

National Institute of Technical Teachers Training & Research, Kolkata
Block – FC, Sector – III, Salt Lake City
Kolkata – 700106

Advt. No. 08/2014-15

SPECIAL RECRUITMENT DRIVE FOR ST & PWD

1. Vacancy Details:

Sl No.	Post	Category	No. of Posts	Pay Band & Scale of Pay	Grade Pay
1.	Sr. Librarian	ST	1	PB-2 Rs.9300-34800/-	Rs.5400/-
2.	Research Assistant (RA)	PWD(OH)	1	PB-2 Rs.9300-34800/-	Rs.5400/-
3	Technician Gr-I (Mech. Engg.)	ST	1	PB-2 Rs.9300-34800/-	Rs.4600/-
4.	Sr. Draughtsman	ST	1	PB-2 Rs.9300-34800/-	Rs.4200/-
5.	Lower Division Clerk (LDC)	PWD (VI)	1	PB-1 Rs.5200-20200/-	Rs.1900/-

2. Essential Qualification & Experience:

Sr. Librarian: Post Graduate Degree in Library Science/Information Science with at least 50% of the marks or an equivalent grade. At least 5 (Five) years' exp. of working as librarian in library of academic/research institution.

Research Assistant (RA): A first class degree in Engineering or A Diploma in Engineering with a Diploma in Technical Teaching (either one in First Class) Professional Experience for at least 5 years in Video Production including editing / Community Polytechnics, Community Development through Polytechnics and Integrating Person with Disabilities in the mainstream of Technical and Vocational Education works / Community Polytechnic works/experience for developing Curriculum Material for Technical and Vocational Education / Working Experience in Technical / Research Institutions.

Technician Gr-I (Mech. Engg.): Diploma in Mechanical Engg. from any recognized polytechnic with 5 years experience in developmental / laboratory work in industries/and or educational institution.

Sr. Draftsman: Diploma in Civil Engineering from any recognized polytechnic with 5 years experience of working in Engg. laboratory of any educational institution or working exp. in industry with exposure to computer aided drafting

LDC: 10+2 (H.S. or equivalent).

3. Desirable:

Sr. Librarian: (a) Exp. in library automation in a technical institute (b) M. Phil degree in Library Science/Information Science (c) Experience in setting up of Digital Library

Research Assistant (RA): Working experience in Technical and Vocational Educational Institute. Ability to undertake research studies and compile such report in above areas / discipline. Computer proficiency.

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Technician Gr-I (Mech. Engg.): (a) Experience in operation & maintenance of modern machine tools, various types of welding machines, etc. (b) Knowledge of computer in drawing / drafting and office use.

Sr. Draftsman: (a) Knowledge & skills of handling computer & computer based Engg. Drawing / Drafting / Multimedia software, (b) Knowledge of maintenance of Engg. laboratory equipment / computer.

LDC: working experience in any firm. Ability to process record and computer proficiency. Proficiency in Braille typing.

4. **Percentage of Disability for PWDs:** Minimum 40% Disability OH/VI duly certified by a Medical Practitioner and Countersigned by District Medical Officer.

5. **Age Limit:** As on 01/09/2014:

Sr. Librarian: 45 years

Research Assistant (RA): 45 years

Technician Gr-I (Mech. Engg.): 40 years

Sr. Draftsman: 35 years

LDC: 35 years

6. No age limit for internal candidates.
7. Application in prescribed “**Application Form**” affixing **one passport photo** on the right hand corner alongwith **attested copy of testimonials / Certificates** duly addressed to the Director, NITTTR, Kolkata, Block – FC, Sector – III, Salt Lake City, Kolkata – 700 106 superscribing on top of the envelop “**APPLICATION FOR THE POST OF _____ (name of the post) AGAINST ADVT. No. __/2014-15 FOR SPECIAL RECRUITMENT DRIVE FOR ST/PWD**” should reach the Institute within 30 days from the date of publication of this advertisement.
8. Application Form can be downloaded from the institute’s website <www.nitttrkol.ac.in>.
9. Candidates called for interview will be reimbursed single second-class Railway/Bus fare by shortest route for both ways on production of tickets.
10. The prescribed minimum qualification does not entail applicants to be called for interview. Incomplete applications will be rejected.
11. Candidates employed in Govt./Semi-Govt./Govt. undertaking/Autonomous Bodies should apply through proper channel and obtain a NOC from the employer for furnishing at the time of interview.
12. Application received after the closing date i.e., 30 days from the date of publication of this advertisement will be rejected summarily. The Institute is not responsible for postal delay.
13. Canvassing in any form will disqualify the applicant

Director

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APPLICATION FORM

APPLICATION FOR THE POST OF _____
AGAINST ADVT. NO. ____/2014-15 FOR SPECIAL DRIVE
FOR FILLING UP BACKLOG VACANCIES OF ST/PWD

Affix here recent
Passport Size
Photograph
Duly signed by the
Candidate

1. Name of the applicant: _____
(in Block letters)

2. Father's Name: _____

3. Address for communication: _____

_____ PIN _____

Phone. No. _____ Mobile No. _____

4. Permanent Address.: _____

_____ PIN _____

Phone. No. _____ Mobile No. _____

5. Date of Birth:

DD	MM	YY

6. Age as on 01/03/2014:

DD	MM	YY

7. Nationality: _____ 8. Marital Status: _____

9. Whether ST/PWD (please tick mark) and attach proof / evidence.

10. If PWD, please indicate

(a) the type and percentage of disability: _____

(b) Category GEN/OBC/SC/ST: _____

11. Qualification/s with percentage of marks*:

Sl. No.	Examination Passed	Board/University	Year of Passing	Division with %of marks

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12. Technical & Other Qualification/s, if any*:

Sl. No.	Examination Passed	Board/University	Year of Passing	Division with %of marks

13. Past and present Experience*:

Sl. No.	Employer's name	Nature of job	Period	Salary drawn	Reason for leaving

14. Time required for joining if selected: _____

I declare all particulars furnished above are true to the best of my knowledge; in the event of any information found incorrect at a future date I will abide by the decisions of the Competent Authority.

Date:

Signature of the applicant

Place:

* If the space does not suffice use separate sheet.