



FILM AND TELEVISION INSTITUTE OF INDIA, PUNE
LAW COLLEGE ROAD, PUNE-411 004

(A Society registered under the Societies' Registration Act, 1860)

[FTII strives to have a workforce which reflects gender balance and women candidates are encouraged to apply]

Film and Television Institute of India invites applications from the citizens of India (and such other candidates declared eligible by the Ministry of Home Affairs, Govt. of India) invites application from Indian Citizens for the following Group 'B' and Group 'C' posts and for faculty positions (Group 'A') having good communication skills.

Sr. No.	Post and Scale of Pay	Total	No. of vacancies				Upper Age Limit
			Gen	OBC	SC	ST	
	<u>GROUP "A" - FILM WING FACULTY</u>						
1.	Professor Cinematography (PB-3) Rs.15600-39100 + Rs.7600 GP	01	01	—	—	—	50 years
2.	Professor Screenplay Writing (PB-3) Rs.15600-39100 + Rs.7600 GP	01 (for PWD-OH)	01	—	—	—	50 years
3.	Professor Editing (PB-3) Rs.15600-39100 + Rs.7600 GP	01 (for PWD-OH)	01	—	—	—	50 years
4.	Associate Professor Film Direction (PB-3) Rs.15600-39100 + Rs.6600 GP	02	—	—	01	01	45 years
5.	Associate Professor Cinematography (PB-3) Rs.15600-39100 + Rs.6600 GP	01	01	—	—	—	45 years
6.	Assistant Professor Sound Engineering (PB-3) Rs.15600-39100+ Rs.5400 GP	01	01	—	—	—	40 years
7.	Assistant Professor Cinematography (PB-3) Rs.15600-39100+ Rs.5400 GP	01	—	—	01	—	40 years
8.	Assistant Professor Editing (PB-3) Rs.15600-39100+ Rs.5400 GP	01	—	01	—	—	40 years
	<u>GROUP "A"- TV WING FACULTY</u>						
1.	Associate Professor of ETV Production (PB-3) Rs.15600-39100 + Rs.6600 GP	01	01	—	—	—	45 years
2.	Associate Professor ETV Film Production (PB-3) Rs.15600-39100 + Rs.6600 GP	01	01	—	—	—	45 years
3.	Assistant Professor TV Production (PB-3) Rs.15600-39100+ Rs.5400 GP	02	—	01	01	—	40 years
4.	Assistant Professor Sound Recording (PB-3) Rs.15600-39100+ Rs.5400 GP	01	01	—	—	—	40 years
5.	Assistant Professor Cinematography (PB-3) Rs.15600-39100+ Rs.5400 GP	01	—	—	—	01	40 years

Note : Faculty recruited in either of the Wing can be deployed in other Wing as well. The decision of FTII authorities would be binding in this regard.

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Sr. No.	Post and Scale of Pay	Total	No. of vacancies				Upper Age Limit
			Gen	OBC	SC	ST	
	<u>GROUP "B"</u>						
1.	Cameraman (Electronics & Films) (PB- 2) Rs.9300-34800 + Rs.4600 GP	02	–	01	–	01	30 years
2.	Research Assistant (Films) (PB- 2) Rs.9300-34800 + Rs.4200 GP	01 (for PWD-HH)	01	–	–	–	30 years
3.	Make-up Artist (PB- 2) Rs.9300-34800 + Rs.4200 GP	01	01	–	–		25 years
4.	Assistant Security Officer (PB- 2) Rs.9300-34800 + Rs.4200 GP	01	–	–	01	–	Not above 50 years
5.	Production Assistant (PB- 2) Rs.9300-34800 + Rs.4200 GP	02	–	–	02	–	30 years
6.	Film Editor (PB- 2) Rs.9300-34800 + Rs.4200 GP	01	–	–	–	01	30 years
	<u>GROUP "C"</u>						
1.	Projection Room Operator (PB-1) Rs.5200-20200 + Rs.2800 GP	03	01	–	01	01	30 years
2.	Demonstrator (Sound Recording) (PB-1) Rs.5200-20200 + Rs.2400 GP	04	03	–	–	01	40 years
3.	Stenographer (PB-1) Rs.5200-20200 + Rs.2400 GP	07 (One post for Ex-Servicemen)	03	01	–	03	27 years
4.	Matron (PB-1) Rs.5200-20200 + Rs.2400 GP	01	01	–	–	–	45 years
5.	Caretaker (PB-1) Rs.5200-20200 + Rs.2400 GP	01	–	01	–	–	40 years
6.	Lower Division Clerk (PB-1) Rs. 5200-20200 + Rs.1900 GP	11 (01 post for PWD-VH & 01 post for PWD-OH and one post for Ex-Servicemen)	06	03	–	02	27 years
7.	Driver (PB-1) Rs. 5200-20200 + Rs.1900 GP	03	03	–	–	–	30 years

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Sr. No.	Post and Scale of Pay	Total	No. of vacancies				Upper Age Limit	
			Gen	OBC	SC	ST		
8.	Multi Tasking Staff (Daftry) (PB-1) Rs. 5200-20200 + Rs.1800 GP	01 post (for PWD-OH)	–	–	–	01	25 years	
9	Multi Tasking Staff (Cleaner) (PB-1) Rs. 5200-20200 + Rs.1800 GP	01	01	–	–	–	25 years	
10.	Multi Tasking Staff (Peon) (PB-1) Rs. 5200-20200 + Rs.1800 GP	03 (01 post for PWD-HH & 01 post for PWD-OH)	–	01	–	02	25 years	

NOTE :

- (1) For Sr.Nos.8 to 10 - One post is reserved for Ex-Servicemen.
- (2) Age of retirement at FTII is 60 years.
- (3) The number of vacancies advertised may vary. They may increase or decrease.
- (4) Canvassing in any form will disqualifies the candidature of the applicant.
- (5) Faculty recruited in either of the Wing can be deployed in other Wing as well. The decision of FTII authorities would be binding in this regard.
- (6) Categories of disabilities identified suitable for Differently abled Persons (PWD) for the above mentioned posts:

Sr. No.	Name of the Post	Categories of disabilities (differently abled) identified suitable for the post
Group – A		
1	Professor	OH [OA, OL,BL], VH [B.LV]
2	Associate Professor	OH [OA, OL]
3	Assistant Professor	OH [OA, OL]
Group – B		
1	Cameramen	OH [OL, BL], HH
2	Make up Artist	OH [OL, BL], HH
3	Assistant Security Officer	Not identified suitable for Differently abled Person (PwD)
4.	Production Assistant	OH (OL), VH (LV), HH
5.	Film Editor	OH [OA, OL, OAL, BL]
Group – C		
1.	Projection Room Operator	OH [OL], HH
2.	Demonstrator – Sound Recording	OH [OA, OL, BL]
3.	Stenographer	OH [OA, OL, BL, OAL], VH [B.LV], HH

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Sr. No.	Name of the Post	Categories of disability indentified suitable for the post
4.	Matron	OH [OA, OL,], VH [B LV], HH
5.	Caretaker	OH [OA, OL], VH [BLV], HH
6.	Lower Division Clerk	OH [OA, OL, BL, OAL], VH [B, LV], HH
7.	Driver	Not identified suitable for Differently abled Person (PwD)
8.	Multitasking Staff (Cleaner)	OH [OA, OL], HH
9.	Multitasking Staff (Peon)	OH [OL], VH [B, LV], HH

Abbreviations stand for : -

Gen - General,
SC – Scheduled Caste,
PWD – Persons with Disabilities
VH- Visually Handicapped
OA- One Arm
BL - Both Leg
OAL - One Arm &One Leg

OBC – Other Backward Class,
ST – Scheduled Tribe
OH – Orthopedically Handicapped
HH – Hearing Handicapped
OL - One Leg
LV – Low Vision
B – Blind

Last date of submission of application complete in all respect is **17.11.2014**.

Last date for receipt of applications from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul and Spiti District and Pangri Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep is **02.12.2014**.

**REGISTRAR,
FTII, PUNE**

GROUP 'A' - FILM WING FACULTY

Post at Sr.No.1 : PROFESSOR CINEMATOGRAPHY

Qualifications and Experience : (a) Essential

- (i) Degree of a recognized University;
- (ii) Degree or Diploma or equivalent in Motion Picture Photography or Cinematography from a recognized University or Institute.
- (iii) At least six years' professional experience including teaching experience in the field of Motion Picture Photography in an organization or institution of repute.

OR

- (i) Master's Degree of a recognized University.
- (ii) At least eight years' professional experience including teaching experience in Motion Picture Photography in an organization or institution of repute.

OR

- (i) Degree of a recognized University or equivalent;
- (ii) At least ten years' professional experience in Motion Picture Photography including teaching experience in an organization or institution of repute.

(b) Desirable

Good knowledge of Film and TV medium in India and abroad.

Post at Sr.No.2 : PROFESSOR SCREENPLAY WRITING

Qualifications and Experience : (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Film Direction/Screenplay Writing from a recognized University or Institution;
- iii) At least 6 years' professional experience as a Script Writer for films including teaching in an organization or institution of repute.

OR

- i) Master's Degree of a recognized University;
- ii) At least 8 years' professional experience as a Script Writer for films including teaching in an organization or institution of repute.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 10 years' professional experience as a Script Writer for films including teaching in an organization or institution of repute.

(b) Desirable

Good knowledge of Film and TV medium in India and abroad.

Post at Sr.No.3 : PROFESSOR EDITING

Qualifications and Experience: (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Film Editing from a recognized University or Institute;
- iii) At least 6 years' professional experience including teaching in Film Editing in an organization or Institution of repute.

OR

- i) Master's Degree of a recognized University;
- ii) At least 8 years' professional experience including teaching in Film Editing in an organization or Institution of repute.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 10 years professional experience including teaching in Film Editing in an organization or Institution of repute.

(b) Desirable

Good knowledge of Film and TV medium in India and abroad.

Post at Sr.No.4 : ASSOCIATE PROFESSOR FILM DIRECTION

Qualifications and Experience: (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Film Direction or Film Production from a recognized University or Institute.
- lii) At least 4 years' professional experience including teaching as a Motion Picture Production or direction Executive in an organization or Institution of repute.

OR

- i) Master's Degree of a recognized University;
- ii) At least 6 years' professional experience including teaching as a Motion Picture Production or Direction Executive in an organization or Institution of repute.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 8 years' professional experience including teaching as a Motion Picture Production or Direction Executive in an organization or institution of repute.

(b) Desirable

Good knowledge of Film & TV medium in India and abroad.

Post at Sr.No.5 : ASSOCIATE PROFESSOR CINEMATOGRAPHY

Qualifications and Experience: (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Motion Picture Photography or Cinematography from a recognized University or Institute;
- iii) At least 4 years' professional experience including teaching of motion picture photography in an organization or institution of repute.

OR

- i) Master's Degree of a recognized University;
- ii) At least 6 years' professional experience including teaching of motion picture photography in an organization or institution of repute.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 8 years' professional experience including teaching of motion picture photography in an organization or institution of repute.

(b) Desirable

Good knowledge of Film & TV medium in India and abroad.

Post at Sr.No.6 : ASSISTANT PROFESSOR SOUND ENGINEERING

Qualifications and Experience : (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Sound Engineering from a recognized University or Institute;
- iii) At least 2 years' professional experience including teaching in Sound Recording/ Sound Engineering in an organization or institution of repute engaged in Film/TV Production or training.

OR

- i) Master's Degree of a recognized University in Telecommunication Engineering;
- ii) At least 4 years' professional experience including teaching in Sound Recording/ Sound Engineering in an organization or institution of repute engaged in Film/TV Production or training.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 5 years' professional experience including teaching in Sound Recording/ Sound Engineering in an organization or institution of repute engaged in Film/TV Production or training.

