Your Photo is Uploaded.

Mother Tongue*

Gujarati

Blood Group*

AB+

Category*

S.C

☐ Formal Soldier

☐ Physically Handicap

Having Specs

☒ No ☐ Yes

☐ Near ☐ Far

Left

Right

Height*

162

cm.

Weight*

75

Kg.

Any Disease*

☒ No ☐ Yes

Medium of Teaching *

☒ Gujarati ☐ Hindi ☐ Marathi ☐ English ☐ Urdu ☐ Sindhi ☐ Tamil ☐ Sanskrit ☐ Telugu ☐ Oriya

- In the Teacher Entry Details, **Teacher name** should be mentioned .
- Select **Gender**.
- Click on **Browse...** **Browse** button to open scanned **Teacher image** from your system and then after selecting file, click on **Upload** button to attach it.
- Select your **Mother Tongue** , **Category** , **Blood Group** properly form list. as shown in image
- Provide accurate handicap detail if have any. First select the check box **Physically Handicap** it will display the category select the one you have.
- Enter **Height** and **weight** .
- Provide proper detail if having any **Disease** by selecting Yes option.
- Check the check boxes **Medium of Teaching** .Teacher can check multiple check boxes.

Contact Details					
Permanent Address *	nani bhagedi taluka kalavad shitala dist jamnagar	District*	JAMNAGAR	Taluko*	KALAVAD
City*	NANI BHAGEDI	PinCode*	361160	State*	Gujarat
Current Address		Tick <input checked="" type="checkbox"/> If Current Address is same as Permanent Address			
Current Address *	nani bhagedi taluka kalavad shitala dist jamnagar	District*	JAMNAGAR	Taluko*	KALAVAD
City*	NANI BHAGEDI	PinCode*	361160	State*	Gujarat
Birth & Personal Info					
Birth Date*	01/07/1970	(According to Service Book)			
Birth Place*	nikava	District*	jamnagar	Taluko*	kalavad shitala
PinCode*	361160	State*	Gujarat		
Mobile*	9925137450	Land Line STD			
Nationality *	INDIAN	E-mail *	nanibhagedihighschool@gmail.c Eg (xyz@abc.com)		Retirement Date 31/10/2028

- Teacher's **Permanent residing Address** of their home State and town with respective **Address**, **District** , **Taluka** and **City** from their list must be provided . If **Permanent address** and **Current address** is same then Tick the check box otherwise specify the current address also. Please note that it is mandatory to provide the **PIN Code**.
- Enter the **Date of Birth** of teacher properly (Birth date range – Min date is 1st Jun 1957, Max date is 18 years back from 1st June of current academic year e.g. 1st June 2015 for current year)
- Enter other Birth detail with respective **Birth Place**, **State** , **District** , **Taluka** .
- Enter **Mobile** number and the valid **E-mail**.When provides the mobile number or the e-mail ID, he/ she can receive the alerts through SMS / Mail.
- Enter **Nationality** .
- Retirement Date** will auto calculate when you will enter the Date of Birth.

Bank Account Details			
GPF/EPF *	<input checked="" type="radio"/> GPF No <input type="radio"/> EPF No <input type="radio"/> Not Applicable		2823
PAN No.	ADVPP5347D	Name as Per Bank Account *	GHHGHGF
Bank Account No. *	00056354454	Bank Name *	IDBI BANK
Branch Name *	IDBI GANDHINAGAR	IFSC Code *	54541dfd45d

Experience Detail			
First Appointment Date *	03/11/2015	Total Teaching Experience (As on 31 st May, 2016) *	1 (In Years)
Preferable Subject1 *	02 - Hindi	Experience of Subject 1 (As on 31 st May, 2016) *	1 (In Years)
Preferable Subject2	--Please Select--	Experience of subject 2 (As on 31 st May, 2016)	0 (In Years)

Save

- If you have **GPF/EPF No** , first select that option properly and then enter its relevant No.
- If you have **PAN No** then Please enter it.
- Please enter all Bank related Detail carefully like **Name as Per Bank Account, Account no, Bank Name, Branch Name, IFSC code** etc
- Enter the **First Appointment Date** of teacher. (Min date is 1st Jun 1975. And maximum limit is current date)
- Enter the **Total Teaching Experience (As on 31st May, 2016).**
- Select **Preferable Subject1** and **Preferable Subject2** from list.
- Enter the **Experience of Subject 1** (As on 31st May, 2016) and **Experience of Subject 2**(As on 31st May, 2016).

