



(A GOLD CATEGORY STATE PSU)

(A Govt. of Odisha Undertaking)

OMC House, Post Box No.34, Bhubaneswar-751001

Website: [www.orissamining.com](http://www.orissamining.com)

## **ADVERTISEMENT FOR RECRUITMENT**

The Odisha Mining Corporation Ltd., a Public Sector Undertaking of Govt. of Odisha, is the largest State PSU in the Country in Mining Sector. It recorded an annual turnover of Rs.1658 Crores & net profit of Rs.896 Crores in the year 2012-13.

OMC intends to fill-up the following vacant posts on regular basis.

### **1.) Vacancy**

Name of the Post	Scale of pay, G.P & other allowances.	Total posts	Post based percentage of reservation.							
			SC		ST		SEBC		Un Reserved(UR)	
			Men/ Women	Women	Men/ Women	Women	Men/ Women	Women	Men/ Women	Women
Dy. Manager (Mining) in E-2 grade.	Starting Basic pay of Rs. 15,600/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	10	2	0	5	0	0	0	3	0
Dy. Manager (Geology) in E-2 grade.	-do-	24	4	3	5	4	0	1	1 (PH)	6
Manager (Finance) in E-3 grade.	Starting Basic pay of Rs. 19,150/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	7	2	0	2	0	1	0	2	0
Dy. Manager (Civil) in E-2 grade.	Starting Basic pay of Rs. 15,600/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	1	Candidates (Men/Women) belonging to SC, ST & SEBC can apply. However, one will be selected.						0	0
Dy. Manager (Mechanical) in E-2 grade.	-do-	1	0	0	0	0	1	0	0	0
Dy. Manager (Electrical) in E-2 grade.	-do-	2	0	0	0	0	0	0	2	0
Dy. Manager (Information Technology) in E-2 grade.	-do-	6	2	0	2	0	1	0	0	1
Manager (Information Technology) in E-3 grade.	Starting Basic pay of Rs. 19,150/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	2	0	0	0	0	0	0	2	0
Sr. Manager (Information Technology) in E-4 grade.	Starting Basic pay of Rs. 23,270/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	1	0	0	0	0	0	0	1	0
Dy. Manager (Forest & Environment) in E-2 grade.	Starting Basic pay of Rs. 15,600/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	4	1	0	1	0	1	0	0	1
Manager (Forest & Environment) in E-3 grade.	Starting Basic pay of Rs. 19,150/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	1	0	0	0	0	0	0	1	0

Name of the Post	Scale of pay, G.P & other allowances.	Total posts	Post based percentage of reservation.							
			SC		ST		SEBC		Un Reserved(UR)	
			Men/ Women	Women	Men/ Women	Women	Men/ Women	Women	Men/ Women	Women
Sr. Manager (Forest & Environment) in E-4 grade	Starting Basic pay of Rs. 23,270/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	1	0	0	0	0	0	0	1	0
Manager (Company Affairs) in E-3 grade	Starting Basic pay of Rs. 19,150/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	1	0	0	0	0	0	0	1	0
Dy. Manager (Legal) in E-2 grade.	Starting Basic pay of Rs. 15,600/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	1	0	0	0	0	0	0	1	0
Manager (Legal) in E-3 grade.	Starting Basic pay of Rs. 19,150/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	1	0	0	0	0	0	0	1	0
Medical Officer-III in E-2 grade	Starting Basic pay of Rs. 15,600/- with G.P of Rs. 6,600/- & other allowances as admissible at par with Executives of similar grade of the Corporation in the scale of pay of Rs. 15,600-39,100/- + G.P of Rs. 6,600/- in P.B-3.	6	2	1	1	0	0	0	1	1

- Note:- (i) Besides Basic Pay & Grade Pay, the Executives will get other benefits like Dearness Allowance, Conveyance Expenses, Domestic Assistance Allowance, Corporation quarters for accommodation or in lieu of that House Rent Allowance, LTC, Medical Facilities for self & dependent family members, Liveries, Scholarship for meritorious students etc. as per Rules of the Corporation.
- (ii) The number of vacancies shown above are indicative in nature and may either increase or decrease at the discretion of Management.
- (iii) Scope for promotion: As per R&P Rules for Executives-2012 of OMC (visit OMC website [www.orissamining.com](http://www.orissamining.com)).
- (iv) Candidates after recruitment can be posted in any establishment of OMC within Odisha.

