

CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR.
(Established by Parliament Act No. 16 of 1970)
Advertisement No. 2/2013

Applications are invited from eligible candidates in the prescribed format for the following teaching/non-teaching position in the University. The application form alongwith details of essential qualifications, pay-scale, general instructions and conditions etc. can be downloaded from the University Website <http://www.hau.ernet.in>. The duly filled in application form alongwith attested photo copies of required certificates and documents should be received at the address of The Registrar, CCS HAU, Hisar-125004-02 on or before **11.11.2013 upto 4.30 p.m. (26.11.2013 upto 4.30 p.m. for candidates residing abroad)**. Application processing fee in the shape of a bank draft of Rs. 750/- (Rs. 190/- for SC/BC/SBC/EBPG of Haryana) for the posts at **Sr. No. 1 to 48**, Rs.400/- (Rs.100/- for SC/BC/SBC/EBPG of Haryana) for the posts at **Sr. No.49 to 62** and Rs.200/- (Rs.50/- for SC/BC/SBC/EBPG of Haryana) for the posts at **Sr. No. 63 to 65** drawn in favour of The Registrar, CCS HAU, Hisar and payable at Hisar should be attached with each application form. No amount will be accepted through cheque, cash, money-order or postal-order. Persons with disabilities of Haryana shall be exempted from payment of application processing fee:-

1. Director of Extension Education **(one)**
2. Professor (Zoology) **(one)**
3. Associate Professor (Information Technology) **(one)**
4. Associate Professor (HRD) **(one)**
5. Associate Professor (Extension Science) **(one)**
6. Breeder **(one)**
7. Economic Botanist (Gram) **(one)**
8. Economic Botanist (Cotton) **(one)**
9. Rice Breeder **(one)**
10. Scientist (Plant Breeding) **(Two)-1 for SC**
11. Plant Pathologist **(one)**
12. Plant Pathologist (Pulses) **(one) for SC**
13. Scientist (Plant Pathology) **(one)**
14. Joint Director (Statistics) **(one)**
15. Scientist (Agril. Economics) **(one)**
16. Associate Professor (Micro.) **(one)**
17. Microbiologist **(one)**
18. Scientist (Plant Physiology) **(one)**
19. Associate Professor (FRM) **(one)**
20. Horticulturist **(one)**
21. Coordinator **(one)**
22. Joint Director (Planning) **(one)**
23. Assistant Scientists **(twenty five)** in the discipline of Bio-Chemistry **(four)-1 for BC and 1 for SC**, Plant Pathology **(one)** for SC, Horticulture **(two)-1 for SC**, Plant Breeding **(four)-2 for SC**, 1 for PWD and 1 for EBPG, Veg. Science **(two)-1 for ESM**, Entomology **(one)**, Agril. Economics **(one)**, Agronomy **(three)-1 for SBC & 1 for EBPG**, Microbiology **(three)-1 for SC**, Nematology **(two)-1 for SC**, HDFS **(one)** and Zoology **(one)**
24. Assistant Professors **(Twenty)** in the discipline of Botany **(one)**, Farm Power & Machinery **(one)** for SC, Processing & Food Engineering **(one)**, Nematology **(one)**, Food Science & Technology **(two)**, Microbiology **(one)** for SC, Extension Education **(one)**, Computer & ICVT **(one)**, Multi Print Media **(one)**, Statistics **(two)**, Monitoring & Evaluation **(one)**, Sociology **(one)**, Agril. Economics **(one)** for SC, LPM **(one)**, Physical Education (Badminton) **(one)**, Mech. Engg. **(one)** and Zoology **(two)-1 for SC**.
25. District Extension Specialist **(thirty)** in the discipline of SWE **(one)**, Vegetable Science **(four)-1 for SC & 1 for BC**, Agro-Forestry **(one)**, Home Science **(three)-1 for SC**, Extension Education **(two)**, Agril. Engg. **(two)-1 for SC**, Agril. Economics **(five)-1 for SC**, 1 for BC & 1 for ESM Plant Pathology **(two)-1 for SC**, Entomology **(four)-1 for SC**, Agronomy **(three)** 1 for BC and Soils **(three)-1 for BC & 1 for EBPG**.
26. Assistant Bio-chemist **(one)** for SC

27. Assistant Breeder **(one)** for SC
28. Junior Pedologist **(one)** for SC
29. Assistant Bacteriologist **(one)** for ESM
30. Assistant Engineer (SWE) **(one)** for SC
31. Assistant Physiologist **(one)**
32. Assistant Plant Physiologist **(two)-1** for SC
33. Junior Plant Physiologist **(one)**
34. Assistant Vegetable Botanist **(one)** for SC
35. Junior Breeder (Assistant Scientist) (PB) **(one)** for SBC
36. Assistant Librarian **(one)**
37. Senior Medical Officer **(one)**
38. Legal Remembrancer **(one)**
39. Public Relations Officer **(one)**
40. Assistant Registrar **(one)**
41. Principal Campus School **(one)**
42. Medical Officer (Male) **(one)** for SC
43. Admn.-cum-Accounts Officer **(one)**
44. Chief Security Officer **(one)**
45. School Lecturer (Accountancy & Business Studies) **(one)**
46. School Teacher **(two)**-(Gen-1, SC sports-1)
47. School Teacher (Computer Science) **(two)**
48. Store Purchase Officer **(one)**
49. Junior Engineer (Civil) **(one)** for SC Sports
50. Computer Programmer **(three)** (Gen.-1, SC-1 & BCB-1)
51. Instructor (Dress Designing) **(one)**
52. Training Assistants (KVK Farm) **(five)** (Gen.-2, SC-2 & Gen. ESM-1)
53. Training Assistants **(three)** (Gen.-1, SC-1 & Gen. ESM-1)
54. Sr. Technician (Video Production) **(one)**
55. Sales Assistant (Publication) **(one)**
56. Information Categorizer **(one)**
57. Bus Driver **(one)**
58. Jeep/Car Driver **(eight)**-(Gen.5, EBPG-1, SC-1 & BCA (ESM)-1)
59. Computer **(four)** (Gen.-3 & EBPG-1)
60. Clerk **(seventy five)** {Gen.-18, SC-12, BCA-10, BCB-5, SBC-7, EBPG-6, Gen.ESM-6, SC-ESM-2, BCA-ESM-2, BCB-ESM-2, SC Sports-1, BCA/BCB-Sports-1 & PWD-3-(PHC-LV-1, PHC-Ortho-1, PHC-D&D/PHC-HI-1)}
61. Steno-typist **(twelve)** (Gen.-6, SC-2, BCB-2, BCA-1 & SC Sports-1)
62. Dark Room Attendant **(one)**
63. Security Guard **(seven)** (Gen.-2,EBPG-1,SC-1,BCA-1,SBC-1 & PWD (PHC-Ortho.)-1)
64. Mali **(one)**
65. Mess Helper **(two)**

Note-(i)The post at Sr. No. 1 will be filled on tenurial basis for a period of 4 years only. However, no Dean/Director/Registrar shall be given second term. Even those applicants who have already served one term in any other University will not be considered. Provided further that where a person has already worked as Dean/Director/Registrar in the past, that period will be reduced from his/her term of 4 years, if it exceeds 90 days.

