

**Prarambh School for Teacher Education
Model School Campus, Jhajjar-Bahadurgarh Road
Jhajjar, Haryana- 124104**

Advertisement No.: SSA/Admn/10376 dt. 25.7.14

Opening date for submission of online application : 10.00 AM on 28.07.2014

Closing date for submission of online application : 5.00 PM on 01.09.2014

Last date for deposit of fees : 4.00 PM on 03.09.2014

Prarambh School for Teacher Education (henceforth called as Prarambh) has been set up by Government of Haryana as an autonomous body to function as a leading Institute in the State, in the field of policy making, quality research, innovation and pre-service training.

Online applications are invited for filling up of the under mentioned categories of posts purely on contractual/deputation basis initially for a period of one year and further extendable on yearly basis subject to satisfactory performance. The online application form can be filled up from 10.00 AM on 28.07.2014 up to 5.00 PM on 01.09.2014 thereafter, website link will be disabled. The candidates are strongly advised to apply online well in time without waiting for the last date of submission of online application. The printed copy of the online application form along with necessary certificates will be brought by the candidate at the time of interview/verification of document. No offline application form or copy of downloaded application form will be accepted by the office. Qualification/ eligibility conditions, age and certificates will be determined with regard to last date fixed for submission of online application form. The details of posts are as under:-

(A) Faculty Positions

Prarambh invites application from Indian nationals, possessing excellent academic background, commitment to quality teaching and potential to carry out research in the field of education, for the following departments of the Institute, on /deputation/contract basis:

1. Department of Education in Languages (Hindi, English)
2. Department of Education in Science and Mathematics (Physics, Chemistry, Zoology, Botany, Maths and Environmental Science)
3. Department of Education in Social Science (History, Geography, Economics, Political Science, Commerce)
4. Department of Educational Psychology & Foundation of Education (Philosophy, Psychology and Sociology)
5. Department of Educational Research

Posts: Principal/ Assistant Professor

Qualification & Experience for the Posts

| S.No. | Designation and Post | No. of Posts (Category wise) | Academic Qualification and experience for appointment on contract /deputation | Scale of pay/pay band and grade pay |
|-------|--|------------------------------|--|--|
| 1. | Principal | 01 (Gen) | <p>(i) Masters degree in Science/Humanities/Commerce with 55% marks</p> <p>(ii) M.Ed. with 55% marks or its equivalent grade</p> <p>(iii) Ph.D. in Education.</p> <p>(iv) 10 years teaching experience out of which at least 5 years teaching experience in a secondary teacher education institution</p> <p>(v) Consistently good academic record</p> <p>(vi) Conversant in IT skills and effective use of new technologies as tools for learning</p> <p>(vii) Matric with Hindi/Sanskrit or 10+2/ B.A./ M.A. with Hindi as one of the subject</p> <p>(viii) Age not less than 35 years. (Maximum age – 50 years)</p> <p><u>Desirable:</u> Experience of working in a residential institute.</p> | <p>PB-IV (37400-67000 + GP 10000)</p> <p>Consolidate Remuneration for Contractual Employees – Rs. 94,800/- P.M</p> |
| 2. | Assistant Professor | | | |
| | a) Hindi, Physics, Zoology, Commerce, History, Political | 01 for each subject (Gen) | <p>(i) Masters in degree in relevant subject with 55% marks</p> <p>(ii) Consistently good academic record</p> <p>(iii) Conversant in IT skills and</p> | <p>PB-III (15600-39100+ GP 6000)</p> <p>Consolidate Remuneration</p> |

| | | | | |
|--|---|------------------------------------|--|---|
| | Science, Economics, Geography and Environment al Science | | <p>effective use of new technologies as tools for learning</p> <p>(iv) Matric with Hindi/Sanskrit or 10+2/ B.A./M.A. with Hindi as one of the subject</p> <p>(v) 2 years teaching experience in the relevant subject of any recognized degree college/secondary teacher education institution or 2 years full time experience in a University department</p> <p>(vi) National Eligibility Test (NET) qualified either in the subject concerned or education.</p> <p>Desirable: B.Ed/ M.Ed with 55% marks</p> | for Contractual Employees -- Rs. 43,200/- P.M |
| | b) Psychology, Philosophy, Sociology | 01 for each subject (Gen) | <p>(i) Masters degree in relevant subject with 55% marks</p> <p>(ii) M.Ed with 55% marks or its equivalent</p> <p>(iii) Consistently good academic record</p> <p>(iv) Conversant in It skills and effective use of new technologies as tools for learning</p> <p>(v) Matric with Hindi/ Sanskrit or 10+2/B.A./ M.A. with Hindi as one of the subject.</p> <p>(vi) 2 years teaching experience in the relevant subject of any recognized degree college/ secondary teacher education institution or 2 years full time experience in a University department.</p> <p>(vii) National Eligibility Test (NET) qualified either in the subject concerned or education.</p> | <p>PB-III (15600-39100 + GP 6000)</p> <p>Consolidate Remuneration for Contractual Employees – Rs.43,200/- P.M</p> |

