


From: ODISHA GRAMYA BANK Head Office Gandamunda Khandagiri Bhubaneswar-751 030		Telephone: 91 674 2352739 91 674 2352503 91 674 2352504 91 674 2352840 Telefax: 91 674 2352505 email: odishabank@yahoo.com
		Date : 30.06.2014

ADVERTISEMENT

APPLICATIONS ARE INVITED FOR RECRUITMENT OF MANAGER SECURITY IN MIDDLE MANAGEMENT GRADE SCALE II IN GROUP 'A' CADRE

Odisha Gramya Bank, a Regional Rural Bank with Head Office at Bhubaneswar invites application from Indian Citizens for Recruitment against 3 Nos. of vacancies for Manager Security (MMG Scale II). Candidates are required to download the application form from Bank's website www.odishabank.in.

1.	LAST DATE FOR RECEIPT OF APPLICATION	21.07.2014
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2. **DETAILS OF VACANCIES :**

Posts	No. Vacancies
Security Officer (Middle Management Grade Scale II) in Group 'A' Cadre	3

3. **EDUCATIONAL QUALIFICATION (As on 01.07.2014):**

Graduate or its equivalent qualification from a University/Institute recognized by Govt. of India.

4. **POST QUALIFICATION, WORK EXPERIENCE REQUIRED:**

An Officer with minimum 5 years of Commissioned service in Army/Navy/Air Force or an Officer not below the rank of Assistant Superintendent of Police/Deputy Superintendent of Police in BSF/ITBP/CISF/CRPF with 5 years Experience.

5. **AGE:** (As on 01.07.2014) : Minimum – 24 & Maximum - 45.

6. **RELAXATION IN UPPER AGE LIMIT :**

Sl.	Category	Relaxation by years
1	SC/ST	5 years
2	OBC	3 years

7. **SELECTION PROCEDURE :** The selection will be made on the basis of performance in Interview. The Interview will carry 50 marks. Minimum qualifying marks will be 22.50 for General category and 20 marks to SC/ST/OBC category. All the eligible candidates who apply with the requisite fee and whose applications are received in time will be called for interview. The Bank also reserves the right to shortlist candidates to be considered for interview on the basis of qualification, work experience, age limit and any other criteria.

8. **PAY SCALE & EMOLUMENTS:** Rs.19400-700/1-20100-800/10-28100

Note : Other allowances & perquisites will be admissible as per the rules & regulations of the Bank.

9. **APPOINTMENT :**

Candidates selected for current vacancies shall be taken into the service in the descending order of merit as per requirement.

10. **THE COMPETENT AUTHORITY FOR THE ISSUE OF THE CERTIFICATE TO SC/ST/OBC IS AS UNDER:**

District Magistrate/Additional Dist. Magistrate/Collector/Commissioner/Deputy Commissioner/Additional Dy. Commissioner/ Dy. Commissioner/ Dy. Collector/First Class Stipendiary Magistrate/Sub-Division Magistrate/Taluka Magistrate /Executive Magistrate/Extra Assistant Commissioner/Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate/Revenue Officer not below the rank of Tahasildar /Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

In OBC Category the appointment will be provisional and will be subject to the community certificate being verified through the proper channel. If the verification reveals that the claim of the candidate to belong to Other Backward Classes or not to belong to creamy layer is false, his/her services will be terminated forthwith without assigning any further reason and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificate. The OBC certificate issued after 01.01.2014 is to be submitted for this purpose.

11. **PROBATION:** Candidates selected for appointment shall be on probation for a period of two years which may be extended for a period not exceeding one year.

12. **HOW TO APPLY:**

Eligible candidates are required to download the application form from our website www.odishabank.in and apply. Completed applications are to be sent by Ordinary post in a cover super scribed with the words "APPLICATION FOR THE POST OF MANAGER SECURITY" to following address.

ODISHA GRAMYA BANK
HEAD OFFICE,
GANDAMUNDA
KHANDAGIRI
BHUBANESWAR-751 030

13. **Application Fee including postal charges : (Non- Refundable)**

For SC/ST Candidates:	Rs.50/-
For all others	Rs.300/-

Candidates should first download one of the Challans from the Bank's website – www.odishabank.in

- Candidates can pay application fees in any of the branches of Odisha Gramya Bank or remit the fee through NEFT from any commercial bank branch.