Note:




1. Total teaching experience cannot be greater than total years from first appointment date.
 2. Preferable subject experience shall not be more than total teaching experience.
 - 3.If you select **Preferable** then its **Experience** is mandatory.
- After filling all mandatory information click on button. It will show message dialog box "**Record has been Saved Successfully**" click Ok button to confirm it.

Teacher's Family Detail & Interested Activity With Board



Teacher's Family Detail

Member Name	Relationship	Date Of Birth	Remarks	Edit / Delete
SAVITABEN	Wife	28/07/1974		 Edit  Delete
SIDDHARTH	Son	28/01/1994		 Edit  Delete
BHUMIKA	Daughter	01/03/2000		 Edit  Delete
<input type="text"/>	--Please Select--	<input type="text"/>		 Save

Interested Activity with Board


Participated Area	Your Contribution to Field	Comments	Edit / Delete
Examiner	to std 9th 10th		 Edit  Delete
--Please Select--			 Save

Next>>

- Enter Family Detail . This allows you to save family detail by filling following **Member's Name** , **Relationship** , **Date of Birth** etc . After entering all required data click on  Save .
- Select the activity in which having interest , enter contribution and then click on  Save to save the detail.
- Click **Next>>** button to move on next page.

Academic Detail Page

Academic Information

- This is the second page of the Teacher registration form.
- This page is designed to cover Academic information of teacher.
- Fill out graduation detail by providing these details like **Degree, Medium** in which it is done , enter **University Name , Main Subject , Percentage** etc.
- After providing relevant information click  **Save** button.. Please make note that you can save more than one graduation detail.
- Same way provide **Post graduation detail , Professional Qualification , Other Additional Qualification** if any.
- You can also modify previously entered details by click **Edit** against or can delete also by clicking **Delete**, as shown below.
- Click **Next >>** button to move on next page.



Academic Information

Fields marked * Are Mandatory.
Note: As per Recruitment Marks

Graduation Detail *

Graduation	Medium	University Name	Passing Year	First Subject	Subsidiary Subject	%age (Enter percentage as per recruitment)	Grade	Recognized University
B.Sc.	Gujarati	SOUTH GUJARAT UNIVERSITY	1998	CHEMISTRY	PHYSICS MAHTS	76.00	A	Yes
--Select--	--Select--		--Select--			*		Yes

Post Graduation Detail

Post Graduation	Medium	University Name	Passing Year	First Subject	Subsidiary Subject	%age (Enter percentage as per recruitment)	Grade	Recognized University
M.Sc.	Gujarati	ORGANIC CHEMISTRY	2000	ORGANIC CHEMISTRY	ORGANIC CHEMISTRY	65.00	A	Yes
--Select--	--Select--		--Select--			*		Yes

Professional Qualification

Professional Qualification	Medium	University Name	Passing Year	First Subject	Subsidiary Subject	%age (Enter percentage as per recruitment)	Grade	Recognized University
B.Ed.	Gujarati	SAURASHTRA UNIVERSITY	2002	SCIENCE	MATHS	89.00	A+	Yes
--Select--	--Select--		--Select--			*		Yes

Other Additional Qualification

Other Additional Qualification	Medium	University Name	Passing Year	First Subject	Subsidiary Subject	%age (Enter percentage as per recruitment)	Grade	Recognized University
CIC	Gujarati	DR.AMBEDKAR OPEN UNIVERSITY	2005	COMPUTER		76.00	A	Yes
--Select--	--Select--		--Select--			*		Yes

Institutional Experience Detail Page

Institutional Experience Detail

- This is the third page of the Teacher registration form. It covers work and teaching experience of teacher.



