



ADVT.NO.NRSC.RMT.01/2013

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National Remote Sensing Centre (NRSC) is a key functionary of Indian Space Research Organization Striving to realize the Indian Space Vision through Earth Observation. It is responsible for the Ground Segment of Remote Sensing Programme through satellite data acquisition, archival, processing, dissemination, Remote Sensing Applications, Training and Capacity Building. It provides Aerial services in the civilian Sector for the country. The Organization has four Regional Centres at Bangalore, Nagpur, Kolkata and Jodhpur to address region/area specific remote sensing application needs. The Earth Station located at Shadnagar, 65 kms from Hyderabad city, is being developed as a full fledged centre to carry out the entire chain of remote sensing activities. NRSC is continuously exploring the practical use of Remote Sensing for societal applications through multilevel initiatives, development of value added data services and Remote Sensing Applications.

NRSC Invites applications for the following post:

Post No	NAME OF THE POST	NO OF VACANCIES	Reservation Details	PLACE OF POSTING
01	CATERING ATTENDANT 'A'	05	Unreserved	SHADNAGAR, MAHBOOBNAGAR DIST.A.P
02	CATERING ATTENDANT 'A'	01	OBC	-DO-

Essential Qualification	SSLC/SSC/Matriculation (A copy of SSLC Marks Card/ Certificate to be attached)
Desirable Qualification	One year experience in Catering field (Experience certificate need to be attached)
Gross Emoluments	₹ 12,600 [PB-1, ₹ 5,200 – 20,200 with Grade Pay of ₹ 1,800/-]

In addition to the gross emoluments specified, the employees are also eligible for House Rent Allowance, Transport Allowance, etc. The employees will be governed by the New Defined Contribution Pension Scheme. NRSC provides free transport (in lieu of Transport Allowance), limited Housing facility (in lieu of House Rent Allowance), advances for purchase of conveyance, construction of house, etc., Leave Travel Concession, Group Insurance, etc., and extends subsidized canteen facilities. NRSC also provides attractive medical benefits to its employees.

Age Limit : 18 – 25 years as on **30th August 2013** for Unreserved category.

18 – 28 years as on **30th August 2013** for OBC Category.

PWD and Ex-Serviceman are eligible of age relaxation to the extent applicable as per Govt. of India orders on the subject.

General Conditions:

- Only Indian Nationals need apply.
- Candidates belonging to OBC should submit an attested copy of caste certificate issued by the Competent Authority in the prescribed proforma applicable for reservation/ concessions of job under the Government of India.
- Ex-servicemen have to submit an attested copy of Discharge certificate duly indicating the Ex-service status.
- Sportspersons who have participated in any of the recognized sports events will be given special consideration as per rules, if they fulfill other conditions.
- Those who are already in employment under the Central Government/ State Government/ Public sector undertaking/ Autonomous body or any other organization which is aided by the Government should apply through proper channel.
- Outstation candidates allowed for interview will be paid to and from Second class(sleeper class) Railway fare by the shortest route from the address given in the application to the place of interview or Non –AC Bus fare, whichever is less, on production of proof of journey. If a candidate travel in higher class or by air, only second class rail fare will be paid.
- NRSC/ISRO reserves the right to fill or not to fill the post, if it so decides.
- The posts are temporary but likely to continue.
- The number of posts indicated above are provisional and may vary depending on the actual requirements
- **30.08.2013** (Last date for receipt of Applications) will be the cut-off date for all purposes like age, qualification, ex-servicemen status etc.
- Canvassing in any form will be disqualification.
- No interim correspondence will be entertained.
- Candidates called for interview will have to produce all relevant original documents in proof of details furnished in their application, at the time of interview. If any information furnished in their application is found to be wrong or false, the candidate will not be interviewed and TA will not be paid

How to Apply :

The application should be neatly typed or hand-written on a plain A4 size paper in the format given below, affixing a recent passport size colour photograph at the place provided in the application, alongwith attested copies of all certificates/testimonials to be sent **by ordinary post only** to the **Administrative officer (R&R), National Remote Sensing Centre, Balanagar, Hyderabad – 500 037**, superscribing the cover with “APPLICATION FOR THE POST OF CATERING ATTENDANT A (POST NO.____), so as to reach on or before **30.08.2013**, 1700 Hrs”. Applications received without the copies of certificates and after the due date will not be considered.

Selection Process :

The qualifications prescribed in this advertisement are the minimum requirement and possession of the same does not automatically make candidates eligible to be called for Test/ Interview. Based on the details of marks/ experience etc. obtained by the applicants, the candidates will be short listed for further process of selection.

<p>Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.</p>
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Application Format

Affix recent
colour
photograph

1. Post No. & Post applied for :
2. Advertisement No. & Date :
3. Name in full (in BLOCK letters) :
4. Age (as on **30.08.2013**) & Date of Birth :
5. Nationality :
6. Religion :
7. Sex :
8. Father's/ Husband's Name :
9. Address for communication with Pin code & Tel No. :
10. Nearest Railway Station :
11. Whether belongs to SC/ST/OBC/Ex-Serviceman/PWD :
(must be supported by a valid certificate)
12. Educational qualification indicating clearly the Examination Passed, University/Board Year and Month of Passing, Class & Percentage of Marks (enclose attested copies of certificates)

Sl No.	Examination Passed	Institution/Board	Year & Month of passing	Class	% of Marks Obtained

13. Details of previous/present employment held, in chronological order, starting from present position (enclose attested copies of all certificates)

Post held	Period of service		Salary drawn	Name of the Organisation with full address	Nature of Duties
	From	To			

14. Have you executed any bond to your present employer? If so, please give details :

15. Whether applied for any post in ISRO/DOS earlier?:

If so, the details such as Name of the Centre/Unit, Advertisement Number, :
Post Number, Name of the Post, Date of Interview, etc. and its outcome may be furnished.

16. If selected, the minimum time required to join the post :

17. Any other information you wish to add :

18. Reference [Names, contact numbers & Addresses of Two Persons]

Name1 :

Name 2:

Address1 :

Address2:

Phone Number1:

Phone Number2:

19. Have you ever been detained in Police custody :

(If yes, give complete details)

20. Whether you have been convicted by any Court of law or not:

(If yes, give complete details thereto)

21. Whether any criminal case is pending or contemplated against you in any court of law. :

(If yes, give complete details thereto)

I affirm that the information given in this application is true and correct. I also fully understand that if, at any stage, it is found that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected or my employment terminated.

Place :

Date :

Signature of the candidate