INDIRA GANDHI NATIONAL OPEN UNIVERSITY

'Regional Centre-Aligarh'

3/310, Marris Road, Aligarh - 202 002 (U.P.) INDIA.

Ph. No. : 0571-2700120, 2701365.

Website: www.rcaligarh.ignou.ac.in. E-mail : rcaligarh@ignou.ac.in

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Engagement of Staff on daily wage-basis against the vacant positions at IGNOU Regional Centre-Aligarh (U.P.).

IGNOU Regional Centre Aligarh invites interested & eligible person for walk in interview for engagement of staff on daily wage basis and for the short term period only. The details of qualifications are as under :

SN	Name of the Post	Essential Qualification & Experience	Desirable Qualification
1	Jr. Asstt. Cum Typist (JAT)	10+2 or its equivalent and typing speed of 40wpm in English or 35wpm in Hindi on computer	A Bachelor Degree from a recognized University.
2	Multi Tasking Staff (MTS)	10th Passed or ITI or its equivalent	

IMPORTANT DATES :

i) Date & time of Time of reporting :   **29thSeptember,2013 (09:00 AM)**

ii) Date & Time for walk-in-interview: **29th September, 2013 (10:00 AM onwards)**

iii) Declaration of result on Notice Board of RC-Aligarh :   **30th September, 2013**

IMPORTANT INSTRUCTIONS :
1. The engagement of staff is purely on daily wage and short term basis only. No claim of permanent appointment in the university shall be entertained under any circumstances.
2. The shortlisted candidates are required to submit proof of educational qualification and experience.
3. The shortlisted candidates for the post of JAT will be required to appear for Typing test on the same day.
4. No TA/DA shall be paid for attending the interview/typing test.
5. The payment to engaged person shall be made on daily wage basis at the rates notified by the university from time to time.
6. The university reserves the rights to appoint any candidate who is found suitable and meet the prescribed eligibility criteria even if he/she has not applied.
7. The university reserves the rights to cancel the notification at any stage of time without any prior notice.

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(Regional Director)