



## MUMBAI METRO RAIL CORPORATION LIMITED

(A JV company of Govt of India and Govt of Maharashtra)

MMRDA office Building, Bandra-Kurla Complex, Bandra (E), Mumbai- 400 051.

Tel.:26590001-0, Fax No.26591264 Website:[www.mmrda.maharashtra.gov.in](http://www.mmrda.maharashtra.gov.in)

Mumbai Metro Rail Corporation a Joint Venture company of Govt of India and Govt of Maharashtra is implementing Colaba-Bandra-Andheri (SEEPZ) Metro Line-3 in Mumbai. MMRC intends to appoint qualified and experienced professionals for the following posts on regular basis:

Sr. No.	Name of Posts	Open	SC	ST	OBC	PWD	Total
1	Chief Financial Officer Pay Scale – ₹ 51300-73000	1	-	-	-	-	1
2	Company Secretary Pay Scale – ₹ 32900-58000	1	-	-	-	-	1
3	Deputy Chief Finance Officer Pay Scale – ₹ 32900-58000	1	-	-	-	-	1
4	Assistant General Manager (Finance) Pay Scale – ₹ 29100-54500	1	-	-	-	-	1
5	Assistant General Manager (HR) Pay Scale – ₹ 29100-54500	1	-	-	-	-	1
6	Assistant General Manager (PR) Pay Scale – ₹ 29100-54500	1	-	-	-	-	1
7	Assistant General Manager (Environment) Pay Scale – ₹ 29100-54500	1	-	-	-	-	1
8	Assistant General Manager/ Executive Engineer (Civil) Pay Scale – ₹ 29100-54500	2	1	1	-	-	4
9	Community Development Officer Pay Scale – ₹ 29100-54500	1	-	-	-	-	1
10	Deputy Engineer (Civil) Pay Scale – ₹ 20600-46500	2	1	-	-	-	3
11	Deputy Engineer (Electrical) Pay Scale – ₹ 20600-46500	1	-	-	-	-	1
12	Deputy Engineer (Environment)/ Assistant Manager (Environment) Pay Scale – ₹ 20600-46500	1	-	-	-	-	1
13	Assistant Manager (Finance) Pay Scale – ₹ 20600-46500	1	-	-	-	-	1
14	Office Assistant (HR) Pay Scale – ₹ 14000-26950	1	-	-	-	-	1
15	Community Development Assistant Pay Scale – ₹ 13500-25520	1	-	-	-	-	1
16	Jr. Assistant cum Computer Operator Pay Scale – ₹ 8000-14140	2	1	1	-	-	4
Total		19	3	2	-	-	24

SC- Scheduled Caste, ST- Scheduled Tribe, OBC- Other Backward Class, PWD- Persons with Disabilities. For detailed advertisement, Eligibility requirements and other instructions for filling the above posts please visit [www.mmrda.maharashtra.gov.in](http://www.mmrda.maharashtra.gov.in)

Application should reach the above mentioned address on or before 26<sup>th</sup> September, 2014

Date : 6<sup>th</sup> September 2014

(Sanjay Sethi, I.A.S)

Managing Director

Place : Mumbai

Mumbai Metro Rail Corporation Ltd



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Sr.No	Posts	No. of Posts	Pay band/ Gross pay (IDA Scale) in ₹	Education qualifications	Age & Experience
1.	Chief Finance Officer (CFO)	1	51,300 – 73,000	Post Graduate Degree in Commerce/CA /ICWA/MBA (Finance) from a recognized and reputed university.	Minimum 40 Years  Minimum 2 years experience in next below grade of Dy. Chief Finance Officer (PB: ₹ 32,900-58,000) or equivalent.
2.	Company Secretary	1	32,900 – 58,000	Degree in Commerce/Law from a recognized & reputed university and should possess professional qualification of membership from the Institute of Company Secretaries of India, New Delhi.	Minimum 31 Years  Minimum 4 years experience in next below grade of (PB: ₹ 29,100-54,500) or equivalent.
3.	Dy. Chief Finance Officer	1	32,900-58,000	Degree in Commerce/CA/ICWA/ MBA (Finance) from a recognized and reputed university or its equivalent	Minimum 31 Years  Minimum 4 years experience in next below grade of Assistant General Manager (Finance) (PB: ₹ 29,100-54,500) or equivalent.
4.	Assistant General Manager (Finance)	1	29,100-54,500	Degree in Commerce/CA/ICWA/ MBA (Finance) from a recognized and reputed university or its equivalent	Minimum 26 Years  Minimum 5 years experience in next below grade of Assistant Manager (Finance) (PB: ₹ 20,600-46,500) or equivalent.