(ii)The candidates, who have already applied for the post of Jeep Driver (two) in response to Advt. No. 1/2012, need not apply again. However, they should submit details of additional qualifications and experience, if any, before the prescribed last date for receipt of applications.

(iii)If the applications of candidates, applied for the post from Sr. No. 45 to 47 and 50 to 65 are more than 20 times of the number of posts advertised then the applications may be shortlisted on the basis of written test/type-test/shorthand test/skill test.

SBC= Special Backward Class, PWD= Person with disability

EBPG= Economically backward person of Gen. Cat.

Sd/-
REGISTRAR

Pay-scale of the posts advertised vide Advt. No. 2/2013

Sr. No.	Pay scale
1	Rs.37400-67000+10000 GP in PB-4 with unfurnished rent free accommodation.
2	Rs.37400-67000+10000 GP in PB-4
3 to 22	Rs. 15600-39100 + 8000 GP in PB-3.
23 to 36	Rs. 15600-39100 + 6000 GP in PB-3
37	Rs.15600 ó 39100 + 7600GP in PB-3 + 25% NPA
38	Rs.15600 ó 39100 + 7600GP in PB-3
39 to 41	Rs.15600ó 39100 + 6000GP in PB-3
42	Rs.9300ó34800 + 5400GP in PB-2 + 25% NPA
43 & 44	Rs. 9300ó34800 + 5400GP in PB-2
45	Rs. 9300ó 34800 + 4800GP in PB-2
46 & 47	Rs. 9300 ó 34800 + 4600GP in PB-2
48	Rs. 9300ó 34800 + 4200GP in PB-2
49 to 53	Rs. 9300 ó 34800 + 3600GP in PB-2
54	Rs. 9300 ó 34800 + 3300GP in PB-2
55	Rs. 9300 ó 34800 + 3200GP in PB-2
56	Rs. 9300 ó 34800 + 3200GP in PB-2
57.	Rs. 5200 ó 20200 + 2400GP + 200SP in PB-1
58	Rs. 5200 ó 20200 + 2400GP + 300SP in PB-1
59 & 60	Rs. 5200 ó 20200 + 1900GP+40 SP in PB-1
61	Rs. 5200 ó 20200 + 1900GP + 100SP in PB-1
62	Rs. 5200 ó 20200 + 1900GP in PB-1
63 & 64	Rs. 4440 ó 7440 + 1300GP + 30SP in PB-1S
65	Rs. 4440 ó 7440+1300GP in PB-1S

PRESCRIBED QUALIFICATIONS FOR TEACHING POSTS

Advt. No. 2/2013

Director of Extension Education

- i) Doctoral degree in any branch of Agriculture, Home Science, Agri. Engg..
- ii) Atleast 8 years experience as a Professor or in an equivalent position.

Desirable: Administrative experience as Head of a University Deptt./Division of ICAR institute.

Professor (Zoology)

- i) Doctoral degree in the discipline of Zoology.
- ii) 10 years experience excluding the period spent in obtaining the Ph.D degree during service (subject to a minimum of two and a half years) in Research/ Teaching/Extension Education provided three years experience is as an Associate Professor or in an equivalent position in the pay scale of Rs. 12000-18300 (pre-revised)
- iii) Evidence of contribution to Research/ Teaching/Extension Education as supported by published work/innovations.

Associate Professor (Information Technology)

- i) Masters degree in Information Technology/Computer Engineering/Computer Science.
- ii) 8 years experience in research/ teaching/extension education in the relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs. 8000-13500 (pre-revised)
- iii) Evidence of contribution to Research/Teaching/Extension supported by published work/innovations.
- iv) Specialization in networking administration.

Desirable:

Training/Extension experience

Associate Professor (HRD)

- i) Doctoral degree in HRD/Extension Education.
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/ research/extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised).

Desirable: Specialization in relevant field.

Associate Professor (Extension Science)

- i) Doctoral degree in the discipline of Extension Education.
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/ research/extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised).

Desirable: Specialization in relevant field.

Breeder/Economic Botanist (Gram)/ Economic Botanist (Cotton)/Rice Breeder)/ Scientist (PB)

- i) Doctoral degree in the discipline of Genetics and/or Plant Breeding.
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/research/ extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised)

Desirable: Specialization in relevant field.

Plant Pathologist/Plant Pathologist (Pulses)/ Scientist (Pl. Path.)

- i) Doctoral degree in the discipline of Plant Pathology.
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/ research/ extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised).

Desirable: Specialization in relevant field.

Joint Director (Statistics)

- i) Doctoral degree in the discipline of Statistics.
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/ research/ extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised).

Desirable: Specialization in relevant field.

Scientist (Agril. Economics)

- i) Doctoral degree in the discipline of Agril Economics.
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/ research/ extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised).

Desirable: Specialization in relevant field.

Associate Professor (Micro.)/ Microbiologist

- i) Doctoral degree in the discipline of Microbiology
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/research/ extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised).

Desirable: Specialization in relevant field.

Scientist (Plant Physiology)

- i) Doctoral degree in the discipline of Plant Physiology.
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/ research/ extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised).

Desirable: Specialization in relevant field.

Associate Professor (FRM)

- i) Doctoral degree in the discipline of Family Resource Management.
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/ research/ extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised).

Desirable: Specialization in relevant field.

Horticulturist

- i) Doctoral degree in the discipline of Horticulture.
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/research/ extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised).

Desirable: Specialization in the relevant field.

Coordinator

- i) Doctoral degree in any branch of Agriculture, Home Science and Agril. Engg.
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/research/ extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised).

Desirable: Experience in the disciplines amenable to extension.

