

**Jharkhand Rural Health Mission Society**  
**Department of Health & Family Welfare, Govt. of Jharkhand**  
**Recruitment for various positions under National Rural Health Mission, Jharkhand**

**Advt. No. – 01/2014**

**Last Date for application – 11/07/2014**

Jharkhand Rural Health Mission Society invites applications from suitable candidates for the various positions under National Programmes at State, Regional & District Level programme Management Units and other staffs, purely on contractual basis. The applicant shall have no claim in future for absorption on any regular position. The applicants are requested to send their Bio-data, in the prescribed format, through registered post or speed post by 11<sup>th</sup> July 2014. Details of the positions, remuneration, number of posts, desired qualification and experience are mentioned herein below :

Post Code	Positions	Remuneration (Rs. /month)	No. of Posts	Desired Qualification & Experience	Age as of 1 <sup>st</sup> January, 2014
1.	Programme Consultant Nursing (Pre Service)- Nursing Cell	50000/-	1 (UR)	<ul style="list-style-type: none"> <li>Nurse Midwife with Master's Degree in nursing field required or Bachelor level degree nursing field with 3 years' experience.</li> <li>Desirable: teaching experience in a recognized institution.</li> <li>Knowledge of pre-service education systems development for Nurses/ ANMs.</li> </ul>	Up to 50 years.
2.	Programme Consultant Nursing (In Service)- Nursing Cell	50,000/-	1 (UR)	<ul style="list-style-type: none"> <li>Nurse Midwife with Bachelor's degree in nursing field with 3 years' experience or Master Degree in nursing field required.</li> <li>Desirable: 3 years of experience working with educational or clinical training programs, working in ANM training centre/ GNM School or community health.</li> <li>Technical knowledge and field experience in Nursing/ Midwifery Education focusing on Skilled Birth Attendance, IMNCI and Family Planning.</li> <li>Knowledge of pre-service education systems development for Nurses/ ANMs.</li> </ul>	Up to 50 years.
3.	Data Officer- Nursing Cell	Rs.30,000/-	1 (UR)	<ul style="list-style-type: none"> <li>Graduate / Post Graduate in Information Technology / Computer Science / Statistics. Preferable experience health sector.</li> <li>3-5 years relevant work experience in office management and/ or project support.</li> <li>Advanced computer competency (Microsoft Word, Power Point, Excel, Outlook)</li> <li>Experience in working with large Management Information databases.</li> </ul>	Up to 40 years.
4.	Office Assistant- Nursing Cell	Rs.10,000/-	1 (UR)	<ul style="list-style-type: none"> <li>10<sup>th</sup> pass</li> <li>Desirable: Fluent literacy (Reading, Writing and Speaking) in Hindi and English.</li> </ul>	Up to 40 years.
5.	Entomologist- State HQ	Rs. 25,000/-	1 (UR)	<ol style="list-style-type: none"> <li>M.Sc. (Zoology) with entomology as one of the subjects. Minimum 1 year experience in Vector Borne Disease Control.</li> </ol>	45 Years or below (in exceptional cases age upto 60 years may be considered)
6.	District Microbiologist at District Priority Laboratory	Rs.25,000/-	1 (UR)	<ul style="list-style-type: none"> <li>Medical Graduate with Post Graduate Degree/ Diploma (preferably in Microbiology, Virology, Pathology and other lab sciences).</li> <li>Medical Graduate with 2 years experience in laboratory sciences.</li> <li>M.Sc. in Medical Microbiology.</li> </ul>	Up to 45 years
7.	Consultant- Training/ Technical- IDSP	Rs.28,000/-	1 (UR)	<ul style="list-style-type: none"> <li>Post Graduate in Medical field preferably in Public Health/ Epidemiology with minimum 5years experience.</li> </ul>	Below 60 Years
8.	Consultant- Finance/ Procurement- IDSP	Rs.20,000/-	1(UR)	<ul style="list-style-type: none"> <li>B. Com with Financial Management. Desirable to have experience in handling projects supported by the World Bank.</li> </ul>	Below 60 Years

