

NATIONAL INSTITUTE FOR RESEARCH IN TUBERCULOSIS
(INDIAN COUNCIL OF MEDICAL RESEARCH)
N0.1, MAYOR SATHIYAMOORTHY ROAD
CHETPUT, CHENNAI-600 031

**APPLICATION FOR ADMINISTRATIVE
& TECHNICAL POSTS**

Please tick one of the following

NIRT

OR

**NIRT,
EPID**

Photo

Signature

**NOTE: This application form should be filled in by candidates own
Hand writing. All answers must be given in words and not by
Dashes and dots. No column should be left blank.**

Demand Draft Details:

Number :
Date :
Amount :
Drawn in favour of.....
.....

Application for the post of

1. Name in Full: Mr./ Miss/Mrs./Dr.....
(IN CAPITAL LETTERS)

2. Gender..... (Male / Female) 3. Religion

4. Date of Birth.....5. Nationality.....
(dd/mm/year)

6. Whether Married/Unmarried

7. Address for communication:.....

.....

.....

8. Phone Number with STD Code

9. Mobile Number

10.Email ID.....

11.Address Permanent.....

.....

.....

12. Parent's /Spouse's Name:

* Address.....

* Occupation.....

* If father not alive, state last address and occupation before death.

13. a. Are you a member of Schedule Caste/Tribe
/OBC (Non-Creamy layer): Yes/No

Caste: _____

b. Are you Physically Handicapped : Yes/No

If yes, % of disability : _____

* If the answer is yes for 13a. or 13.b. give particulars and attach a certificate from competent authority in support of your claim.

14. Particulars of all examinations passed and technical qualification obtained.

(Commencing with the Matriculation or equivalent examinations)

Attach attested copies of all certificates.

S.No	Mode of Examination	Year of passing	Class/ Percentage Obtained	Name of the Board/University	Subjects taken	Merit Position and chance taken in passing
1.	SSLC/MATRIC					
2.	HSC					
3.	Graduation					

4.	Post Graduation					
5.	Typewriting					
6.	Shorthand					
7.	Diploma					
8.	Post Diploma					
9.	Specialization					
10.	Any others specify					

15 The Languages Known:

Read : English, Tamil, Hindi,,,.....

Speak : English, Tamil, Hindi,,,.....

Write : English, Tamil, Hindi,,,.....

16 Awards and Prizes received:

17. How have you been employed? Give particulars below:

(If employed in Govt. application must be sent through proper channel)

S.no	Name of the employer	Date of joining	Date of leaving	Nature of employment & designation	Salary (excluding allowances) last drawn and scale of pay
1.					

Total number of relevant experience obtained:YearsMonths

18. Copies of testimonials.

1.

2.

3.

Original testimonials should not be submitted unless asked for.

19. Candidates may mention here the details of Annexure, if any. Any other information relevant to the applicant may be mentioned here.

20. Has the candidate applied for any other post(s), in the council or elsewhere? If so, give details.

21. If selected, what notice would you require before joining?

22. Details of enclosures:

1.
2.
3.

DECLARATION

1. I hereby declare that the entries in this form and the additional particulars, if any, furnished herewith are true to the best of my knowledge and belief.

2. I have informed my Head of Office/ Department in writing that I am applying for this post and shall produce "No objection" Certificate at the time of the interview.

Signature of the Candidate

Name in Block Letters

Place:

Date:

Note:

1. Applications received after the closing date for whatever reason is liable to be rejected.
2. If the fact that false information has been furnished or that there has been suppression of any material information on the application form comes to notice at any time during the service of a person, his service would be liable to be terminated without any notice at any stage.
3. Graduation degrees should be obtained in Govt approved (10+2+3) pattern or equivalent from a recognized Board /University as per UGC Regulations.
4. Typing/Shorthand certificates from a recognized Board / Institute are mandatory, if it is prescribed as essential qualification for the post.
5. Application not signed by the candidate is liable to be rejected.
6. The candidates, who are employed, should submit a “No Objection” certificate from their employer at the time of interview. In case they do not furnish the same for some reasons or other, their candidate will straight away be rejected and they will not be entitled to any claim including T.A. from the Council.
7. Knowledge in Tamil is a desirable qualification for all the posts.
8. The selected candidates will be posted to work anywhere in India
9. **Application for any post in NIRT, Chennai are NIRT, Epid Unit Chennai should be submitted separately.**