## 2.) **Eligibility criteria:**

Name of the posts	Basic qualification	Experience	Age as on 31.10.2013
Dy. Manager (Mining) in E-2 grade.	B.E/B.Tech. in Mining Engg. with 2 <sup>nd</sup> Class MMCC. Preference shall be given to the candidates having Un-restricted competency.	-	Not below 21 years & above 32 years. Upper age limit can be relaxed incase of SC /ST /SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates having requisite qualification can be relaxed upto maximum 10 years.
Dy. Manager (Geology) in E-2 grade.	M.Sc. Degree in Geology or Applied Geology or equivalent Master Degree from recognized University.	-	-do-
Manager (Finance) in E-3 grade.	Associate /Fellow Member of ICAI/ICWAI.	5 years post qualification experience	Not below 21 years & above 35 years. Upper age limit can be relaxed incase of SC/ST / SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates having requisite qualification can be relaxed upto maximum 10 years.
Dy. Manager (Civil) in E-2 grade.	B.E / B.Tech. in Civil Engineering from recognized University or Institute approved by AICTE .	-	Not below 21 years & above 32 years. Upper age limit can be relaxed incase of SC /ST /SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates having requisite qualification can be relaxed upto maximum 10 years.

Name of the posts	Basic qualification	Experience	Age as on 31.10.2013
Dy. Manager (Mechanical) in E-2 grade.	B.E / B.Tech. in Mechanical Engineering from recognized University or Institute approved by AICTE .	-	Not below 21 years & above 32 years. Upper age limit can be relaxed incase of SC /ST /SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates having requisite qualification can be relaxed upto maximum 10 years.
Dy. Manager (Electrical) in E-2 grade.	B.E / B.Tech. in Electrical Engineering from recognized University or Institute approved by AICTE .	-	-do-
Dy. Manager (Information Technology) in E-2 grade.	B.E / B.Tech. in E & CE / Computer Science / IT or MCA from a recognized University/ Institute approved by AICTE .	-	-do-
Manager (Information Technology) in E-3 grade.	B.E / B.Tech. in E & CE / Computer Science / IT or MCA from a recognized University/ Institute approved by AICTE.	Minimum 4 years post qualification experience in Computer Net Work Management in Wired / Wireless LAN / WAN Environment, Net Work Planning, Maintenance, Performance Measurement/ Monitoring, Data Centre Maintenance, Server Parameters handling, exposure to Net Work Security Management. Relevant Industry Standard Certification Course in Net Work Administration i.e., Cisco Certification in Net Work Planning & Administration is desirable.	Not below 21 years & above 35 years. Upper age limit can be relaxed incase of SC/ST / SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates having requisite qualification can be relaxed upto maximum 10 years.
Manager (Information Technology) in E-3 grade.	B.E / B.Tech. in E & CE / Computer Science / IT or MCA from a recognized University/ Institute approved by AICTE.	Minimum 4 years experience in SAP BASIS Admin. / ABAP. The candidate must have experience in handling all BASIS related tasks / Customization with ABAP in SAP Environment.SAP Certification in BASIS / ABAP is desirable.	-do-
Sr. Manager (Information Technology) in E-4 grade.	B.E / B.Tech. in E & CE / Computer Science / IT or MCA from a recognized University/ Institute approved by AICTE.	Minimum 8 years post qualification experience in SAP BASIS Admin. / ABAP with overall Management experience in ERP Application & corresponding Data Centre Management out of which the candidate must have served minimum 4 years in Managerial capacity in full cycle ERP Project Management for User Organization.	Not below 21 years & above 39 years. Upper age limit can be relaxed incase of SC/ST/SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates shall be relaxed upto maximum 10 years.
Dy. Manager (Forest & Environment) in E-2 grade.	BE / B. Tech. in Environmental Engineering or equivalent or PGDM in Ecology & Environment from an University /Institute recognized by AICTE.	-	Not below 21 years & above 32 years. Upper age limit can be relaxed incase of SC /ST /SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates having requisite qualification can be relaxed upto maximum 10 years.
Manager (Forest & Environment) in E-3 grade.	BE / B. Tech. in Environmental Engineering or equivalent or PGDM in Ecology & Environment from an University /Institute recognized by AICTE	4 years post qualification experience	Not below 21 years & above 35 years. Upper age limit can be relaxed incase of SC/ST / SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates having requisite qualification can be relaxed upto maximum 10 years.
Sr. Manager (Forest & Environment) in E-4 grade.	BE / B. Tech. in Environmental Engineering or equivalent or PGDM in Ecology & Environment from an University /Institute recognized by AICTE	8 years post qualification experience	Not below 21 years & above 39 years. Upper age limit can be relaxed incase of SC/ST/SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates shall be relaxed upto maximum 10 years.
Manager (Company Affairs) in E-3 grade.	Graduation from any recognized University with an Associate Member of Institution of the Company Secretaries of India alongwith additional qualification of Law & MBA/ PGDM with specialization in HRM/ Finance from Institute recognized by AICTE.	4-5 years post qualification experience in the line	Not below 21 years & above 40 years. Upper age limit can be relaxed incase of SC/ST / SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates having requisite qualification can be relaxed upto maximum 10 years.