Institutional Experience

Fields marked * Are Mandatory.
Enter Date in dd/mm/yyyy format.

PayBand/Scale

Section ☒ Secondary ☐ Higher Secondary

Select PayScale: --Please Select--

Basic Pay* 0

Tick ☐ If You Are Shikshan Sahayak

Work Experience

Institutional Name	Designation Name	Joining Date	Leaving Date/As on Date	Experience (In Year)	Remarks	Edit / Delete
SMT V.D.GARDI HIGHSCHOOL	Principal	01/08/2008	31/12/2011	3.00		Edit Delete
VIDHAYA VIHAR HIGHSCHOOL ATKOT	Shikshan Sahayak	05/10/2002	31/07/2008	5.00		Edit Delete
<input type="text"/>	--Select--	<input type="text"/>	<input type="text"/>	<input type="text"/>		Save

Fajal ☐ Yes ☒ No

Mother Institute Name	Fajal Date	Designation When Fajal	Name of School Where join as Fajal	Designation	Joining Date	Recalled Date	Remarks	
<input type="text"/>	<input type="text"/>	--Select--	<input type="text"/>	--Select--	<input type="text"/>	<input type="text"/>		Save

Teaching Subject in School

Academic Year	Standard	Subject1	Periods (Per Week)	Subject2	Periods (Per Week)	Subject3	Periods (Per Week)	Subject4	Periods (Per Week)	
Jun11-May12	10	Science and Technology	8	Maths	1	Swathya and Sharirik Shikshan Theory	1		0	
--Select--	--Sels--	--SELECT--		--SELECT--		--SEL		--SELECT--		

Qualification Related To Computer

University Name
Degree Please Select Percentage
Passing year --Please Select-- Computer Teaching Experience (yy, mm)

Save

Computer Teaching Experience (if applicable) Academic Year

Academic Year	Standard	Periods (Per Week)	Remarks	
--Please Select--	--Please Select--	<input type="text"/>		Save

Training Received

Academic Year	Training Name	Days	Remarks	Edit / Delete
Jun10-May11	SPIPA	3	swashtaya and yoga	Edit Delete
Jun07-May08	KARMYAOGI	11	maths and sci.	Edit Delete
Jun08-May09	KARMYAOGI	3	maths and sci	Edit Delete
--Please Select--	--Please Select--			Save

Training Given

Academic Year	Training Name	Training Given As	Days	Remarks	Edit / Delete
Jun10-May11	KARMYAOGI	As a RP	3	sce project	Edit Delete
--Please Select--	--Please Select--	--Please Select--			Save

Prev

Next

PayBand/Scale Tick ☐ If You Are Shikshan Sahayak

Section ☒ Secondary ☐ Higher Secondary

Select PayScale: 9300-34800 --- PB-2

Basic Pay* 15230

Work Experience

Institutional Name	Designation Name	Joining Date	Leaving Date/As on Date	Experience (in Year)	Remarks	Edit / Delete
SMT VD.GARDI HIGH SCHOOL	Assistant Teacher	27/06/1997	11/11/2011	14.00		Edit Delete
<input type="text"/>	--Select--	<input type="text"/>	<input type="text"/>	<input type="text"/>		Save

Fajal ☐ Yes ☒ No

Mother Institute Name	Fajal Date	Designation When Fajal	Name of School Where join as Fajal	Designation	Joining Date	Recalled Date	Remarks	
<input type="text"/>	<input type="text"/>	--Select--	<input type="text"/>	--Select--	<input type="text"/>	<input type="text"/>		Save

- Select Teaching in which **Section** in school .
- Select **Pay Band/Scale** from list and then enter **Basic Pay** .
- Teacher should also enter the year of Work Experience in the grid provided with the detail of **Institute Name , Designation Name ,Joining Date , Leaving Date** etc .
- **Experience (in Year)** field will auto calculate at the time of save record.
- To fill Fajal experience first select YES option. Now enter details like **Mother Institute Name , Fajal Date , Name of School where join as Fajal , Joined Date, Recalled Date** etc .

