

 <p style="text-align: center;">Indira Gandhi National Tribal University (A Central University) Amarkantak – 484 886 (Madhya Pradesh)</p>		
Ref. No. IGNTU/Recruit/2014/358		Date: 02.06.2014
Recruitment		
Applications in the prescribed format are invited from the eligible candidates for the following positions:		
Last Date for submission of application-30.06.2014		
Sl.	Post Name	No. of Post
1.	Registrar	01
2.	Director (Regional Campus, Manipur)	01
3.	Internal Audit Officer	01 (on Deputation)
4.	Professor in Linguistics	01 (Open/Cont.)
5.	Librarian	01 (Open/Cont.)
6.	Assistant Librarian	01
7.	Executive Engineer	01
8.	Assistant Professor (Anthropology)	01
9.	Medical Officer	02
10.	Liaison Officer	01 (On Contract)
11.	Pharmacist	01
12.	Security Officer	01 (Contract)
13.	Library Assistant	01
14.	Driver	01
15.	Cooks	02
16.	Hostel Attendant	02
<p>Those who have applied earlier to the posts Sl. No. 1, 2, & 3, need not apply again, but may send latest documents/ testimonials. Detailed information may be seen on website: www.igntu.nic.in or www.igntu.ac.in</p> <p style="text-align: right;">Registrar</p>		

Indira Gandhi National Tribal University, Amarkantak, Dist.-Anuppur-484 886 (M.P.)

Sr. No.	Name of post	Qualification
1.	Registrar Pay Band– 4: Rs. 37400 – 67000 with Grade Pay Rs. 10000/- + other applicable allowances	<p><u>Essential Qualifications -</u></p> <p>i. A Master's Degree with at least 55% of marks or its equivalent grade of 'B' in the UGC seven point scale.</p> <p>ii. At least 15 years of experience as Assistant Professor/Associate Professor in the AGP of Rs. 7000/- of which 8 years should be in Associate Professor in the AGP of Rs. 9000/- along with experience in educational administration OR Comparable experience in Research Establishment and other institutions of higher education OR At least 15 years of administrative experience of which 08 years as Deputy Registrar in the Grade Pay of Rs. 7600/- or an equivalent post. The minimum of 55% marks shall not be insisted upon in the case of existing incumbents who are already in the University service.</p> <p><u>Mode & Tenure of Appointment –</u></p> <p>i. The appointment shall be made either on deputation or on contract for a tenure upto five years or till attaining the age of 62 years whichever is earlier.</p>

2.	Director, Regional Campus, Manipur Pay Band – 4: Rs. 37400 – 67000 with AGP Rs. 10000/- + other applicable allowances	<u>Essential Qualifications</u> - i. An eminent scholar having fifteen years of teaching experience out of which five years as an Associate Professor in the AGP of Rs. 9000/- or having five years experience as a College Principal/Professor, having administrative experience, Ph.D. Degree and published research papers will be essential. ii. Academic Performance Indicator (API) of 400 is essential for the post of Director as required for a post of Professor is compulsory. However, those already working in the post of Professor will be exempted. iii. The Director shall superannuate at the age of sixty five years.
3.	Internal Audit Officer, Pay Band – 3: Rs. 15600 – 39100 + Grade Pay Rs. 7600/- + other applicable allowances	<u>Essential Qualifications</u> - i. Officer holding analogous posts on regular basis or with 5 years regular service in the scale of Rs. 15600 – 39100 + GP 6600 from the Central/State Government, Universities and other autonomous organizations. ii. Drawing and Disbursing Officers belonging to the Audit & Accounts Service of other similar services.
4.	Professor in Linguistics Rs. 37400-67000 + AGP 10000/-	A. (i)An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers. (ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level. (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process. (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based on Appraisal System (PBAS) requirements of 400 points. However, those already working in the post of Professor will be exempted from the above conditions. B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/ relevant discipline, to be substantiated by credentials.
5.	Librarian Rs.37400-67000 + AGP 10000/-	i. A Master's Degree in Library Science/ Information Science/documentation with at least 55% marks or its equivalent grade of B in the UGC seven points scale and consistently good academic record set out in these Regulations. ii. At least thirteen years as a Deputy Librarian in a university library or eighteen years' experience as a College Librarian. OR Deputy librarian completing service of three years in the AGP of Rs 9000/- and otherwise eligible as per the API scoring system and PBAS methodology developed in these Regulations, with a Ph.D. qualification shall also be eligible to be considered for appointment to the post of Librarian through open recruitment. iii. Evidence of innovative library service and organization of published work. iv. Desirable: A. M. Phil./ Ph.D. Degree in library science/information science /documentation/archives and manuscript-keeping.

