

**Instructions to the Candidates/HM of Schools
For Filling up the Application Form For
CENTRALLY SPONSORED NATIONAL MEANS-CUM-MERIT SCHOLARSHIP
Examination,—2013**

(EXAM. HELD ON NOVEMBER, 2013)

(For the students studying in Class VIII)

1. Candidates who secured at least 55% marks at Class VII Annual Examination are eligible to appear in the NMMS Examination, 2013 for Class VIII; 5% relaxation to S.C., S.T. & Disabled candidates.
2. Application(s) must be submitted before or on the last date (i.e. on 6th September, 2013) to the concerned officer of the District.
3. Incomplete/wrongly filled in application forms are liable to be rejected.
4. The Examination for 2013 both NTS & NMMS will be held at the same time & same date.
5. **Kendriya Vidyalaya, Jawahar Navodaya Vidyalaya and State Government** run residential schools are not entitled to get scholarship. The students must be studying in Government Schools/Government Aided School/Local body and Government Sponsored Schools.
6. Parental income should not be more than Rs. 1,50,000/-(One lakh fifty thousand) per annum from all sources. Income certificate to be attached as per G.O.I. guidelines mentioned in coding plan Sl. No. 5.
7. Certificate to be produced in support of SC/ST/Disabled candidate issued by the competent authority.

(EXAM. HELD ON NOVEMBER, 2013)

Space for the Photograph
(Passport Size,)

Class Code	For Office Use Only (Filled up by the District Level Office)				Serial No.
	State Code	Year	Central Code		
1					

The Photograph should be endorsed by the Head of the Institution/Gazetted Officer

0	8
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Date _____

Month

--	--	--	--

Year

- [illegible]

- [illegible]

- 1

2

Male Female

2

1

2

Rural Urban

- 1

2

3

General SC ST

- 1 2 3 4 5

Ortho-Hearing paedic	Blind	Low Vision	None
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- [illegible]

[illegible]

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[illegible]

Code

--	--	--	--	--	--

8. Name and address of the Institution in which studying at class VIII level (mentioning the name of the District)

Block

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 District

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Pin Code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 Land Telephone No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 Mobile

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

9. Type of the Institution in which studying at class VIII level (See Definition overleaf*) 10. Area in which the school is located

1	Govt.	2	Local Body	3	Govt. aided	4	Govt. Sponsored	1	Rural	2	Urban
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11. Medium of examination at the **State Level**

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12. Parental annual income (certificate as per instruction at “Page 3” be attached)

1	2	3
Up to 50,000	50,001 to 1,00,000	1,00,001 to 1,50,000

13. Telephone:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

STD Code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Phone

14. E-Mail address:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

15. Bank A/c No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

16. Bank Name _____

17. Bank Address _____

18. Branch Name _____

19. Branch Code _____

20. IFS Code _____

To be filled in by Head of Institution

Certified that:

- (1) Master/Miss..... is a regular student of this school/Institution and he/she has secured.....% marks in the class VII Annual Examination i.e. when he/she was promoted from Class VII to Class VIII. He/She has secured.....marks out of(Attested copy of Mark sheet of Class VII Annual Examination to be attached).
- (2) The particulars given by him/her in the application form have been verified and found in order.
- (3) Master/Miss.....belongs to Scheduled Caste/Scheduled Tribe/Disabled category as per the records maintained in the Institute. (to be filled for SC/ST/Disabled candidates only).

.....

Date

.....

Signature of the Headmaster/Headmistress/Teacher-in-charge with Seal

.....

(See instruction overleaf)

Signature of the Candidate

Coding Plan

Read Instructions carefully before filling up the application Form:

1. Use only Blue or Black Ball Point Pen. WRITE IN CAPITAL LETTERS. Do not mark or write outside the boxes.
2. Leave one box blank between two words. **Limit your name and/or address within the space provided for it.**

Please see example as given below.