Joint Director (Planning)

- i) Doctoral degree in the discipline of Statistics/Agricultural Economics.
- ii) 8 years experience, excluding the period spent in obtaining the Ph.D. Degree during service (subject to a maximum of 3 years) in teaching/research/ extension in relevant subject as Assistant Professor or in an equivalent position in the pay scale of Rs.8000-13500 (pre-revised).

Desirable: Experience in the field of planning/monitoring and/or evaluation etc.

Assistant Scientist (Bio-chemistry)/ Assistant Bio-chemist

Masters degree in Bio-chemistry.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Scientist (Plant Pathology)/District Extension Specialist (Plant Pathology)/Assistant Bacteriologist

Masters degree in Plant Pathology.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Scientist (Horticulture)

Masters degree in Horticulture.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Scientist (Plant Breeding)/ Assistant Breeder/Jr. Breeder (Asstt. Scientist) (PB).

Masters degree in Genetics and/or Plant Breeding.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Scientist (Veg. Science)/District Extension Specialist (Veg. Science)/Asstt. Vegetable Botanist

Masters degree in Veg. Science/Horticulture with specialization in Veg. Science.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Scientist (Entomology)/ District Extension Specialist (Entomology)

Masters degree in Entomology.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Scientist (Agril. Economics)/ Assistant Professor (Agril. Economics)/ District Extension Specialist (Agril. Economics)

Masters degree in Agril. Economics.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Scientist (Agro.)/ District Extension Specialist (Agro.)

Masters degree in Agronomy.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Scientist (Micro.)/Assistant Professor (Micro.)

Masters degree in Microbiology.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Scientist (Nematology)/Assistant Professor (Nematology)

Masters degree in Nematology.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Scientist (HDFS)

Masters degree in Child Development/Human Development and Family Studies/
Human Development/Human Development and Family Relations.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Scientist (Zoology)/Assistant Professor (Zoology)

Masters degree in Zoology.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Professor (Botany)

Masters degree in Botany.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Professor (Farm Power & Machinery)

Masters degree in Agril. Engg. with specialization in Farm Power & Machinery/ Farm Machinery & Power Engineering.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption

Assistant Professor (Processing & Food Engg.)

Masters degree in Agril. Engg. with specialization in Agril. Processing & Food Engineering/ Processing & Food Engineering.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Professor (Food Science & Technology)

Masters degree in Food Science & Technology or in Food Technology.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Professor (Extn. Education)/ District Extension Specialist (Extn. Edu.)

Masters degree in Extension Education.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Professor (Computer & ICVT)

Masters degree in Computer Science & Engineering.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Professor (Multi Print Media.)

Masters degree in Mass Communication.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Professor (Statistics)

Masters degree in Statistics with atleast 55% marks (50% for SC/PD) or equivalent grade point.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in ISSN marked journals for recruitment to the post of Assistant Professor and equivalent in Statistics. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree in Statistics provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications in ISSN marked journals, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Professor (Monitoring & Evaluation.)

Masters degree in Agril. Economics.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Professsor (Sociology)

Masters degree in Sociology/Rural Sociology with atleast 55% marks (50% for SC/PD) or equivalent grade point.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in ISSN marked journals for recruitment to the post of Assistant Professor and equivalent in Sociology/Rural Sociology. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree in Sociology/Rural Sociology provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications in ISSN marked journals, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Professor (Physical Education) Badminton

- i) Masters degree in Physical Education with 55% marks (50% for SC/PD) or equivalent grade point
- ii) Diploma in coaching in Badminton from NSNIS or other recognized institution.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in ISSN marked journals for recruitment to the post of Assistant Professor and equivalent in Physical Education. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications in ISSN marked journals, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Desirable: Outstanding sports person having position at National/Inter-national level.

Assistant Professor (Mech. Engg.)

Masters degree in Mech. Engineering or equivalent

District Extension Specialist (SWE)/Assistant Engineer (SWE)

Masters degree in Agril. Engg. with specialization in Soil & Water Engineering/ equiv.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption

District Extension Specialist (Agro-Forestry)

Masters degree in the discipline of Agro-Forestry/Forestry

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

District Extension Specialist (Home Science)

Masters degree in any branch of Home Science.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

District Extension Specialist (Agri. Engg.)

Masters degree in any branch of Agril. Engg.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

District Extension Specialist (Soils)

Masters degree in Soil Science.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Junior Pedologist

Masters degree in Soil Science with the specialization in Pedology.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Professor (LPM)

Masters degree in Livestock Production and Management.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Physiologist/ Assistant Plant Physiologist/Jr. Plant Physiologist

Masters degree in Plant Physiology.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in NAAS (National Academy of Agricultural Sciences, New Delhi) rated refereed journal for recruitment to the post of Assistant Professor and equivalent in the discipline in which NET is conducted. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications having a NAAS rating not less than 4, on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

Assistant Librarian

Masters degree in Library and Information Science/ Documentation.

Besides fulfilling the above qualifications, candidates should have cleared the eligibility test (NET) conducted by the UGC, CSIR, ASRB or similar test accredited by the UGC.

Note: For the candidates having Masters degree, NET shall remain compulsory alongwith one publication in refereed journal for recruitment to the post of Assistant Librarian. Essentiality of NET can be waived off for the candidates holding Ph.D. Degree provided it has been done with course work as prescribed by the UGC Regulations 2009 and the candidate has atleast two full length publications on or before the last date of submission of application. Those candidates with Ph.D. without course work will not qualify for NET exemption.

PRESCRIBED QUALIFICATIONS FOR NON-TEACHING POSTS

Advt. No. 2/2013

Senior Medical Officer

- (i) M.D. or M.S.
- (ii) 5 years experience as Medical Officer in a recognized Medical Institution/ University/State Govt.
- (iii) Knowledge of Hindi or Sanskrit upto Matric standard.

Legal Remembrancer

- (i) Atleast 2nd Class Graduate from any recognized University or its equivalent.
- (ii) Atleast 2nd Class L.L.B. from any recognized University.
- (iii) 10 years experience at Bar.
- (iv) Knowledge of Hindi/Sanskrit upto Matric level.

Public Relations Officer

- (i) Master's degree in Communications/Public Relations/Journalism from a recognised University.

