SHRI MATA VAISHNO DEVI UNIVERSITY
Kakryal, Katra – 182320 (J&K)

RECRUITMENT

SMVD University invites applications for the following positions

1. **Professor [Pay Band of ₹. 37400-67000 with GP of ₹.10000/-]** in the Department of Computer Science & Engineering, Electronics & Communication Engineering, Mechanical Engineering Energy Management, English and Architecture & Landscape Design.

2. **Registrar [Pay Band of ₹. 37400-67000 with GP of ₹.10000/-]**

3. **Librarian [Pay Band of ₹. 37400-67000 with AGP of ₹.10000/-]**

4. **Associate Professor [Pay Band of ₹. 37400-67000 with AGP of ₹.9000/-]** in the Department of Computer Science & Engineering, Energy Management and Architecture & Landscape Design.

General conditions

 i. The Advertisement is for Regular Positions. Applicants who are retired from service can also apply for contractual faculty positions.

 ii. No application fee is payable for Ph.D. qualified candidates.

iii. Detailed Advertisement along with Application Form is available on University's website: www.smvdu.ac.in

iv. The last date for receipt of applications complete in all respects is 10th April 2017.

No. SMVDU/Adm. /Estb. /T&NT Rect. Adv./1 of 2017/1198

Date: 2nd March 2017   **-Sd/-   Registrar**

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CONDITIONS OF EMPLOYMENT:

1. **Pay Band (Regular):**
   Professor: Pay Band of ₹. 37400-67000, with AGP of ₹.10000/-.
   Registrar: Pay Band of ₹. 37400-67000 with GP of ₹.10000/-.
   Librarian: Pay Band of ₹. 37400-67000 with AGP of ₹.10000/-.
   Associate Professor: Pay Band of ₹. 37400-67000, with AGP of ₹.9000/-.

2. **Contractual [for Senior Faculty only]:** Such Faculty shall be appointed at Professor Level on last pay drawn basis (basic + DA) upto the age of 70 years without deducting pension (if any) drawn by them provided those engaged have exceptional merit. Such appointments shall initially be of 2 years and may be considered for further extension of 02 or 03 years based on the contributions made by the appointee. The Faculty so appointed shall also be eligible for annual increment @ 7% in the emoluments drawn by them.

3. **Pension Portability [for Senior Faculty only]:** Pension contribution shall be reimbursed to Professors who may be entitled to pensionary benefits in their parent organizations in case they come to SMVDU on deputation or else they are appointed as fresh candidates but retain their lien in their parent organizations. However, Pension contribution in such cases will be applicable only for the duration of the period their parent organization retains their lien. In case of their permanent absorption in the SMVD University, they would be entitled to CPF/EPF at par with other faculty of the University, w.e.f. the date of discontinuation of their lien in the previous organization.

4. **Regulatory Bodies:** The post of Professor in the Department of Computer Science & Engineering, Electronics & Communication Engineering, Mechanical Engineering and Energy Management shall be governed by AICTE norms. Similarly, the post of Associate Professor in the Department of Computer Science & Engineering and Energy Management shall also be governed by AICTE norms. The post of Professor in English shall be governed by UGC norms. However, the post of Professor and Associate Professor in Architecture and Landscape Design shall be governed by COA norms. The post of Registrar and Librarian shall be governed by UGC/MHRD norms.

GENERAL CONDITIONS :

1. Candidates applying for **Faculty/Library** positions **must enclose a detailed academic profile including the following information : -**
   a) PBAS formats duly filled in the prescribed format as available on the University website along with detailed advertisement. Each Academic Performance Indicator (API) score must be supported by the documentary evidence which should be objectively verifiable, without which no claim on account of API score would be entertained. The format is available on the University Website: www.smvdu.ac.in.
   b) Date of their admission in Ph.D. Degree course and date of award of Ph.D. Degree. Please mention whether course work has been completed as part of Ph.D. Degree or not.
   c) Attach Five copies of latest Bio-data, along with copies of publications along with application form.
   d) Details of publications chronologically giving details of: Names of authors, title of the Research Paper, name of the Journal/Books/Conference, Volume No./ proceedings, pages, year of publication, ISSN/ISBN, sole-author/co-authors/joint publication, refereed/non-refereed, indexed/non-indexed and local/National/International status etc. in Journals and Conferences. These details shall be enclosed with documentary evidence to be used to verify the API claim. Such documents shall be required to be produced at the time of interview.
   e) Attach copies of best Refereed Journal papers (in full) in your opinion (five for Professor / Librarian and three for Associate Professor) after you were placed in Assistant Professor Stage 2.

