## PUBLIC SERVICE COMMISSION, WEST BENGAL

#### Advertisement No. 10/2014

Applications in the prescribed format given below are invited from Indian Citizens and such other nationals as are declared eligible by Govt. of India for recruitment to the under mentioned posts. Post at Sl. No. 2 & 4 are permanent. All other posts are temporary but likely to be permanent.

N.B.: ABILITY TO READ, WRITE AND SPEAK IN BENGALI IS AN ESSENTIAL QUALIFICATION FOR RECRUITMENT TO ALL POSTS AND SERVICES MENTIONED BELOW. PROVIDED THAT THE SAID COMPULSORY REQUIREMENT OF KNOWLEDGE IN BENGALI IS NOT APPLICABLE FOR NEPALI SPEAKING CANDIDATES FROM THE HILL AREAS OF THE DISTRICT OF DARJEELING UNLESS MENTIONED OTHERWISE AGAINST ANY PARTICULAR POST(S). THIS WILL BE TESTED AT THE TIME OF INTERVIEW.

1. <u>LECTURER OF DISTRICT INSTITUTE OF EDUCATION AND TRAINING</u> UNDER THE SCHOOL EDUCATION DEPARTMENT, GOVT. OF WEST BENGAL. (Item no., Subjects, Medium, & Vacancy mentioned below):

Item No.	Subject	Medium	Vacancy	
1(a)	BENGALI		THREE (1 each reserved for O.B.CB & S.C.)	
1(b)	ENGLISH	NINE [1 reserved for OBC- B, 2 for S.C., 1 for S.T. & 1 for P.D.(Blindness or Low Vision)]		
1(c)	MATHEMATICS		TEN (1 each reserved for OBC-A & OBC-B, 2 for S.C. & 1 for S.T.)	
1(d)	PHYSICAL SCIENCE	BENGALI	SIX [1 each reserved for OBC-A, S.C. S.T. & P.D.(Hearing Impairment)]	
1(e)	LIFE SCIENCE		TEN (1 reserved for OBC-A & 3 for S.C.)	
1(f)	HISTORY		THREE (1 each reserved for OBC- A & S.C.)	
1(g)	GEOGRAPHY		TWO (1 reserved for S.C.)	
1(h)	FOUNDATION COURSE		SEVEN (1 each reserved for OBC-A & OBC-B)	

#### **QUALIFICATIONS:**

i) For Foundation Course: M. Ed. / M.Ed. (Elementary) with 55% marks

or

M.A. in Education with 55 % marks

and

Diploma / Degree in Primary / Elementary Education with 55 % marks

- all from recognized University / Institute.

ii) For Methodology Course: A Master's Degree of two years duration ( regular ) course, with Honours at

Graduation Level, having at least 55% marks in relevant school teaching subject and Diploma /Degree in Education / Primary Education with 55%

marks – all from recognized University / Institute.

(iii) Knowledge in Bengali - Spoken & Written [For the posts at item no. 1 (a) to 1(h)];

(iv) Acquisition of Computer Literacy.

**PAY:** For all the posts at item no. 1: P.B.-4, Rs.9,000/- - Rs.40,500/- with Grade Pay Rs. 4,800/- .

**AGE**: Not more than 32 years on 01.01.2014.

2. <u>ASSISTANT SUPERINTENDENT OF LIVESTOCK (MANAGEMENT)</u> IN WEST BENGAL JR. ANIMAL HUSBANDRY SERVICE, A.R. WING UNDER THE ANIMAL RESOURCES DEVELOPMENT DEPARTMENT, GOVT. OF W.B. - TWELVE (10 reserved for S.C. & 2 for S.T.)

**QUALIFICATIONS**: **Essential**: i) A degree or diploma in Animal Husbandry or Veterinary Science or Dairying or a degree in Agriculture of a recognised University or Institute; ii) Two years' practical experience of management of a large livestock farm or in any Animal Husbandry/Veterinary Extension Work.

**Desirable:** i) A Post-Graduate degree or diploma in any branch of Animal Science of a recognised University or Institute; ii) Knowledge of Bengali – Spoken and Written.

**N.B.**: Qualifications are relaxable at the discretion of the Commission for well-qualified and experienced candidates.

**PAY:** P.B.-4, Rs. 9,000/- - Rs.40,500/- with Grade Pay Rs. 4,800/-.

<u>AGE</u>: : Not more than 32 years on 01.01.2014 relaxable for specially well-qualified candidates and for persons already in the service of a Government or a Statutory body or a recognised Institution.

