

**जाहिरात**  
**वसुंधरा पाणलोट विकास यंत्रणा**  
**पहिला मजला, मध्यवर्ती इमारत, महाराष्ट्र राज्य, पुणे-४११ ००१.**

जाहिरात क्र.ऑगस्ट २०१३/३ दि.१६ ऑगस्ट २०१३

वसुंधरा पाणलोट विकास यंत्रणा, महाराष्ट्र शासनाच्या जलसंधारण विभागाअंतर्गत स्वायत्त संस्था असून एकात्मिक पाणलोट व्यवस्थापन कार्यक्रमांतर्गत जिल्हास्तरांवरील कार्यालयात सहायक लेखा अधिकारी ही पदे कंत्राटी तत्त्वाने सेवा निवृत्त अधिकारी याद्वारे भरावयाची आहेत. या पदांकरिता दि.३.९.२०१३ (मंगळवार सकाळी १०.३० वा) थेट मुलाखत (Walk-in interview) आयोजित करण्यात आली आहे.

उपरोक्त पदाकरिता आवश्यक अनुभव, अर्जाचा नमुना इ.बाबत सविस्तर माहिती कृषि विभागाचे संकेतस्थळ [www.mahaagri.gov.in](http://www.mahaagri.gov.in) वर उपलब्ध आहे. त्यावर “RECRUITMENT IN IWMP- August / 2013/3 ही लिंक पहावी.

**मुख्य कार्यकारी अधिकारी**  
**वसुंधरा पाणलोट विकास यंत्रणा, पुणे**

## RECRUITMENT IN IWMP- Aug 2013/3

**Vasundhara Watershed Development Agency (VWDA),  
First Floor, Central Building, Pune-1  
Phone No: 020-26050020**

No. VWDA/Advt-3/2013/1135

Walk In Interview

Date:16 Aug 2013

VWDA, an autonomous body under Department of Water Conservation, Govt of Maharashtra invites applications for the following **contractual posts in Integrated Watershed Management Programme in the office of WCDC at District level**

Name Of the Post	No of posts	Districts
Asst. Accounts Officer (Contractual)	1 for each District	Nandurbar, Solapur, Gondia, Gadchiroli,Sangli,Satara

The post of Assistant Account Officer at WCDC level is to be filled from retired MF & AS officers. Details of the post locations, required essential criteria, recruitment process, application form, broad functions and remuneration are available on this link.

**Applications should be addressed to: The Chief Executive Officer, Vasundhara Watershed Development Agency 'VWDA', First Floor, Central Building, Pune 01.**

**Date of interview : 3 September, 2013 (10.30 AM)**

**Venue of interview: The Chief Executive Officer,  
Vasundhara Watershed Development Agency 'VWDA',  
First Floor, Central Building, Pune 01.**

Post is for one year and may be extended based on annual renewal. VWDA reserves the right to reject any application or modify the process without giving any reason to applicants. Decision of Chief Executive Officer, VWDA and Commissioner, Agriculture will be final.

Contractual Post is against vacancy for deputation from Directorate of Accounts and Treasury (DAT) . It is for the vacancy period and under circumstances for one year and can be extended. Contract shall terminate on fulfillment post on deputation by the Government of Maharashtra.

**Chief Executive Officer VWDA,  
Pune &  
Commissioner, Agriculture M.S.  
Pune**

Following details are available on this webpage:

1. Locations of the posts
2. Essential Criteria
3. Recruitment process
4. Application form
5. Broad functions

## DETAILS OF RECRUITMENT IN IWMP- August 2013

### 1. Locations of the posts:

A) **District level posts:** District level posts will be located in **Watershed Cell cum Data Centre (WCDC) at Districts given below**

S No	Name of the post	No. of posts/ Districts
1	Asst. Accounts Officer (Contractual)	1 each at Districts – Nandurbar, Solapur, Gondia, Gadchiroli, Sangli, Satara

### 2. Essential Criteria:

<b>1. Name of Post :</b>	Asst. Accounts Officer
<b>Cadre</b>	Graduate from any faculty and Retired from MF and AS Group 'B' or Group 'C'.
<b>Minimum Experience:</b>	5 years' experience as Assistant Account Officer in Govt Department
<b>Remuneration :</b>	Total consolidate Monthly honorarium Rs.10,000/- (Ten Thousand Only)

Allowances, increments, etc. will be as per the project rules. Increments will be strictly performance based.