(b) Desirable

Good knowledge of Film & TV medium in India and abroad.

Post at Sr.No.7 : ASSISTANT PROFESSOR CINEMATOGRAPHY

Qualifications and Experience : (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Motion Picture Photography/ Cinematography from a recognized University or Institute;
- iii) At least 2 years' professional experience including teaching in Motion Picture Photography or Cinematography in an organization or institution of repute.

OR

- i) Master's Degree of a recognized University
- ii) At least 4 years' professional experience including teaching in Motion Picture Photography or Cinematography in an organization or institution of repute.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 5 years' professional experience including teaching in Motion Picture Photography or Cinematography in an organization or institution of repute.

(b) Desirable

Good knowledge of Film & TV media in India and abroad.

Post at Sr.No.8 : ASSISTANT PROFESSOR EDITING

Qualifications and Experience: (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Film Editing from a recognized University or Institute;
- iii) At least 2 years' professional experience including teaching in Film Editing in an organization or Institution of repute.

OR

- i) Master's Degree of a recognized University;
- ii) At least 4 years' professional experience including teaching in Film Editing in an organization or Institution of repute.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 5 years' professional experience including teaching in Film Editing in an organization or Institution of repute.

(b) Desirable

Good knowledge of Film & TV medium in India and abroad.

GROUP 'A' - TV WING FACULTY

Post at Sr.No.1. : ASSOCIATE PROFESSOR OF ETV PRODUCTION

Qualifications and Experience: (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Film or Television Direction/ Production from a recognized University or Institution;
- iii) At least 4 years' professional experience including teaching of ETV production in an organization or institution of repute.

OR

- i) Master's Degree of a recognized University;
- ii) At least 6 years' professional experience including teaching of ETV production in an organization or institution of repute.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 8 years' professional experience including teaching of ETV production in an organization or institution of repute.

(b) Desirable

Good knowledge of Film & TV medium in India and abroad.

Post at Sr.No.2 : ASSOCIATE PROFESSOR ETV FILM PRODUCTION

Qualifications and Experience: (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Film or Television Direction/ Production from a recognized University or Institute;
- iii) At least 4 years' professional experience including teaching of ETV Production or Film Production in an organization or institution of repute.

OR

- i) Master's Degree of a recognized University;
- ii) At least 6 years' professional experience including teaching of ETV Production or Film Production in an organization or institution of repute.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 8 years' professional experience including teaching of ETV Production or Film Production in an organization or institution of repute.

(b) Desirable

Good knowledge of Film & TV medium in India and abroad.

Post at Sr.No.3 : ASSISTANT PROFESSOR TV PRODUCTION

Qualifications and Experience: (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Film or Television Direction/ Production.
- iii) At least 2 years' professional experience including teaching in a responsible capacity in an organization or institution of repute connected with TV Production/ Training.

OR

- i) Master's Degree of a recognized University;
- ii) At least 4 years' professional experience including teaching in an organization or institution of repute connected with TV Production/ Training.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 5 years' professional experience including teaching in a responsible capacity in an institution or organization of repute connected with TV Production/ Training.

(b) Desirable

Good knowledge of Film & TV medium in India and abroad.

Post at Sr.No.4 : ASSISTANT PROFESSOR SOUND RECORDING

Qualifications and Experience: (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Sound Recording from a recognized University or Institute;
- iii) At least 2 years' professional experience including teaching in Sound Recording in an organization or institution of repute engaged in Film/TV Production or training.

OR

- i) Master's Degree of a recognized University in Telecommunication Engineering;
- ii) At least 4 years' professional experience including teaching in Sound Recording in an organization or institution of repute engaged in Film/TV Production or training.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 5 years' professional experience including teaching in Sound Recording in an organization or institution of repute engaged in Film/TV Production or training.

(b) Desirable

Good knowledge of Film & TV medium in India and abroad.

Post at Sr.No.5 : ASSISTANT PROFESSOR CINEMATOGRAPHY

Qualifications and Experience: (a) Essential

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Motion Picture Photography/ Cinematography from a recognized University or Institute;
- iii) At least 2 years' professional experience including teaching in Motion Picture Photography or Cinematography in an organization or institution of repute.

OR

- i) Master's Degree of a recognized University
- ii) At least 4 years' professional experience including teaching in Motion Picture Photography or Cinematography in an organization or institution of repute.

OR

- i) Degree of a recognized University or equivalent;
- ii) At least 5 years' professional experience including teaching in Motion Picture Photography or Cinematography in an organization or institution of repute.

(b) Desirable

Good knowledge of Film & TV media in India and abroad.

GROUP 'B'

Post at Sr.No.1 : CAMERAMAN (ELECTRONICS & FILMS)

Qualifications and Experience: (a) Essential

- i) Diploma from FTII in Cinematography or equivalent;
OR
Degree of a recognized University;
- ii) At least two years' experience of Motion Picture Photography in an organization connected to TV/Film.

Candidates are required to produce evidence of professional work done.

Post at Sr.No.2 : RESEARCH ASSISTANT (FILMS)

Qualifications and Experience : (a) Essential

- i) Master's Degree of a recognized University in Journalism, Communications, Social Sciences or Economics;

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- ii) At least 2 years' experience in data collection/reference/documentation in an organization connected with Social Sciences in an institution or a large newspaper preferably connected with films.

(b) Desirable

- i) Good knowledge of Indian and International Cinema;
- ii) Knowledge of Library Science;
- iii) Good knowledge of one or more foreign language (other than English)

Post at Sr.No.3 : MAKE-UP ARTIST

Qualifications and Experience: (a) Essential

- i) Matriculation or equivalent;
At least 5 years' professional experience as a make-up man in an organization or institution connected with Film/TV, Production or Theatre Production.