3. <u>ASSISTANT CONTROLLER OF LEGAL METROLOGY</u>, WEST BENGAL UNDER THE DIRECTORATE OF LEGAL METROLOGY, WEST BENGAL IN THE WEST BENGAL GENERAL SERVICE UNDER CONSUMER AFFAIRS DEPARTMENT, GOVT. OF W.B.: FOUR (1 each reserved for OBC-A & S.C.)

**QUALIFICATIONS:** Essential: i) Graduate of a recognised University in Science (with Physics as one of the subjects), Technology or Engineering or a recognised Diploma in Engineering; ii) Three years' experience in a Government office or in a statutory body or in a commercial organization of repute; iii) Knowledge of Bengali or Nepali, spoken and written.

**Desirable:** Capability of interpreting tolerance charts for Weighing and Measuring instruments and also metric nomenclatures and abbreviations for Metric Units; ii) Capability for undertaking extensive tours; iii) Acquaintance with the rural areas of West Bengal and the system of transactions in rural bazars and hats; iv) Acquaintance with the technicalities involved in stamping, verifying etc. of weights, measures weighing and measuring instruments; v) Diploma in Consumer Affairs from Netaji Subhash Open University or its equivalent.

**PAY:** P.B.-4, Rs. 9,000/- - Rs.40,500/- with Grade Pay Rs. 4,700/-.

<u>AGE</u>: Not more than 35 years on 01.01.2014, relaxable for otherwise well qualified and experienced candidates and for persons serving in the Directorate of Legal Metrology under the Consumer Affairs Department, Government of West Bengal.

**N.B.:** A candidate appointed to the post of Assistant Controller of Legal Metrology shall have to complete successfully the basic training course at the Indian Institute of Legal Metrology established by the Government of India under section 76 of the Standards of Weights and Measures Act, 1976 before he is considered for confirmation to the post.

4. <u>SCIENTIFIC OFFICER (FOOT PRINT SECTION) AT FORENSIC SCIENCE LABORATORY</u>, WEST BENGAL , IN THE W.B.G.S. UNDER THE HOME DEPARTMENT, GOVT. OF W.B.: ONE

**QUALIFICATIONS**: **Essential**: i) A Second Class Master Degree in Anthropology with specialization in Physical Anthropology from a recognized university or equivalent and (ii) Two years' experience in Foot Print Examination;

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- i) A degree in Science with Anthropology as one of the subjects from a recognized university or equivalent, and
- ii) Five years' experience in Foot Print examination.

**Desirable:** Experience of work in a recognised Forensic Science Laboratory.

**PAY:** P.B.-4, Rs. 9,000/- - Rs.40,500/- with Grade Pay Rs. 4,400/-.

AGE: Not more than 32 years on 01.01.2014, relaxable for candidates otherwise well qualified and experienced.

5. <u>PROBATION-CUM-AFTER CARE OFFICER</u> UNDER THE DEPARTMENT OF CORRECTIONAL ADMINISTRATION, GOVT. OF W.B. IN WEST BENGAL GENERAL SERVICE: TWELVE (2 reserved for S.C. & 1 for S.T.)

QUALIFICATIONS: Essential: i) Degree of recognized University or its equivalent; ii) Administrative experience or

**PAY:** P.B.-4, Rs. 9,000/- - Rs.40,500/- with Grade Pay Rs. 4,400/-.

AGE: Age between 30 and 40 years as on 01.01.2014.

**N.B.:** Probationary period : 2 years.

social welfare works for at least two years.

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6. <u>ASSISTANT SUPERINTENDENT (NON-MEDICAL) FOR ESI HOSPITALS</u> UNDER LABOUR DEPARTMENT, GOVT. OF W.B.: TWELVE [( 1 each reserved for OBC-A & OBC-B, 3 for S.C., 1 for S.T. & 1 for P.D.(Blindness or Low Vision)]

**QUALIFICATIONS**: **Essential**: **i)** A Degree in any discipline acquired from a recognized University; ii) Post Graduate Degree/Diploma in Hospital Administration/Hospital Management from a recognized University/Institution; iii) Knowledge of Bengali – Spoken and Written.

**Desirable:** Two years managerial/administrative experience in any reputed medical care facility (having at least 200 beds) in the Government/Non-Government Sector.