OR

- Master's degree in any discipline from a recognised University with diploma in Communications/ Public Relations/Journalism from a recognised University/ Institution.
- (ii) Atleast 7 years experience as Deputy Public Relations Officer/equivalent in Information or Public Relations Department of the State/Central Govt., Public Sector Undertaking/University or some Premier Research/Education Institute.
- (iii) Good command over English and Hindi.
- (iv) Knowledge of Hindi or Sanskrit upto Matric standard.

Asstt. Registrar

Essential:

- i) Atleast Ist Class graduate or 2nd Class Master's Degree from a recognised University.
- ii) Atleast 12 years experience of working in a University/Educational Institution/ State Govt./Research Institution of which at least three years should be in a supervisory capacity as Supdt. or equivalent.

OR

- Atleast 20 years experience as Assistant or above of working in a University/ Educational Institution/State Govt./Research Institution with SAS or Higher Standard Examination of University.
- (iii) Knowledge of Hindi or Sanskrit upto Matric standard.

Desirable:

SAS or Higher Standard Examination of University or Chartered Accountancy or Cost Accountancy or LLB Examination from a recognised University or Institution.

Principal, Campus School

Essential :

- (i) Atleast 2nd class Master's Degree.
- (ii) A Degree or a post-graduate Degree/diploma in teaching/ education.
- (iii) Atleast 10 years educational experience at the level of Principal/Headmaster of an English Medium Public or Sainik School.
- (iv) Knowledge of Hindi or Sanskrit upto Matric standard.

Desirable:

- (i) Should have good command over English and Hindi.
- (ii) Experience in organizing game and sports and other co-curricular activities.

Medical Officer (Male)

Essential :

- (i) MBBS.
- (ii) Knowledge of Hindi or Sanskrit upto Matric standard

Desirable :

Preference will be given to the candidates having post-graduate degree or post graduate diploma in any medical subject.

Admn.-cum-Accounts Officer

Essential:

- (i) Atleast Ist Class graduate (preferably in Commerce) followed by MBA or Ist Class M. Com.

OR

Chartered Accountant.

- (ii) Knowledge of Hindi or Sanskrit upto Matric standard.

Desirable:

The candidates having 5 years experience of working in Govt. Deptt./Institute will be given preference.

Chief Security Officer

- (i) Atleast Graduate.
- (ii) Retired Army Officer not below the rank of Captain.
- (iii) Knowledge of Hindi or Sanskrit upto Matric standard.

School Lecturer (Accountancy & Business Studies)

- (i) Master's degree in Commerce with atleast 60% marks from a recognized University.
- (ii) Bachelor's degree in Education from a recognized University.
- (iii) Fluency in spoken English.
- (iv) Knowledge of Hindi or Sanskrit upto Matric standard.

Desirable:-

- (i) Minimum one year experience of teaching as PGT/School Lecturer in relevant subject in English medium CBSE affiliated school.

School Teacher

Essential :

- (i) Bachelor Degree from a recognised University with atleast 50% marks and B. Ed. from recognised University.
- (ii) Fluency in English.
- (iii) Knowledge of Hindi or Sanskrit upto Matric standard.

Desirable :

- (i) Master's Degree in relevant subject from recognised University.
- (ii) Active participation in co-curricular activities and ability to organize such activities in school.

School Teacher (Computer Science)

Essential:

- i) B.E./B.Tech./B.C.A./ B.Sc. in Computer Science/Application/Engg. with atleast 50% marks from a recognized University in regular mode.
- ii) B.Ed. from a recognized University.
- iii) Good command in English.
- iv) Knowledge of Hindi or Sanskrit upto Matric standard.

Desirable:

- i) Active participation in co-curricular activities.

Store Purchase Officer

- (i) Atleast 2nd Class Masterø Degree in Science from a recognised University.
- (ii) Atleast 5 years experience in handling and procurement of store articles in a reputed scientific organisation.
- (iii) Age preferably 35 years and above.
- (iv) Knowledge of Hindi or Sanskrit upto Matric standard.

Junior Engineer (Civil)

- (i) At least 2nd class Diploma in Civil Engineering (Overseer Course) from any recognized institute with at least one year experience in civil side.
- (ii) Knowledge of Hindi or Sanskrit upto Matric standard.

Computer Programmer

- (i) Bachelorø degree with Computer Science/Application/Mathematics/ Statistics/ Commerce.
- (ii) One year Post Graduate Diploma in Computer Science/Application **OR** Five years work experience of software development in a Govt. organization.
- (iii) Knowledge of Hindi or Sanskrit upto Matric level.

Instructor (Dress Designing)

- (i) B.Sc. (Hons.) Home Science with specialization in Textile and Apparel Designing (T.A.D.)/Clothing and Textile (C.T.) or Bachelor of Fashion Technology/ Fashion Designing/Apparel Designing or B.Sc. (Home Science) with diploma in related field.
- (ii) Desired knowledge of Computer Aided Dress Designing.
- (iii) Knowledge of Hindi or Sanskrit upto Matric standard.

Training Assistant (KVK Farm)

- i) Atleast 2nd Class B.Sc. (Agri.)
- ii) Minimum three years experience of managing a commercial/ experimental farm.
OR
M.Sc. (Agri.)
- iii) Knowledge of Hindi or Sanskrit upto Matric standard.

Training Assistant

- i) Atleast 2nd Class B.Sc. (Agri.)
- ii) Minimum three years experience of managing a commercial/ experimental farm.
OR
M.Sc. (Agri.)
- iii) Knowledge of Hindi or Sanskrit upto Matric standard.

Sr. Technician (Video Production)

- (i) 3 years diploma in Electronics/Video Engineering or equivalent qualifications with 2 years experience in Video Production
OR
Diploma in Videography
- (ii) Knowledge of Hindi or Sanskrit upto Matric standard.

Sales Asstt. (Publication)**Essential :**

- (i) Graduate.
- (ii) Knowledge of Hindi or Sanskrit upto Matric standard.

Desirable :

- (i) Knowledge of Computer.
- (ii) Knowledge of maintenance of Catalogue.

Information Categorizer

Essential:

- (i) Bachelor's degree.
- (ii) Three years experience of press clippings, collection, classification and compilation of data, literature and information pertaining to technical and scientific subjects.
- (iii) Good knowledge of Hindi.
- (iv) Knowledge of Hindi or Sanskrit upto Matric standard.

Desirable:

- (i) Experience of working in a Newspaper/Information/Public Relations Organisation of repute.
- (ii) Knowledge of Urdu.