Post at Sr.No.4 : ASSISTANT SECURITY OFFICER

Qualifications and Experience: (a) Essential

- i) Minimum S.S.C. Or equivalent.
- ii) Should have served not below the rank of JCO or equivalent rank for not less than 5 years, or an Ex-Police Officer in the rank not below P.S.I.

Post at Sr.No.5 : PRODUCTION ASSISTANT

Qualifications and Experience: (a) Essential

- i) Diploma in Direction from Film and Television Institute of India or equivalent;
OR
Diploma in Production from the National School of Drama or its equivalent
OR
Degree of a recognized University or equivalent,
- ii) At least 2 years' experience in Film/TV Production in an organization or institution connected with Film/TV Production/Training
OR
Matriculation with at least 5 years experience as a Unit Manager or Production Assistant in film studio or film production organization or TV studio or production unit of repute.

Note : Job requires the incumbent to camp in villages often.

Post at Sr.No.6 : FILM EDITOR

Qualifications and Experience: (a) Essential

- i) Diploma from FTII in Editing or equivalent;
- ii) At least 3 years' experience as Film Editor in an organization or institution connected with film editing/training.

GROUP 'C'

Post at Sr.No.1 : PROJECTION ROOM OPERATOR

Qualifications and Experience: (a) Essential

- i) Matriculation or equivalent pass from a recognized University or Board.
- ii) Diploma or license or Certificate of competency in Cinema Projection from the competent authority.
- iii) At least 3 years' experience of film projection work in a commercial cinema theatre or film production organization.

Post at Sr.No.2 : DEMONSTRATOR (SOUND RECORDING)

Qualifications and Experience: (a) Essential

- i) Diploma in Sound Recording & Sound Engineering from a recognized Institute, preferably from the Film & TV Institute of India or equivalent.

(b) Desirable

- i) One year experience in Sound Recording either in an independent capacity or at first assistant level.
- ii) One year experience of repair, servicing and maintenance of electrical or electronic equipment in a Film Studio, Radio Manufacturing or Marketing organization of repute.

Post at Sr.No.3 : STENOGRAPHER

Qualifications and Experience: (a) Essential

- i) 12th class pass or equivalent from a recognized University or Board.
- ii) Skill Test Norms Dictation : 10 mts @ 80 w.p.m.
Transcription : 50 mts (Eng.)
65 mts (Hindi) (on Computer only).

Post at Sr.No.4 : MATRON

A female candidate having following conditions :-

Qualifications and Experience : (a) Essential

- i) Matriculation or equivalent pass from a recognised University or Board.
- ii) Should have at least 2 years' experience of running a Mess or canteen or cafeteria.
- iii) Should have at least 2 years' experience of working as a Hostel Superintendent or as a Matron in a reputed educational institution / college / university etc.

OR

- iv) Teacher of an academic institutions having 2 years' experience of working as a Hostel Superintendent or as a Matron in a reputed educational Institution / college / university.

(b) Desirable

- i) Degree of a recognized University preferably in Home Science.
- ii) Knowledge of Accountancy.

Post at Sr.No.5 : CARETAKER

Qualifications and Experience: (a) Essential

- i) Matriculation or equivalent pass of a recognised University or Board.
- ii) At least 5 years' experience of looking after security arrangements, management of hostel including running of students co-operative Mess Building and garden and supervision of Mazdoors, Malis and conservancy of staff etc. in a large Government/Private organization of repute.

Candidate should be able to converse in fluent Hindi and English.

(b) Desirable

- i) Degree of a recognized University;
- ii) Knowledge of Typing and Accounts work.
- lii) Preference will be given to Ex-Army Personnel.

Post at Sr.No.6 : LOWER DIVISION CLERK

Qualifications and Experience : (a) Essential

- i) 12th Class or equivalent qualification from a recognized Board or University.
- ii) Typing Speed 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer only.

Post at Sr.No.7 : DRIVER

Qualifications and Experience : (a) Essential

- i) Matriculation or equivalent pass from a recognised University or Board.
- ii) A driving license for motor cars and heavy duty vehicles issued by the Competent Authority.
- iii) Good knowledge of motor mechanism.
- iv) At least 3 years' experience of driving heavy duty vehicles in a large firm or private organization of repute.
- v) Ability to read, write Hindi and English with ease.
- vi) Familiarity with areas in and around Pune, Mumbai and their suburbs.

(b) Desirable

- i) Trade Certificate in Motor Mechanic or Diesel Mechanic from I.T.I.
- ii) Good knowledge of repairs and maintenance of motor vehicles of various types.

Post at Sr.No.8 : MULTI TASKING STAFF (DAFTRY)

Qualifications and Experience: (a) Essential

- i) Matriculation or equivalent pass from a recognised University or Board.

Post at Sr.No.9 : MULTI TASKING STAFF (CLEANER)

Qualifications and Experience: (a) Essential

- i) Matriculation or equivalent pass from a recognized University or Board.
- ii) Should have at least one year's experience as a Cleaner in a transport organization of repute owning a large fleet of motor vehicles.

Post at Sr.No.10 : MULTI TASKING STAFF (PEON)

Qualifications and Experience: (a) Essential

- i) Matriculation or equivalent pass from a recognized University or Board.
- ii) Ability to read, write Hindi and English with ease.

- **Desirable requirements from the prospective FTII employees:**

Film Wing faculty : FTII would be looking for candidates having good communication skills with a holistic theoretical and practical knowledge of analogue and digital film making process. Experience in actual film making and a good sense of aesthetics would be looked at.

Production & TV Wing faculty : FTII would be looking for candidates with a good sense of aesthetics and experience in TV Writing skills. An ability to give training in various kinds of TV Production. Actual experience in the relevant field would be useful.

Cameraman (E&F) :FTII would be looking for a person with sound knowledge of theoretical and practical aspects of shooting with cameras. The person must have an ability to handle both digital and analogue cameras, their basic maintenance, a good sense of aesthetics and an ability to assist the faculty and students in various projects.

Film Editor : FTII would be looking for a person with practical and theoretical knowledge of Editing in Film & TV production with a good sense of aesthetics. Ability to work on FCP / AVID and other latest softwares would be required.