Teaching Subject in School

Academic Year	Standard	Subject1	Periods (Per Week)	Subject2	Periods (Per Week)	Subject3	Periods (Per Week)	Subject4	Periods (Per Week)
Jun11-May12	10	English	7	Hindi	10	Drawing Theory	1		0
Jun11-May12	9	English	6	Hindi	5	Drawing Theory	1		0
--Select--	--Select--	--SELECT--		--SELECT--		--SEL		--SELECT--	

- Provide the details of **Teaching Subjects** in school , **periods allotted per week** for it , **standard** in which taking that subject etc.

Qualification Related To Computer				
University Name	GUJRAT UNI			
Degree	B.C.A	Percentage	55	
Passing year	2009	Computer Teaching Experience (yy, mm)	2	
<input type="button" value="Save"/>				

Computer Teaching Experience (if applicable) Academic Year				
Academic Year	Standard	Periods (Per Week)	Remarks	Edit / Delete
Jun11-May12	9	5		<input type="button" value="Edit"/> <input type="button" value="Delete"/>
--Please Select--	--Please Select--			<input type="button" value="Save"/>

- This section is provided for teachers to enter their computer knowledge details. They have to duly fill in following **University Name** , **Degree** , **Percentage** , **Passing Year** and **Teaching Experience** in computer.
- If the above required details are provided, then click on to save the entries .
- If have **Teaching Experience** in **Computer** subject then provide the details of following **Academic Year** , **Standard** , **Period (Per week)** and click on button to Save it .
- You can also modify previously entered details by click **Edit** against or can delete also by clicking **Delete**, as shown above.

Please make note that you can save more than one detail.

Training Received				
Academic Year	Training Name	Days	Remarks	Edit / Delete
Jun11-May12	INTEL	3		Edit Delete
--Please Select--	--Please Select--			Save

Training Given					
Academic Year	Training Name	Training Given As	Days	Remarks	Edit / Delete
Jun14-May15	SPIPA	As a RP	3		Edit Delete
--Please Select--	--Please Select--	--Please Select--			Save



Prev

Next

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- This section have two different grid to collect detail first is about **Training Received** by teacher and last one is **Training given** by teacher .
- To save Training received detail fill **Academic year** , **Training Name** , **Days** and then click on Save to save it.
- Same way teacher can save **Training Given** detail if any.
- Click **Next >>** button to move on next page.

Achievement and Penalty Detail Page

- This is the Fourth page of the Teacher registration form.
- Through this page, teacher can mention details of his/her achievement/reward in any field .There are two sections in this form. Fill in the Achievement details in the first section. Enter penalty details in the second section if have any.
- To fill achievement detail first select **YES** option. Now provide detail regarding
- **Achievement/Reward** gets in which **Category** from list , its **Level , Rank , Achievement Date** etc .
- After providing relevant information click  button. **Please make note that you can save more than one Achievement/Reward detail.**
- If possess any N.C.C certificate to provide detail first choose **YES** option and then select **Grade** and **Certificate** properly from list. Same way give details for **Best Teacher Reward**.
- • If the above required details are provided, then click on  to save the entries.



Achievements & Penalty

Fields marked * Are Mandatory.

Achievements/Award Deail

Achievement/Awards in any Field ☒ Yes ☐ No

Category	Awards/ Achievement	Level	Rank	Achievement Date	Sponsor	Remark	Edit / Delete
Literature	Achievement	Taluko	First	12/01/2016			Edit Delete
--Select-- *	--Select-- *	--Seler *	--Seli *	<input type="text"/> *			Save

N.C.C Certificate

☒ Yes ☐ No

Grade

Certificate

Best Teacher Reward

☒ Yes ☐ No

State level

National level

Save

Penalty Details

Any Punishment ☐ Yes ☒ No


Punishment Type	Detail of Offence	Punishment Order Detail	Date of Punishment Order	Remark	
<input type="text" value="--Please Select--"/> *	<input type="text"/>	<input type="text"/>	<input type="text"/> *		Save

<< Prev

Next >>

- To fill penalty detail first select **YES** option. Fill details like **punishment Type** , **Detail of Offence**, **Date Of Punishment**, **Punishment Order Detail** information etc.
- After providing relevant information click **Save** button.
- Click **Next >>** button to move on next page.