**PAY:** P.B.-4, Rs. 9,000/- - Rs.40,500/- with Grade Pay Rs. 4,400/-.

**AGE**: : Not more than 32 years on 01.01.2014,

7. <u>ASSISTANT LIBRARIAN IN STATE CENTRAL LIBRARY</u>, WEST BENGAL UNDER THE DEPARTMENT OF MASS EDUCATION EXTENSION & LIBRARY SERVICES, GOVT. OF W.B. – ONE (Reserved for S.C.)

QUALIFICATIONS: Essential: i) A Master's degree in Library Science of a recognised University;

Or

A second class Master's degree in any subject, other than Library Science, of a recognised University and a Bachelor's degree in Library Science of a recognised University or equivalent;

- ii) Two years' experience in Library work in a public or in Institutional Libraries of repute;
- iii) Knowledge of Bengali or Nepali Spoken and Written.

**Desirable:** Knowledge of Audio – Visual methods.

**PAY:** P.B.-3, Rs. 7,100/- - Rs.37,600/- with Grade Pay Rs. 4,100/-.

<u>AGE</u>: : Not more than 35 years on 01.01.2014 relaxable upto 45 years for highly qualified and experienced candidates and for persons holding substantive appointments under the Government.

8. <u>GAMES MISTRESS IN THE DOW HILL GIRLS' SCHOOL, KURSEONG DARJEELING</u> IN WEST BENGAL GENERAL SERVICE, UNDER SCHOOL EDUCATION DEPARTMENT, GOVT. OF W.B. (MEN UNSUITABLE) - ONE

**QUALIFICATIONS:** Essential: i) A degree of a recognised University; ii) Diploma in Physical Education with special aptitude for and training in Physical Culture, Games and School Sports; iii) Ability to teach in English Medium.

**Desirable:** i) Ability to take some general classes in lower school; ii) Knowledge of Bengali – Spoken and Written; iii) Knowledge of Nepali – Spoken and Written.

**PAY:** P.B.-3, Rs. 7,100/- - Rs.37,600/- with Grade Pay Rs. 4,100/-.

AGE: : Not more than 32 years on 01.01.2014

9. <u>DOMESTIC SCIENCE MISTRESS IN THE DOW HILL GIRLS' SCHOOL, KURSEONG, DARJEELING</u> IN WEST BENGAL GENERAL SERVICE, UNDER SCHOOL EDUCATION DEPARTMENT, GOVT. OF W.B. (MEN UNSUITABLE) - ONE

**QUALIFICATIONS**: **Essential**: **i)** A degree of a recognised University with a diploma in Domestic or Home Science Training of a recognised Institution;

Or

A degree in Home Science or Domestic Science of a recognised University or Institution;

Or

A degree of a recognised University with at least two home Science subjects;

ii) Teaching experience in the subject in secondary school, preferably in an English medium one, relaxable for otherwise well-qualified candidates; iii) Ability to teach in English Medium;

**Desirable:** i) Good power of expression in Bengali – Spoken and Written; ii) Good power of expression in Nepali - Spoken and Written;

**PAY:** P.B.-3, Rs. 7,100/- - Rs.37,600/- with Grade Pay Rs. 4,100/-.

**AGE**: : Not more than 35 years on 01.01.2014.

# 10. <u>KINDERGARTEN MISTRESS IN THE DOW HILL GIRLS' SCHOOL, KURSEONG, DARJEELING</u> IN WEST BENGAL GENERAL SERVICE, UNDER SCHOOL EDUCATION DEPARTMENT, GOVT. OF W.B. (MEN UNSUITABLE) - TWO (1 reserved for OBC-B)

**QUALIFICATIONS:** Essential: i) A full course of training in a recognised training college for the training of teachers for Kindergarten work, relaxable for candidates having adequate experience as kindergarten teacher in English Medium; ii) Ability to teach in English Medium.

**Desirable:** i) Ability to take classes in drawing and hand work; ii) Experience of teaching young children and knowledge of music; iii) Knowledge of Bengali - Spoken and Written; iv) Knowledge of Nepali - Spoken and Written.

**PAY:** P.B.-3, Rs. 7,100/- - Rs.37,600/- with Grade Pay Rs. 4,100/-.

**AGE**: : Not more than 32 years on 01.01.2014.

## 11. <u>JUNIOR ENGLISH MISTRESS IN THE DOW HILL GIRLS' SCHOOL, KURSEONG, DARJEELING</u> IN WEST BENGAL GENERAL SERVICE, UNDER SCHOOL EDUCATION DEPARTMENT, GOVT. OF W.B. (MEN UNSUITABLE) - ONE

**QUALIFICATIONS:** Essential: i) A degree in Arts of a recognised University; ii) Two years' experience of teaching of children; iii) Ability to teach in English Medium.

