

 <div> <b>Vadodara Mahanagar Seva Sadan</b>  <a href="http://www.vmcegov.com">www.vmcegov.com</a>, <a href="http://www.vmc.gov.in">www.vmc.gov.in</a> </div>	
Vadodara Mahanagar Seva Sadan invites applications from eligible candidates for the following posts.	
Name of the Post	<b>01. Tourist Officer</b>
No. of Posts	01 (Gen)
Pay Scale	₹ 9300 - ₹ 34800 (Grade Pay - 5400)
Qualification & Experience	Any 2 <sup>nd</sup> Class Graduate having knowledge in English, History & Hindi. Possessing work experience.
Age	Not more than 30 years as on 04/10/2014.
Name of the Post	<b>02. Land &amp; Estate Officer (Commercial)</b>
No. of Posts	01 (SEBC)
Pay Scale	₹ 9300 - ₹ 34800 (Grade Pay - 5400)
Qualification & Experience	Any Graduate from a recognized University. 05 years experience in Revenue and Panchayat Department of Government OR 05 years experience as an Estate Officer in a big Private Company Survey Work experience will be an additional qualification.
Age	Not more than 35 years as on 04/10/2014. Age relaxable in deserving cases.
Name of the Post	<b>03. Store Superintendent (Central Stores)</b>
No. of Posts	01 (Gen)
Pay Scale	₹ 9300 - ₹ 34800 (Grade Pay - 5400)
Qualification & Experience	Any Graduate having 05 years experience including 03 years purchasing experience of Store or Firm or a reputed institute.
Age	Not more than 30 years as on 04/10/2014.
Name of the Post	<b>04. Materials Officer (Purchase)</b>
No. of Posts	01 (Gen)
Pay Scale	₹ 9300 - ₹ 34800 (Grade Pay - 5400)
Qualification & Experience	<ul style="list-style-type: none"> <li>- BE (Mechanical)/Commerce Graduate/Science Graduate.</li> <li>- Post Graduate Diploma in Materials Management from any recognized University or Govt. recognized institute.</li> <li>- In case of BE (Mechanical) Graduate having Diploma or Degree in Electrical Engineering would be considered as an additional qualification and preference will be given to such candidate.</li> <li>- While, in case of a Commerce or Science Graduate having Diploma in Taxation or LLB (Taxation) would be considered as an additional qualification and preference will be given to such candidate.</li> <li>- Computer knowledge would be an added qualification.</li> <li>- 5-7 years experience of purchase procedure in Public Sector Undertaking or Service industry.</li> </ul>
Age	Not more than 40 years as on 04/10/2014. Age relaxable in deserving cases.
<p>Candidate must have passed the CCC/CCC+ level Computer Course from Govt. recognized Institution. OR the candidate will have to pass this course within 06 months from the date of appointment.</p> <p>For Sr. No 2 relaxation in upper age for SEBC candidates is upto 05 years as per Government Rules. SEBC candidates must produce latest creamy layer certificates.</p> <p>The applicants should apply with certified copies of all the testimonials by Regd. Post A.D./Speed Post only to the Municipal Commissioner, General Administration Department, Khanderao Market Building, Vadodara-390209. The applications by ordinary Post, Hand delivery, Courier, without the certified copies, with incomplete details &amp; after due date will not be accepted. The Last date to apply is 04-10-2014.</p> <p>The advertisement &amp; the application Performa is displayed on the notice board of General Administration Dept., Khanderao Market Building, Vadodara. This advertisement can be seen on the above mentioned Website after publication of this advertisement.</p>	
<div> <b>PRO No. 403/14-15</b> <div>Municipal Commissioner</div> </div>	

**Application Format**

Name of the Post: \_\_\_\_\_ PRO. No.:     /14-15.

Recent  
Passport  
Size  
Photograph

1. Name of the Applicant: \_\_\_\_\_  
(Surname)     (Name)     (Father's Name)

2. (a) Birth Date: \_\_\_\_\_

(b) Age: Years: \_\_\_\_ Months: \_\_\_\_ Days: \_\_\_\_ as on 04/10/2014.

3. Caste: \_\_\_\_\_ (General/ST/SC/SEBC)

(Reserved Candidates should enclose certificates of competent authority)

4. Address with Pin Code:

(a) Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

(b) Correspondence Address: \_\_\_\_\_  
\_\_\_\_\_

5. Mobile Number: \_\_\_\_\_, Landline Number: \_\_\_\_\_

6. Educational Qualification (As per shown in the Advertisement):

Sr. No.	Name of Exam	Board/Institute	Year of Passing	Marks Secured

7. Experience: (Please attach relevant documents)

Sr. No.	Time Period (Date)		Duration			Post Held	Name of the Company	Description of Duties/ functions
	From	To	Yrs	Mnth.	Days			

8. Attestation: All the information given is true and correct and I have not mentioned any wrong information or intentionally hidden any fact. If anything proves wrong, I shall abide by the decision/action taken by Vadodara Mahanagar Seva Sadan.

Place: \_\_\_\_\_.

Date: \_\_\_\_\_.

Signature of Candidate: \_\_\_\_\_.