f) Details of Awards, patents, prizes etc. nature and name of Prize/Award, Name of the patent, year and details about the patent etc.
g) Details of Research guidance (Ph.D./M.S. / M.Tech. /M.Sc.): Research degree name of the scholar, title of thesis, year of award, co-guide, if any, etc.
h) Details of research/consultancy projects carried out: Title of the project, duration, sponsor, value, co-investigators, if any, etc.
i) Other activities: Text books and Monographs written with publication details, Continuing Education Programmes / Conferences organized.
j) A brief write up on their chosen area of research and their future vision for the same
k) Any other relevant but brief information on your academic standing.

2. Candidates who have been awarded Ph.D. from foreign Universities should enclose "Equivalence Certificates", issued by the Association of Indian Universities, New Delhi, without which their candidature will not be considered and application will be rejected.

3. The medium of instruction in the University is English.

4. The recruitment to the advertised posts shall be carried out in accordance with the guidelines of the relevant regulatory authority.

5. It will be open to the University to consider, on its own, names of suitable candidates who might have not applied. Candidates shall not claim it as a right.

6. It is made clear to all applicants that the University's "**Applications Short-listing Committee**" will decide the short-listing criteria which may be much higher than the Minimum Eligibility Criteria laid down by the regulatory bodies.

7. The University reserves its right to place reasonable limit on the total number of candidates to be called for interview. Fulfilment of essential qualifications *per se* does not entitle a candidate to be called for interview.

8. The eligibility of the applicants shall be considered as on their date of application.

9. The Selection Committee reserves the right to relax criteria of eligibility in qualification and experience in case of highly deserving candidates or in exceptional cases.

10. University reserve the right to withdraw any advertised post at any time without assigning any reason thereof. The right is also reserved with the University either to fill or not to fill the post and its decision in this regard shall be final. The University may also increase or decrease number of advertised posts without prior notice.

11. Higher initial pay may be given to exceptionally qualified and deserving candidates.

12. Separate application should be submitted for each post applied for.

13. Any change of address (permanent/correspondence) given in the application form should at once be communicated to the University.

14. The applicants are advised to list their proposed, ongoing and completed research projects and write a short paragraph on the teaching philosophy and strategy they plan to pursue.

15. Persons serving in central/state governments, autonomous bodies (central/state) may be taken on deputation/contract for 02 or more years **or** upto the age of superannuation, whichever is earlier.

16. The applicants serving in Government / Semi Government organization /Public Sector Undertaking / Autonomous organizations / Universities / Educational / Research Institutions must send their applications **"Through Proper Channel"**. The applications received without the recommendations of the employer will not be considered. However, an advance copy of application may be sent followed by the original through proper channel.

17. In case of in-service candidates from private sector, acceptance of resignation and relieving letter from the employer at the time of joining must be submitted.