Projection Room Operator (Projector Operator) : FTII would be looking for a person with experience in actual film projection in theaters and an ability to calibrate and operate both digital and analogue high-end projection systems. Ability to do minor repair would be useful.

Driver : Knowledge of different regions of Maharashtra, locations etc. which are required for various shooting projects would be looked at. Ability to drive all kinds of vehicles including auto-rickshaws would be required.

- **RELAXATION & CONCESSION**

The upper age limit -

- (a) is relaxable in the case of SC/ST/OBC candidates, disabled persons and Ex-servicemen as per rules;
- (b) is relaxable to employees of Central Government / Autonomous Bodies / Undertakings or Societies of Central Government and employees of the FTII as per rules;
- (c) is relaxable by five years to the candidates who originally been domiciled in the State of Jammu & Kashmir during the period 01.01.1980 to 31.12.1989.'
- (d) 'Upper age limit in case of widows, divorced women and women judicially separated from the husband but not remarried shall be relaxed by 02 years for unreserved, 05 years for OBC NCL and 07 years for SC/ ST candidates.'

- (e) Facility of scribe is allowed to the candidate who has disability of 40% or more if so desired by the PwD candidate. For engaging scribe the candidate will have to inform FTII in advance along with the application form (before the crucial date) as per the Annexure. The candidate will have to arrange their own scribe at their own cost during examination. Separate admit cards will be issued to the scribe. The candidate availing facility of scribe will be held responsible for any misconduct on the part of scribe brought by him/ her. Compensatory time of 20 minutes/ hour will be given.
- (f) PwD candidates (Visually handicapped – VH) who wish to write/indicate the answer with the help of Magnifying Glass will be allowed to use the Magnifying Glass in the Examination Hall. Such candidates will have to bring their own Magnifying Glass
- (g) Physically handicapped persons (possessing relevant disability certificate) whose physical disability permanently prevents them from typing and who are otherwise qualified to hold post of Lower Division Clerk as per notification will be exempted from the typing qualifications subject to condition that the candidate must possess a certificate in this regard issued by the Medical Board attached to Special Employment Exchange for the handicapped (or by a Civil Surgeon where there is no such Board).

- **APPLICATION FEE**

- (a) Each application should be accompanied by a crossed Demand Draft of Rs.200/- (Rs.100/- for SC/ ST/ Physically Handicapped/ Ex – Servicemen/ women category only) drawn on any Nationalized Bank in favour of Accounts Officer, Film and Television Institute of India, Pune, payable at PUNE.
- (b) Remittance in cash, postal orders or cheques will not be accepted.
- (c) Candidates who wish to apply for more than one post should apply separately for each post and pay the fee for each post in the prescribed manner.
- (d) Applications without the prescribed fee would not be considered & summarily rejected. No representation against such rejection would be entertained.
- (e) Fee once paid shall not be refunded under any circumstances.

- **TRAVELLING ALLOWANCE**

The SC/ST candidates called for interview will be paid single Second Class Railway fare from the normal place of residence to the place of interview i.e. Pune and back on production of proof of their belonging to the Scheduled Castes/Scheduled Tribes and production of photo copies of journey tickets to Pune.

- **RESERVATION**

- a) SC/ST/OBC candidates who applied against reservation category are required to submit a valid certificate regarding their caste status.
- b) OBC candidates are required to submit a valid certificate regarding his/her having Non-Creamy Layer status issued by the Competent Authority. Reservation will be applicable to such OBC candidates who do not fall under the Creamy Layer status.

- (c) Candidates selected under PH / Ex-Serviceman quota will be adjusted against the respective category i.e. SC/ST/OBC/UR.
- (d) Candidates claiming SC/ ST, OBC – NCL and Differently abled Persons (PwD) reservation(s) as the case may be must submit respective certificate(s) in the prescribed format failing which said claim would not be considered.
- (e) Competent Authority to issue a disability certificate shall be 'a medical board duly constituted by Central or State Government consisting of at-least three members out of which at least one shall be a specialist in the particular field for assessing locomotor/ cerebral/ visual/ hearing disability, as the case may be'. The said certificate must be as per the prescribed form.
- (f) A declaration in the prescribed format by candidate seeking reservation as OBC, that he/ she does not belong to the creamy layer on the closing date, in addition to the community certificate (OBC) is also required.
- (g) Physically Handicapped (PH) persons or Persons with disabilities (PWD), as indicated against various item(s) in the VACANCY DETAILS, can apply to the respective posts even if the post is not reserved for them but has been identified as suitable. However, such candidates will be considered for selection to such post by general standard of merit. Persons suffering from not less than 40% of relevant disability shall alone be eligible for the benefit of reservation and other relaxations as permissible under the rules. Thus Physically Handicapped (PH) persons can avail benefit of Reservation.

• HOW TO APPLY

- (a) Candidates should submit the applications in the format as per notification.
- (b) The application should be on good quality A-4 size bond paper (80 GSM) using one side only.
- (c) Candidates can download the application format from the website of FTII www.ftiindia.com. Candidates using printed application form from any other source should ensure that it conforms to the prescribed format.
- (d) Candidates should fill up the application form in his/ her own handwriting either in Hindi or in English with blue or black ball point pen only.
- (e) The application should be sent by **ORDINARY POST** only so as to reach this office on or before the closing date and time. Filled in applications can also be dropped on working days between 10.00 a.m. to 5.30 p.m. in the boxes kept for the purpose at the Reception Counter / Security Office at FTII Main Gate on or before the closing date and time i.e. 5.30 p.m.
- (f) Photograph: One recent (not earlier than three months from the date of application) colour passport size photograph with clear front view of the candidate without cap and sun glasses should be pasted on the application form in the space provided. One identical extra colour passport size photograph should be enclosed with the application indicating candidates name on the reverse of the photograph. Candidates may note that FTII may reject their candidature at any stage for pasting old/ unclear photograph on the application or for any significant variations between photograph pasted on the application and actual physical appearance of the candidate.