				<ul style="list-style-type: none"> <li>• Minimum 5 Yrs in concerned field</li> <li>Minimum 5 years experience of financial management; desirable to have experience in handling projects supported by the World Bank.</li> </ul>	
9.	Consultant – Quality Assurance	Rs. 38500/-	1 (UR)	<ul style="list-style-type: none"> <li>• MBBS with Post Graduate degree or diploma in Hospital Management.</li> <li>• Should have at least 3 years experience in Public Health / Hospital Administration from a reputed hospital.</li> <li>• Should have good understanding of Public Health issues.</li> <li>• Proficiency in computer is necessary, especially MS office package and internet.</li> <li>• Fluency in English &amp; Hindi, both written and oral.</li> </ul>	Up to 45 years.
10.	Consultant – Maternal & Child Health	Rs. 42350/-	1 (UR)	<ul style="list-style-type: none"> <li>• Masters in Public Health (MPH) / M Phil (Community Health) having minimum 3 years experience of working in maternal health related project.</li> <li>• Bachelor of Science in Nursing having minimum 5 years experience of working in maternal health related projects.</li> <li>• Good analytical skills are required.</li> <li>• Proficiency in computer is necessary, especially MS office package and internet.</li> <li>• Fluency in English &amp; Hindi, both written and oral.</li> </ul>	Up to 45 years.
11.	NGO Co-ordinator	Rs. 42350/-	1 (UR)	<ul style="list-style-type: none"> <li>• PG Degree / Diploma in Rural Development / Social Work / Economics / Sociology / Medical Social Work or equivalent.</li> <li>• At least 5 years experience with minimum 2 years work experience in RCH program / health sector.</li> <li>• Should have previous experience of working with or within the NGO / Development sector in women's health / Integrated Child Development Services (ICDS) programme / adolescent programme at block and community level.</li> </ul>	Up to 45 years.
12.	Executive Documentation & Planning	Rs. 33880/-	1 (UR)	<ul style="list-style-type: none"> <li>• 2 year post graduate degree or diploma in management with specialization in Rural Development / Rural Management or Masters degree in social work / public health / health administration.</li> <li>• At least 5 years post qualification relevant experience.</li> <li>• Preference will be given to candidates having experience in documentation and planning in public health sector.</li> <li>• Good working knowledge of MS Office and internet usage.</li> </ul>	Up to 50 years.
13.	Executive – Research & Documentation (SHSRC)	48000/-	1 (UR)	<ul style="list-style-type: none"> <li>• Post graduate or doctorate in any management/statistics/demography/social science area or in medical field</li> <li>• Prior experience of conducting and documenting research studies primarily focused at community level health issues as well as systems.</li> <li>• Computer proficiency with high level of familiarity with data base management programme and commonly used packages like MS Word, Excel, Power Point etc. Knowledge of SPSS/Atlas Ti and similar softwares would be desirable.</li> <li>• Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English</li> </ul>	Upto 45 years