Bus Driver

- (i) 10+2/equivalent.
- (ii) Having valid driving licence for the last 5 years of heavy vehicle.
- (iii) Knowledge of Hindi/Sanskrit upto Matric standard.
- (iv) Preference will be given to those candidates, who are having a certificate of heavy vehicle training from Govt. Agency.

Jeep/Car Driver

- (i) Matriculation/equivalent.
- (ii) Having valid driving licence for the last 5 years of light vehicle.
- (iii) Knowledge of Hindi/Sanskrit upto Matric standard.

Computer

- (i) Graduate with atleast three months training in computer operation from a recognised institution.
- (ii) Knowledge of Hindi or Sanskrit upto Matric standard.

Clerk

- i) Graduation from any recognised University or its equivalent
- ii) Knowledge of Hindi/Sanskrit upto Matric standard
- iii) Hindi or English typing at a speed of 30 WPM in each on computer with commonly used word processing software.

Steno-typist

- (i) Graduation from any recognised University or its equivalent.
- (ii) Knowledge of Hindi/Sanskrit upto Matric standard.
- (iii) English shorthand at the speed of 64 WPM and transcription thereof at 15 WPM on manual typewriter or 35 WPM on computer with commonly used word processing software.

Dark Room Attendant

Essential:

- (i) 10+2 with Science stream.
- (ii) Knowledge of Hindi or Sanskrit upto Matric standard.

Desirable:

- (i) Experience of working on computer for photo editing.
- (ii) Certificate/Diploma in photography.

Security Guard

Essential

- (i) Matriculation/equivalent.
- (ii) Physically strong and healthy.
- (iii) Knowledge of Hindi/Sanskrit upto Matric level.

Desirable:

Ex-Serviceman.

Mali

- (i) Matric with Science.
- (ii) 10+2 pass.
- (iii) Manual worker with good physique, should be willing and able to perform all agricultural operation.
- (iv) Knowledge of Hindi or Sanskrit upto Matric standard.

Mess Helper

Essential :

Middle Class with the ability to write and read Hindi and English.

Desirable:

To clean/maintain household items in the kitchen as well as in the participants hostel and to assist the Cooks, work may be in odd hours.

INSTRUCTIONS/CONDITIONS

Advt. No. 2/2013

(To be signed and attached by the candidate with the application form)

Special Instructions

- 1- The applicant must possess prescribed qualifications and experience on the last date of receipt of applications. The prescribed essential qualification does not entitle a candidate to be called for interview. The University may short list the candidates for interview by holding a written examination or on the basis of a rationale criterion to be adopted by the University. The decision of the University in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

General instructions

- 2- The candidate should give details of all the examinations passed from Matriculation or its equivalents onwards and mention total and percentage of marks obtained and maximum marks in each examination. The candidates are advised to attach photocopy only of essential qualification certificates/diploma/degree with the application form alongwith Eligibility Certificate in case of DESM and Sports, Gradation Certificate in case of Outstanding Sports Person category and Persons with Disabilities Certificate from the competent authority. The candidates who have obtained degrees or Diploma or Certificates for the various courses from any institution declared fake by the University Grants Commission and other institutions/agencies, shall not be eligible for being considered for recruitment to the posts advertised.
- 3- For the posts at Sr. No. **1 to 36** experience will be counted after a candidate has obtained his/her Masters degree.
- 4- No concession of fee is admissible to SC/BCA/BCB/SBC/EBPG/Persons with Disabilities of other States.
- 5- Candidates already in **regular/temporary/ad-hoc/contract service** must apply through proper channel or produce "No Objection Certificate" otherwise they will not be allowed to appear in interview. They may, however, send an advance copy on prescribed application form direct to the University **alongwith prescribed application processing fee.**
- 6- Applications which are incomplete/not on prescribed application form of CCS HAU/without prescribed application processing fee/received late will not be considered. The University shall not be responsible for any postal delay or loss in transit.
- 7- The number of posts indicated in the advertisement can vary. The University also reserves the right to withdraw one or more of the post(s) advertised.
- 8- The envelope containing application form complete in all respects must be superscripted as "Application for the post of _____".
- 9- Pay, ADA, HRA etc. are admissible as per University rules adopted from time to time.
- 10- Candidates selected for Ram Dhan Singh Seed Farm (RDS Seed Farm) will not be transferred to the department of their respective discipline/specialization for **at least five years.**
- 11- Candidates selected for outstations will not be transferred at the Headquarters for **at least five years.**

- 12- Minimum age limit for all posts is 18 years. Upper age limit for the posts mentioned at **Sr. No. 49 to 65** is 40 years, relaxable upto five years in respect of Scheduled Castes and Backward classes/Widow/Woman divorcee/legally separated woman/un-married woman candidates. Upper age limit for persons with disabilities is relaxable by ten years (15 years for persons with disabilities of SCs/BCs). Ex-serviceman can be recruited upto the age of 40 years plus continuous military service added by three years.
- 13- No TA/DA shall be paid by the CCS HAU for any test/interview.
- 14- **Reservation of posts** – Benefit of reservation will be admissible only to those SC/BC/SBC/EBPG/Persons with Disabilities/ESM/Sports candidates who are domicile of Haryana State. Reservation will be as per Haryana Govt. instructions adopted by the University.

The dependent sons/daughters of ESM who fulfill all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM if suitable ESM candidates are not available. The children and the grandchildren of Freedom Fighters (DFF) would be considered to the extent mentioned in Haryana Govt. letter No.22/20/83-3GSIII dated 26-7-1984 as amended from time to time, if the quota reserved for Ex-servicemen, remains unfilled due to non-availability of suitable Ex-servicemen or their dependents.

ESM/DESM candidates of Haryana claiming benefit will have to produce the fresh Eligibility Certificate from the concerned Zila Sainik Board at the time of interview. Mere dependent certificate will not be entertained. ESM candidates should also produce at the time of interview attested photo copy of identity card issued by concerned Zila Sainik Board.

NONE OF THE PERSON BELOW SHALL FALL WITHIN DEFINITION OF WORD DEPENDENT OF EX-SERVICEMEN IN TERMS OF HARYANA GOVT. LETTER NO.12/37/79-GSIII DATED 21-11-1980 :-

- i) A person may be working on an ad hoc basis against the post advertised or somewhere else.
- ii) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, Bank balance etc.
- iii) A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu family and is obliged to pass on all his income to the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.
- iv) A candidate who is a member of the joint Hindu family is employed on ad hoc basis but he is otherwise dependent on his father.

