



BHARAT COKING COAL LIMITED

(A Subsidiary of Coal India Limited- A Maharatna Company)

Koyla Bhawan, Koyla Nagar, Dhanbad-826005

Employment Notice No- 08/2013

Recruitment of Jr. Overman, Mining Sirdar and Surveyor (Mining)

Bharat Coking Coal Limited, a Govt. of India Undertaking engaged in **Coal Mining** activities invites applications from Indian citizens for filling up the vacancies including backlog in the following posts-

No of Vacancies*:

Sl. No	Name of Post	Grade	Basic Pay (Per month)	GEN	SC	ST	OBC (Non Creamy layer)	Total
1.	Jr. Overman	T & S Gr. C	Rs. 19,035.02	32	19	84	07	142
2.	Mining Sirdar	T & S Gr. C	Rs. 19,035.02	92	50	154	21	317
3.	Surveyor (Mining)	T & S Gr. B	Rs. 20552.37	06	02	05	-	13

*The above number of vacancies is tentative and may vary on review.

MINIMUM QUALIFICATION:

Sl. No	Name of Post, Grade	Minimum Qualification	
01	Jr. Overman, T&S, Gr. C	i.	Diploma in Mining Engineering of 3 (Three) years duration from recognized institute.
		ii.	Valid Overman's Certificate of Competency issued by DGMS
		iii.	Valid Gas Testing Certificate
		iv.	Valid First Aid Certificate
02.	Mining Sirdar, T&S, Gr. C	i.	Valid Mining Sirdar's Certificate issued by DGMS.
		ii.	Valid Gas Testing Certificate
		iii.	Valid First Aid Certificate
03.	Surveyor (Mining), T&S, Gr. B	i.	Matriculation from any recognized Board.
		ii.	Valid Surveyors Certificate of Competency issued by DGMS

Note: 1. Candidates, who are having requisite qualification for more than one post, may apply for one post only as per their choice, for which they have to give written option.

2. Cut of date for eligibility criteria will be - 10th October, 2013.

AGE LIMIT AND RELAXATIONS:

The candidate must have completed 18 years of age and also not more than 30 years of age as on **10th October, 2013**. However, the upper age limit as mentioned above is relaxed by-

- i. **05** years for SC & ST candidates.
- ii. **03** years for **OBC (Non Creamy layer)**

REMUNERATION AND OTHER BENEFITS

The above posts carry annual increments @3% of Basic Pay on progressive basis along with other allowances and benefits such as Earned leave, Sick leave, Causal Leave etc. as per provisions of NCWA. Medical facilities for self and dependent family members, Gratuity, Coal Mines Provident Fund and Pension under CMPS 1998, Company's accommodation or HRA etc. will be admissible as per Company's Rules.

APPLICATION FEE:

The Application Form must be accompanied with the Demand Draft from any Nationalized Bank in favour of “BHARAT COKING COAL LIMITED” payable at DHANBAD of the value mentioned below-	
For SC/ST candidates	NIL
For General and OBC candidates	Demand Draft of Rs. 100/- (Rs. One Hundred Only)

Fee once paid will not be refunded under any circumstances, candidates are therefore, requested to verify their eligibility before paying the application fee.

SELECTION PROCESS:

Selection Process will consist of Written Examination and shortlisted candidates will be called for Interview.

MEDICAL FITNESS

Applicant should have sound health. The selected candidates will have to undergo medical examination by the Company's Authorized Medical Board and the final appointment / joining will be subject to declaration of "MEDICAL FITNESS" by Company's Authorized Medical Board only.

HOW TO APPLY

The candidate must apply in **PRESCRIBED APPLICATION FORM** which can be downloaded from website: www.bccl.gov.in. The prescribed formats of caste Certificate in respect of SC/ST/OBC are also available on above website for reference.