6.	Assistant Librarian Rs.15600-39100 + AGP 6000/-	i. A Master's Degree in library science/ information science/ documentation Science or an equivalent professional degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerization of library. ii. Qualifying in the national level test (NET) conducted for the purpose by the UGC or any other agency approved by the UGC.
7.	Assistant Professor (Anthropology) Rs.15600-39100 + AGP Rs. 6000/-	i. Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university. ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET. iii. Notwithstanding anything contained in sub-clauses (i) and (ii) to this Clause 4.4.1, candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
8.	Executive Engineer 15600-39100/- + GP 6600/-	B.E./ B. Tech in Civil Engineering from a recognized University/Institution or Section 'A and B' Examination (AMIE) of the Institution of Engineers (India) with an experience of at least 10 years as Junior Engineer in CPWD or State PWD or Autonomous Undertaking and 5 (years) as Assistant Engineer in CPWD or State PWD. Preference will be given to candidates having sufficient experience in the line for more than 5 years as Assistant Engineer having administrative capacity.
9.	Medical Officer Pay scale Rs. 15600-39100 + GP 5400/- with NPA as per rule	MBBS Desirable: M.D/ M.S. or Diploma in Clinical Subjects, Working experience as Junior Doctor in public or private sector hospitals will be preferred.
10.	Liaison Officer	i. Master's degree in any discipline. Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university. ii. 5 years of experience in the relevant field. Desirable : Knowledge of two Indian Languages, competency in Computer and proficiency in English.
11.	Pharmacist Rs. 5200-20200/- + GP 2800/-	1. Passed 10+2 examination from a recognized Board or University. 2. Registered as Pharmacist/Compounder under clause C of section 31 or under section 32 of Pharmacist Act-1948.
12.	Security Officer Rs. 9300-34800/- + GP 4600/-	1. A graduate in any discipline. 2. Should have Military or NCC Training and also Training in fire-fighting. 3. Should have at least 3 (three) years experience in supervisory capacity in the police or in armed forces or other similar organization 4. Should be able to handle fire-arms. 5. Should be of sound health and active habits. 6. Should be conversant with security rules and procedure and should

		be able to deal with the police and public.
13.	Library Assistant Rs. 5200-20200/- + GP 2000/-	1. B. Lib. Sc. OR Bachelor degree in any discipline with Diploma in Library Science. 2. 03 years experience of handling Library of recognized institutions.
14.	Driver Rs. 5200-20200/- + GP 1900/-	1. 10+2 or equivalent passed with in possession of valid driving License in LTV or/and Heavy Vehicle 2. Knowledge of Motor Mechanism. 3. 03 years driving experience in Govt. Sector. 4. Preference will be given to Heavy Vehicle License holders.
15.	Cook Rs. 5200-20200/- + GP 1900/-	Candidates passed 10 th standard or equivalent with diploma in cooking from a recognized institute. OR Candidates Passed 10 th with Five years experience in cooking works in a Hotel/Hostel/Guest-House of repute.
16.	Hostel Attendant Rs. 5200-20200/- + GP 1800/-	Candidates Passed 10 th standard or equivalent with three years experience in cooking/ attending in a Hotel/Hostel/Guest-House of repute.

Registrar

GENERAL INSTRUCTIONS & ESSENTIAL INFORMATION

1. Applicants must apply on prescribed form available on the University website. Applications received in any other form than prescribed form will be rejected.
2. The envelope should be super-scribed as “**Application for the post of**”.
3. Only short listed candidates will be called for interview. The University reserves its right to limit of the total number of candidates to be called for interview.
4. Short-listing the candidates to be called for interview.
5. The University reserves the right to withdraw any advertised post at any time without assigning any reason. The right is also reserved with the University either to fill or not to fill the post and its decision, in this regard shall be final.
6. Relaxation of 5% marks (from 55% to 50%) will be provided at the eligibility level in the case of SC/ST/Person with Disability candidates as per rule.
7. Application should be accompanied with a non-refundable **Demand Draft of Rs. 500/- or Rs. 250/-(SC/ST & PWD)** drawn in favour of **Indira Gandhi National Tribal University, drawn at Central Bank of India, Branch-Lalpur (IGNTU) IFSC code CBIN 0284695.**
8. Those who have applied earlier in response to the advertisement No. Advt./646/2013 dated 18.05.2013 need not to apply again but may send their latest documents/ testimonials.
9. The application duly filled in the prescribed form must reach the office on or before **30.06.2014** at the below given address. Applications received after this date shall not be included in the selection process.

**Registrar
Indira Gandhi National Tribal University,
Amarkantak – 484 886 (M.P.)**

10. **Separate application** along with application **fee** should be submitted **for each post** applied for.
11. Applicants serving in Government/Semi-Government organizations/Public Sector Undertakings/Autonomous Bodies must send their applications “**Through Proper Channel**”. However, an advance copy of application may be sent followed by the original application through proper channel.
12. The age of superannuation for all the post shall be as per UGC norms.
13. Candidates shall have to produce original documents at the time of appearing in Interview with a passport size photograph and a set of Xerox copy of certificates.
14. Canvassing in any form may lead to cancellation of candidature.
15. **Incomplete applications** or without relevant supporting enclosures (self attested copies of degree/certificates/marks sheets/experience certificate, etc.) **will be outrightly rejected.**

Registrar