(B) Prarambh also invites application from Indian nationals for the following administrative/ accounts & supporting staff posts, in the Institute, on deputation/contract basis:

| Administrative/Accounts & Supporting Staff | | | | | |
|--|-----------------------|-----------------------|--|---|--|
| S. No. | Designation of Post | No. of posts | Qualification for Contract appointment | Qualification for appointment on deputation | Scale of pay/pay band and grade pay |
| 1. | Manager HR | 01 (Gen) | (i) MBA in Human Resources with 60% marks. (ii) Proficiency in the use of ICT and (ii) Matric with Hindi/ Sanskrit or 10+2/B.A./ M.A. | By promotion: (i) 3 years experience as Deputy Superintendent. (ii) Consistent Good Academic Record. | PB-II (9300-34800+ GP 4200) Consolidate Remuneration for Contractual Employees – Rs. 32,580/- P.M |
| 2. | Deputy Superintendent | 01 (Gen) | - | By transfer or deputation: (i) Graduation with 50% marks. (ii) 5 years experience as Assistant/ Office Assistant/ Accountant (iii) Matric with Hindi/ Sanskrit or 10+2/ BA with Hindi as one of the subject. (iv) Knowledge of computer applications. (v) Consistent Good Academic Record. | PB-II (9300-34800+ GP 3600) Consolidate Remuneration for Contractual Employees – Rs. 27,660/- P.M |
| 3. | Assistant | 04 Gen-3, Gen (EBP)-1 | (i) Graduate with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iii) Proficiency in the use of ICT. (iv) 5 years experience as Assistant in Govt./ Recognized Institute/ Progressive Public School. | (i) Graduate with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iii) Proficiency in the use of ICT. (iv) 5 years service as Data Entry Operator-cum-Clerk. | PB-II (9300-34800+ GP 3200) Consolidate Remuneration for Contractual Employees – Rs. 25,000/- P.M |

| | | | | | |
|----|---|----------|---|--|---|
| 4. | Accountant | 02 (Gen) | (i)B.Com with 60% marks. (ii)Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iii)Proficiency in the use of ICT. | (i)B.Com with 60% marks. (ii)3 years experience in accounts in any State Government/, Govt. of India/Govt. Undertaking/ Societies. (iii)Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iv)Proficiency in the use of ICT. | PB-II (9300-34800+GP 3200) Consolidate Remuneration for Contractual Employees – Rs. 25,000/- P.M |
| 5. | Hostel Warden/ Hostel Superintendent | 01 (Gen) | (i)Graduation with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA/M.A. with Hindi as one of the subject. (iii)Proficiency in the use of ICT. (iv) Five years experience from Govt./recorgnised/progressive public school. | (i)Graduation with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA/ M.A. with Hindi as one of the subject. (iii)Proficiency in the use of ICT. (iv) Five years experience from Govt./ recognized/ progressive public school. | PB-II (9300-34800+ GP 4200) Consolidate Remuneration for Contractual Employees – Rs.32,580/- P.M |
| 6. | Information Manager-cum-Librarian | 01 (Gen) | (i)At least 55% marks in aggregate in any of the following: B.E. or B. Tech. (Comp. Sc./IT) from a recognized university OR B.E. or B.Tech. (Any stream) and Post Graduate Diploma in Computer from a recognized university. OR M.Sc. (Comp.Sc./MCA or equivalent | By transfer or deputation: (i)At least 55% marks in aggregate in any of the following: B.E. or B. Tech. (Comp. Sc./IT) from a recognized university OR B.E. or B.Tech. (Any stream) and Post Graduate Diploma in Computer from a recognized university. OR | PB-II (9300-34800+ GP 3600) Consolidate Remuneration for Contractual Employees – Rs.27,660/- P.M |

| | | | | | |
|----|---------|----------|---|--|--------------|
| | | | <p>and Post Graduate Degree in any subject from a recognized university</p> <p>OR</p> <p>Post Graduate Diploma in Computer and Post Graduate Degree in any subject from a recognized university.</p> <p>(ii) B. Lib. From any recognized university. (In case candidate does not possess this qualification, he shall have to complete Bachelor of Library and Information Science (BLIS) from IGNOU within two years of taking the assignment. An undertaking to this effect shall have to be given by him/her)</p> <p>(iii) Knowledge of Multi Media & Web Technology, Computer Science and Informatics Practices.</p> <p>(iv) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject.</p> <p>(v) Consistently Good Academic Record.</p> <p>Desirable: M.Lib. or B.Ed. degree from a recognized university.</p> | <p>M.Sc. (Comp.Sc./ MCA or equivalent and Post Graduate Degree in any subject from a recognized university</p> <p>OR</p> <p>Post Graduate Diploma in Computer and Post Graduate Degree in any subject from a recognized university.</p> <p>(ii) B. Lib. From any recognized university. (In case candidate does not possess this qualification, he shall have to complete Bachelor of Library and Information Science (BLIS) from IGNOU within two years of taking the assignment. An undertaking to this effect shall have to be given by him/her)</p> <p>(iii) Knowledge of Multi Media & Web Technology, Computer Science and Informatics Practices.</p> <p>(iv) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject.</p> <p>(v) Consistently Good Academic Record.</p> | |
| 7. | Library | 01 (Gen) | (i) 3 years Diploma | (i) 3 years Diploma | PB-II (9300- |