				and Hindi.	
14.	Co-ordinator – Monitoring & Evaluation (SHSRC)	Rs. 48000/-	1 (UR)	<ul style="list-style-type: none"> <li>• Post Graduate degree in Public Health Management/Preventive and Social Medicine (PSM) or any post graduate medical qualification.</li> <li>• Minimum 5 years of post qualification work experience in public health.</li> <li>• Experience in working for reform of health system and management of change in health sector desired.</li> <li>• Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point; any database package is highly desirable.</li> <li>• Excellent Communication &amp; Presentation Skills, analytical and interpersonal abilities</li> <li>• Excellent oral and written communication skills in English and Hindi.</li> <li>• Proven ability to design and conduct studies in public health.</li> </ul>	Up to 45 years.
15.	Vaccine & Logistic Manager – Deoghar	Rs. 26620/-	(UR-1)	<ul style="list-style-type: none"> <li>• Graduation in Science stream with minimum 5 years exp. in vaccine &amp; logistic management as per WHO / UNICEF guidelines.</li> <li>• Candidates with background in pharma / Information Science/IT will be given preference.</li> <li>• Diploma in computer application is a pre-requisite.</li> </ul>	Upto 55 years.
16.	Assistant Programme Officer cum Epidemiologist	Rs. 60000/-	1 (UR)	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• MBBS or equivalent degree from institution, recognized by Medical council of India. Must have completed compulsory rotator internship.</li> </ul> <p>Or</p> <p>Master Degree in Public Health / Hospital Administration or Ph.D. in Epidemiology / Statistics / Community Health / Public Health after graduation.</p> <ul style="list-style-type: none"> <li>• 2 years experience in any public health programme.</li> </ul> <p><b>Preferential:</b></p> <ul style="list-style-type: none"> <li>• One year experience in RNTCP.</li> <li>• Working knowledge of computer.</li> </ul>	Up to 62 years
17.	Surveillance Medical Officer – NLEP	Rs. 40000/-	1 (UR)	<ul style="list-style-type: none"> <li>• Medical Graduate with 5 years of working experience in public health programme.</li> <li>• Working knowledge of computers.</li> </ul>	Upto 65 years.
18.	Administrative Assistant – NLEP	Rs. 16000/-	1 (UR)	<ul style="list-style-type: none"> <li>• Graduate with 2 years experience in Government Organization / Public Sector undertaking or recognized society / institutions.</li> <li>• Working knowledge of computer.</li> </ul>	Upto 65 years.
19.	Cold Chain Handler – Reg. Vaccine Store, Deoghar	Rs. 12100/-	1 (UR)	<ul style="list-style-type: none"> <li>• 12<sup>th</sup> / Inter with Science and 3 years experience in Cold Chain handling in reputed org.</li> </ul>	Up to 45 years
20.	Refrigerator Mechanic – Reg. Vaccine Store, Deoghar	Rs. 12100/-	1 (UR)	<ul style="list-style-type: none"> <li>• Matric &amp; Certificate of ITI in refrigeration and air-conditioning with apprenticeship.</li> <li>• Minimum 3 years working experience in repairing cold chain equipment.</li> </ul>	Upto 45 years
21.	Administrative Assistant/	Rs.12,000/-	1 (UR)	<ul style="list-style-type: none"> <li>• Graduate with Minimum 1 Year experience in Administration or Trained</li> </ul>	Up to 30 years.

	Statistical Assistant-NBCP			Stenographer	
22.	Statistical Assistant – IDD	Rs 18,015/-	1 (UR)	<ul style="list-style-type: none"> <li>• Graduate with 55% marks in Maths/ Statistics as one of the subjects</li> <li>• 2 years relevant experience in handling large scale data and its analysis</li> </ul>	Up to 35 years
23.	Lower Divisional Clerk – IDD	Rs 12,679/-	1 (UR)	<ul style="list-style-type: none"> <li>• Graduate with diploma in computer application.</li> <li>• Efficiency in English and Hindi typing is must</li> <li>• At least 2 years of relevant experience</li> </ul>	Up to 35 years
24.	Laboratory Technician – IDD	Rs 15,884/- maximum	1 (UR)	<ul style="list-style-type: none"> <li>• B. Sc. With Chemistry/ Bio-chemistry/ Bio-technology as one of the subject.</li> <li>• At least one year of relevant experience</li> </ul>	Up to 35 years
25.	Consultant – HRD & Administration (JHSRC)	Rs. 40000/-	1 (UR)	<ul style="list-style-type: none"> <li>• Post Graduate or Higher qualification in Social Science/ Human Resource.</li> <li>• Should have at least 5 years of relevant post qualification work experience.</li> <li>• Should have understanding of Public Health issues.</li> <li>• Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel and Power Point.</li> <li>• Excellent communication and presentation skills, analytical and interpersonal abilities. Working knowledge of Hindi also desirable.</li> <li>• Demonstrated ability to work in a multi-disciplinary team environment.</li> </ul>	Up to 45 years
26.	Consultant – Public Health Planning (JHSRC)	Rs. 40000/-	1 (UR)	<ul style="list-style-type: none"> <li>• MBBS with PG Degree in public health, Preventive &amp; Social Medicine or any post graduate medical qualification with a minimum of 3 years post qualification work experience in the field of public health.</li> <li>• Experience in working for health system analysis, planning and management of change in the health sector desired.</li> <li>• Skills to build a network of professionals for providing technical assistance for health sector reform.</li> <li>• Published work in the area of health planning and programme review desirable.</li> <li>• Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel and Power Point.</li> <li>• Excellent communication and presentation skills, analytical and interpersonal abilities. Working knowledge of Hindi also desirable.</li> <li>• Demonstrated ability to work in a multi-disciplinary team environment.</li> </ul>	Upto 45 years
27.	Consultant – Health Economics & Financing (JHSRC)	Rs. 40000	1 (UR)	<ul style="list-style-type: none"> <li>• MPH/MHA/MBA (Finance) / PG Diploma in Health Economics &amp; Financing / Post Graduation in Economics.</li> <li>• At least 3 years post qualification work experience in the health sector. Relevant experience in related social sectors, public financing and budget analysis would also be counted.</li> <li>• A Ph. D in the related field will be an added advantage.</li> <li>• Consultant should be team player showing</li> </ul>	Upto 45 years.

