



National Institute of Fashion Technology
(A Statutory Body under NIFT Act, 2006)
Setup by the Ministry of Textiles, Govt. of India
NIFT Campus, GH-0 Road, Near Infocity, Gandhinagar – 382 007

RECRUITMENT NOTICE

The National Institute of Fashion Technology (NIFT), Gandhinagar invites applications for the following posts to be filled on Contract basis:

<u>Sr.</u>	<u>Name of the Post</u>	<u>Pay Band</u>	<u>Grade Pay</u>	Details of vacancies				
				UR	SC	ST	OBC	TOTAL
1	Machine Mechanic	5200-20200	2400	1	-	-	-	1
2	Jr. Assistant	5200-20200	1900	2	-	-	1	3
3	Library Assistant	5200-20200	1900	1	-	-	-	1

- Number of vacancies may be reduced or increased at the discretion of NIFT – Gandhinagar.
- All appointments are on Contract basis. The details of the above posts such as eligibility criteria, prescribed fee and procedure for submission of application are available at our website (<http://www.nift.ac.in/gandhinagar/index.html>). Applications in the prescribed proforma should be addressed to **The Director, National Institute of Fashion Technology, NIFT Campus, GH-0 Road, Near Infocity, Gandhinagar, 382 007, Gujarat**. The last date of receipt of application is **July 15, 2014 (Tuesday)**.

Important Instructions

Candidates should read the instructions and conditions carefully, before applying.

How to apply:-

- a) Application forms can be downloaded from our website (<http://www.nift.ac.in/gandhinagar/index.html>). candidates may send their applications to **The Director, National Institute of Fashion Technology, NIFT Campus, GH-0 Road, Near Infocity, Gandhinagar, 382 007, Gujarat** and superscribed "Application for the post of _____" on the envelope within prescribed time limit. Self-certified copies of certificates and testimonials in proof of age/educational qualifications/caste/experience etc. should be attached with the application form.
- b) The demand draft should not be tagged or stapled but should be pinned or clipped at the top of the application form.
- c) Those candidates who are employed in Govt/Semi Govt/Autonomous Bodies etc. should send their applications through Proper Channel. However, they may send an advance copy.
- d) The date and venue of the examination / interview shall be informed later.

Fee:-

A Demand Draft/ Bankers cheque for the requisite fee as indicated below should be drawn in favor of NIFT – Gandhinagar payable at Gandhinagar.

<u>Sr.</u>	<u>Name of the Post</u>	<u>Fee for General / OBC Category Candidates</u>	<u>Fee for SC/ST Candidates</u>
1	Machine Mechanic	` 500	` 250
2	Jr. Assistant	` 500	` 250
3	Library Assistant	` 500	` 250

Employees of NIFT are not exempted from payment of examination fee.

Note:

- i) Fee once paid will not be refunded under any circumstances.
- ii) Demand draft should be drawn on or after publication of the advertisement.
- iii) Candidates must write his / her name, address and post applied for, on the back of the demand draft.

Scheme of Examination:-

The written test for all the posts will be based on qualifications requirement of the respective posts. The written test will be followed by Psychometric/Skill/Technical Test and Interview of the eligible candidates. The Institute reserves the right to admit only that many candidates as considered necessary for Skill / Technical test based on the performance of candidates in the written test.

General Conditions:

1. Application should be sent in a cover superscribed "Application for the post of _____".
2. Applications received without self-certified copies of required certificates such as educational qualifications, caste/community etc. and those received after the prescribed last date for receipt of application, will be rejected without any communication to the candidate.
3. Wrong declarations/submissions of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
4. Mere fulfilling of essential qualifications and experience requirement would not entail a candidate to be called for test or interview. No correspondence will be entertained from the applicant before the selection. The decision of the Institute would be final.
5. Initially, the appointment will be made for 3 years contract basis in the pay scale which will be further extended subject to satisfactory performance.
6. NIFT reserves the right to cancel the whole process of Recruitment at any stage without assigning any reason.
7. The Institute reserves the right to consider candidates for selection by suitable selection procedure and at its discretion may conduct interview / written test /skill test for above posts to select the candidates on the basis of merit.
8. NIFT will not be responsible for any postal delay / loss in transit in submission of application within specified time.
9. Age relaxation for eligible candidate shall be considered as per Govt. Rules (For SC/ST candidate: 05 years and for OBC candidates: 03 years)
10. Maximum age limit may be relaxed upto 5 years in case of NIFT employees and deserving candidates possessing higher educational qualifications / experience.
11. Age limit shall be considered as on 30th June, 2014.
12. No TA/DA shall be payable to any of the candidate.

RECRUITMENT RULES

Sr.	Name of the post	Classification/ Pay Band + GP	Age Limit	Educational qualifications and experience.
1	Jr. Assistant	Group C 5200 – 20200/- + 1900/- GP	18-25 years (Maximum age limit may be relaxed up to 5 years in case of NIFT Employees and deserving candidates possessing higher educational qualifications/ experience)	<p>I. Passed 10+ 2 examination from a Board or its equivalent recognized by the Govt.</p> <p>II. Diploma / Certificate in Computer Applications Operations latest softwares i.e. MS Office (Word/ Excel/ PowerPoint), and proficiency in computer operations.</p> <p>III. Have a speed 30 wpm in Hindi / English Typing.</p> <p>IV. Proficiency in Computer Application with Lotus, Word Star, MS Word, MS Office, excel.</p>
5	Library Assistant	Group C 5200 – 20200/- + 1900/- GP	21-30 years (Maximum age limit may be relaxed up to 5 years in case of NIFT Employees and deserving candidates possessing higher educational qualifications/ experience)	<p>I. Graduate from a recognized University / Institution.</p> <p>II. Diploma in Library Science.</p> <p>III. At least 1-year assistance in a well established Library.</p>
6	Machine Mechanic	Group C 5200 – 20200/- + 2400/- GP	18-35 years (Maximum age limit may be relaxed up to 5 years in case of NIFT Employees and deserving candidates possessing higher educational qualifications/ experience)	<p>I. Diploma/Certificate from ITI as Fitter in related areas or its equivalent diploma/ certificate recognized by the Government.</p> <p>II. At least 3 years experience in repair and maintenance of cutting/sewing/finishing machines in garment production concerns.</p>