**Desirable:** i) A degree or equivalent diploma in Teaching or Education ii) Ability to organize extra curricular activities such as performance of dramas, organization of literary meetings, educational excursions, etc.; iii) Knowledge of Bengali – Spoken and Written; iv) Knowledge of Nepali – Spoken and Written.

**PAY:** P.B.-3, Rs. 7,100/- - Rs.37,600/- with Grade Pay Rs. 4,100/-.

**AGE**: : Not more than 32 years on 01.01.2014.

## 12. <u>DOCUMENTATION ASSISTANT</u> UNDER INFORMATION AND CULTURAL AFFAIRS DEPARTMENT, GOVT. OF W.B. – ONE

**QUALIFICATIONS:** Essential: i) Madhyamik Examination of West Bengal Board of Secondary Education or its equivalent; ii) A Certificate from any recognized Institution or Organisation regarding thorough knowledge of Computer application (MS Office); iii) 3 years working experience in organizing any National and/or International level Film Festival;

**Desirable:** i) Thorough knowledge of editing and proof reading along with at least 3(three years working experience as a Publication Assistant of any National and/or International level Film Festival Catalogue; ii) Thorough knowledge of contemporary World Cinema and Film-makers; iii) Knowledge of film Industry in National and/or International level:

**PAY:** P.B.-2, Rs. 5,400/- - Rs.25,200/- with Grade Pay Rs. 2,600/-.

**AGE**: : Not more than 40 years on 01.01.2014.

## 13. <u>COMPUTER ASSISTANT</u> UNDER INFORMATION AND CULTURAL AFFAIRS DEPARTMENT, GOVT. OF W.B. – TWO (1 reserved for S.C.)

QUALIFICATIONS: Essential: i) Madhyamik Examination of West Bengal Board of Secondary Education or its equivalent; iii) A Certificate in Computer Applications or equivalent; iii) Thorough knowledge of Computer Application (MS-Office) and ability for correspondence through Internent with minimum 3(three) years' working experience as Assistant in organizing any National and/or International level Film Festival; iv) 3(three) years' working experience in the field of negotiating with Film makers, Distributors and Sales Agents for screening rights for films in respect of organizing National and International Film Festivals and as Assistant in Programming and Scheduling the Films for National and International Film Festival;

**PAY:** P.B.-2, Rs. 5,400/- - Rs.25,200/- with Grade Pay Rs. 2,600/-.

**AGE**: : Not more than 40 years on 01.01.2014.

<u>FEE</u>: Candidates must enclose with their application a fee of Rs160/- (Rupees one hundred and sixty) only for all the posts by Indian Postal Order which MUST BE PURCHASED ON A DATE AFTER PUBLICATION OF THIS ADVERTISEMENT and crossed and endorsed to the Secretary, Public Service Commission, West Bengal, or by a receipted Challan from a Govt. Treasury in West Bengal or the Reserve Bank of India, Kolkata under the head "0051-00-105-State PSC Examination fees-001-Examination fees-16 other fees". The Postal Orders should be made payable at G.P.O., Kolkata. **Money Order, Cheque, Bank Draft, Cash etc. will not be accepted.** No application will be considered unless accompanied with the requisite application fees. Candidates belonging to S.C./S.T. of West Bengal and persons with disabilities specified under Persons With Disabilities Rules, 1999 are not required to pay any fee. The application of such candidates will not be accepted if the same is not accompanied with the attested copy of S.C./S.T./Persons with Disabilities certificate. Such exemption of fees is, however, not applicable to any B.C. candidate. No claim for refund of the fee will be entertained nor will it be held in reserve for any other examination.

## INFORMATION

- 1. Candidates who wish to apply for more than one category of posts should submit separate application alongwith requisite fees for each.
- 2. The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by Government.
- 3. All the degrees/diplomas/certificates mentioned in the advertisement must have been obtained from recognized Universities/Institutions.
- 4. The prescribed 'essential qualifications' are the minimum and mere possession of the same does not entitle applicants to be called in for the interview. Where the number of applications received in response to the advertisement is large and it is not convenient or possible for the Commission to interview all the applicants the Commission may restrict the number of candidates for interview to a reasonable limit on the basis of either qualifications or experience higher than the minimum prescribed in the advertisement or on the basis of a **Preliminary Examinations /Screening Test**.
- 5. In cases where no Division/Class is awarded and only grading is done, exact percentage of marks and conversion formula adopted are to be mentioned with documentary evidence.
- 6. Where experience of a number of years is prescribed as an item of qualification this would mean only experience/research experience gained in full time employment/research.