Examination Information Detail Page

- This is the fifth page of the Teacher registration form.
- In this page teachers could provide information regarding his/her experience while Board Exams.
- Fill out Board Exam Experience detail by providing these information like duty appointed in exam , subjects , months and year of exam.
- After providing relevant information click  button.. Please make note that you can save more than one Experience detail.

**Gujarat Secondary and Higher Secondary Education Board**
Education Department, Government of Gujarat




Welcome
DHIRAJLAL PATAR



[Teacher's Personal Detail](#)[Academic](#)[Institutional Experience](#)[Achievements & Penalty](#)[Examination Information](#)


Board Examination Information

Fields marked * Are Mandatory.


Type	Subject	Month	Year	Remarks	Edit / Delete
Moderator	GUJRATI	January	2015		 
--Please Select--	*	--Please Select--	--Please Select--		


 **Prev**

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- Click  **Prev** button to go on previous page or can click any **Page Heading** in which you want to complete details.
- Before DEO verification start , the Teacher can make any number of changes, but once DEO verified these details he/she cannot make any further alteration in their application forms.

View Teacher's Record

- Click on  to take the view of your application form as shown below.


Gujarat Secondary and Higher Secondary Education Board
 Education Department, Government of Gujarat

Welcome 56,117|| [Logout](#)

Search Teacher + Add New Teacher













Teacher Name: Search Clear

Tick ☐ If All Teacher's Registration Completed then Click On Confirm Button to Confirm the data.

✓ Confirm

Total Exist Teacher(s) = 3 || Require Teacher(s) = 4

TEACHERS LIST (3) INACTIVE TEACHERS (2)

Action	Teacher Name	Date Of Birth	Graduation	Experience	Active	Subject1 Exp.	Image	Bank Detail	Marks With Subject1	Marks With Subject2	DEO Verifi.	Board Verifi.
   	CHIRAJLAL BHANJIBHAI PATAR Complete Record	01/07/1970	B.A.	1	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	18.50		<input type="checkbox"/>	<input type="checkbox"/>
   	NAVINCHANDRA JIVABHAI VEKARIYA Complete Record	12/08/1960	B.Sc.	1	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10.45		<input type="checkbox"/>	<input type="checkbox"/>
   	HANSABEN VITHALABHAI BHALALA Complete Record	17/05/1961	B.A.	1	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	4.30		<input type="checkbox"/>	<input type="checkbox"/>

Showing Records Per Page : 10

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- In View application all pages open in disable mode.(e.g. As shown below image)
- If teacher is inactive then you can see with reason in view page as below image.

Reason of Inactive

Transfer

Save



Teacher's Personal Detail

District Name	JAMNAGAR	S.V.S. Name	SASNDIPANI SHALA VIKAS SANKUL
S.V.S. Code	JAM03		
School Name	SMT V.D.GARDI HIGH SCHOOL		
Index No	56.117		
School Type	Grant-in-aided100		

Personal Details

Fields Marked * Are Mandatory.
Enter Date in dd/mm/yyyy format.

Teacher Name*	PATAR	DHIRAJLAL	BHANJIDHAI
Surname		Name	Father's/Husband's Name
Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female	Upload Photo: *	<input type="text" value="Browse..."/> No file selected.
Mother Tongue*	Gujarati	Blood Group*	AB+
Category*	S.C	<input type="checkbox"/> Formal Soldier	<input type="checkbox"/> Physically Handicap
Having Specs	<input checked="" type="radio"/> No <input type="radio"/> Yes	<input type="checkbox"/> Near <input type="checkbox"/> Far	
Left		Right	
Height*	162 cm.	Weight*	75 Kg.
Any Disease*	<input checked="" type="radio"/> No <input type="radio"/> Yes		
Medium of Teaching *	<input checked="" type="checkbox"/> Gujarati <input type="checkbox"/> Hindi <input type="checkbox"/> Marathi <input type="checkbox"/> English <input type="checkbox"/> Urdu <input type="checkbox"/> Sindhi <input type="checkbox"/> Tamil <input type="checkbox"/> Sanskrit <input type="checkbox"/> Telugu <input type="checkbox"/> Oriya		