				<p>ability to function with various types of player including professional , government officials, administration, community representative and international technical / financial support partner.</p> <ul style="list-style-type: none"> <li>• Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel and Power Point.</li> <li>• Excellent communication and presentation skills, analytical and interpersonal abilities. Working knowledge of Hindi also desirable.</li> <li>• Ability of multi tasking and adherence to tight timelines under increased work pressure.</li> <li>• Consultant is also expected to be self-driven, innovative resource full and quick learner with high level of integrity.</li> <li>• Ability to design and conduct studies as regards cost of health care, private sector assessment, assessment of health insurance programme, contracting arrangements with respect to health equities issues.</li> <li>• Proven track record of development of contribution to health care system development at the policy and strategy level based on work in health care financing.</li> </ul>	
28.	Consultant – Information Technology & MIS (JHSRC)	Rs. 40000	1 (UR)	<ul style="list-style-type: none"> <li>• MPH/PG in Social and Community Medicine or Health Informatics.</li> <li>• At least 2 years of work experience of the health data management and analysis having familiarity with RCH programmes will be an advantage. Exact designation within the organization would depend on level of skills / knowledge as assessed by the panel and not on years of experience only.</li> <li>• Ready to travel extensively all over the country as per the organization needs.</li> <li>• Specific experience in open source application, server management, troubleshooting.</li> <li>• Data flow issues would be desirable.</li> <li>• Specific experience in imparting training on HMIS is desirable.</li> </ul>	Upto 40 years.
29.	Account Assistant (JHSRC)	Rs. 15000/-	1 (UR)	<ul style="list-style-type: none"> <li>• Graduate in Commerce.</li> <li>• 2 years post qualification work experience in relevant area.</li> <li>• Experience in social sector desirable.</li> <li>• Good working knowledge of MS Office and Financial packages.</li> <li>• Fluency in English &amp; Hindi both written and oral.</li> </ul>	Upto 40 years.
30.	DR-TB Co-ordinator	Rs. 50000/-	1 (UR)	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• MBBS or equivalent degree from institution, recognized by Medical council of India. Must have completed compulsory rotator internship.</li> </ul> <p><b>Preferential:</b></p> <ul style="list-style-type: none"> <li>• Diploma / MD in Public Health / Community Health Administration (CHA) / Tuberculosis &amp; Chest diseases</li> </ul>	Upto 62 years

