

COCHIN SHIPYARD LIMITED
KOCHI-15
(P&A DEPARTMENT)

No.P&A/2 (236)/13-A

05 July 2014

APPOINTMENT OF CONTRACT PERSONNEL

Cochin Shipyard Limited, premier Shipyard in the country and a Mini Ratna Company of Government of India, invites applications for appointment in the following positions on Contract Basis:-

A. Posts, Qualification & Experience:

Sl No	Name of Post & Number of Vacancies	Age, Job description, Qualification/ Experience etc
3	Safety Assistant (on Contract Basis) - 10 posts	<p><u>Age:</u> 35 years as on 01 July 2014 relaxable for 5 years for SC and ST, 3 years OBC and 10 years for PWD and Ex-Servicemen.</p> <p><u>Qualification:</u> (i) Pass in SSLC. (ii) One year Diploma in Industrial Safety/one year Certificate in Industrial Safety from a Government recognised Institute or Public Sector Undertaking.</p> <p><u>Experience:</u> Minimum One year training in Safety or experience in Safety in a Public Sector Undertaking or a Factory employing more than 100 workers.</p> <p><u>Job description:</u> The duties include safety inspection and related activities in confined spaces of vessels under construction.</p>

B. Remuneration

Consolidated pay of ₹ 14,500/- pm and compensation for extra hours of work on week days and on holidays limited to ₹ 4,500/- pm

C. Period of Contract

All posts above are temporary in nature and for a period of one year. The period may be extended for one more year depending upon project requirements.

D. Method of Selection:

Method of Selection is through a written test and Personal Interview to be held at Cochin Shipyard Limited, Kochi. (Written Test-80 marks, Interview-20 marks).

E. General Conditions:

- (i) Reservation for SC/ST/OBC/PWD/Ex-Servicemen as per Government of India orders shall apply.

- (ii) Candidates belonging to SC or ST or OBC (Non Creamy Layer), should produce a valid community certificate issued by the Revenue Authority not below the rank of the Tahsildar, failing which such candidates will not be treated as belonging to the respective reserved category
- (iii) **Post-qualification experience will only be considered. Period of experience will be reckoned as on 01 July 2014.** Applicants meeting the eligibility requirements and short-listed only will be allowed to appear for the written test and interview. Candidates are advised to make sure that they are meeting the eligibility requirements for the post before applying.
- (iv) Candidates meeting the requirements notified may submit their application in the format downloaded from our website www.cochinshipyard.com (Annexure - I). **Application submitted through any other mode or in any other format will not be accepted.** Application once submitted shall be final and candidates should not submit more than one application.
- (v) Candidates should ensure that all the entries in the application form have been correctly filled in and application submitted is duly signed. Candidates should enclose self-attested copies of mark lists and certificates in proof of age, qualification, experience, caste etc, and their candidature will be considered on the strength of those certificates and information provided in the application. If at any stage it is found that any information furnished is false/incorrect or the candidate does not satisfy the eligibility criteria, the candidature/appointment is liable to be cancelled/rejected.
- (vi) Depending upon number of applications received for all the posts, Shipyard reserves the right to relax age and experience requirements at the discretion of Shipyard.
- (vii) Candidates who are working in Government Departments or Semi Government or Public Sector Enterprises should either send their applications through proper channel or submit "No Objection Certificate" from the employer along with the application, or produce "No Objection Certificate" from their employer at the time of interview, failing which they will not be permitted to attend the interview and their candidature will be cancelled/ rejected.
- (viii) Submission of the application and Issue of admit card for test/interview shall not confer any right to the candidate of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion.
- (ix) The vacancies are purely on contract basis for a specific period/project and Shipyard is not liable to offer employment to the selected candidates during or after completion of contract period.
- (x) The candidates should produce the certificates in original at the time of verification during test/interview and in the event of failure to produce the original certificates, or any information furnished is found to be false or not in conformity with the eligibility requirements as per the notification, the candidature will be cancelled/ rejected. **Candidates who fail to produce the original certificates and mark sheets will not be allowed to attend the test and interview.**

- (xi) No TA/DA will be paid to the candidates for attending the test and interview.
- (xii) Applicants should be of sound health and satisfy the medical fitness standards as fixed by the company. The selected candidates should undergo a medical examination in the hospitals as prescribed by the company at their cost and medical fitness of all candidates are further subject to verification by the company medical officer and if the candidates who are found medically unfit will not be considered for appointment.
- (xiii) Those fulfilling the prescribed qualification and experience requirements may please forward their applications in the prescribed form affixing recent passport size photograph, supported by self attested copies of certificates to prove age, qualifications (with mark lists), experience, caste etc to **The General Manager (HR), Cochin Shipyard Limited, Perumanoor P O, Kochi-682015**. The envelope containing the application should be **superscribed on top as “Application for the post of Safety Assistant (On Contract Basis)”**.
- (xiv) Applications not in the prescribed format and without self-attested copies of certificates will be rejected No correspondence regarding the rejection of candidature in case of ineligibility will be entertained.
- (xv) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in the Courts/Tribunals/Forums at Kochi and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- (xvi) Cochin Shipyard reserves the right to either increase or decrease the number of vacancies, and also the vacancies notified may not be filled up. Further, Cochin Shipyard Ltd. reserves the right to restrict/alter/cancel/modify the recruitment process, if need so arises without notice or assigning any reason thereof.
- (xvii) Any amendment, modification or addition to this advertisement will be given in the CSL website only.
- (xviii) **Applications received after the stipulated date will not be considered.** Cochin Shipyard will not be responsible for any postal delay/loss in transit in submission of application within the specified time.

F. Application Fee: Nil

G. Last Date of receipt of Application along with the copies of certificates: 25th July 2014

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”
“ONLY INDIAN NATIONALS NEED APPLY”**

Sd/-
General Manager (HR)

COCHIN SHIPYARD LIMITED
KOCHI-15

APPLICATION FOR THE POST OF SAFETY ASSISTANT ON CONTRACT BASIS

To

General Manager (HR)
Cochin Shipyard Limited
KOCHI – 682 015

Sir

Ref: Your advt No.P&A/2(237)/13 dated 05 July 2014 for the post of Safety Assistant on Contract Basis.

I hereby apply for the post of **Safety assistant on Contract Basis** in your Company
furnishing the following details:

1	Full Name	
2	Father's Name	
3	Date & Place of Birth	
4	Nationality	
5	Present Address (Postal)	
6	E-mail address	
7	Contact phone numbers	
8	Whether belonging to** SC/ST/OBC/PWD/ESM	
9	Languages known	<u>To read</u> <u>To write</u> <u>To speak</u>

**copy of certificate to be attached.

....2/-

10. Educational Qualification: (See item A. in the advertisement. All examinations from SSLC/Matriculation onwards – year wise. Use separate sheets if required)

Examination	Main Subjects	Name of Institute/ PSU	Year of passing	Total Marks	Marks obtained

*Please attach photocopies of mark sheets

11. #Experience: (Start from the present position and indicate previous Employment/training in descending chronological orders. Use separate sheets if required)

Sl No	Post held and name of the company.	Period			Nature of duties	Scale of pay	Last basic pay drawn in the post	Reason for change
		From	To	Total (years/ months)				

#copies to be attached

12	Any other information	
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I declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Place:

Date :

Signature