- (g) The candidates should reproduce the declaration as directed in the application form in his/her own handwriting (Not in CAPITAL letters). Otherwise their applications will be rejected.
- (h) The candidates should put their **LEFT HAND thumb impression** and signature at the designated box in the application form. The thumb impression and signature must be clear and complete. Applications without left hand thumb impression and signature will be summarily rejected.

- **Selection procedure for the post of Lower Division Clerk and Stenographer**

- (1) Written test will be conducted for the post of Lower Division Clerk and Stenographer.
- (2) The Examination will be conducted in three tier as follows;
Tier -I -- Written Examination (Objective Multiple Choice Type)
Tier -II -- Computer Proficiency Test/ Shorthand test as the case may be
Tier - III – Interview

After scrutinizing the valid received applications, all those candidates who fulfil the required essential qualifications/ experience will be called to appear for the Tier – II test. Based on the merit of Tier – I test, candidates will be shortlisted for Tier – II test in 1:10 ratio (1 vacancy: 10 candidates) as per merit position. Further, in order to appear for Tier – III test, candidates needs to pass/ qualify Tier – II test. All those candidates passing/ qualifying Tier – II test will be called for Tier – III test. Candidates not passing / qualifying Tier – II test will treated as disqualified for the Tier – III test. Final selection will be based on the merit of Tier – I and Tier – III tests.

- (3) Tier – I test will be based on objective multiple choice test on – (i) General Knowledge, (ii) Numerical Aptitude and (iii) General Intelligence & Reasoning. This test can be attempted in Hindi or English language. Finally, there will be a test on General English.
- (4) Tier – I test will be of two hours duration. Questions in Tier – I test will be of 10th standard level. Syllabus for the same is as follows;
 - (a) General Knowledge : Questions in this component will be aimed at testing the candidates' general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining History, Culture, Geography, Economic Scene, General Policy & Scientific Research etc.
 - (b) Numerical Aptitude: The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, percentage, averages, interest, profit & loss, time & distance, time & work, basic algebraic identities of school algebra, Bar diagram & Pie chart etc.

- (c) General Intelligence and Reasoning: This component may include questions on analogies, similarities & differences, space visualization, problem solving, analysis, judgement, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, number/ figural series, numerical operations, coding and decoding etc.
- (d) General English : Questions in this component will be designed to test the candidate's understanding & knowledge of English language and will be based on spot the error, fill in the blanks, synonyms, antonyms, spelling/ detecting mis-spelt words, one word substitution, active/passive voice of verbs, tenses, conversion into direct/indirect narration, comprehension passage.

• **NOTE:**

1. The applicants should fill up the application form after ensuring that they fulfill all the essential qualifications/professional experience in the prescribed proforma (Annexure) and send the same together with attested copies of supporting documents and self addressed envelope of size 9 ½" x 4 ½" affixed with postage stamp cost Rs.25/- addressed to the **Administrative Officer, Film and Television Institute of India, Law College Road, Pune – 411004.**
2. The envelope should be superscripted "Application for the post of _____".
3. The applications accepted on scrutiny will be shortlisted based on the essential qualifications/ experience required and call letters will be issued to the shortlisted candidates to the address as mentioned by candidates on envelope enclosed with application form.
4. This office will not be held responsible for any postal delay.
5. The date for determining the eligibility of all candidates in every respect shall be the closing date for submitting the application.
6. The normal minimum age (in completed years) for recruitment in FTII is of '18 years'.
7. Maximum age limit and educational qualifications for a particular post will be defined as on the last date of receipt of application which is also called as the crucial date.
8. The crucial date as stated above will be same for OBC NCL certificate. Thus, candidates claiming reservation under OBC NCL must possess a valid OBC NCL certificate as on the crucial date and the said certificate needs to be attached along with application form. Further, original of said attached certificate needs to be produced at the time of document verification. Failing to comply the above conditions, the candidate will lose his/ her claim against OBC NCL reservation.
9. Those who are employees of Government / Semi Government / Autonomous Bodies (under Central Government) may forward their applications through proper channel. Persons with disabilities may also apply for other posts in accordance with provision of para 25 of DOP&T OM No. 36035/3/2004-Estt.(Res) dated 29.12.2005.

10. All candidates who are declared qualified by the FTII for appearing at the written test/ Interview (as the case may be) will be required to produce the relevant Certificates such as mark sheets, provisional passing certificate as applicable, category certificate (if applicable), PwD certificate (if applicable), experience certificate(s), other trade certificate(s) etc in original as proof of having acquired the minimum educational qualification and experience (as applicable) at the time of document verification failing which the candidature of such candidates will be cancelled by the FTII.
11. Degree obtained through open Universities/ Distance Education Mode needs to be recognized by Distance Education Council, Ministry of Human Resource Development, Government of India. Accordingly, unless such Degrees had been recognized for the period when the candidates acquired the relevant qualification, they will not be accepted for the purpose of Educational Qualification. The onus of getting such recognition certificate lies with the concern candidate and he/ she should submit the same at the time of document verification failing which the candidature will be cancelled and candidate will have no claim of the same.
12. Candidates should note that the Date of Birth as recorded in the Matriculation or an equivalent certificate only will be accepted by the FTII for determining the age and no subsequent request for its change will be considered or granted.
13. In view of the huge number of applicants, scrutiny of same may not be undertaken at the time of written test (wherever applicable). Therefore, the applications will be provisionally accepted. The candidates are advised to go through the requirements of educational qualification, age etc and satisfy themselves that they are eligible, before applying for any particular post. Candidature will be cancelled if any information or claim is not found substantiated/ not as per requirement when the scrutiny of documents is undertaken at the time of document verification for all the posts. FTII 's decision shall be final in this regard.
14. Written Test wherever applicable would be conducted at Pune centre only and no change in examination centre would be permissible under any circumstances.
15. **Resolution of Tie cases :** Ties cases will be resolved by applying one after another, as applicable till the Tie is resolved.
 - (i) Marks obtained in Tier - I Examination (wherever applicable)
 - (ii) Date of Birth, with older candidate placed higher.
 - (iii) Alphabetical order in which the first names of the candidates appear.
16. **Action against candidates found guilty of misconduct:** Without prejudice to criminal action wherever necessary, candidature will be summarily cancelled at any stage of recruitment in respect of candidates found indulged in any of the following;
 - (i) In possession of mobile phone & accessories and other electronic gadgets inside the examination hall whether in use or in switch off mode.
 - (ii) Involved in malpractices.
 - (iii) Using unfair means in the examination hall.
 - (iv) Obtaining support for his / her candidature by any means.
 - (v) Submitting fabricated documents or documents which have been tampered.
 - (vii) Making statements which are incorrect or false or suppressing material information.

