

Serial No:

# UTTAR BANGA KRISHI VISWAVIDYALAYA



## APPLICATION FORM FOR RECRUITMENT OF TEACHER / OFFICER

(The Viswavidyalaya reserves the right to reject/not to accept any form without adducing reasons)

(Space for office use only)	Received by Postal Order/Bank draft bearing No. .... / Cash Rs. .... Dated ..... as application fee  Full signature of receiving Asstt.
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(TO BE FILLED IN BY THE CANDIDATE IN HIS/HER OWN HAND WRITING)

To  
The Vice-Chancellor  
Uttar Banga Krishi Viswavidyalaya  
P.O.- Pundibari, Dist.- Cooch Behar  
West Bengal, 736165

Space for  
Candidate's  
Photograph  
(Passport size)

Sir,

In response to your advertisement No..... dated ..... I wish to apply for the post of ..... My particulars are given below.

Signature of Candidate in full

1. Name in full (in Block letter)	Surname	Name
2. i) Candidate's address in full where correspondence is to be made  ii) Candidate's permanent address	i)	
	ii)	
3. i) Date of birth (According to Christian era) ii) Place of birth iii) Dist. and State of which he belongs (iv) Whether an Indian Citizen.	i)	ii)
	iii)	iv)
4. Father's name, address and occupation (if dead, state his last address & occupation before death)		
5. i) Marital status ii) Name of husband/wife as applicable, occupation & address	i)	Married / Unmarried / Widow / Divorced
	ii)	

6. Candidate's mother tongue.	
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7. Give particulars of all examinations passed and degree and Technical qualifications obtained at the University or other places of higher education or instruction (commencing with the Matriculation or equivalent examination including professional / technical).

Examination or Degree or Diploma	School/ College or University	Year of		Class or Division & % marks obtained	Subject with Specialisation at Master degree level and onward	Academic Distinctions If any
		Admission	Passing out			

( Use additional sheet if required)

8. Reasons of gap, if any

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9. Scholarships and fellowships enjoyed / awards obtained

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10. In Which language (including Indian language) you can read, write or speak. Give particulars and examination (s) passed in each.

Read only	Speak only	Read and Speak	Read, Write and Speak	Examination(s) passed

11. a) Are you free from debt?

b) If you are under liability to repay money advanced by any institution or party for your education or for any other purposes: State the particulars.  
 Answer "Yes" or "No" to question (a) If the answer is "No" answer question (b) clearly.

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12. Whether belong to scheduled Cast or Tribe. If yes. Give details with attested copy of the certificate document in support.

13. Present and previous employment (Give particulars below)

Name of employer	Designation of post	Pay Scale and Salary (Basic+Other allowances)	Date of		Perm. Or Temp	Reasons of leaving
			Joining	Leaving		

14. Teaching experience (Level, duration, name of institution etc.) :

( Use additional sheet if required)

15. Research experience / Extension experience (degree awarding / other):

(Use additional sheet if required)

16. Co-curricular activities (to furnish testimonials in support )

17. Are you prepared to accept the minimum initial pay offered? If not, state what is the lowest initial pay that you would accept in the prescribed scale:

18. Particulars of place (with periods & residence) where you have resided for more than one year at a time during the preceding five years.

From	To	Residential address in full (i.e. Village, Thana and Dist. House No. Lane/Street/Road and Town)	Name of the District headquarters of the place mentioned in the preceding column

19. a) Have you ever been arrested, prosecuted, kept under detention or bound down / fined convicted by court of law of any offence or debarred disqualified by any selection / examination or rusticated any University or any other educational authority / institution for reasons other than traffic offence: (if "Yes" give the details)

b) Is any case pending against you in any court of law, University or any educational authority/ institution at the time of filling up this form?

If the answer to (a) or (b) is "Yes" give full particulars.

20. If selected, what notice you would require before joining.

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21. (a) Research publication. Give details of papers here and attach with application (use additional sheet if required).

(b) Seminar / Symposium / Workshop attended. Give details with date(s), duration and place. (use additional sheet if required)

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22. Special qualification or experience, if any (provide documentary evidence):

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23. Name, designation and address of two reference must not be related to the candidate.

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24. List of documents attached to the application (all documents are to be attested and to be produced in original at the time of interview/ joining, if selected):

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**D E C L A R A T I O N**

I here by declare that the statements in this application form are true to the best of my knowledge.

Date:

**Candidate's full signature**

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**CANDIDATE ALREADY EMPLOYED SHOULD GET FOLLOWING ENDORSEMENT SIGNED BY HIS/HER PRESENT EMPLOYER.**

No.....

Date .....

i) The entries relating to details of service mentioned by .....

Sir/Sm. .... are correct.

ii) There are no circumstances rendering him/ her unsuitable for appointment to the post applied for

.....

iii) His/ Her confidential dossiers / Service Book are to be provided if selected.

**(Official Seal)**

**Signature**

**Date:**

**Designation  
Dept./ Office**