Note: i) The benefit of reservation will be given only to those SC/BC/SBC/EBPG/Persons with Disabilities and ESM and outstanding sportsperson candidates who are domicile of Haryana State. The SC/BC/SBC/EBPG/ Persons with Disabilities candidates are required to submit SC/BC/SBC/EBPG/Persons with Disabilities Certificate duly issued by the competent authority at the time of interview. Likewise the Outstanding Sports Person shall be required to attach the sport gradation certificate with the application form as per Government instructions duly issued by the competent authority. DESM shall be required to attach the fresh Eligibility Certificate duly issued by the respective Zila Sainik Board with the application form.

- 15- Qualification and age will be determined with regard to the last date fixed for receipt of applications.

16- Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date fixed for receipt of application. If on verification, at any time before or after the written examination or interview or appointment, it is found that they do not fulfil any of the eligibility condition or it is found that the information furnished is false or incorrect, their candidature will be cancelled.

17. **Documents to be attached with the Application Form**

- i) One copy of latest coloured passport size photograph duly attested should be pasted on the application form.
- ii) Attested photocopy of essential qualifications and above/ diploma/degree should be attached with the application form.
- iii) Attested photocopy of fresh Eligibility Certificate in case of DESM candidates duly issued by the respective Zila Sainik Board.
- iv) Attested copy of Sport Gradation Certificate in case of Outstanding Sports Persons duly issued by the competent authority.
- v) Attested photo copy of SC/BC/SBC/EBPG/Persons with Disabilities Certificates.
- vi) Attested photo copy of court order in the case of woman divorcee/ legally separated woman.
- vii) Attested photo copy of death certificate of husband in the case of widow.

18. **The candidates are advised that the photocopy of all certificates of qualifications should be attached with the application form.**

19. **An application form will be summarily rejected in the following events:-**

- i) If a candidate makes more than one application form for a particular post.
- ii) If the application is not on the prescribed application form.
- iii) If the application is unsigned/incomplete.
- iv) If the experience certificate is without detail of salary per month received (wherever the condition of experience apply)
- v) If the application form is received in the University after the closing date. University will not be responsible for any postal delay.
- vi) If a candidate does not possess the qualification of Hindi/Sanskrit upto Matric standard/Higher Standard
- vii) If a candidate does not possess the requisite academic qualification on the cut off date.
- viii) If a candidate is under age/overage on the cut off date.
- ix) If the application form is without application processing fee.

20. **USE OF MOBILE PHONE, PAGER AND OTHER ELECTRONICS DEVICE IN UNIVERSITY EXAMINATION/INTERVIEW IS STRICTLY PROHIBITED.**

The candidates desirous to apply for more than one post should apply on separate application form for each post.

Registrar

- i) Name of applicant _____
- ii) Name of the post applied for _____
- iii) Signature of applicant _____
- iv) Thumb impression of applicant _____

For the posts at Sr. No. 1 to 36 advertised vide advt. No. 2/2013

1A

**CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR
(Established by Parliament Act No. 16 of 1970)**

APPLICATION FORM

FOR TEACHING, RESEARCH & EXTENSION POSTS.

*Note: (i) Attach summary sheet (12 copies)
Fill up all Columns of all sheets.*

*(ii) The application should either be filled neatly
in the candidates' own hand or type written.*

A signed coloured
passport size
photograph of the
candidate must be
pasted here. This is
essential

1. Post applied for (Give the full name of the post)	_____
2. Name in full (in block letters)	_____
3. Present postal address (in block letters) (Candidates who apply from abroad may state here when they are likely to come back to India and also give their postal address in India).	_____ _____ _____
4. Telephone No./Mobile No.	_____
5(a) Telegraphic Address, if any	_____
(b) Details of application processing fee in the shape of bank demand draft	DD No. _____ Date _____ Amount (in Rs.) _____ Name of issuing bank _____
6. Permanent Home Address	_____ _____ _____
7. Father's Name	_____
8. (a) Nationality of candidate	_____
(b) Name of the country, if foreign national	_____
(c) Marital status	_____
9.(a) Date of birth	_____
(b) Place of birth	_____
(c) Place of permanent domicile	_____
10 (a) If you are employed, your present designation	_____
(b) Name & Designation of your present employer (Person, office, institution or firm)	_____ _____
(c) Have you obtained the permission of your present employer for submitting this application (if not, you should bring a 'No objection certificate' from your employer at the time of interview).	_____
(d) If selected, please state when you can join.	_____

(e) Present Pay

(i) Scale of pay _____

(ii) Present basic pay _____

(iii) Allowances excluding house rent & CCA
(give name and amount of each allowance) _____

(iv) Date of next increment _____

(f) Minimum pay acceptable _____

11. Names and addresses of two referees not related to you, to whom you are known personally (if you are employed, your present employer must be one of the referees)

(i) _____

(ii) _____

12. Details of academic qualifications:

A. Give in the tabular statement below particulars of the examinations passed from Matriculation onwards. If the university from which you obtained your degree does not award marks but only grades and points, in that case:-

- (i) Against column "Percentage Marks" indicate grade point average.
(ii) Against column "Maximum Marks" (indicate maximum marks wherever given and in case maximum marks not given, then GPA under 10 point scale may be mentioned)

Examination					
Name of School or College					
Date of joining					
Date of leaving					
Name of Board or University					
No. of attempts					
Year of passing					
Maximum marks					
Marks obtained					
Percentage marks					
Division					
Subjects					
Position, Distinction, Prizes, Scholarship etc.					

(Attach certified copies of the Detailed Marks Cards (or Transcripts) of all the examinations passed)

A1 Details of NET examination:

Date of appearing _____ Date of passing _____ Subject: _____

Conducted by UGC/ASRB/Any other, specify _____

(i) Name of the degree or diploma			
(ii) Institution			
(iii) Partly or wholly research			
iv) Name of guide or supervisor			
(v) Field of Research			
(vi) Title of thesis			
(vii) Period spent	From To	From To	From To
(viii) No. of publication based on Research			

(i) Field of Research			
(ii) Institution			
(iii) Period of Research	From To	From To	From To
(viii) No. of publication based on Research			

13. Full list of publications (attach separate sheet, if needed):

Sr. No.	Title of Publication	Nature of Publication (original research paper, magazine, article, text book, monograph, review, report, bulletin, note etc.)	Name of journal, magazine or publisher	Have you attached reprint.
1.	2.	3.	4.	5.