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Sr.No	Posts	No. of Posts	Pay band/ Gross pay (IDA Scale) in ₹	Education qualifications	Age & Experience
5.	Assistant General Manager (HR)	1	29,100-54,500	Degree and MPM/MBA (HR/Personnel) from a recognized and reputed university or its equivalent	Minimum 26 Years Maximum 40years  Minimum 5 years experience in next below grade of Assistant Manager HR (PB: ₹ 20,600-46,500) or equivalent.
6.	Assistant General Manager (PR)	1	29,100-54,500	Post Graduate in Mass communication and Journalism from a recognized and reputed university or its equivalent	Minimum 26 Years Maximum 40years  Minimum 5 years experience in next below grade of Assistant Manager PR (PB: ₹ 20,600-46,500) or equivalent.
7.	Assistant General Manager (Environment)	1	29,100-54,500	Post Graduate in Environmental Engineering from a recognized and reputed university or its equivalent	Minimum 26 Years Maximum 40Years  Minimum 5 years experience in next below grade of Deputy Engineer, Environment (PB: ₹ 20,600-46,500) or equivalent.
8.	Assistant General Manager/ Executive Engineer (Civil)	4	29,100-54,500	Degree in Civil Engineering from a recognized and reputed university or its equivalent	Minimum 26 Years Maximum 40Years  Minimum 5 years experience in next below grade of Deputy Engineer, Civil (PB: ₹ 20,600-46,500) or equivalent.



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Sr.No	Posts	No. of Posts	Pay band/ Gross pay (IDA Scale) in ₹	Education qualifications	Age & Experience
9.	Community Development Officer (CDO)	1	29,100-54,500	Masters Degree in Social Work from a recognized and reputed university or its equivalent	Minimum 26 Years Maximum 40Years  Minimum 5 years experience pertaining to R&R activities in urban area in next below grade (PB: ₹ 20,600-46,500) or equivalent.
10.	Dy. Engineers (Civil)	3	20,600-46,500	Degree in Civil Engineering from a recognized and reputed university or its equivalent	Minimum 21 Years Maximum 35 Years
11.	Dy. Engineers (Electrical)	1	20,600-46,500	Degree in Electrical Engineering from a recognized and reputed university or its equivalent	Minimum 21 Years Maximum 35 Years
12.	Dy.Engineer (Environment) /Assistant Manager (Environment)	1	20,600-46,500	Post Graduate in environmental Engineering/M.Sc. in Environment from a recognized and reputed university or its equivalent	Minimum 21 Years Maximum 35 Years
13.	Assistant Manager (Finance)	1	20,600-46,500	Degree in Commerce/CA/ICWA/MBA (Finance) from a recognized and reputed university or its equivalent	Minimum 21 Years Maximum 35 Years
14.	Office Assistant (HR)	1	14,600 – 26,950	Graduate from a recognized and reputed university. Diploma in Personnel Management is desirable.	Minimum 21 Years Maximum 35 Years  Not less than 5 Years experience in clerical cadre or equivalent.



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Sr.No	Posts	No. of Posts	Pay band/ Gross pay (IDA Scale) in ₹	Education qualifications	Age & Experience
15.	Community Development Assistants (CDA)	1	13,500-25,520	Masters Degree in Social Work from a recognized and reputed university or its equivalent	Minimum 21 Years Maximum 35 Years
16.	Junior Assistant cum Computer Operator	4	8,000 – 14,140	Graduate from a recognized and reputed university or its equivalent and should possess MS-CIT.	Minimum 18 Years Maximum 35 Years

### Note:

1. All the above scales are as per IDA grade.
2. Perquisites as per Company rules.
3. The candidates who fulfil the eligibility criteria can send their applications with self attested photocopies of certificates to the General Manager (HR), MMRCL, 6<sup>th</sup> Floor, Administration Division, MMRDA, Bandra-Kurla Complex, Bandra (East), Mumbai – 4000 051.
4. Application should reach on or before 26<sup>th</sup> September, 2014.

**Date : 6<sup>th</sup> September, 2014**

**Place : Mumbai**

**Sd/-  
(Sanjay Sethi, I.A.S)  
Managing Director  
M.M.R.C**