3. Cross (×) only one of the appropriate boxes in item Nos. 3, 4, 5, 6, 9, 10.
4. Please write code number in item Nos. 11 as given overleaf.
5. (a) For salaried person, Employer Certificate for the period from 01.04.12 to 31.03.13 in original is to be attached.
(b) For non-salaried person, Salary Certificate for the period from 01.04.12 to 31.03.13 must be obtained from Gazetted Officer not below the rank of Jt. B.D.O./Executive Officer in case of Corporation and Municipality area.
6. It is the responsibility of the candidate and the H.M. of the School to deposit the filled in form with the District concerned Officer before the last date. No request for condoning delay in submission will be entertained whether it is due to the fault of the Candidate or the H.M. of his/her institution.
7. Incomplete & defective application are liable to rejected.

Example for writing Name and Address

Father's Name:

O		P		G	U	P	T	A	
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Postal Address: Do not try to write complete address in one line. Break it appropriately as shown below:

1	2	4	/	4		A		P		C		R	O	A	D		W	E
S	T		B	E	N	G	A	L		PIN CODE			7	0	0	0	0	9

Medium of Examination (Refer to item No. 11)	
Medium of Examination Code	
Bengali	12
English	13

*TYPE OF SCHOOL/INSTITUTION (Refer to item No. 9)

- GOVERNMENT : A Government School is that which is run by the State Government.
- LOCAL BODY : A Local Body School is that which is run by Panchayat Raj and Local Body institution such as Zilla Parishad, Municipal Corporation, Municipal Committee and Notified Area Committee.
- GOVT. AIDED : A Govt. Aided School is that which is run by an individual or a private organization and receives grant from Government or Local body.
- GOVT. SPONSORED : A recognised Educational Institution Sponsored by the Govt.

**CENTRALLY SPONSORED NATIONAL MEANS-CUM-MERIT SCHOLARSHIP
EXAMINATION, 2013**

(EXAM. HELD ON NOVEMBER, 2013)

(For the students studying in Class VIII)

Name of the State/UT _____

(Which will conduct the Examination)

ADMISSION CARD

To be filled in by the applicant

Master/Miss. _____

S/o/D/o _____

of (School) _____

of (District/Center) _____

is permitted to appear for the above said examination.

Full Postal Address:

_____ PIN Code _____

She/He is allotted **12 digit Roll Number:**

Class Code

1

State Code

Year

Center Code

Serial No. (To be filled by the office)

Date of Examination: _____

Venue of Examination Center:

Signature of the Head of the School

with Office Seal

Time of Examination— MAT: 11 a.m. to 12.30 p.m.

SAT: 1 p.m. to 2.30 p.m.

Scrutinized by
(Office Staff)

Office Seal

Signature of District Level Officer
(Authorized for State Level
NMMS Examination)

Signature of the Invigilator
at the Examination Centre

Signature of the
candidate
in the
presence of Invigilator

: MAT _____

: SAT _____

INSTRUCTIONS TO THE CANDIDATE
(For the students studying in Class VIII)

1. Make sure that the Admit Card is not detached from the application form. Candidate can collect the Admit Card from the respective District Inspector of Schools (S.E.) **at least one week** before the examination. (The last date of submission of Application Form is 06/09/2013).
2. Reach the Examination Center at least half an hour before the commencement of the examination, and occupy the seat that bears your Roll Number.
3. DO NOT take calculator, mathematical and physical table or any other kind of ready reckoner to the Examination Hall.
4. The examination will be conducted in two sessions on the same day.
5. You have to take the examination in TWO PARTS:
 - (i) Part I: Part I is confined to Mental Ability Test (MAT);
 - (ii) Part II: Part II is confined to Scholastic Aptitude Test (SAT). The SAT will consist items from science, social studies and from Mathematics.
6. Time for Part I is 90 minutes (11 a.m. to 12.30 p.m.) and for Part II is 90 minutes (1.00 p.m. to 2.30 p.m.).
7. Each question carries 1 (one) mark.
8. Write your Name and Roll Number, as given in the Admit Card, on the Answer Sheet and only Roll No. on the cover page of the Question Booklet in the space provided.
9. DO NOT write your name in any part of the Question Booklet.
10. Record your answer using Ball Point PEN only. You have to indicate your answer on the Answer Sheet as advised by the State/UT.
11. During the examination follow the instruction of the Invigilator strictly.
12. Hand over your Answer Sheet to the Invigilator before you leave the Examination Hall positively.
13. Hand over the admission card to the Invigilator before leaving the Examination Hall.

Full Postal Address of the candidate.

PIN Code