Name of the posts	Basic qualification	Experience	Age as on 31.10.2013
Dy. Manager (Legal) in E-2 grade.	Master Degree in Law from recognized University	3 years of post qualification experience as practicing lawyer in High Court/Sub-Ordinate Court or as Law Officer in any Govt./State PSU or any other incorporated Company.	Not below 21 years & above 32 years. Upper age limit can be relaxed in case of SC /ST /SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates having requisite qualification can be relaxed upto maximum 10 years.
Manager (Legal) in E-3 grade.	Master Degree in Law from recognized University	8 years of post qualification experience as a practicing Lawyer in High Court.	Not below 21 years & above 40 years. Upper age limit can be relaxed in case of SC/ST/SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates shall be relaxed upto maximum 10 years.
Medical Officer-III in E-2 grade	M.B.B.S. Degree. Preference shall be given to candidates with higher qualification and experience.	-	Not below 21 years & above 32 years. Upper age limit can be relaxed in case of SC /ST /SEBC candidates as per the norms of State Govt. Provided that upper age limit for departmental candidates having requisite qualification can be relaxed upto maximum 10 years.

Note:- AMIE (A&B) qualification & qualifications obtained through Correspondence Courses shall not be considered.

### 3.) How to apply

- Application Form at **Annexure-I** shall be downloaded from our website: [www.orissamining.com](http://www.orissamining.com) & to be filled-up by the candidate in English after carefully reading the eligibility criteria prescribed for each post.
- The applicant should affix recent colour passport size photograph at top right side of the application form.
- The applicant should furnish attested copy of mark sheets & certificates of HSC or equivalent examination & onwards alongwith certificates towards age, caste, experience, etc.
- The Candidates already employed in Govt./Semi-Govt./Central PSU/State PSU shall submit their application through proper channel or shall produce '**No Objection Certificate**' issued by their present employer at the time of Personal Interview.
- Applications without supporting documents/incomplete/not full-filling the prescribed criteria in any respect shall be rejected.