  [Certificate(s) from the Head(s) of Organisation(s)/Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month and year) and indicating basic pay and consolidated pay must be furnished together with applications. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s)].
- 7. Besides pay, the posts carry allowances as admissible.
- 8. The benefits of reservation of vacancies and upper age concession upto 5 years are admissible only to S.C. and S.T. candidates of West Bengal and upto 3 years to B.C. candidates of West Bengal. S.C., S.T. and B.C. candidates of other States may apply for unreserved vacancies as general candidates. Such benefits are also available upto 45 years for Persons with Disabilities. PROOF OF BELONGING TO AN S.C. OR S.T. OR B.C. OR PERSONS WITH DISABILITY MUST BE SUBMITTED ALONG WITH THE APPLICATION FORM AND NO CLAIM IN THIS REGARD WILL BE ENTERTAINED AFTERWARDS.
- 9. If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement his/her candidature will be cancelled without further reference to him/her.
- 10. Applications should be sent to the Secretary, Public Service Commission, West Bengal, 161-A, S.P.Mukherjee Road, Kolkata 700026 superscribing on the envelope " (i) Advertisement No. (ii) Item No. & (iii) Name of the post applied for" so as to reach him on or before the closing date. Application may also be submitted personally between 11-00 a.m. and 3-30 p.m. on all working days to the above address of the Commission's office on or before the closing date.

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- 11. Completed application must be submitted along with the copies of the following documents either Self Certified or attested by competent authority:
  - (i) Madhyamik or equivalent certificate. (ii) OBC-A/OBC-B/S.C./S.T./Persons with Disability certificate issued by competent authority. (iii) Registration certificate for citizenship (if by registration) as required under item 9(b) of the application. (iv) Marksheet and certificate for each examination passed. (v) Experience certificate.
- 12. APPLICATION FORMS, NOT PROPERLY FILLED IN OR INCOMPLETE IN ANY RESPECT OR WITHOUT REQUISITE DOCUMENTS WOULD BE SUMMARILY REJECTED.
- 13. SUBMISSION OF MORE THAN ONE APPLICATION FOR A PARTICULAR CATEGORY OF POST IS STRICTLY FORBIDDEN. THE CANDIDATURE OF A CANDIDATE WHO SUBMITS MORE THAN ONE APPLICATION FOR ANY PARTICULAR POST WILL BE CANCELLED EVEN IF HE/SHE IS ADMITTED TO THE SAME.
- 14. Two self-addressed unstamped envelopes should be enclosed with the application.
- 15. CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATE.
- 16. Candidates may obtain the details of the post, information and Application Format through the Commission's website at <a href="http://www.pscwb.org.in">http://www.pscwb.org.in</a>. All information regarding recruitment to the above posts will be published from time to time, in the Commission's said website.
- 17. PHOTOGRAPH: The candidates must submit one copy of his/her recent passport size photograph duly signed by him/her which should be pasted on the first page in the space provided for the purpose in the application form. In cases of Preliminary Examination/Screening Tests an identical copy of the photograph will be required for pasting on the Attendance Sheet to be sent by this office along with the Admit Card.
- 18. CLOSING DATE FOR RECEIPT OF APPLICATION: The 30<sup>th</sup> July, 2014.
- 19. CANDIDATES MUST FULFIL THE ESSENTIAL QUALIFICATIONS BY THE CLOSING DATE.
- 20.. All requisite certificates regarding educational qualifications, proof of age, other relevant experience certificates and other requisite documents must be furnished along with the application within the closing date of the submission of application. No claim in this regard will be entertained afterwards.

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# APPLICATION FORMAT PUBLIC SERVICE COMMISSION, WEST BENGAL 161-A, S.P. MUKHERJEE ROAD, KOLKATA – 700 026

N.B: Candidate should fill in the Application form in his/her own handwriting. INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT IN ANY RESPECT OR WITHOUT REQUISITE DOCUMENTS WILL BE SUMMARILY REJECTED.