				<ul style="list-style-type: none"> <li>Preference to candidate's who have experience in PMDT.</li> </ul>	
31.	State PPM (Public Private Mix) Co-ordinator – RNTCP	Rs. 50000/-	1 (UR)	<b>Essential:</b> <ul style="list-style-type: none"> <li>Post Graduate Degree in MSW or MBA.</li> <li>One year experience of working in field of Public Private Partnership / Health Projects / Programmes.</li> <li>Certificate course in Computer operation (Min. 2 months).</li> </ul> <b>Preferential:</b> <ul style="list-style-type: none"> <li>Preference to those who have worked in RNTCP programme.</li> <li>Certificate / Diploma / Degree / Master's holder in social sciences / Mass Media / Communication / Rural Development / Advocacy / Partnerships / related field.</li> </ul>	Upto 62 years
32	Microbiologist – EQA – RNTCP	Rs. 50000/-	1 (UR)	<b>Essential:</b> <ul style="list-style-type: none"> <li>MD in Microbiology or Ph.D. Medical Microbiology or M.Sc. (Medical or Applied Microbiology).</li> </ul> <b>Preferential:</b> <ul style="list-style-type: none"> <li>One year of relevant work experience.</li> </ul>	Upto 62 years
33.	Technical Officer – Procurement & Logistics - RNTCP	Rs. 35000/-	1 (UR)	<b>Essential:</b> <ul style="list-style-type: none"> <li>Post Graduate with minimum 2 years of working experience in procurement / logistics / supply chain management in reputed institute / organization.</li> </ul> OR Post Graduate diploma in Procurement logistic management OR Diploma in Health / Hospital Administration. <ul style="list-style-type: none"> <li>Certificate course in Computer operation (min. 2 months).</li> </ul> <b>Preferential:</b> <ul style="list-style-type: none"> <li>Experience in RNTCP or health sector products will be preferred MBA (or equivalent) in procurement and supply chain management.</li> </ul>	Upto 62 years.
34	Data Entry Operator (DEO) STF – Chairman – RNTCP	Rs. 15000/-	1 (UR)	<b>Essential:</b> <ul style="list-style-type: none"> <li>10 + 2 with Diploma in Computer Application or equivalent recognized by Council for Technical Education / DOEACC.</li> <li>Typing speed of 40 wpm in English and Hindi.</li> <li>Should be well conversant with various computer programming including MS Word, Excel and simple statistical packages.</li> </ul> <b>Preferential:</b> <ul style="list-style-type: none"> <li>One year experience of working as DEO with any health programme.</li> </ul>	Upto 45 years.

**Note:** UR – Un-Reserved, Gen – General, ST – Scheduled Tribe, SC – Scheduled Caste, BC-I, BC-II

**Application Fee:**

- i. An application fee for the post mentioned above is as follows:

Category	Amount (Rs)
General	400/-

BC-I / BC-II	400/-
ST/SC	200/-

- ii. Original Bank Draft (Application Fee) drawn on any nationalized bank drawn in favour of “**Jharkhand Rural Health Mission Society**” and payable at **Ranchi** should be sent along with application form.
- iii. **No application will be accepted without submission of application fee.**

**General information and Instructions:**

- I. Number of posts can be increased or decreased as per the requirement.
- II. All the positions are non-transferable in nature and any request for relocation in future will not be entertained. For the District Level position candidates belonging to the district will be given more preference in selection procedure.
- III. The appointment would be purely on contract for 1 year. However, the contract of service may be renewed at end of term, subject to satisfactory performance and requirement of the society. **Performance will be reviewed after 3 months of the first contract, if work is not found to be** satisfactory, then the service may be terminated without any notice.
- IV. Candidates will be selected on the basis of academic records, skill test /written test/interview or any such suitable method/s, as applicable. Only shortlisted candidates will be called for the selection process.
- V. Candidates applying for more than one post shall submit separate application for different positions.
- VI. Society reserves the right to short-list limited number of candidates for posts advertised on the basis of either age, qualification, experience or any other suitable criteria as decided by the society.
- VII. Candidates Submitting CGPA score cards for the academic qualifications must submit the conversion chart along with the mark-sheet.
- VIII. Applications of the candidates, who have worked with the JRHMS or any other Govt. Organization/Institution earlier and/or their services, were terminated on the Disciplinary ground or any other ground, shall not be considered for any of the mentioned positions.
- IX. Society reserves the right to cancel any or all position at any stage of recruitment process.
- X. At any stage of recruitment, it is found that candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature/appointment will stand cancelled and necessary legal action will be initiated. The decision of the Society in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidates.
- XI. No correspondence or personal queries in this regard shall be entertained.
- XII. Reservation policy of Govt. of Jharkhand will be applicable. Candidates of Jharkhand state who are claiming reservation in their respective category (ST, SC, BC-I & BC-II) have to submit their Caste Certificate in latest prescribed Performa reference of Dept. of Personnel, Admin. Reforms & Rajbhasa, Govt. of Jharkhand vide Letter No. - 5682, dated- 22.11.2008 and Letter No. - 10007, Dated- 29.08.2012 issued by SDM/ DC of Jharkhand state. Prescribed Performa may be downloaded from our website.
- XIII. Details can be seen at [www.jharkhand.gov.in](http://www.jharkhand.gov.in) / [www.jrhms.jharkhand.gov.in](http://www.jrhms.jharkhand.gov.in)
- XIV. Candidate full-filling the mentioned criteria for the advertised position shall only apply in the prescribed format enclosing the copy of the self attested certificates with the Application Form. All the applications must reach by 5 PM on 11<sup>th</sup> July 2014. Applications received after 11<sup>th</sup> July , 2014 will not be entertained and Society will not be held responsible.
- XV. Application form complete in all respect, should be sent in a sealed envelope by Registered/Speed Post super-scribing “**Advertisement Number - \_\_\_\_\_ , Application for the post of \_\_\_\_\_ & Post Code \_\_\_\_\_**” at the following address.