### 4) Selection methodology

- Eligible candidates will be short listed on the basis of marks obtained in the qualifying examination specified against each post.
- Selection will be made on the basis of Personal Interview of short-listed candidates.
- Filling-up of vacancies is solely at the discretion of the Management based on suitability of candidates & no claim will arise for appointment, if vacancies are not filled due to unsuitability/in sufficient number of candidate.
- The candidature of the applicant would be provisional & subject to subsequent verification of certificates /testimonials

### 5) General conditions

- All candidates called for interview will be reimbursed journey expenses (to and fro) by 2 Tier AC Sleeper (Rail)/Bus by the shortest route on production of tickets.
- Candidates are requested to visit Corporation website [www.orissamining.com](http://www.orissamining.com) at regular intervals for any notification, news, updates, results etc relating to recruitment.
- The decision of OMC Management will be final & binding on all candidates on all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process, etc. No enquiry/correspondence will be entertained in this regard.
- At any stage of recruitment process if it is found that the candidate has furnished false or incorrect information then the candidature /appointment of the candidate is liable to be cancelled.
- Canvassing in any form will be viewed adversely & may lead to disqualification.
- Finally selected candidates shall have to produce the required documents as per Clause-7.9 of OMC R&P Rules for Executives, 2012 (visit Corporation website [www.orissamining.com](http://www.orissamining.com))
- Any dispute arising in this connection will be subject to jurisdiction of appropriate courts of Odisha.

Interested eligible candidates are requested to download the application format from our website: [www.orissamining.com](http://www.orissamining.com) & submit the same duly filled in & signed along with attested copies of Certificates/ Testimonials in support of their eligibility and experience by post in a cover superscribed "**APPLICATION FOR THE POST OF \_\_\_\_\_**" so as to reach the undersigned by **5.00 PM of 31<sup>st</sup> October, 2013** positively. Applications received after the last date due to delay in postal/courier or any other reason shall not be entertained and will be rejected.

Contact Number  
(10AM to 5.PM on official working day)

- i.) Mobile: 9937448926
- ii) Mobile: 9438619406

**General Manager (P&A)/I/c**  
**ODISHA MINING CORPORATION LTD.**

**APPLICATION FORMAT FOR RECRUITMENT**

Post applied for.....

Affix recent  
colour passport  
size  
photograph.

1. Full Name (In capital).....

2. Father's /Husband's Name:.....

3. Date of birth: .....  
(As recorded in HSC or equivalent exam) (Attach copy of certificate)

4. Age as on 31.10.2013: ..... 5. Sex: í í í í í í í í í í í

6. Category (Un-reserved/SC/ST/SEBC or OBC) ..... (Attach copy of certificate)  
(As per rule the reserved category of candidate from other States shall be treated as Un Reserved)7. If covered under any special category: .....  
(such as Person With Disability etc., attach copy of certificate/document)

8. Marital status: (Married/Un-married) .....

9. Address (with PIN code):

Present AddressPermanent Address.....  
.....  
.....  
..........  
.....  
.....  
.....

10. State of Domicile/Residence: .....

11. Contact details: (a) Phone. ....

(b) E-mail. ....

12. Qualification: (HSC or equivalent onwards) (Attach copy of certificates).

Sl. No.	Exam passed/ discipline	Name of the Board/University/Institute	Duration of course	Whether Regular course (Yes/No)	Year & month of Passing	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/grades, please indicate equivalent percentage as per norms adopted by the University/ Institute &amp; attach a copy of such norm fixed by the concerned University/Institute)

13. Post Qualification Experience (Attach copy of certificates):

Sl. No.	Name & address of Organizations worked	Post held	Scale of pay	Basic pay	Duration of Experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/specific nature of work/duty performed.
					From	To		

DECLARATION

I .....Son/Daughter/Wife of ....., do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/ terminated without any notice to me.

(SIGNATURE IN FULL)

PLACE:.....

NAME: .....

DATE:.....

Documents/Certificates Attached:-

1)

2)

3)

4)

5)

6)