One candidate can apply for only one district. Every post is independent and to be filled on contract basis for WCDC office. Therefore, it is non-transferable.

- **All candidates should have;**

- 1) Good oral and written communication skills
- 2) Good knowledge of English and Marathi languages
- 3) Good computer operation skills

### 3. Recruitment process for AAO Contractual post.

Recruitment process will be through Walk in Interview method. Details are given below.

3.1 **Advertisement:** Advertisement for recruitment and call of applications is given in Marathi newspaper and website **[www.mahaagri.gov.in](http://www.mahaagri.gov.in)**

3.2 **Document verification:** Candidates will have to bring all the documents in originals for verification. Verification will be done before the interview. If any of candidate is unable to produce original documents such candidate(s) will be dis-qualified and not allowed for the interview.

3.5 **Interview:** Interview will be conducted by a panel of administrators and experts approved by CEO, VWDA. Interview will carry 100 marks. Assessment of approach, verbal competence, subject knowledge, attitude, etc. will be done during interview. Candidates will have to appear for the interview at their own cost.

List will be prepared on basis of marks obtained in interview and will be displayed on the website of Agriculture and Water Conservation Department

3.6 **Offer letters:** Offer letters will be sent to the selected candidates. They will have to report within 15 days. Candidates failing to report within 15 days will lose their claim and such

posts will be offered to wait listed candidates. They in turn will also have to report within 15 days. Further decision will be taken by CEO, VWDA & Commissioner, Agriculture M.S.Pune.

#### **4. Application form**

Application form is attached separately in PDF format. Candidates should strictly submit their applications in the prescribed format. Applications not submitted in prescribed format will not be considered and rejected.

#### **5. Broad functions**

##### **5.1 Broad functions of Asst. Acct Officer.**

- 1.** To distribute the grants received from State Level Agency to PIA and WCs
- 2.** To submit periodical Reports.
- 3.** To organize the accounts of WCs, PIAs and WCDC by Chartered Accountant.
- 4.** To maintain the various reports and Cash Books
- 5.** Any other works by DSAO & Project Manager and Dy. Project Manager (WCDC)

**Chief Executive Officer  
VWDA Pune &  
Commissioner of Agriculture,  
M S Pune**

<p>For Office Use Only</p> <p>Application No. _____</p> <p>Date received: _____</p>
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<p>Recent photograph</p>
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**Vasundhara Watershed Development Agency “VWDA”, Pune**

Application Form for the post of ..... District

**(A) Personal Details**

Date of Application	
Name ( in BLOCK CAPITALS)	
Date of Birth (dd/mm/yyyy) Age as on 01-07-2013	
Address for Communication	
Contact Information: Mobile and email is mentioned	Landline : Mobile : Email :
If selected, Notice period:	

**(B) Educational Qualification:**

Level	University	Name of Course	Year of Passing	Class Obtained	Major Subjects
Post Graduation					
Graduation					
Diploma					
Specialized Training					
Other Education including trainings & workshops					

**(C) Competency:**

**Please list your areas of highest competency, special skills or other items that may contribute to your abilities in performing the mentioned position.** (e.g.: Project management, Leadership & Teamwork, Studies & Publications, Special skills, etc. These should be qualitative as well as quantitative, that means examples should be quantified as far as possible.)

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**(D) Experience (As on 31.7.2013)**

Total years of experience	
Total years of experience in MF & AS	

**Experience in detail: (Mention most recent first- give details of all jobs separately)**

From – To	
Department / Organisation/ Agency/ Institution	
Position & Location	
Duties	
Major achievements	

**(E) Declaration:**

I hereby declare that the information furnished above is true to the best of my knowledge.

Date:

Place:

Signature

Name-