18. The age of superannuation for all the posts shall be as per UGC / MHRD norms.

19. If the space provided in the application form is insufficient, information may be given on a separate sheet duly signed by the candidate and the same may be attached with the application form.
20. Candidates are advised to attach a duly signed list of enclosures with the application form.
21. Candidates shall have to produce original documents for verification purposes at the time of appearing in interview.
22. Any change of address given in the application form should at once be communicated to the University.
23. Before applying for a post, candidates are advised to satisfy themselves about their eligibility.
24. Canvassing in any form may lead to cancellation of candidature.
25. The University shall verify the antecedents / documents submitted by the candidates at the time of appointment or any time during the tenure of the service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine/background and has suppressed the said information, his / her services shall be terminated forthwith.
26. The University may draw reserve panel (s) against possible vacancies in future.
27. Incomplete applications / applications received without application fee and those received after due date, if prescribed, shall be liable to be summarily rejected without notice. However, University reserves the right to consider the applications received after such last date. In case the last date fixed for receiving the applications is declared a holiday, next working day shall be deemed to be the last date for receiving the forms.
28. Candidates in their own interest are advised to remain in touch with the university website www.smvdu.ac.in . They should also check their e-mail account for updates
29. SMVDU reserves the right to reject any application without assigning any reason thereof.No interim queries in this regard shall be entertained at any stage.
30. Incomplete applications or those received without relevant supporting enclosures (self-attested copies of degrees/certificates/mark-sheets/experience certificates etc.) will be liable to be out rightly rejected.
31. In case of any disputes /suites or legal proceedings against the University, the jurisdiction shall be confined to the court of Jammu and Reasi Districts only.
32. The University shall not be responsible for any postal delays.
33. Only shortlisted candidates, who have been awarded Ph.D. Degree & are called for interview, will be reimbursed maximum "to and fro" 2nd AC train fare by the shortest route from their place of work/residence (city), whichever is nearer.
34. Application Form should be accompanied with application fee in the form of a **DD of ₹.500/-** drawn in favour of 'Registrar, SMVDU', payable at Katra/Kakryal /Jammu. **However, no application Fee is payable for Ph.D. qualified candidates.**
35. Application forms duly filled accompanied with self attested copies of Date of birth, qualification / experience certificates issued by the Competent Authority, requisite fee (if applicable) and PBAS format should be submitted to the office of **The Registrar, Shri Mata Vaishno Devi University, Kakryal, Katra–182 320 (J&K)** to be sent by Registered / Speed Post only and not through courier service. The envelope containing the application form should be super-scribed with
   Name of the Post Applied For:
   Name of the Department:
   Advertisement No. & date:
   Application forms complete in all respects should reach the Registrar's office latest **by 10ᵗʰ April 2017 through Registered / Speed Post ONLY**.

-Sd/-
Registrar

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Minimum Qualifications and Experience

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FOR FACULTY POSITIONS
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A. For the Post of Professor

I. **Departments of Computer Science & Engineering, Electronics & Communication Engineering, Mechanical Engineering and Energy Management:**

1. Academic Qualification:
   a). B.E. / B.Tech. and M.E. / M.Tech. in relevant branch with First Class or equivalent either in B.E. / B.Tech. and M.E. / M.Tech.
   b). Ph.D., in appropriate discipline. Post Ph.D. publications and guiding Ph.D. students is highly desirable.

2. Work Experience:
   Minimum of 10 years of experience in teaching / research / industrial experience of which at least five years should be at the level of Associate Professor.
   Or
   Minimum of 13 years of experience in teaching and / or research and / or industry.

3. In case of research experience, good academic record and books / research paper publications / IPR / Patents record shall be required as deemed fit by the expert members of the selection committee.

4. If the experience in industry is considered, the same shall be at managerial level equivalent to Associate Professor with active participation record in devising / designing, planning, executing, analyzing, quality control, innovating, training, technical books / research paper publications / IPR / Patents, etc. as deemed fit by the members of the Selection Committee.

5. A consolidated API score of 400, as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as per the format attached.

II. **Departments of Architecture and Landscape Design**

1. Academic Qualification:
   a). First Class Bachelor's Degree in Architecture and Master's Degree in Architecture OR Bachelor's Degree in Architecture and First Class Master's Degree in Architecture.
   b). Ph.D. in Architecture.

2. Work Experience:
   Thirteen years of experience out of which – Minimum five years Teaching experience as Associate Professor excluding time period for acquisition of PG/Ph.D. qualifications.
   OR
   Fifteen years of practice experience out of which – five years Teaching experience as Visiting Faculty.

