

Vadodara Mahanagar Seva Sadan

www.vmcegov.com, www.vmc.gov.in

Vadodara Mahanagar Seva Sadan invites applications from eligible candidates for the following posts.

| | |
|----------------------------|--|
| Name of the Post | 01. Revenue Officer |
| No. of Posts | 01 (ST) 3 rd attempt. |
| Pay Scale | ₹ 10000/- fixed pay per month. |
| Qualification & Experience | B.Com 1 st Class. Preference will be given to Diploma in Business Management and computer training course. |
| Age | Not more than 30 years as on 04/10/2014. |
| Note | Earlier advertisement viz. PRO No. 994/12-13 published for the above said post stand cancelled. |
| Name of the Post | 02. Asst. Administrative Officer(Law) |
| No. of Posts | 01 (One) |
| Pay Scale | ₹ 10000/- fixed pay per month. |
| Qualification & Experience | <ul style="list-style-type: none"> - Any Graduate from a recognized University. - LSGD Pass. - LLB. - Diploma in Labour Law and Practice. - Preference will be given to Sp. LLB. - Minimum 05 years experience in Court case briefings. |
| Age | Not more than 30 years as on 04/10/2014. |
| Name of the Post | 03. Asst. Commercial Officer |
| No. of Posts | 01 (One) |
| Pay Scale | ₹ 10000/- fixed pay per month. |
| Qualification & Experience | <ul style="list-style-type: none"> - B.Com 1st Class with Economics subject from a recognized University <u>OR</u> B.E. (Civil) 1st Class. - LLB (Taxation) pass. - Minimum 03 years experience in Govt. or Semi Govt. or recognized institution as a Senior Level Officer. - Experience in Land Revenue/Land Estate matters will be given preference. |
| Age | Not more than 35 years as on 04/10/2014. |

Candidate must have passed the CCC/CCC+ level Computer Course from Govt. recognized Institution. **OR** the candidate will have to pass this course within 06 months from the date of appointment.

For Sr. No 1 relaxation in upper age for ST candidates is upto 05 years as per Government Rules. Candidates must produce Cast certificates.

For all the above posts, the candidates will be appointed on probation on the fix pay for the period of 5 years as per Gujarat Govt., Finance Dept. Resolution NO. KRC/2002/57/Z-1, Dt. 16-02-2006.

After the satisfactory completion of 05 years probation period, the candidate might be considered in the pay scale of ₹ 9300 - ₹ 34800 (Grade Pay - 4600) as per the rules and regulations.

The applicants should apply with certified copies of all the testimonials by Regd. Post A.D./Speed Post only to the Municipal Commissioner, General Administration Department, Khanderao Market Building, Vadodara-390209. The applications by ordinary Post, Hand delivery, Courier, without the certified copies, with incomplete details & after due date will not be accepted. The Last date to apply is 04-10-2014.

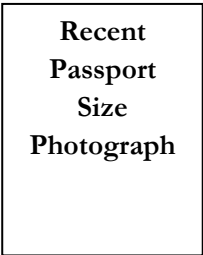
The advertisement & the application Performa is displayed on the notice board of General Administration Dept., Khanderao Market Building, Vadodara. This advertisement can be seen on the above mentioned Website after publication of this advertisement.

PRO No.401 /14-15

Municipal Commissioner

Application Format

Name of the Post: _____ PRO. No.: /14-15.



1. Name of the Applicant: _____
(Surname) (Name) (Father's Name)

2. (a) Birth Date: _____

(b) Age: Years: ____ Months: ____ Days: ____ as on 04/10/2014.

3. Caste: _____ (General/ST/SC/SEBC)

(Reserved Candidates should enclose certificates of competent authority)

4. Address with Pin Code:

(a) Permanent Address: _____

(b) Correspondence Address: _____

5. Mobile Number: _____, Landline Number: _____

6. Educational Qualification (As per shown in the Advertisement):

| Sr. No. | Name of Exam | Board/Institute | Year of Passing | Marks Secured |
|---------|--------------|-----------------|-----------------|---------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

7. Experience: (Please attach relevant documents)

| Sr. No. | Time Period (Date) | | Duration | | | Post Held | Name of the Company | Description of Duties/ functions |
|---------|--------------------|----|----------|-------|------|-----------|---------------------|----------------------------------|
| | From | To | Yrs | Mnth. | Days | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

8. Attestation: All the information given is true and correct and I have not mentioned any wrong information or intentionally hidden any fact. If anything proves wrong, I shall abide by the decision/action taken by Vadodara Mahanagar Seva Sadan.

Place: _____.

Date: _____.

Signature of Candidate: _____.