Please Upload (.jpg)Photo less than 200KB in size

Contact Details

Permanent Address *	nanibhagedi taluka kalavad shitala dist jamnagar	District*	JAMNAGAR	Taluko*	KALAVAD
City*	NANI BHAGEDI	PinCode*	361160	State*	Gujarat

Current Address

Tick: ☒ If Current Address is same as Permanent Address

Current Address *	nanibhagedi taluka kalavad shitala dist jamnagar	District*	JAMNAGAR	Taluko*	KALAVAD
City*	NANI BHAGEDI	PinCode*	361160	State*	Gujarat

Birth & Personal Info

Birth Date*	01/07/1970	(According to Service Book)			
Birth Place*	nikava	District*	jamnagar	Taluko*	kalavad shitala
PinCode*	361160	State*	Gujarat		
Mobile*	9925137450	Land Line STD			
Nationality *	INDIAN	E-mail *	nanibhagedihighschool@gmail.com Eg.(xyz@abc.com)	Retirement Date	31/10/2028

Bank Account Details

GPF/EPF *	<input checked="" type="radio"/> GPF No <input type="radio"/> EPF No <input type="radio"/> Not Applicable	2823			
PAN No.	ADVPF5347D	Name as Per Bank Account *	GHHGHGF		
Bank Account No. *	fdgfd	Bank Name *	GPHHGHG		
Branch Name*	GPHHGHG	IFSC Code *	gfhghfghgh		

Experience Detail

First Appointment Date *	03/11/2015	Total Teaching Experience (As on 31 st May, 2016) *	1 (In Years)
Preferable Subject1 *	02 - Hindi	Experience of Subject 1 (As on 31 st May, 2016)*	1 (In Years)
Preferable Subject2	--Please Select--	Experience of subject 2 (As on 31 st May, 2016)	0 (In Years)

Save

Teacher's Family Detail


Member Name	Relationship	Date Of Birth	Remarks	Edit / Delete
SAVITABEN	Wife	28/07/1974		Edit Delete
SIDDHARTH	Son	28/01/1994		Edit Delete
BHUMIKA	Daughter	01/03/2000		Edit Delete
*	--Please Select--			Save


Interested Activity with Board

Participated Area	Your Contribution to Field	Comments	Edit / Delete
Examiner	to std 9th 10th		Edit Delete
--Please Select--			Save

Next >>

Print Teacher's Record

- Click on  to take the Print of your application form as shown below.


Gujarat Secondary and Higher Secondary Education Board
 Education Department, Government of Gujarat

Welcome **56.117** | [Logout](#)

Search Teacher
 [+ Add New Teacher](#)







Teacher Name:

Tick ☐ If All Teacher's Registration Completed then Click On Confirm Button to Confirm the data.

Total Exist Teacher(s) = 3 || Require Teacher(s) = 4

TEACHERS LIST (3)

INACTIVE TEACHERS (2)

	Name	Date Of Birth	Graduation	Experience	Active	Subject1 Exp.	Image	Bank Detail	Marks With Subject1	Marks With Subject2	DEO Verifi.	Board Verifi.
  Complete Record	JIBHAI	01/07/1970	B.A.	1	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	18.50		<input type="checkbox"/>	<input type="checkbox"/>
  Complete Record	NAVINCHANDRA JIVABHAI VEKARIYA	12/08/1960	B.Sc.	1	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10.45		<input type="checkbox"/>	<input type="checkbox"/>
  Complete Record	HANSABEN VITHALABHAI BHALALA	17/05/1961	B.A.	1	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	4.30		<input type="checkbox"/>	<input type="checkbox"/>


Showing Records Per Page : 10

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- Print application look as shown in below image.



