

: ADVERTISEMENT :

HIGH COURT OF JUDICATURE AT BOMBAY

Applications are invited online from eligible candidates who fulfill eligibility criteria on the date of publication of this Advertisement for preparation of Select list and Wait List for the posts of Hardware Engineer to be filled in on the Appellate Side Establishment of the High Court at Bombay.

Hardware Engineer

1. Number of posts – Select List of 1 candidate and Wait List of 1 Candidate.
2. Pay Band – Rs.9300-34800 plus Grade Pay Rs.4400/- and other allowances as admissible under the rules.

Eligibility:- The candidate must :

- (i) not be less than 25 years and more than 35 years of age on the date of publication of this advertisement. The maximum age limit shall not be applicable to the High Court/Government Employees. Further, the upper age limit shall be relaxed by five years in case of candidates belonging to Scheduled Castes, Scheduled Tribes or Other Backward Classes or Special Backward Class specified for the time being by the Government of Maharashtra and Goa.
- (ii) possess B.E. or equivalent degree in Computer Science or related subject in first division with 3 years working experience in the related field. Should have exposure to hardware maintenance of Computers, Printers etc. should have knowledge of Server Administration, Network Administration, Leased Lines.

Instructions to the candidates :-

1. The candidate shall submit the application online only in the prescribed format through the High Court website i.e. <http://bombayhighcourt.nic.in> till **19th August, 2014 upto 5.30 p.m.** after which the link will be disabled. The format of application and declaration are available for downloading. For the sake of convenience, the candidates are advised to keep ready duly filled in sample application and declaration, while submitting application and declaration online.

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2. Before starting filling in online application, a candidate must have his /her latest passport size photograph and signature duly scanned in separate files in the .jpg/ .jpeg format in such a manner that each file size should not exceed 40KB each and shall attach the same at the appropriate places shown in the online application form.
3. The fees in the sum of Rs.100/- should be paid only in the form of Postal Order issued in favour of "Registrar(Personnel), High Court, Appellate Side, Bombay", payable at par at Bombay. Fees shall not be refunded in any case. The name and registration I.D. number of the candidate as appearing on the Acknowledgment Slip after submitting the application online, should invariably be mentioned in the space provided for the name and address of the candidate on the Postal Order. If the fees paid other than the mode of Postal Order, candidature of the candidate will be rejected.
4. The candidate shall send the documents viz. [i] Application Form and Acknowledgment Slip duly affixing photograph and putting signature by black ink, in the places provided thereto and [ii] Postal Order, by Registered Post A.D. / Speed Post to the Registrar, [Personnel], High Court, Appellate Side, Fort, Bombay – 400032, so as to reach the same **on or before 26th August, 2014**. The candidates who are already in Government Service shall send the abovesaid documents through proper channel that too on or before the above date.
5. The candidate should not send any original or attested copies of the documents/ certificates at the stage of submitting application online.
6. Candidate, who is likely to be /are called for interview, must submit to the Registrar [Personnel], High Court, Appellate Side, Bombay, attested copies of the following certificates and originals thereof, at the time of interview :-
 - a) Certificate or proof of date of birth (Leaving/ Birth Certificate/ SSC).
 - b) The mark sheets and passing certificates of Matriculation, Graduation, Post Graduation.
 - c) Experience Certificate.
 - d) A caste certificate from such authority as may be prescribed by the Government, wherever applicable.
 - e) Domicile Certificate.

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- f) **Original** Character certificates speaking specifically about character of the candidate issued by two respectable persons, with their name, designation and full postal address. (issued on or after date of publication of the advertisement).
 - g) Declaration of Small Family as appended to the format of the application form **Form“A” (Original)**.
- 7. The candidates will have to appear for tests and interview in the office of the High Court of Judicature at Bombay, Fort, Bombay-32, as and when called for, at their own expenses.
 - 8. The Time-table for Screening Test, Practical Test and Interview of the candidates who make themselves eligible would be communicated by post to the concerned candidates and published on the official website of the High Court.
 - 9. The eligibility of the candidate, who is to be/called for viva-voce /Interview in view of the marks obtained by him in the Screening Test and Practical Test, shall be finally decided after scrutiny of the applications, verifications of documents and testimonials produced at the time of viva-voce/Interview. Only eligible candidates will be allowed to appear for viva-voce/interview.
 - 10. The schedule of recruitment process is subject to change on account of any unforeseen events beyond the control of the office. Such change would be notified on the Notice Board of the office and published on the official web site of the High Court from time to time.
 - 11. No complaint/grievance shall be entertained or heard by the High Court for non-receipt of Call Letters due to postal delay.
 - 12. The prescribed format of application is available on the website of the High Court i. e. <http://bombayhighcourt.nic.in>

Other Instructions:-

- (a) On the basis of performance of the candidates in the tests, the Select and Wait List of the candidates for the abovesaid post will be prepared in order of merit and the same will be displayed on the notice board of the High Court of Judicature at Bombay, after the selection process is over.

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(b) The Select and Wait List so prepared and approved shall be valid for a period of two years from the date of its publication on the Notice Board of the High Court and shall stand lapsed thereafter unless its period is extended by the Honourable the Chief Justice at the appropriate time.

(c) The appointments to the abovesaid post shall initially be on probation for a period of two years. During the period of probation and until certificate about satisfactory completion of probation period is issued, the services of the appointee shall be liable to be terminated at any time without any notice and without assigning any reason.

(d) The name of the candidate shall be liable to be removed from the Select and Wait List without any notice, if it is revealed that any information supplied by such candidate in the Application Form is incorrect.

(e) If a candidate on the Select/Wait List fails to join duties within the period stated in the letter of appointment, his/her name will be liable to be removed from the Select List/Wait List.

(f) Applications sent by ordinary post, hand delivery and courier shall be rejected.

(g) Canvassing in any form shall disqualify the candidate.

(h) The decision of the Selection Committee shall be final subject to approval by the Honourable the Chief Justice of High Court of Judicature at Bombay.

(i) High Court reserves the right to adopt appropriate method of shortlisting depending upon number of applications and qualification of the candidates. Accordingly, bench mark will be fixed for selecting eligible candidates for screening test and/or at any stage of selection process.

OTHER INFORMATION TO THE CANDIDATES:-

(a) The incumbents are ordinarily required to work from 10.30 a.m. to 5.30 p.m. and even beyond these hours in case of exigency and as per the directions of the Registrar General/ Registrar.

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- (b) The examination shall consist of the following three parts :-

PART - I

Screening Test Marks 100 3 hours duration.
i) General Knowledge & General English 30 marks
ii) Technical Subject 70 marks
 Objective 25 marks
 Descriptive 45 marks
(Minimum passing marks 50)
Questions relating to Computer Basics,
Operating Systems, hardware maintenance of
computers, Printers, etc. Server Administration,
Network Administration, Leased Lines.
The candidate who have passed the Screening
Test only will be eligible for Practical Test.

PART – II

Practical Test Marks 50
(Minimum passing marks 25)
The candidate who have passed the Practical
Test only will be eligible for Viva-voce.

PART – III

Viva-Voce. Marks 50

Note: Merit of the candidates will be decided on the basis of total marks secured by them in the Screening Test, Practical Test and Viva-voce, for selection to the post of Hardware Engineer.

31st July, 2014

Sd/-
Registrar General,
High Court of Judicature
at Bombay.

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