The Candidates who want to remit their fees through Odisha Gramya Bank

- The candidate should take a printout of the fee payment challan
- Fill in the Fee Payment Challan in a clear and legible handwriting in BLOCK LETTERS.
- Go to the nearest Odisha Gramya Bank Branch with the Fee payment Challan and pay, in Cash, the appropriate Application.

Sl No	Odisha Gramya Bank	Account No: 012201000002608 Branch: Pokhariput	
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The Candidates who want to remit their fees through Other Commercial Bank Branch

Remit the fee through NEFT to	ACCOUNT NO. : 012201000002608 NAME : OGB- STAFF RECRUITMENT IFS Code : IOBA0ROGB01 BANK : ODISHA GRAMYA BANK BRANCH : POKHARIPUT, BHUBANESWAR
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Obtain the Applicant's Counterfoil Copy of the Application Fee Payment Challan duly authenticated by the Bank with (a) Branch Name, (b) Branch Code No, (c) Transaction id number (d) Date of Deposit & (e) Amount signed by the Branch Official

14. GENERAL INSTRUCTIONS:

- a. The Bank undertakes no responsibility for any delay in receipt or loss in postal transit of any application or communication.
- b. A candidate must fill the application form in CAPITAL LETTERS IN HIS OWN HANDWRITING IN ENGLISH ONLY.
- c. Before applying, the candidate should ensure that he/she fulfills the eligibility and other norms mentioned in this advertisement. The decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the BANK in this regard.
- d. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of these shortcomings is detected even after appointment, his/her services are liable to be terminated.
- e. Application once made will not be allowed to be withdrawn and the fee once paid will not be refunded for any reason whatsoever nor would this fee be held in reserve for future exam/selection.
- f. An application not accompanied by photo copy of the, Education Qualification certificates, requisite Application Fee as indicated in 13 above, relevant Certificates in respect of the Caste/Category etc., not in the prescribed format or not signed by the candidate or incomplete in any respect will not be entertained.
- g. A recent passport size photograph should be firmly pasted on the application and should be signed across by the candidate without disfiguring the face in photograph. Without photograph & signature across it, the application will be rejected. Three copies of the same photograph should be retained for use at the time of Interview. Candidates are advised not to change their appearance till the recruitment process is complete. Failure to produce the same photograph at the time of Interview may lead to disqualification.
- h. The candidates will have to appear for interview at their own expense and risk and the Bank will not be responsible for any injury/losses etc. of any nature. The outstation candidates belonging to ST, SC Category called for interview will be reimbursed to and fro second (sleeper) class rail/bus fare or actual expenses incurred, whichever is less, by the shortest route, except to such candidates who are already in service in Central/State Government, Corporations, Public Undertakings/Local Government, Institutions and Panchayats.
- i. Candidates serving in Government/Public Sector Undertakings(including banks) will be required to produce a "No Objection Certificate" from their employer at the time of interview, in the absence of which their candidature shall not be considered.

- j. The Bank reserves the right to post/transfer the candidate upon selection to any place within its jurisdiction depending upon the requirement.
- k. Any request for change of address will not be entertained till publication of result.
- l. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Bhubaneswar only.
- m. The Bank takes no responsibility to collect any Certificate/Remittance sent separately.
- n. In case any dispute arises on account of interpretation of any clause, then the interpretation of the Bank(i.e. Odisha Gramya Bank) would prevail.
- o. Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the Service & Conduct Rules of the Bank. Further the applicants who are already in service and get selected, will be required to produce proper relieving letter on resignation from their respective employer.
- p. Each application must be accompanied by :
 - (1) Copies of under mentioned certificates (duly attested):
 - i. H.S.C Certificate in support of age proof.
 - ii. Marks Sheet (year wise) showing specifically the subjects studied and certificates in support of educational qualification viz. SSLC/HSC/Graduate degree, Post Graduation degree, Professional/Research Qualification etc.
 - iii. Candidates called for interview, will have to produce documentary proof of work experience / certificates relevant to the post as applied for, for the period mentioned in the Application Form from their employers clearly stating the period and nature of employment/duties.
 - iv. Candidates belonging to SC/ST/OBC Category are required to submit an attested copy of their caste certificate issued by the competent authority. However, such applicants have to produce original caste certificate/relevant certificates at the time of interview, failing which his/her candidature will be cancelled.
 - v. Submission of false certificate by candidates while applying as SC/ST/OBC candidates shall be treated as a criminal offence and they are liable to be prosecuted.
 - vi. Canvassing in any form will be a disqualification.

PLACE: BHUBANESWAR

CHIEF GENERAL MANAGER

DATE: 30.06.2014