Teacher Registration

School Detail										
School Name	SMT V.D. GARDI HIGH SCHOOL									
School Type	GRANT-IN-AIDED100									
District	JAMNAGAR									
Index No.	56.117									
S.V.S Name	SARADIPANI									
	SHALA									
	VIKAS									
	SAHAKUL									
S.V.S Code	JAN03									
Teacher's Personal Detail										
Name	DHIRAJLAL BHANJIBHAI PATAR									
Gender	Male									
Medium of Teaching	Gujarati									
Permanent Address	Place -nani bhagedi taluka kalavad shitala dist jamnagarCity -NANI BHAGEDI ,Taluka- KALAVAD ,District- JAMNAGAR ,State- Gujarat ,Pin- 361160									
Current Address	Place -nani bhagedi taluka kalavad shitala dist jamnagarCity -NANI BHAGEDI ,Taluka- KALAVAD ,District- JAMNAGAR ,State- Gujarat ,Pin- 361160									
Birth Date	01/07/1970	Retirement Date	31/10/2028							
Birth Detail	Place -nidava ,Taluka- kalavad shitala ,District- jamnagar ,State- Gujarat ,Pin- 361160									
Mobile No.	9925137450	Land Line								
Nationality	INDIAN	Email	nanubhagedihghschool@gmail.com							
Mother Tongue	Gujarati	Blood Group	A+							
Category	S.C	Formal Soldier	No							
Physically Handicap	NA	Physically Handicap Type								
PAN No.	ADVPP5347D	GPF No	2823							
Name as Per Bank Account	Ajay Mehta									
Bank Account No	142545454445	Bank Name	IDBI							
Branch Name	IDBI	IFSC Code	45455r56465							
Appointment date	03/11/2015	Total Experience	1							
Preferable Subject1	02 - Hindi	Experience Subject1	1							
Preferable Subject2		Experience Subject2	0							
Marks with Subject1	18.50	Marks with Subject2								
Height	162 Cm.	Weight	75 Kg.							
Having Specs	No	Near ---- Far ----	Left ---- Right ----							
Any Disease	No	Disease Name								
Section	Secondary	Shukhan Sahayak	No							
Pay Scale	9300.34800 --- PB-2 --- 4400	Basic Pay	15230							
N.C.C Certificate	No	Grade ----	Certificate ----							
Best Teacher Reward	No	State level ----	National level ----							
Computer Knowledge Detail		Degree: B.C.A	Percentage:55.00							
University Name	GUJRAT UNI	Experience (yz, mm)	Year---- Month----							
Passing year	2009									
Teacher's Family Details										
Member Name	Relationship	DOB	Remarks							
SAVITABEN	Wife	26/07/1974								
SIDDHARTH	Son	26/01/1994								
BHUMIKA	Daughter	01/03/2000								
Teacher's Graduation Details										
Graduation	Medium	University Name	Passing Year	Main Subject	Seconday Subject	%age(Enter percentage as per recruitment)	Grade	Recognized University	Remarks	
B.A.	Gujarati	SAURASTRA UNIVERSITY	1994	ENGLISH	GUJARATI	48.00		Yes		
Teacher's Post Graduation Details										
Post Graduation	Medium	University Name	Passing Year	Main Subject	Seconday Subject	%age(Enter percentage as per recruitment)	Grade	Recognized University	Remarks	
M.A.	Gujarati	GUJRAT UNIVERSITY	1997	ENGLISH	GUJRATI	55.00		Yes		
Teacher's Professional Qualification Details										
Professional qualification Name	Medium	University Name	Passing Year	Main Subject	Seconday Subject	%age(Enter percentage as per recruitment)	Grade	Recognized University	Remarks	
B.Ed.	English	SAURASTRA UNIVERSITY	1996	ENGLISH	GUJARATI	58.00	B	Yes		
Teacher's Other Additional Qualification Details										
Other qualification	Medium	University Name	Passing Year	Main Subject	Seconday Subject	%age(Enter percentage as per recruitment)	Grade	Recognized University	Remarks	
M.Ed.	English	GUJRAT UNIVERSITY	2001	ENGLISH	GUJRATI	56.00		Yes		
Work Experience Details										
Institutional Name	Designation Name		Joining Date	Leaving Date	Experience (in Year)	Remarks				
SMT V.D. GARDI HIGH SCHOOL	Assistant Teacher		27/06/1997	11/11/2011	14.00					
Fajal Details										
No Record in Teacher's Fajal Detail										
Teaching Subject in School										
Academic Year	Standard	Subject1	Periods (Per Week)	Subject2	Periods (Per Week)	Subject3	Periods (Per Week)	Subject4	Periods (Per Week)	Remarks
Jun11-May12	10	English	7	Hindi	10	Drawing Theory	1		0	
Jun11-May12	9	English	6	Hindi	5	Drawing Theory	1		0	
Computer Teaching Experience										
Academic Year	Standard		Periods (Per Week)		Remarks					
Jun11-May12	9		5							
Teacher's Training Received Details										
Academic Year	Training Name		Days		Remarks					
Jun11-May12	INTEL		3							
Teacher's Training Given Details										
Academic Year	Training Name		Training Given As		Days		Remarks			
Jun14-May15	SPIPA		As a RP		3					
Teacher's Achievement/Awards Details										
Category	Awards/ Achievement		Level	Rank	Achievement Date		Sponsor	Remark		
Literature	Achievement		Taluko	First	12/01/2016					
Teacher's Penalty Details										
No Record in Teacher's Penalty Detail										
Teacher's Board Experience Details										
Moderator	Type	Subject	Month	Year	Remarks					
		GUJRATI	January	2015						
Teacher's Interested activity Related To Board Detail										
Participated Area		Your Contribution To Field					Comments			
Examiner		to std 9th 10th								

