

Haryana School ShikshaPariyojnaParishad

ShikshaSadan, Sector – 5, Panchkula –134105

(E-mail: amsssharyana@gmail.com, Website: <http://recruitment-portal.in>)

Advertisement no: SSA/Admin./0768 dated 31/07/2014

This substitutes the earlier details uploaded on the website

Date of Exam – 30/08/2014

Timings – 3 P.M. to 5 P.M.

Venue – Panchkula

Closing date for submission of online application : 05.00 P.M. on 20/08/2014

Last date for deposit of fees : 04.00 P.M. on 22/08/2014

Applications for recruitment of PGTs, Clerk, Account Clerk and Lab Attendant in Aarohi Model Schools in Haryana.

Online applications are invited for filling up of the under mentioned categories of posts under Modal School Scheme in Aarohi Model Schools on contractual basis initially for a period of one year and further extendable on yearly basis subject to satisfactory performance. These posts are purely contractual. The online application form can be filled up at the website <http://recruitment-portal.in> up to 5.00 P.M. on 20/08/2014 thereafter, website link will be disabled. The candidates are strongly advised to apply online well in time without waiting for the last date of submission of online application. The candidate will bring the printed copy of the online application form along-with necessary certificates at the time of verification of document. No offline application form or copy of downloaded application form will be accepted by the office. Qualification /eligibility conditions, age and certificates will be determined with regard to last date fixed for submission of online application form. The details of posts as under:-

No. 1: CLERK (36)

- (i) Graduate in any discipline with at least 50 % marks from a recognized University.
- (ii) Knowledge of computer operations.

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- (iii) Shall be required to pass a test in English Typing at a speed 35 words per minute on computer without error.
- (iv) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.
- (v) Good writing skills in English and Hindi/Urdu.
- (vi) Fluency in spoken English
- (vii) Consistent good academic record.

Age: 18-40 years as on 20-08-2014

No. 2: Accounts Clerk (36)

- (i) B.Com with at least 50 % marks from a recognized University.
- (ii) Shall be required to pass a test in English Typing at a speed 35 words per minute on computer.
- (iii) Basic computer knowledge with Tally.
- (iv) Matric with Hindi/Sanskrit or 10+2 / B.A. / M.A. with Hindi as one of the subject.
- (v) Consistent good academic record.

Age: 18-40 years as on 20-08-2014

No. 3: Lab Attendant (36)

- (i) B.Sc. with at least 50 % marks from a recognized University; and
- (ii) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.
- (iii) Knowledge of computer application
- (iv) One year experience from Govt./recognized/progressive public school.

Age: 18-40 years as on 20-08-2014.

No. 4: Post Graduate Teachers (PGTs) (183)

Qualifications common to all categories of PGTs :

- (i) The subject in which Post Graduation is done should be one of the subjects in Graduation; and
- (ii) B.Ed./M.Phil with 50% marks from recognized university; and
- (iii) Matriculation with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject; and
- (iv) Certificate of having qualified State Teacher's Eligibility Test (STET)/ Haryana Teacher's Eligibility Test (HTET)/National Eligibility Test (NET). Further, the

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condition of STET/HTET will not be applicable in the subjects of Music and Fine Arts; and

- (v) Proficiency in teaching in English and Hindi medium; and
- (vi) Consistent good academic record; and
- (vii) Conversant in IT skills and effective use of new technologies as tools for learning.
- (viii) In case of PGTs, in the subjects of English, Hindi, History, Political Science, Economics, Geography, Biology, Physics, Chemistry, Mathematics, Commerce, Music, and Fine Arts, the candidates who have qualified National Eligibility Test (NET), condition of B.Ed./M.Phil. will not be applicable.
- (ix) Age: 21 to 40 as on 20-08-2014
- (x) Essential qualification (EQ) is given with each post.

4 (a): 16 posts of PGT English

M.A. English with at least 55% marks from recognized university.

4 (b): 31 posts of PGT Physics

M.Sc. Physics/ Applied Physics/ Nuclear Physics/Electronics Physics with at least 55% marks from recognized university.

4 (c): 26 posts of PGT Chemistry

M.Sc. Chemistry or Bio- Chemistry with at least 55% marks from recognized university.

4 (d): 21 posts of PGT Mathematics

M.A. / M.Sc. Mathematics / Applied Mathematics with at least 55% marks from recognized university.

4 (e): 2 posts of PGT Commerce

M.Com. with Accounting / Cost accounting/ Financial accounting as a major subject of study with at least 55% marks from recognized university. Holders of degree of M.Com. in Applied/ Business Economics shall not be eligible.

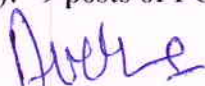
4 (f): 14 posts of PGT Hindi

M.A. Hindi with at least 55% marks from recognized university.

4 (g): 13 posts of PGT History

M.A. History with at least 55% marks from recognized university.

4 (h): 9 posts of PGT Political Science



M.A. Pol. Science with at least 55% marks from a recognized university.

4 (i): 7 posts of PGT Economics

M.A. Economics/ Applied Economics/Business Economics with at least 55% marks from recognized university.

4 (j): 19 posts of PGT Geography

M.A. Geography with at least 55% marks from recognized university.

4 (k): 10 posts of PGT Biology

M.Sc. Zoology/Botany/ Bio-Science/Genetics/Micro-Biology/ Plant Pathology/ Bio-technology/Environmental Science/ Life Science/ Molecular Bio. with at least 55% from recognized university marks, provided that the applicant had studied Botany & Zoology at Graduation level.