| | | | |
|-----------|---|---|---|
| Assistant | in Library Science with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iii) Proficiency in the use of ICT. | in Library Science with 55% marks. (ii) Matric with Hindi/ Sanskrit or 10+2/BA with Hindi as one of the subject. (iii) Proficiency in the use of ICT. | 34800- GP 3200) Consolidate Remuneration for Contractual Employees Rs. 25,000- P.M |
|-----------|---|---|---|

Note:-

- (i) Professional Training Diploma or Certificate awarded by any State, Board or University other than Haryana Education Department will be recognized only if this Degree or Diploma or Certificate has been recognized by the Haryana Government.
- (ii) Candidate possessing higher academic or professional qualification will not be eligible unless he possesses the minimum qualifications, experience and other eligibility conditions, if any, prescribed for the said post.
- (iii) Consistent Good Academic Record means that a candidate should either have average of 55% marks in two of the three examinations (not below Matric or equivalent) prior to Master's degree or 50% marks in each of these two examinations separately. The following relation will however operate.

| | |
|--|---|
| (i) Candidates having 55% or above marks in M.A./M.Sc./M.Com in the relevant subject and possessing Ph.D. degree. | The criteria of good academic record will not apply at all. |
| (ii) Candidates having 55% or above marks in M.A./M.Sc./M.Com in the relevant subject and possessing M.Phil degree. | Should have 50% marks in one of the lower exams i.e. Graduation/Prep/ 10+2/ Matric. |
| (iii) Candidates obtaining first class first in the University in the relevant subject in M.A./M.Sc./M.Com. | Should have 50% marks in one of the lower exams i.e. Graduation/Prep/ 10+2/ Matric. |
| (a) B in the 7 point scale with latter grade O, A, B, C, D, E & F shall be recorded as equivalent of 55% wherever the grade system is followed. | |
| (b) B.Ed. in the lower examination for determining Good Academic Record wherever M.Ed is the required essential qualification. | |
| (iv) Consistent Good Academic Record means that where no specific percentage has been mentioned in the lower qualification than the prescribed essential qualification, one must secure 55% marks in one lower examination and 50% in another lower examination, if any. | |
| (v) Candidates who have a Ph.D. degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET for recruitment and appointment of Assistant Professor. | |

Reservation: Without any compromise on qualification, experience and competence, reservation as per Government of Haryana rules is applicable.

General Information

- Degree as referred above should have been awarded by a recognized University/ Institute
- Mere eligibility will not vest any right on any candidate for being called for interview. The decision of the Institute in all matters will be final. No correspondence will be entertained from the candidates in connection with the process of selection/interview.
- The Institute reserves the right to call only the requisite number of candidates for interview after shortlisting with reference to the candidate's qualification, suitability, experience, requirement, etc.
- Since applications are being only invited online, all documents will be checked at the time of the interview.
- Age limit for all the posts (except that of Principal) is between 18-40 years as on the last date for submission of application.
- Age concession is allowed for SC/BCA/BCB/SBC/EBPGC/OBC/, PH candidates, and ex-servicemen as per Govt. of Haryana instructions.
- Fees payable:
 - (a) For General & other candidates Rs. 500/- + Rs. 20/- (Bank charges)
 - (b) SC/ Women/PH candidates Rs. 250/- + Rs. 20/- (Bank charges)
- The Institute reserves the right to fill or not to fill any or all the posts advertised.
- Persons employed in Government Organizations/ Quasi Government Organizations should submit NOC's from their present employer , at the time of the interview (if shortlisted)
- Canvassing in any manner would entail disqualification of the candidature.
- Any dispute with regard to the selection/ recruitment process will be subject to Courts/Tribunal having jurisdiction over Jhajjar/ Haryana.

Candidates possessing requisite qualification & experience are required to apply online only on the website <http://recruitment-portal.in> latest by 01.09.2014.

For any other details please contact **Principal, Prarambh School for Teacher Education, Model School Campus, Jhajjar-Bahadurgarh road, Opposite Nehru College, Jhajjar, Haryana.**