Space for pasting recent passport size photograph duly signed by the candidate.

1. (a) Name of the post applied for	:
(b) Advertisement No.	:
(c) Item No.	:
2 (a)Indian Postal Order/Treasury Challan	: RsNo
	date
	Rs No
	date
(b) Name of issuing Post Office with address	:
3. Name in full (in Capital Letters)	:
4. Date of birth according to Madhyamik or equivalent exami Certificate	nation:
5. Sex (Male/Female)	
6.(a) (i) Do you belong to S.C./S.T./O.B.C-A/.O.B.CB of West (State 'Yes' or 'No')	Bengal ? :
(ii) If Yes, mention your Community/Category	: S.C. S.T. O.B.CA O.B.CB
[put ' $\checkmark$ ' mark in the appropriate box]	
(iii) Designation of issuing authority of S.C./S.T./O.B.C. Certificate	:
(b) Are you a Person with Disability? (State 'Yes' or 'No')	:
(i) If Yes, specify the category of disability	:
	Blindness or Hearing Locomotor Disability Low vision Impaired or Cerebral Palsy
(c) Are you a Govt Servant? (State 'Yes' or 'No')	:
7. Postal address in full (in capital letters) to which communic	cation :
should be sent (mentioning Post Office, Sub-Division, Distri PIN CODE).	ict and
8. Permanent address (in capital letters)	:

9. (a) Whether citizen o			:				
(Write 'Yes' or 'N	(o')						
(b) Whether a natura	al citizen or a citizen by	registratio	on. :				
10. (a) Father's Name			:				
(b) Husband's Nan	ne		:				
11 D	-ti(1::12/Ct-t-	()// - · · /	(NT-/)				
If Yes, state reason	ation of age limit ? (State	erres or	No') :				
12. Do you possess qua	alifications as per adverti	isement	: Yes/l	No			
13. Academic Qualifica	ations (attach extra sheet:	s if necess	sary)				
Name of Name of Examinations passed Board/University/Institute		stitute	Division/Clas	s Year	ino	% of Marks obtained	Subject(s) taken
14. Research experience	e, if any (attach extra she	eet, if nece	essary):				
Name of	Full time/Part time	Particul	lars in full	From(D	ate)		To(Date)
Institution/Office							
15. (a) Do you have the (Write 'Yes' or 'N	e ability to read, write and	d speak ir	n Bengali :			1	
areas of Darjeelir	a person from the hill ng District of three Sub-D Kalimpong and Kurseor						
(c) If yes, mention th	ne Sub-Division		:				
16. Language(s) know	'n						
(a) Spoken			:				
(b) Written			:				
(c ) Mother Tong	gue		:				
17. (a) Were vou debar	rred previously by the Co	ommissio	n from				
•	examination/selection?		:				
(Write 'Yes' or 'I							
(b) If yes, give deta	ails		: <u>Year</u> <u>E</u>	xam.	Roll I	<u>No.</u>	

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18. Have you at any time been employed	:	
(Write 'Yes' or 'No')		
If yes, give details (attach extra sheet, if necessary)	:	

				Date of	Cause of	Pay, basic
N. CD.	Institution/Office	Permanent or	Date of joining	leaving (exact	leaving	pay last
Name of Post	where employed	temporary	(exact date)	date)		drawn and
						total pay

19. Any other relevant information with reference to the requirement of the post (attach extra sheet, if necessary)

20. List of documents enclosed

## **DECLARATION**

I hereby declare that (a) all statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false my candidature is liable to be cancelled.

\*(b)(Only for candidates serving under Govt./Statutory body/Govt. undertaking) I have informed the Head of my office/Department in writing that I am applying for this post.

\*Strike out if not applicable.

Date :	
Place :	Signature of the candidate in full

Note: Copies attested by competent authority or Self Certified copies of the following documents other than item (i) must be attached with the application.

- (i) I.P.O./Treasury Challan in original for **Rs.160/- (Rupees one hundred sixty) only** (for candidates other than S.C /S.T of West Bengal and for Persons with disability);
- (ii) Madhyamik or equivalent certificate;
- (iii) S.C./S.T./B.C./ Persons with Disability certificate;
- (iv) Registration Certificate for Citizenship (if by registration) as required under item 9(b) of the application;
- (v) Marksheet and certificate for each examination passed;
- (vi) Experience certificate;
- (vii) For other documents if any with reference to the requirement of the post applied for.