

BIDHAN CHANDRA KRISHI VISWAVIDYALAYA
P.O. KRISHI VISWAVIDYALAYA, MOHANPUR
DIST. – NADIA, W. B., PIN : 741 252

Advertisement No. Rect/1/13
(Website Version)

Applications in prescribed forms are invited from the Indian citizens for filling up the following Posts of Officer (Single Post Cadre) with the prescribed qualification and scale of pay as mentioned below:-

- A. REGISTRAR – 1 POST
- B. DIRECTOR OF EXTENSION EDUCATION – 1POST
- C. COMPTROLLER – 1 POST
- D. DIRECTOR OF FARMS – 1 POST
- E. DIRECTOR OF RESEARCH – 1 POST
- F. LIBRARIAN – 1 POST
- G. DEPUTY LIBRARIAN – 1 POST
- H. DEPUTY DIRECTOR OF RESEARCH – 1 POST
- I. SPECIAL OFFICER (DEVELOPMENT) – 1 POST

Scale of Pay:

A to F - Rs. 37400/- - 67000/- with AGP Rs. 10000/- (PB – 4)

G & H - Rs. 15600/- - 39100/- with AGP Rs. 8000/- (PB- 3)

I - Rs. Rs. 15600/- - 39100/- with AGP Rs. 6000/- (PB – 3)

Plus usual allowances as admissible under the rules of the University for all the Post.

QUALIFICATIONS (for posts mentioned under A to I) :

A- REGISTRAR: E.Q. i) Uniformly good academic record with B+ Master's Degree or its equivalent; ii) At least 10 years administrative experience in academic institutions like University or in an Institute of higher learning of which 5 (five) years must be in high level administration in a University or in an Institute of Post Graduate Studies; iii) Age not less than 40 years as on 01.01.2013 which is relaxable in case of exceptionally qualified candidates.

D.Q. : A Doctorate Degree or published research work of merit or high level administrative experience in a Govt. or quasi Govt. organization or a good background in administration and management in senior position.

Provided that in absence of suitable candidates having requisite administrative experience if the candidate has been either a Professor/Reader/Principal for at least two years, the essential qualification pertaining to administrative experience for the post may be relaxed and for candidates having requisite administrative experience the essential qualifications may be relaxed on the recommendation of the Selection Committee but the selected candidate must have at least the academic qualifications for teachers of colleges.

B- DIRECTOR OF EXTENSION EDUCATION: E.Q. i) A consistently good academic record with 1st or high 2nd Class Master's Degree (B +) in Agricultural Science or any of the allied subjects; ii) A Doctorate Degree in the relevant subject ; iii) 10 years experience in planning of extension education activities in the broad field of agriculture, organizing projects involving demonstration or approved agricultural practices, training of field personnel, coordinating and supervising the activities of field extension works with well developed leadership, and ability and understanding of the problems of the farmers ; iv) At least 5 years experience as chief of an organization/head of the department of an institution where extension programme forms a major activity. Preference will be given to candidates having Doctorate Degree in extension education; v) Age below 55 years as on 01.01.2013.

D.Q. : Experience of teaching at the Post Graduate level.

C- COMPTROLLER: E.Q. - i) A good academic record with Master's degree or its equivalent professional qualification; ii) Membership of the Institute of Chartered Accountants/ Cost Accountants of India or experience in I.A. & A.S. or equivalent service or a Master's degree in business Administration with specialisation in Finance. In case of the candidate holding qualification as in item (ii), the requirement of Master's. Degree may be waived. iii) Preference will be given to Master's degree in Commerce; iv) At least 10 years experience in a Government Office or in a University or in an Institute of higher learning in a high administrative post involving supervision, control, planning and audit; v) Age not less than 40 years (as on 01.01.2013) which is relaxable in case of exceptionally qualified candidates.

D- DIRECTOR OF FARMS: E.Q. – i) Uniformly good career with a B+ Master's Degree in Agronomy or any branch of Agricultural Science or recognized equivalent qualification followed by Hons. Degree; ii) At least 10 years experience in the management of farms in senior administrative position, iii) Knowledge of agricultural condition in the country preferably in the state of West Bengal; iv) Age below 55 years as on 01.01.2013.

D.Q. – i) A Doctorate Degree or publications of merit in allied subject; ii) Proven capacity of leadership in organization or management of large size state or university farms.

Note – Essential qualifications pertaining to administrative experience required for the post may be waived or reduced on the recommendation of the Selection Committee if otherwise found suitable.