4 (l): 04 posts of PGT Music

M.A. Music with at least 55% marks from recognized university

4 (m): 08 posts of PGT Fine Arts

- (i) M.A. Fine Arts with at least 55% marks from recognized university; and
- (ii) Bachelor of Fine Arts (B.F.A.) or its equivalent from a recognized University with 50% marks.

4 (n): 03 posts of PGT Physical Education

- (i) M.P.E. or M.P.Ed. or M.A. in Physical Education with 55% marks from a recognized university; and
- (ii) Graduate with Bachelor of Physical Education (B.P.Ed.) or its equivalent from a recognized University with 50% marks.

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Qualifying Tests:

I. Clerk

A written test will be conducted for the posts of Clerk. The written test will comprise of Multiple Choice Questions for maximum of 50 marks in General knowledge, Mental ability (Reasoning & Quantitative Technique), Hindi (Matric level) & English (Matric level). The shortlisted candidates, as per the written test, will be required to pass a type test as per the qualification norms mentioned above, before document verification. Date of type test will be announced after the declaration of result of the written test.

II. Accounts Clerk and Lab Attendant

A written test will be conducted for the posts of Accounts Clerk and Lab Attendant. The question paper of written exam will include objective type questions as under:

A. Part-1 (General Objective Type Questions)

Suggestive Syllabus	Maximum Marks
General knowledge, Mental ability (reasoning & quantitative Technique, Hindi (Matric level) & English (Matric level)	25 Marks

B. Part-II (Subject Specific Objective Type Questions)

Posts	Suggestive Syllabus	Maximum Marks
Accounts Clerk	Graduate level of Mathematics and Commerce, basic computer applications	25 Marks
Lab Attendant	Physics, Chemistry and Biology of Graduation level, basic Computer Application	25 Marks

III. Post Graduate Teachers (PGTs):

A written test and an interview will be conducted for the selection of PGTs in Aarohi Model Schools in Haryana. The written test, of maximum marks 25, will comprise of subject specific Multiple Choice Questions (MCQs) up to post graduate level.

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Selection Criteria:**I. Clerk**

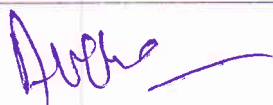
Particulars	Maximum Marks	Criteria
10 th	15	0.15 of percentage of marks obtained
10+2	15	0.15 of percentage of marks obtained
Graduation	20	0.20 of percentage of marks obtained
Sub Total	50	
Written test	50	
TOTAL	100	

II. Accounts Clerk and Lab Attendant

Particulars	Maximum Marks	Criteria
10 th	15	0.15 of percentage of marks obtained
10+2	15	0.15 of percentage of marks obtained
Graduation	20	0.20 of percentage of marks obtained
Sub Total	50	
Written test	50	
TOTAL	100	

III. Post Graduate Teachers (PGTs):

Particulars	Maximum Marks	Criteria
10 th	10	0.1 of percentage of marks obtained
10+2	10	0.1 of percentage of marks obtained
Graduation	10	0.1 of percentage of marks obtained
Post Graduation	20	0.2 of percentage of marks obtained
Sub Total	50	
Written test	30	
Interview	20	
TOTAL	100	



No. 5: Pay Scale: The incumbent appointed will be paid

- i) The entry level pay will be Rs. 7580/- for the post of Clerk and Accounts Clerk; Rs. 6050/- for the post of Lab Attendant and Rs. 16890/- for the post of PGTs.
- ii) He/She will be paid Medical Allowances, DA and HRA as per rules

No. 6: Application Fee: Application fees (non-refundable) amounting to Rs.500/-+Rs.20 (Bank charges) for General and other category candidates and Rs.250/- Rs.20 (Bank charges) for SC/PH candidates of Haryana state will be payable through challan, generated after online filling of application.

Note: Candidates belonging to other reserved categories (SC/BC/ESM/PHC candidates of Haryana State) must ensure that they have valid caste certificate issued by the competent authority. In case, at the time of verification of documents, it is found that certificates are not valid, their candidature will be rejected.

No. 7: Consistent Good Academic Record means that out of the lower qualifications i.e. Graduation/10+2/Matric etc., other than the requisite minimum qualification, one must secure at least 55 % marks in one lower examination and 50% in the two lower examinations. If there are only two lower examinations, then one must have secured at least 55 % marks in one lower exam and 50% in another.

No. 8: Professional Training Diploma or Certificate awarded by any State, Board or University other than Haryana Education Department will be recognized only if this Degree or Diploma or Certificate has been recognized by the Haryana Government.

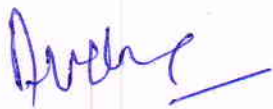
No. 9: A Diploma/degree course in teacher education recognised by the National Council for Teacher Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) and B.Ed. (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.

No. 10: 33% posts in each category shall be reserved for women and this reservation shall be horizontal.

No. 11: Candidates having qualified HTET/STET conducted by Haryana Board of School Education, Bhiwani for this category of teachers only will be eligible.

No. 12: Detailed instructions for filling the online application form are available on the website <http://recruitment-portal.in>.

No. 13: In case of any guidance/information/clarification regarding the online filling of the form, the candidate can call at C-DAC Mohali helpline Nos. 0172-6619054 and 0172-6619055 on all working days from 9:00 a.m. to 6:00 p.m.



No. 14: The Parishad reserves the right to increase or decrease the number of vacancies/posts at any point of time.

No. 15: The prescribed essential qualification does not entitle a candidate to be called for written test and interview. In the event of number of application being large, the Department of School Education, Haryana may short list the candidates for interview by conducting a written test. The decision of the Parishad in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this

regard.



Place: Panchkula

**State Project Director
HSSPP
ShikshaSadan, Panchkula**