

**Eligibility for the post of Lower Division Clerk**

Post:	<b>Lower Division Clerk.</b>
Mode of Recruitment:	Direct.
Number of Post:	Two. One is reserved for OBC and the other is for General.
Pay Scale:	PB-I i.e. 5200-20200 Grade Pay Rs. 1900/-
Age:	<b>Between 18 to 25 years (relaxable for SC/ST/OBC/PH candidates and Govt. Servants as per DoPT instructions). The Crucial date for determining the age limit shall be the closing date for receipt of applications (from candidates) in RAV. (Not born before 16.09.1988 and not born after 16.09.1995).</b>
Note:	<b>Central Govt. rules on reservation will be applicable. In case of OBC the caste certificate issued by the Competent Authority applicable for Central Govt. will be accepted. Persons working in Govt./PSUs/Autonomous bodies and other allied Govt. sector employees should submit application through proper channel (i.e. through their employer).</b>
Educational and other qualification:	1) 12 <sup>th</sup> class pass or equivalent qualification from a recognized Board or University. 2) Typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer.
Application Fee:	A Demand Draft may be drawn in favour of <b>Director, Rashtriya Ayurveda Vidyapeeth</b> payable in Delhi for Rs. 100/- for General and OBC candidates & Rs. 50/- for SC/ST and Women candidates.
<b>LAST DATE:</b>	Duly filled in application should reach the Vidyapeeth on or before <b>16.09.2013.</b>
<b>NOTE:</b>	<b>Self attested photocopies of the supporting documents for age, educational qualifications, community certificate should be attached. <u>NO original documents should be sent along with the application.</u></b>

**Application for the post of Lower Divisional Clerk**



1. Name (**in capital letters**) :

2. Name of Father/Husband :

3. Date of Birth and age as on 16.09.2013:

4. Postal Address for communication: \_\_\_\_\_  
(**in capital letters**) \_\_\_\_\_  
\_\_\_\_\_

State: \_\_\_\_\_

Pin Code: \_\_\_\_\_

Telephone: \_\_\_\_\_  
(with STD code)

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

5. Educational Qualifications

6. Professional qualification, if any

7. Whether belong to SC/ST/OBC

8. Present post held, if any:

9. Details of employment in chronological order (Enclose a separate sheet duly authenticated by your signature).

Office/Instt./ Organisation	Post held	From	To	Scale of pay and basic pay	Nature of duties

10. Two physical identification Marks (like scar/mole etc):

**DECLARATION**

I do hereby declare that the particulars furnished by me above are correct to the best of my knowledge and belief.

**SIGNATURE**

Date :

Place :

NOTE: Self attested photocopies of the supporting documents for age, educational qualifications, community certificate should be attached. NO original documents should be sent along with the application.