(Relaxation upto three years in teaching experience may be given to candidates having M.Arch. degree (or equivalent) and Ph.D. in Architecture from University recognised by UGC or other competent authority)

3. <u>Desirable:</u> Having attended seminars/ conferences at national or international level / Q.I.P.s (short-term courses), research publications, books, articles, etc. published. Significant contribution to teaching/academic environment /institutional corporate life. Adequate Extension and field outreach activities. Development of course material/Monographs. Participation in Continuing Education Program.

III.   **Departments of Languages & Literature [English]**

(A).   Essential:
1. An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
2. A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, with minimum 05 years at the level of Associate Professor or equivalent, including experience of guiding candidates for research at doctoral level.
3. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.
4. A consolidated API score of 400 as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as per format attached.

OR

(B).   An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

B. **For the Post of Associate Professor**

I.   **Departments of Computer Science & Engineering and Energy Management:**

1. <u>Academic Qualification:</u>
   a). B.E. / B.Tech. and M.E. / M.Tech. in relevant branch with First Class or equivalent either in B.E. / B.Tech. and M.E. / M.Tech.
   b). Ph.D. in appropriate discipline. Post Ph.D. publications and guiding Ph.D. students is highly desirable.

2. <u>Work Experience:</u>
   Minimum of 05 years of experience in teaching / research / industry experience of which 02 years post Ph.D. experience is desirable.

3. <u>Desirable:</u> The candidate should have demonstrated leadership in research in a specific area of specialization in terms of guidance of Ph.D. students, strong record of publications in reputed journals and conferences, patents, technology transfer, laboratory / course development, and / or other recognized relevant professional activities.

4. A consolidated API score of 300, as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as per the format attached.

II.   Departments of Architecture and Landscape Design

1. Academic Qualification:
   a). First Class Bachelor's Degree in Architecture and Master's Degree in Architecture OR Bachelor's Degree in Architecture and First Class Master's Degree in Architecture.
   b). Ph.D. in Architecture.

2. Work Experience:
   Eight years of experience out of which – Minimum three years Teaching experience as full time faculty excluding time period for acquisition of PG/Ph.D. qualifications.
   OR
   Ten years of practice experience.
   (Relaxation upto three years in teaching experience may be given to candidates having M.Arch. degree (or equivalent) and Ph.D. in Architecture from University recognised by UGC or other competent authority)

3. Desirable: Participation in QIPs or having engaged in continuing education programs approved by COA or having conducted Teacher's Training Programs / QIPs.

FOR NON-TEACHING POSITIONS

I.   Registrar

1. Qualification: Master's Degree with at least 55% marks or its equivalent grade "B" in the UGC 7 point Scale.

2. Experience: (i) 15 years of administrative experience, of which 08 years shall be as Deputy Registrar or equivalent post. OR (ii) at least 15 years' of experience in Teaching / Research [not below the rank of Assistant Professor] with 05 years' of service in the AGP of ₹.9000 and above or 03 years' of service in the AGP of ₹.10000 and above, along with experience in educational administration, OR (iii) comparable experience in research establishment and/or other institutions of higher education.

3. Job Description: He is expected to deal with the university administration, keep records of the university, maintain liaison with faculty and staff. He will also perform such of the duties as have been specified in the University Act, Statutes, Ordinances, Rules and Regulations as may be required by the Statutory Bodies and the Vice-chancellor. Staying on the Campus is mandatory.

II.   Librarian

1. Qualification : Ph.D. in Library Science with Master's Degree in Library Science/Information Science/documentation with at least 55% marks or its equivalent grade "B" in the UGC 7 point Scale and consistently good academic record set out in these Regulations.

2. <u>Experience:</u> At least 13 years' of experience as Deputy Librarian in a University Library or 18 years' experience as College Librarian.

3. Evidence of innovative library service and organization of published work.

4. Experience in library science/information science/documentation/archives and manuscript-keeping, shall be desirable.

5. Min API Score as per UGC 2016 Regulations [4th Amendment].