- (viii) **Resorting to any other irregular or improper means in connection with his/her candidature for the examination.**
 - (ix) **Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or FTII 's representatives.**
 - (x) **Taking away the answer sheet with him/her from the examination hall, or passing it on to unauthorised persons during the conduct of the examination.**
 - (xi) **Causing bodily harm to the staff employed by the FTII for the conduct of examination.**
 - (xii) **To be ineligible for the Examination by not fulfilling the eligibility conditions mentioned in the Notice.**
 - (xiii) **Candidature can also be cancelled at any stage of the recruitment for any other ground which the FTII considers to be sufficient cause for cancellation of candidature.**
17. Candidates are not permitted to use calculators and other electronic gadgets. They should not, therefore, bring the same inside the Examination hall. If any candidate is found to possess mobile phone or any other means of wireless communication/ electronic gadgets, in working or switched off mode, his/her candidature shall be cancelled.
- The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the examination. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination and or interview, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the FTII.

The decision of FTII in all matters relating to eligibility, acceptance or rejection of the applications & all other matters related with conduct of recruitment process will be final and binding on the candidates & no enquiry or correspondence will be entertained in this connection.

Any dispute in regard to any matter referred to herein will be subject to the jurisdiction of Pune Courts alone.

- **Caution notice** – This is to inform to all the candidates that Film and Television Institute of India, Pune has not appointed any agents or coaching centres for action on its behalf. Candidates are warned against any such claims being made by persons/ agencies. Also, candidates must be cautious/ beware of Touts and job racketeers trying to deceive them by false promises of securing jobs in FTII either through influence or by use of unfair or unethical means. Candidates will be selected purely as per merit. Please beware of unscrupulous elements and do not fall in their trap.

REGISTRAR

No. A-12024/1/2010-Est.

Pune – 411 004

FORM OF SCHEDULED CASTE/TRIBE CERTIFICATE

This is to certify that Shri/Shrimati*/Kumari* _____ son/daughter* of _____
village/ town* _____ in _____ District/ Division* of the
_____ State/ Union Territory* belongs to the Caste/Tribe which is recognized as a
Scheduled Caste/Scheduled Tribe* under:

*The Constitution (Scheduled Castes) Orders, 1950:

*The Constitution (Scheduled Tribes) Order, 1950;

*The Constitution (Scheduled Tribes) (Union Territories) Order, 1950;

*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951:

{as amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Recognition Act, 1960, the Punjab Recognition Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Recognition) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976}

*The Constitution (Jammu and Kashmir) Scheduled Order, 1956;

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976;

*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

* The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;

*The Constitution (Pondicherry) Scheduled Castes Order, 1964;

* The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967;

* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;

* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;

* The Constitution (Nagaland) Scheduled Tribes Order, 1970.

* The Constitution (Sikkim) Scheduled Tribes Order, 1978.

2. Shri/Shrimati*/Kumari* _____ and/or* his/her* family ordinarily reside(s) in village/ town*
of _____ Territory* of _____ District/Division* of the _____ State/Union.

Signature
Designation
(with seal of office)
State/Union Territory

Place

Date

* Please delete the words which are not applicable.

Note: The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

(Above format is as per the brochure published by DoPT on its website, chapter 08)

**FORM OF CERTIFICATE TO BE PRODUCED BY
OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT
TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of _____ village/town in _____ District/Division in the _____ State/Union Territory belongs to the community _____ which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93 - Estt.(SCT) Dated 08.9.1993**.

District Magistrate
Deputy Commissioner etc.

Dated:

Seal

*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(Above format is as per OM No. 36036/2/2013- Estt.(Res.)dated 30.05.14 issued by DoPT)

**Form of Certificate to be produced by the differently abled persons (PwD) for availing benefit of
PwD Reservation for appointment to the post under Govt. of India**

NAME & ADDRESS OF THE INSTITUTE/ HOSPITAL

Certificate No. _____

Date: _____

DISABILITY CERTIFICATE

This is certified that Shri/ Smt/ Kum _____ son/ wife/ daughter of
Shri _____ age _____ sex _____ identification mark(s)
_____ is suffering from permanent disability of following category:

Recent photograph
of the candidate
showing the
disability duly
attested by the
Chairperson of the
Medical Board.

A. Locomotor or cerebral palsy:

- (i) BL-Both legs affected but not arms,
- (ii) BA-Both arms affected (a) Impaired reach
(b) Weakness of grip
- (iii) BLA-Both legs and both arms affected
- (iv) OL-One leg affected (right or left) (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (v) OA-One arm affected (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (vi) BFI-Stiff back and hips (Cannot sit or stoop)
- (vii) MW-Muscular weakness and limited physical endurance.