SUBMISSION OF APPLICATION:

Candidates fulfilling all the eligibility criteria should send their properly filled in Prescribed Application Form only through Registered/Speed Post in a sealed envelope addressed to "**The General Manager (Recruitment), Bharat Coking Coal Limited, Koyla Bhawan, Koyla Nagar, Post- BCCL Township, Dhanbad, Jharkhand, PIN- 826005**" so as to **reach on or before 5.00 PM of 10th October, 2013. Application will not be accepted by hand.** Applications sent other than in Prescribed Form or incomplete application or without all the enclosures shall be rejected. **Name of the post applied for should be clearly mentioned on the top of envelop containing Application Form in Block Capital Letters.**

SPECIAL INSTRUCTIONS FOR SC/ST/OBC:

- a. Caste Certificate in respect of SC/ST/OBC candidates is to be submitted in **Prescribed Performa** issued from the following Authorities:
 - i) District Magistrate / Additional District Magistrate / Collector/Deputy Commissioner/ Additional Deputy Commissioner /Deputy Collector/ First Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner
 - ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 - iii) Revenue Officer not below the rank of Tehsildar.
 - iv) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- b. Vacancies meant for OBC category are meant only for OBC candidates coming under Non Creamy Layer (NCL) as defined under Government Rules at <http://www.ncbc.nic.in/Pdf/Aboutcreamyayer.pdf>. Certificate should contain the "Non Creamy Layer Clause" based on the Income for the financial year 2012-2013 or later. The OBC candidates who do not belong to Non Creamy Layer should indicate their category as 'General' only.

THE FOLLOWING DOCUMENTS MUST BE SENT ALONG WITH THE COMPLETE APPLICATION FORM:

- i. Demand Draft of Requisite Fee.
- ii. Photocopies of Educational Certificates including Matriculation Certificate (In support of the date of birth), Caste Certificate, if applicable, in prescribed Performa issued by competent authority, Valid Statutory Certificates, Experience Certificate etc. duly self signed and attested by Gazetted Officer/ Head of the Institution last attended.
- iii. Two self addressed good quality envelop of 27 x 12 cm. size
- iv. Four nos additional recent passport size colour photograph to be attached with application form, similar photograph to be pasted on the application form with name clearly written on the front upper side duly attested by the Gazetted Officer / head of the institution last attended.
- v. Caste Certificate [SC / ST / OBC Certificate {Non Creamy Layer}] **(If applicable)**
- vi. Experience certificate **((If applicable))**

GENERAL INSTRUCTIONS:

1. Timely receipt of application shall be the sole responsibility of the applicant. Late receipt due to postal delay or delivery of torn / damaged application shall not be entertained.
2. Candidates employed in Govt./Semi-Govt./Public Sector Undertakings/Autonomous Bodies are required to apply through Proper Channel. However, they may send the application directly and produce the **No Objection Certificate** from their current employer at the time of Interview.
3. The candidates should ensure while applying that they fulfill the essential eligibility criteria and other requirements prescribed for the post for which they are applying and that the particulars furnished by them are correct in all respects. In case, it is detected at any stage of recruitment process that the candidates do not fulfill the essential eligibility criteria and /or does not comply with other requirements and /or he/has furnished any incorrect / false information or has suppressed any relevant information / material fact(s), his / candidature is liable to be rejected. If any of the above shortcomings is/are detected, even after appointment, his/her services are liable for suitable action including termination and prosecution.
4. The Management reserves the right to Revise / Reschedule / Cancel / suspend the recruitment process, if the need so arises, without assigning any further notice or reason thereof, the decision of the management shall be final and no appeal shall be entertained.
5. The Company reserves the right to reject any application without assigning any reason whatsoever.
6. Applications which are incomplete in any detail or without signature or without all the required enclosures or received after the last date for receipt of applications will be rejected and no correspondence in this regard will be entertained.
7. No correspondence shall be entertained related to eligibility, acceptance or rejection of application, mode of selection, conduct of test and interview or any other matter related to recruitment. The decision of the management of BCCL on the above matter shall be final and binding.
8. If there is any variation between the English & Hindi versions of the Advertisement, English version may be treated as authentic.
9. Any corrigendum/changes/updates shall be available only on our website www.bccl.gov.in. No intimation shall be given in any newspaper/any other media.
10. No TA /DA shall be paid for attending written test /interview, however, SC/ST candidate called for interview will be paid to and fro second Class Train Fare by shortest route from the address of correspondence to Dhanbad on production of Ticket.
11. Candidates are advised to retain adequate number of similar photographs as attached in the application form for future reference.
12. Any form of canvassing or bringing extraneous pressure will be disqualification and will render the candidate ineligible for selection.
13. **Last date for Receipt of application Form- 10th October, 2013 up to 5.00 PM**
14. Any dispute shall have jurisdiction at Dhanbad.