Final Confirm

Final Confirmation Data of Teacher

- After completed all registration of teachers, school can confirm all the data of teacher.
- After Confirm the data by school, Teacher can not add or edit the their data.

The screenshot displays the 'Gujarat Secondary and Higher Secondary Education Board' interface. At the top, it says 'Education Department, Government of Gujarat'. A user is logged in as '56.117'. The main section is titled 'Search Teacher' with an 'Add New Teacher' button. A modal dialog is open with the message: 'Complete all the require details of register Teacher.' and an 'OK' button. Below the modal, there's a 'Confirm' button and a status bar showing 'Total Exist Teacher(s) = 3 || Require Teacher(s) = 4'. There are two tabs: 'TEACHERS LIST (3)' and 'INACTIVE TEACHERS (2)'. The 'TEACHERS LIST' tab is active, showing a table with 13 columns: Action, Teacher Name, Date Of Birth, Graduation, Experience, Active, Subject1 Exp., Image, Bank Detail, Marks With Subject1, Marks With Subject2, DEO Verifi., and Board Verifi. The table lists three teachers, all with 'Complete Record' status. At the bottom, it says 'Transferring data from 203.77.200.59...' and 'Showing Records Per Page : 10'.

Action	Teacher Name	Date Of Birth	Graduation	Experience	Active	Subject1 Exp.	Image	Bank Detail	Marks With Subject1	Marks With Subject2	DEO Verifi.	Board Verifi.
	DHIRAJLAL BHANJIBHAI PATAR	01/07/1970	B.A.	1	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10.20		<input type="checkbox"/>	<input type="checkbox"/>
	NAVINCHANDRA JIVABHAI VEKARIYA	12/08/1960	B.Sc.	1	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10.45		<input type="checkbox"/>	<input type="checkbox"/>
	HANSABEN VITHALABHAI BHALALA	17/05/1961	B.A.	1	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	4.30		<input type="checkbox"/>	<input type="checkbox"/>

Note:

If all teacher's record of school status will be "**Completed Record**" then only school can confirm record.

Contact Us

Contact Us

We will be glad to hear from you

For questions related to system, please [contact us](#)

To receive general information or technical support, please [contact us](#)

If you have any ideas, wishes, questions or criticism, don't hesitate to contact us. We will be glad to hear from you.