14. Employment Record:-

Designation of post held	Period (month and year both should be given)		Pay drawn (Basic pay+ allowances except HRA & CCA)	Full address of the office/firm or institution	Reason for leaving the post
	From	To			

15. Teaching/Extension experience:-

Name of institution/ Department	Period (month and year both should be given)			Designation	Classes and subject taught or field of work in Extension Education
	From	To	Years		

16. If any period of your life, after you attained the age of 11 is not covered by the details given in columns 12 (A, B & C), 14 and 15, give the information below:

Period		How spent
From	To	

17. Details of participation in sports and extra-curricular activities:

18 (a) What is your mother-tongue? _____

(b) Name the languages (both Indian and Foreign) which you can read, write or speak. Give particulars and state the examinations, if any, passed in each:

Read only	Speak only	Read and speak	Read, write and speak	Examination(s) passed

19. (a) Have you ever been prosecuted, kept under detention or bound down/fined, convicted by a Court of Law of any offence or debarred/disqualified by any University, Public Service Commission from appearing at its examinations/selection? Is any case pending against you in any court of law at the time of filling up of this application form?

If the answer is 'Yes' full particulars of the case, detention, fine, conviction, sentence etc. should be given.

(b) Do you belong to SC, BC, SBC, EBPg, Ex-servicemen or Persons with disabilities category? If so please attach a certificate in support thereof.

(c) Are you an ex-serviceman?

20. Have you applied for any other post in this University? If so, name all the posts including this one, in order of preference.

(i) _____ (ii) _____

(iii) _____ (iv) _____

21. From which newspaper or other source did you come to know of this vacancy.

22 (a) Any other details not mentioned above, which you think, will strengthen your claim for this appointment, if training or experience in a specialized field is one of the essential or desirable qualifications for this post, you may explain here, if you possess the qualification.
(Attach separate sheet, if necessary)

(b) Have you executed a bond to serve the CCS HAU after completion of your studies, if so mention the period of bond:

23. List of certificates and testimonials (attested copies) attached:-

(i) _____	(ii) _____
(iii) _____	(iv) _____
(v) _____	(vi) _____

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstance which may impair my fitness for employment.

Place: _____	<div style="border: 1px solid black; width: 150px; height: 40px; margin: 0 auto;"></div>	(Signature of the candidate)
Date: _____	(Thumb impression of the candidate if test is involved. In case of male candidate left hand thumb impression and in case of female right hand thumb impression)	

IDENTITY CERTIFICATE

Certificate to be signed by any of the following:

- (i) Gazetted Officer of Central or State Government;
- (ii) Member of Parliament or State Legislature;
- (iii) Sub-Divisional Magistrate/Officer;
- (iv) Tehsildar or Naib/Deputy Tehsildars authorized to exercise Magisterial powers;
- (v) Principals and Headmasters of all recognized institutions;
- (vi) Heads of University Departments; and
- (vii) Block Development Officer.

Certified that I have known Shri/Smt./Kumari _____
son/daughter of Shri _____ for the last
_____ years _____ months, and that to the best of my knowledge and belief
the particulars furnished by him/her are correct.

_____	Signature _____
(Name in block letters)	
Place _____	Designation of Status & address _____
Date: _____	_____

-7-
CHECK LIST

(The information in this Check List is to be furnished by the Employer in respect of the in-service candidate for the last 10 years and in case the service period is less than 10 years then from the date of joining.)
1.

Year	Overall performance	Report about integrity	Report about work and conduct	Punishment awarded, if any	Whether any disciplinary/legal/Vigilance proceedings are pending against the official.

2. Does he fulfil the prescribed qualifications/experience requirement for the post?

Prescribed qualifications: Yes/No

Prescribed experience: Yes/No

It is also certified that the information furnished by the official in his application form is correct as per his service record.

Head of the Institution
(S E A L)

(Name in block letters)
Place: _____
Date: _____

PART-A

Scale of Pay _____

Particulars	Academic qualifications					Trainings/short term courses attended			
a) Name _____	Exam. Degree	Month & year of passing	<u>University</u> Board	Total marks <u>Marks obtained</u> <u>Percentage</u>	<u>Division</u> <u>Grade</u> <u>Position</u>	S. No.	Particulars	Period	Host institution
b) Date of birth _____									
c) Address _____ _____ _____									
Telegraphic address _____									

Major field Minor field

M.Sc.

Ph.D

Full Signature _____

PTO

SUMMARY OF QUALIFICATIONS FOR FORM – 1A (12 copies)

PART-B

Name of post _____

Scale of Pay _____

Experience after M.Sc.

Post & Pay scale	Nature Permanent/ Temporary/ Adhoc	Teaching/ Research/ Extension Field*	Institution	From	To	Total years	List of Publications		Any other information
							Original Research Papers		
							Magazine articles		
							Text Books		
							Monographs		
							Reviews		

Present Post _____

i) Basic Pay _____

ii) Total emoluments _____

iii) Pay acceptable

Full Signature _____

*Here also specify nature of job/s

IB

**APPLICATION FORM
FOR GRADE 'A' 'B' & 'C' POSTS.**

A signed coloured
passport size
photograph of the
candidate must be
pasted here. This is
essential

- | | |
|---|--|
| <p>1. Post applied for
(Give the full name of the post)</p> | |
| <p>2. Name in full
(in block letters)</p> | |
| <p>3. Present postal address

(in block letters)</p> | |
| <p>4. Telephone No./Mobile No.</p> | |
| <p>5. (a) Telegraphic Address, if any</p> | |
| <p>(b) Details of application processing fee in the Shape of bank demand draft</p> | DD No. _____ Date _____
Amount _____ Name of issuing bank _____ |
| <p>6. Permanent Home Address</p> | |
| <p>7. Father's (a) Name</p> | |
| <p>(b) Profession</p> | |
| <p>8. (a) Nationality of candidate</p> | |
| <p>(b) Name of country, if foreign national</p> | |
| <p>9. (a) Date of birth</p> | |
| <p>(b) Place of birth</p> | |
| <p>(c) Place of permanent domicile</p> | |
| <p>(d) Marital status</p> | |
| <p>(e) Do you belong to SC/BC/SBC/EBPG/ESM or 'Person with disability' Category, If so, attach a certificate in support thereof.</p> | |
| <p>10 (a) Name, Designation and address of the present employer, if any.</p> | |
| <p>(b) Have you obtained the permission of your present employer for submitting this application/attending an interview, if any, and for accepting this appointment, if selected?</p> | |
| <p>(c) In case you are not applying through proper channel, are you prepared to resign from your present post, if selected</p> | |
| <p>(d) If selected, please state when you can join</p> | |

(e) Present Pay

(i) Scale of pay

(ii) Basic pay

(iii) Allowances excluding house rent
and city compensatory allowance.
(give name and amount of each allowance)

(iv) Date of next increment

(f) Minimum pay acceptable

11. Names and addresses of two referees not related to you, to whom you are known personally (if you are employed, your present employer must be one of the referees)

(i)

(ii)

12. Whether any of your relative is employed in this University, If so, give details.

13. (a) What is your mother-tongue?