15. (a) Details of employment, starting from the most recent:

SL. No.	Name of the Organization	Post Held	From	To	Total Years, Months)	Scale of pay	Adhoc /Temp./ Permanent	Nature of Duties

15. (b) Whether presently working in Government / Semi Government /State Govt. / PSU:

YES NO

15. (c) Whether previously applied for any post in BCCL or any Subsidiary of CIL

YES NO

If yes, please provide following details:

POST	Roll No	Company	Whether Selected	
			YES	NO

16. Particulars of Demand Draft: (If applicable)

Demand Draft No	Date of Issue								Issuing Bank	Payable at	Rs.
	D	D	M	M	Y	Y	Y	Y			

17. (a) Phone No with STD Code.....

(b) Mobile No.....

(c) E- mail ID.....

Declaration:

I do hereby declare that all the statements made in this application are true to the best of my knowledge and belief. In the event of any particular or information, furnished by me, found false or incorrect at any stage , my candidature for the examination is liable to be rejected or cancelled and in the event of any statement /information found false even after appointment, my services are liable to be terminated without any notice.

Place-

Date-

(Signature of the Candidates)

OBC Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

"This certificate MUST have been issued on or after 1st April 2013."

This is to certify that Shri/Smt./Kum. _____ Son/Daughter of Shri/Smt.
_____ of Village/Town _____ District/Division
_____ in the _____ State belongs to the _____

Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri/Smt./Kum. _____ and/or his family ordinarily reside(s) in the _____
District/Division of _____ State. This is also to certify that he/she does not belong to the persons/sections
(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No.
36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.

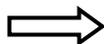
Dated:

District Magistrate/
Deputy Commissioner, etc.

Seal

NOTE:

- (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar and
 - (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.



Caste Certificate issued from Maharashtra State must be validated by social welfare Department of Maharashtra Government

OBC Undertaking

Declaration/undertaking - for OBC Candidates only

I, _____ son/daughter of Shri _____ resident of village/town/city _____ district _____ State hereby declare that I belong to the _____ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93- Estt. (SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004. I also declare that the condition of status/annual income for creamy layer of my parents/guardian is within prescribed limits as on financial year ending on March 31, 2013.

Signature of the Candidate

Place:

Date:

Declaration/undertaking not signed by Candidate will be rejected

FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri*/Shrimati/Kumari _____ Son/Daughter of
_____ Village/Town _____ /District/Division*
_____ of the _____ State/Union Territory belongs to the
_____ Caste*/Tribe which is recognised as a Scheduled Caste/Tribe under :

*The Constitution Scheduled Castes Order, 1950.

*The Constitution Scheduled Tribes Order, 1950.

*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951;

*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951;

[As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]

The Constitution (Jammu and Kashmir) Scheduled Castes Orders, 1956.

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962.

*The Constitution (Pondicherry) Scheduled Castes Order, 1964.

*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.

*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.

*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.

*The Constitution (Nagaland) Scheduled Tribes Order, 1970.

*The Constitution (Sikkim) Scheduled Castes Order, 1978

*The Constitution (Sikkim) Scheduled Tribes Order, 1978

*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

*The Constitution (SC) Orders (Amendment) Act, 1990.

*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.

*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.

*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.

*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati* _____ father/mother* _____ of Shri/Shrimati/Kumari _____ of Village/Town* _____ in /District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste*/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari* and /or* his/her* family ordinarily reside(s) in Village/Town* _____ District/Division* of the State/Union Territory * of _____.

Place _____

Signature _____

Date _____

Designation _____

(with seal of Office)

State/Union Territory _____

* Please delete the words, which are not applicable.

@ Please quote specific Presidential Order

% Delete the Paragraph, which is not applicable

Note : (a) The term 'ordinarily reside'(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

The following Officers are authorised to issue caste certificates :

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
5. Certificates issued by Gazetted Officers of the Central or of a State Government countersigned by the District Magistrate concerned.
6. Administrator/Secretary to Administrator (Laccadive, Minicoy and Amindivi Islands).