

CENTRAL UNIVERSITY OF RAJASTHAN

Bandarsindri, N.H.-8, Kishangarh, District Ajmer – 305801 (Raj.)

Recruitments of Non-teaching positions on Contract / Deputation vide
adv. no. R/F.49/13-14/2201 dated 03.09.2013

Details of Non-teaching positions

Sl. No.	Name of the Post	No. posts
1	Assistant Registrar	02
2	Information Scientist	01
3	System Analyst	01
4	Section Officer	03
5	Senior Technical Assistant	07
6	Technical Assistant	06
7	Laboratory Assistant	04
8	Assistant	06
9	Upper Division Clerk	05
10	Assistant Engineer (Civil/ Elect.)	01
11	Junior Engineer (Civil/ Elect.)	02
Total positions		38

1. ASSISTANT REGISTRAR

A. On Contractual Basis (through Walk-in-Interview):

Essential:

Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in UGC seven-point scale alongwith a good academic record.

OR

Five years of experience as Assistant Professor/Lecturer in a college or a University or an autonomous institution with experience in educational administration.

Desirable: Three years of experience as a Section Officer / Superintendent in Central / State University offices.

Age: Not more than 45 years

B. On Deputation Basis (as per the standard terms & conditions of Govt. of India):

Officers holding analogous posts on regular basis or with 5 years regular service in the Pay Band: Rs.9300-34800/- and Grade Pay: Rs. 4600/- from the Central/State Government, Universities and other autonomous organizations.

Age: Not exceeding 45 years

2. SECTION OFFICER

A. On Contractual Basis (through Walk-in-Interview):

Essential:

- i) Graduate in any discipline.

- ii) Knowledge of Computer Application.
- iii) 5 years experience as Superintendent / Sr. Asst. in a State/ Central/ Deemed University/ Affiliated or Autonomous College/ Public Sector Undertaking/ Autonomous organisation/ Multinational organisation/ Government.

Age: Not more than 40 years

B. On Deputation Basis (as per the standard terms & conditions of Govt. of India):

Officers holding analogous post on regular basis or with three years regular service in the Pay Band-2 (9300-34800) with Grade Pay of Rs.4200 or equivalent in the Central/State Governments, Universities or autonomous organizations and possess the qualifications and experience as above mentioned in 2(A).

Age: Not exceeding 40 years

3. ASSISTANT:

Essential:

- a. A Bachelor's Degree with atleast 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale.
- b. 3 years Experience as UDC / in a State / Central / University /Affiliated College/Public Sector Undertaking /Autonomous organisation/Multinational organisation/Government.

Age: Not exceeding 40 years

4. UPPER DIVISION CLERK

Essential:

A Graduate or its equivalent with at least 3 years experience as Lower Division Clerk or equivalent in a State / Central / University/ Deemed Affiliated or Autonomous College/ Public Sector Undertaking/ Autonomous organisation/ Multinational organisation/ Government.

Age: Not more than 35 years

5. INFORMATION SCIENTIST

Essential:

- (i) First Class B.E./B.Tech (Computer Science Degree/ Information Technology) or equivalent
- OR
- (ii) First Class Master's degree in Computer Applications (MCA) or equivalent.

Desirable:

Two years of relevant experience

Age: Not exceeding 35 years

6. SENIOR TECHNICAL ASSISTANT

Essential:

M.Sc. in relevant Science Subject

OR

B.E. / B.Tech. in relevant subject

Desirable:

3 years experience in handling of sophisticated equipments in the relevant field

Age: Not exceeding 35 years

Note: Appointed STA may be deployed in the Departments of Chemistry, Pharmacy, Microbiology, Biotechnology, Biochemistry, Environmental Science, Physics, Computer Science, Computer Science & Engineering etc.

7. TECHNICAL ASSISTANT

Essential :

- a. Diploma in Laboratory Technology or its equivalent from a recognized institution.
- b. Two years experience as Laboratory Technician with familiarity in handling sophisticated equipment.

Age: Not exceeding 35 years

8. LABORATORY ASSISTANT

Minimum Qualifications:

- a. B.Sc. with Chemistry/Physics/Biology/Computer Science/ BCA/ relevant subject

OR

Diploma of 3 years in the relevant field

Desirable: Certificate course in instrumentation or experience of handling sophisticated instruments or good knowledge of computer maintenance.

Age: Not exceeding 35 years

9. SYSTEM ANALYST

Essential:

First class ME/ M.Tech (Computer Science Engineering-CSE/Information Technology-IT)

OR

MCA with 2 years experience in relevant field

OR

M.Sc. (Computer Science) with 3 years experience in relevant field

OR

First Class B.Tech/ B.E. Engg.(Computer Science/ Information Technology) or equivalent relevant degree with 3years relevant experience (please specify in brief)

Age: Not exceeding 35 years

10. ASSISTANT ENGINEER (CIVIL/ ELECT.)

A. On Contractual Basis (through Walk-in-Interview):

Essential:

- a. A degree in Civil Engineering with 5 years experience supervising Civil works in any State / Central/Deemed University/Affiliated or Autonomous College/Public Sector Undertaking/Autonomous Organisation/Multinational Organisation/Government or as a Govt. approved Contractor.

Age: Not more than 40 years

B. On Deputation Basis (as per the standard terms & conditions of Govt. of India):

Officers of the CPWD /State Government PWD services or similar organized services /Semi Government / PSU / Statutory or Autonomous organization/ University System:-

Holding analogous post on regular basis;

OR

3 years regular service as Junior Engineer possessing a degree in Engineering in the relevant area;

OR

5 years of regular service as Junior Engineer possessing Diploma in Engineering in the relevant area.

Age: Not exceeding 40 years

11. JUNIOR ENGINEER (CIVIL/ ELECT.)

Essential:

A Degree in Civil /Electrical Engineering with at least one year experience or a Diploma in Civil / Electrical Engineering with at least three years experience in supervision of erection / maintenance of Civil/Electrical works.

Age: Not exceeding 40 years

Note: The candidate having qualification in the field of Commerce and relevant experience will be given preferences for some positions of Section Officer, Assistant and UDC.

Registrar