**To,**

**The Director in Chief,  
Jharkhand Rural Health Mission Society,  
Govt. Vaccine Institute Campus (RCH Building),  
Namkum, Ranchi - 834010**

Sd/-

Mission Director (NRHM)  
Jharkhand Rural Health Mission Society

(Note: Fields Marked with \* is Mandatory)

Paste recent  
passport size  
photograph duly  
signed by the  
candidate

### Format for Application

N.B.- Candidates should fill in the application form in his/her own hand writing.

INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT IN ANY RESPECT WILL BE REJECTED.

Fields Marked with (\*) is Mandatory

Advertisement Number\*: \_\_\_\_\_

Post Code\*: \_\_\_\_\_

Post Applied for\*: \_\_\_\_\_

#### 1. Candidate Details

First name*		Middle Name*	
Last Name*		Gender* (M/F)	
Father's Name		Mother's Name	
Date of birth*		Nationality	
Category <sup>1</sup> (Gen/SC/ST/OBC)		State of Domicile	
Physically Challenged <sup>2</sup> (Y/N)		Mobile No.	
Email		Phone No. (with STD Code)	

Note: in case of:

1. Physically Challenged category, certificate issued by appropriate authority should be enclosed.
2. In case of reserved category, copy of caste certificate issued by SDM/DC of the State of Jharkhand to be enclosed.

#### 2. Address

Correspondence address	Permanent address
Recent complete address with PIN.	



**3. Education Qualification:**

- i. All Educational Qualification starting from highest qualification up to Matriculation to be mentioned.
- ii. Copy of duly signed certificate and mark-sheet of each qualification is to be enclosed.
- iii. In case of GPA, please enclose the appropriate GPA conversion table.

Examination Passed*	Board/University	Passing Year	%of marks*/ GPA

(Duly signed copy of Certificates & Testimonials should be enclosed)

**4. Work Experience:**

**Note:** Please do not mention experience gained as a volunteer. Start from most recent experience. If you have worked in more than one area/post within the same organization, please enter the details separately. Add more rows to the column if required.

Sl No	Name of Organization	Designation & Area of Experience	Experience	
			From	To

**5. Details of Examination fee:**

DD Number	Date of issue	Drawn from Bank & Branch

**6. List of enclosures:** List of certificates and mark-sheet enclosed is to be mentioned in the table below.

Sl. No.	Details of the particulars enclosed	No. of Page/s
1.		
2.		
3.		

4.		
5.		
6.		
7.		
	<b>Total No of pages enclosed</b>	

**Certification:**

I, the undersigned, certify that to the best of my knowledge & belief the above mentioned details correctly describe my qualification, experience and myself.

**Date**

**Place**

**Candidate's Signature**