E- DIRECTOR OF RESEARCH: E.Q. – i) Constantly good academic records with first or high second class Master's degree (B+) or recognised equivalent qualification; ii) Doctorate degree in Agricultural Sciences or any of the Sciences basic to Agriculture; iii) 10 years experience of Research in any branch of Agriculture as evidenced by publications in standard journals iv) Evidence of ability to plan, organize, guide and administer research activities; v) At least 5 years experience as Chief of any Research Organization/Head of a Department in any institute (National or State or at the University Level) where research forms a major activity; vi) Age below 55 years as on 01.01.2013.

D.Q. – i) Experience of Teaching at the post graduate level; ii) Extension work in Agriculture or allied sciences.

F- LIBRARIAN): E.Q. i) Uniformly good academic record with B+ Master's Degree in Library Science or B+ Master's degree followed by a Bachelor's degree in Library Science, ii) At least 10 years experience of working in administrative/management position in a Library of a University or in an Institute preferably of Post Graduate Studies, iii) Age not less than 40 years as on 01.01.2013 which is relaxable in case of exceptionally qualified candidates.

D.Q. – i) A Doctorate Degree or published research works of similar merit, ii) Knowledge of at least one foreign language (other than English)

G- DEPUTY LIBRARIAN: E.Q. i) Uniformly good academic record with a B+ Master's Degree in Library Science or a B+ master's degree followed by a Bachelor degree in Library Science, ii) At least 7 years experience of working in senior position like Assistant Librarian in a Library of repute, preferably, in a University or an Institute of higher learning, iii) Age not less than 35 years as on 01.01.2013 which is relaxable in case of exceptionally qualified candidates.

D.Q.: i) A Doctorate Degree in the relevant subject or published research work of merit, ii) Knowledge of foreign language

H – DEPUTY DIRECTOR OF RESEARCH: E.Q. i) Consistently good academic records with a B+ Master's Degree in Agriculture or recognized equivalent qualifications; ii) At least 7 years experience in the field of Research in high position in any branch of Agriculture or allied sciences; iii) Evidence of ability to plan, organize, guide and administer research activities; iv) Age not less than 35 years as on 01.01.2013 which is relaxable in case of exceptionally good qualified candidate.

D.Q. i) A Doctorate Degree or published research work of equivalent merit; ii) Experience of teaching in P.G. Level.

I – SPECIAL OFFICER (DEVELOPMENT) E.Q. i) Uniformly good academic record with a B+ Master's Degree or its equivalent; ii) at 5 years experience in a Supervisory Capacity in University or a Research Institute or a Govt./Quasi Govt. Organization; iii) Age not below 30 (thirty) years as on 01.01.2013 which is relaxable in case of exceptionally qualified candidates.

D.Q. i) A degree in Business Management or Law or Statistics or Planning; ii) Knowledge in Computer Operation.

Note: Qualification of Master's Degree may be relaxed in the case of candidates possessing uniformly good academic records with at least 5 years experience as Superintendent or in any equivalent post in a University. In that case the performance records of such candidates for 5 years will also be examined.

Candidates should note the followings:

- (1) A higher initial pay may be granted as per qualifications, experience and present emoluments for all the posts.
- (2) The University reserves the right not to fill up any of the posts for reasons beyond its control.
- (3) The employed persons should apply through proper channel.
- (4) Upper age limit is relaxable for exceptionally qualified candidates.
- (5) No T.A. shall be admissible if called for interview.

Candidates should apply in the prescribed form obtainable from the Office of the Registrar (Recruitment Section) on submission of Rs. 400/- (four hundred) in cash for posts at A to F, Rs. 200/- (two hundred) for posts at G and H and Rs. 100/- (one hundred) for post at I. To receive the blank application form through mail, candidates should send a Bank Draft of equivalent amount in favour of 'Bidhan Chandra Krishi Viswavidyalaya' drawn at State Bank of India, Kalyani Branch (IFS Code: SBIN0001082) along with a self addressed envelope stamped Rs. 15/-. The Application Form may also be down loaded from the University Website- www.bckv.edu.in and the duly filled Application forms with all annexure should be submitted to the Registrar along with Bank Draft as prescribed above.

Closing Dates : Issue of application form – From 06/09/2013 to 26/09/2013
Receipt of completed application – 03.10.2013

Registrar

No. Rect/Advt/1/08/D-

Dated: 04.09.2013