(b) Name the languages (both Indian and Foreign) which you can read, write or speak. Give particulars and state the examinations, if any, passed in each:

Read only	Speak only	Read and speak	Read, write and speak	Examination(s) passed

14. Have you ever been prosecuted/kept under detention or bound down/fined, convicted by a Court of Law of any offence or debarred/disqualified by any University, Public Service Commission from appearing at its examinations/selection? Is any case pending against you in any court of law at the time of filling up of this application form?

If the answer is 'Yes' full particulars of the case, detention, fine, conviction, sentence etc. should be given.

15. Employment Record:

Designation of post held and description of work	Period		Pay scale	Pay drawn (Basic pay+ allowances except HRA/ CCA)	Full address of the office/firm or institution	Reason for leaving the post
	From (Give month & both)	To year				

16. Details of academic qualifications:

Examination					
Name of School or College					
Name of Board or University					
Year of passing					
University. Regd. No.					
Maximum marks					
Marks obtained					
Percentage marks					
Division					
Subjects					
Medium of instruction					
Position, distinction, prizes, scholarships etc.					

(Attach certified copies of the Detailed Marks Cards (or Transcripts) of all the examinations passed)

17. Have you applied for any other post in this University? If so, name all the posts including this one, in order of preference.

- (i) _____ (ii) _____
- (iii) _____ (iv) _____

18. From which newspaper or other source did you come to know of this vacancy. _____
19. Applicants for ministerial post may mention here whether they know typing, and also give details of departmental examinations passed, if any. _____
20. Any other details not mentioned above, which you think, will strengthen your claim for this appointment, (Attach separate sheet, if necessary):

21. List of certificates and testimonials (attested copies) attached:-

- | | |
|-------------|------------|
| (i) _____ | (ii) _____ |
| (iii) _____ | (iv) _____ |
| (v) _____ | (vi) _____ |

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstance which may impair my fitness for employment.



Place: _____

Date _____

(Thumb impression of the candidate if test is involved. In case of male candidate left hand thumb impression and in case of female right hand thumb impression)

(Signature of the candidate)

IDENTITY CERTIFICATE

Certificate to be signed by any of the following:

- (i) Gazetted Officer of Central or State Government;
- (ii) Member of Parliament or State Legislature;
- (iii) Sub-Divisional Magistrate/Officer;
- (iv) Tehsildar or Naib/Deputy Tehsildars authorized to exercise Magisterial powers;
- (v) Principals and Headmasters of all recognized institutions;
- (vi) Heads of University Departments; and
- (vii) Block Development Officer.

Certified that I have known Shri/Smt./Kumari _____ son/daughter of Shri _____ for the last _____ years _____ months, and that to the best of my knowledge and belief the particulars furnished by him/her are correct.

(Name in block letters)

Place _____

Date _____

Signature _____

Designation or Status & Address _____

CHECK LIST

(The information in this Check List is to be furnished by the Employer in respect of the in-service candidate for the last 10 years and in case the service period is less than 10 years then from the date of joining.)

1.

Year	Overall performance	Report about integrity	Report about work and conduct	Punishment awarded, if any	Whether any disciplinary/legal/Vigilance proceedings are pending against the official.

2. Does he fulfil the prescribed qualifications/experience requirement for the post?

Prescribed qualifications: Yes/No

Prescribed experience: Yes/No

It is also certified that the information furnished by the official in his application form is correct as per his service record.

Head of the Institution
(S E A L)

(Name in block letters)
Place: _____
Date: _____

SUMMARY OF QUALIFICATIONS FOR FORM 1B (8 copies)

Name of post _____

Scale of Pay _____

Sr. No.	Name, age & address	Academic qualifications				Employment record			Present employment	Remarks
						Period		Designation		
		Exam.	Year	Uni./Board	%age & division	From	To			
	Name _____ _____ Age _____ Address: _____ _____ _____ _____ 								Designation _____ Nature of Employment (Permanent/Probation/ Temporary) _____ Scale of Pay _____ Salary & Allowances _____ Full Address of Employer _____ _____ _____	1. Minimum salary acceptable _____ 2. Name of two referees with their address i) _____ _____ _____ ii) _____ _____ _____

Signature of the applicant _____

For the posts at Sr. No. 63 to 65 advertised vide Advt. No. 2/2013

CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR
(Established by Parliament Act No. 16 of 1970)

APPLICATION FORM

(FOR CLASS –IV GRADE 'D' POSTS)

A signed coloured
passport size
photograph of the
candidate must be
pasted here. This is
essential

1. Post applied for _____
2. Name of applicant in full
(in block letters) _____
3. Present postal address
(in block letters) _____

4. Permanent Address _____

5. (a) Telephone No./Mobile No. _____
(b) Details of application processing DD No. _____ Date _____
fee in the Shape of bank demand draft Amount _____ Name of issuing bank _____
6. Father's name _____
7. Date of birth _____
8. Name, Designation & address of the
Present employer if any. _____

9. Do you belong to SC/BC/SBC/EBPG/ESM
or 'Person with disability' Category, If so,
attach a certificate in support thereof. _____
10. Educational qualifications _____

11. List of certificate & testimonials
(Attested Copies) attached _____

12. Previous experience, if any. _____
13. Name & designation of Officer who
has advertised the post. _____

14. Advertisement No. _____

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness for employment.



Place: _____

Date _____

Thumb impression of the candidate if test is involved. In case of male candidate left hand thumb impression and in case of female right hand thumb impression)

(Signature of the candidate)

Forwarding memo to be signed by the present employer of the candidate, if any.

I am hereby forwarding the application of Sh./Smt/Kumari _____ who is at present working as _____ in this department/ organization, for the post of _____ in the CCS Haryana Agricultural University. In case he/she is selected for employment in the CCS HAU, he/she will be relieved from his/her present position.

Place: _____

Date _____

Signature of Head of the Office/Organization

Seal