B. Blindness or Low Vision:

- (i) B-Blind
- (ii) PB-Partially Blind

C. Hearing impairment:

- (i) D-Deaf
- (ii) PD-Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/ non-progressive/ likely to improve/ not likely to improve. Re - assessment of this case is not recommended/ is recommended after a period of years months. •

3. Percentage of disability in his/her case is percent.

4. Sh./Smt./Kum meets the following physical requirements for discharge of his/her duties:-

- (i) F-can perform work by manipulating with fingers. Yes/No
- (ii) PP-can perform work by pulling and pushing. Yes/No
- (iii) L-can perform work by lifting. Yes/No
- (iv) KC-can perform work by kneeling and crouching. Yes/No
- (v) B-can perform Work by bending. Yes/No
- (vi) S-can perform work by sitting. Yes/No
- (vii) ST-can perform work by standing. Yes/No
- (viii) W-can perform work by walking. Yes/No
- (ix) SE-can perform work by seeing. Yes/No
- (x) H-can perform work by hearing/speaking. Yes/No
- (xi) RW-can perform work by reading and writing. Yes/No

(Dr. _____)
Member
Medical Board

(Dr. _____)
Member
Medical Board

(Dr. _____)
Chairperson
Medical Board
Countersigned by the
Medical Superintendent/ CMO/
Head of Hospital (with seal).

***Strike out which is not applicable.**

(Above format is as per OM No. 36012/24/2009-Estt. (Res) dated 03.12.2013 issued by DoPT)

Particulars of Scribe proposed to be engaged by the Differently abled person (PwD) candidate
(To be submitted in duplicate)

*Latest colour
photograph of
the scribe
duly signed*

1. Name of the Differently abled person (PwD) : _____
2. Date of birth of Differently abled person (PwD): _____
3. Name of the scribe : _____
4. Father's Name of the Scribe : _____
5. Address of the scribe :
(a) Permanent address : _____

(b) Postal address : _____

6. Educational Qualification of the Scribe : _____
7. Relationship, if any of the scribe with candidate: _____

DECLARATION

We hereby declare that the particulars furnished above are true and correct to the best of our knowledge and belief. We have read/ been read out the instructions of Film and Television Institute of India (FTII), Pune regarding this recruitment and of this examination. We hereby undertake to abide by all the instructions of Govt. of India and FTII.

(Signature of the candidate)

(Signature of the Scribe)

Date: _____

FILM AND TELEVISION INSTITUTE OF INDIA,
LAW COLLEGE ROAD, PUNE – 411 004

FORMAT FOR APPLICATION

(Please read the 'General Terms & Conditions' carefully and fill the application accordingly. Any deviation from the same will disqualify the candidate)

APPLICATION FOR THE POST OF _____

To

THE ADMINISTRATIVE OFFICER,
FILM AND TELEVISION INSTITUTE OF INDIA,
LAW COLLEGE ROAD,
PUNE - 411 004.

Date of Publication of advt : ____ / ____ /2014

Applied under Category
(please type YES against
applicable category)

UR

SC

ST

OBC

PH

EX-S

*Paste Self attested
recent
coloured Photograph
(4.5 x 3.5 cm)*

1.	Name in Full (in Block letters)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">First Name</td> <td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td><td style="width: 5%;"></td> </tr> <tr> <td>Middle Name</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Surname</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	First Name																				Middle Name																				Surname																			
First Name																																																														
Middle Name																																																														
Surname																																																														
2.	Father's/Husband's Name (in Block letters)																																																													
3.	Postal Address with Pin Code (Same on attached envelope)	<div style="text-align: right; margin-bottom: 10px;">Pin </div> <div style="margin-bottom: 10px;">Tel./Mobile No. _____</div> <div>E-mail id : _____</div>																																																												
4.	(a) Date of Birth (As per School Certificate)	DD M M YYYY 																																																												
	(b) Age as on last date of receipt of application	Years Months Days 																																																												
5.	Whether Ex-Serviceman (if yes, please specify service rendered)	<div>Type YES/NO in Box </div> <div>Years Months Days </div>																																																												
6.	Whether Physically Handicapped	<div>Type YES/NO in Box If yes, type OH/HH/VH in Box </div> <div>Percentage of disability %</div>																																																												
7.	Whether belongs to SC/ST/ OBC (Non-Creamy Layer)	Type YES/NO in Box If yes, type SC/ST/OBC in Box 																																																												
	If yes, please mention the caste / community.																																																													
	Religion																																																													
	State of origin																																																													

...2...

8.	Are you a citizen of India by birth and/or by domicile		Type YES/NO in Box <input type="text"/> If yes, type By Birth / By Domicile <input type="text"/>					
9.	Marital Status		Type Married / Unmarried in Box <input type="text"/>					
10.	Gender		Type Male / Female in Box <input type="text"/>					
11.	Educational Qualification and Technical Qualifications : (Attested copies of all certificates, Educational qualifications obtained should be attached with the application and should in addition be authenticated by the candidate's full signature).							
Sr. No	Name of the Institute/College attended with Name of University/ Board		Period of study From To		Exam. passed	Subjects Taken	Class or Division and Percentage of Marks	
12.	Language known (underline the language which is your mother tongue)		Read only <input type="text"/>	Write only <input type="text"/>	Read and Write <input type="text"/>			
13.	Experience (Give in chronological order details of your employment) :							
	Full address of the office, Firm or Institution	Post Held	From	To	Scale of Pay	Basic Pay Last Drawn	Whether held permanent / temporarily	Reasons for leaving the post
	1	2	3	4	5	6	7	8
14	Experience in any aspects of Film and TV production & craft							

15	Particulars of copies of attested documents attached	(a) Age Proof (b) Educational Qualification / experience proof (c) SC/ST/OBC/Handicapped Certificate, if required. (d) Other additional documents as per requirement of the post, if any. (e) (f) (g) (h)		
16	Application Fee Details :			
	Amount of DD	Number & Date of DD	Name of the Issuing Bank	
17.	Declaration by the candidate <i>(Please reproduce the paragraph in your own handwriting not in CAPITAL letters)</i> I hereby declare that all the particulars given in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/ appointment is liable to be cancelled/ terminated.			

Date : / /2014

LEFT HAND Thumb Impression
(Must be clear & not smudged)

(Signature of the candidate)

Place: _____