



SJVN LIMITED
(A Joint Venture of Govt. of India & Govt. of Himachal Pradesh)
An ISO 9001:2000 Company

CAREER OPPORTUNITIES IN A GROWING ORGANISATION

Advt. No. 69/2013

Closing Date: 4th September 2013

SJVN LIMITED, A Mini Ratna Schedule 'A' Public Sector Undertaking after successful commissioning of 1500MW Nathpa Jhakri Hydro Power Station in Himachal Pradesh is emerging as a multi project company with following Hydro Power Projects allocated to it for development, operation and maintenance: 412 MW at Rampur, 588 MW at Luhri, 66 MW at Dhaulasidh, 363 MW in Uttarakhand, and 900 MW Arun-III in Nepal and 1170 MW in Bhutan. SJVN is also diversifying into thermal, solar and wind energy generation with 1320 MW at Buxar and 47.6MW at Khirewire along with entering into transmission business. The Company invites applications from energetic and promising professionals for the following positions:-

EXECUTIVE TRAINEES

EDUCATIONAL QUALIFICATION REQUIREMENT:

Discipline	Tentative No. of Posts	Educational Qualification	Percentage of Marks
Civil	40	Full time Degree in Civil Engineering from a recognized University / Institute of India.	Simple pass for CA/ICWA/CS & for other prescribed qualification aggregate 50% marks for SC/ST/PWD and 55% marks for others.
Mechanical	25	Full time Degree in Mechanical Engineering from a recognized University / Institute of India.	
Electrical	30	Full time Degree in Electrical / Electrical & Electronics Engineering from a recognized University / Institute of India.	
Finance	13	CA/ICWA/Two years full time MBA with specialization in Finance.	
HR	11	Graduate with two years full time MBA/Post Graduate Diploma with specialization in Personnel/HR.	
Safety	04	Full time Degree in Engineering (Civil /Mechanical /Electrical) with Full time Diploma in Industrial Safety recognized under Industrial Safety / Factory's Act.	
Geology	05	Full time M.Sc./M. Tech. (Geology/Applied Geology/ Geophysics) with Engineering Geology as main subject or M.Sc./ M. Tech. in Engineering Geology.	
Architecture	02	Full Time Degree in Architecture from a recognized University / Institute of India.	
Company Secretarial	01	Graduate and qualified Company Secretary with membership of the Institute of the Company Secretary of India. Graduate Degree in Law or MBA will be preferred.	

Note:

- (i) The candidates should not have less than 50% marks for SC/ST/ PWD and 55% marks for others, taking average of all semesters / years irrespective of the weight-age given to any particular semester / year by the University / Institute.

- (ii) The candidate with the prescribed degree identified for the discipline as given above can only apply in the respective discipline.

COMPENSATION PACKAGE:

During the training period of one year, Executive Trainees will draw Basic Pay of R 20600/- and IDA, along with allowances up to 47% of Basic Pay under cafeteria approach. They will also be entitled for other perquisites and benefits such as Performance Related Pay, Foreign Compensatory Allowance, Liveries, Shift Allowance, HRA/ Company leased Accommodation, Medical benefits, etc., as per extant company rules. On successful completion of Training period they will be placed in the regular Pay Scale of R. 24900-50500/- at E2A level and shall be on probation for a period of one year.

SELECTION PROCESS:

Eligible candidates would be required to undergo an All India written test. Candidates will be shortlisted for Group Discussion and Personnel Interview based on the performance in written test.

Test Centers: The written test will be held in the following centers: Shimla, Dehradun, New Delhi and Patna. Candidates have to choose any two cities as preference -1 and preference-2 as Test Center and no change in any circumstance will be considered subsequently. However, SJVN reserves the right to add/delete any Center and allocate any Center to the candidates.

Written Test: The test will be in two parts, Part-I will consist of 120 multiple-choice questions of the relevant discipline and Part-II will consist of 30 multiple-choice questions on Executive Aptitude. The eligible candidates will be informed separately about the date and venue of the Written Test. Please visit the SJVN website for information on the same.

Group Discussion & Personal Interview: Based on the merit and requirement, the candidates qualifying the written test will be informed separately and be required to undergo Group Discussion and Personal Interview before the Company's Central Selection Board. Please visit the SJVN website for information on the same.

PLACEMENT:

The selected Trainees shall undergo one year training at various places. The final place of posting will be allocated after successful completion of training. Candidates can be placed anywhere in India or abroad, in any of the functions at Projects/ Stations or offices.

AGE LIMIT:

Upper Age Limit is 30 years as on closing date of advertisement.

RESERVATIONS & RELAXATIONS FOR SC/ST/OBC/PWD AND J&K CANDIDATES:

PROJECTED VACANCIES:

Discipline	SC	ST	OBC	UR	PWD Gp. A
Civil	7	2	10	21	11 (including 08 backlog)
Mechanical	5	1	5	14	
Electrical	4	3	6	17	
Finance	0	1	5	7	
HR	0	0	4	7	
Safety	0	0	1	3	
Geology	0	1	1	3	
Architecture	0	0	1	1	
Company Secretarial	0	0	0	1	

IDENTIFIED DISABILITIES:

Discipline	Type of Disability	Legend
Civil	OL, OA, HH	OL: One Leg OA: One Arm OAL: One Arm & Leg BL: Both Legs HH: Hearing Handicapped LV: Low Vision PD: Partially Deaf BH: Stiff back and hips B: Blind
Mechanical	OL	
Electrical	OL, HH	
Finance	OA, OL, BL, HH	
HR	OA,OL,BL,OAL,B,LV,HH	
Safety	Same as for concerned discipline in engineering.	
Geology	OA,OL, HH	
Architecture	OL, HH	
Company Secretarial	OA,OL,BL	

Relaxations and concessions for SC/ST/Physically Challenged:

- Upper age relaxable by 5 years for SC/ST as applicable.
- For Physically Challenged, upper age is relaxable by 10 years for General Category, 13 years for OBC and 15 years for SC/ST category.
- For SC/ST/Physically Challenged, no application fee is payable. Such candidates will be required to produce the requisite certificate, in the prescribed format of Government of India, from a competent authority, at the time of applying and interview, if called for.
- All SC, ST and Physically Challenged candidates with aggregate marks of 50% in prescribed qualification are eligible to apply for the post of Executive Trainees.

Relaxation for OBC (Non Creamy Layer):

Upper age limit is relaxable by 3 years for only those candidates belonging to '**Non- Creamy Layer**'. Such candidates will be required to produce the requisite certificate, in the prescribed format of Government of India, from a competent authority issued in the current year, at the time of interview, if called for.

The OBC candidates who belong to 'Creamy Layer' are not entitled for OBC concession and they have to indicate their category as 'General'.

Concession for J&K Candidates:

Upper age limit is relaxable by 5 years for the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir from 01.01.80 to 31.12.89.

Relaxation for Ex-servicemen:

Age relaxation to ex-servicemen will be as per Government of India guidelines.

SERVICE AGREEMENT BOND:

The selected candidates who belong to General and OBC category will be required to execute a service agreement bond of R. 2, 50,000/- to successfully complete the prescribed training and thereafter serve the company for at least 3 years. This amount is R. 1,50,000/- for SC/ST category and Physically Challenged candidates.

GENERAL CONDITIONS:

- The candidate should ensure that he/she fulfills the eligibility criteria and other conditions mentioned in this advertisement as well as on the website www.sjvn.nic.in. The admission at all the stages of the Written Test/Interview will be purely provisional

- subject to satisfying the prescribed eligibility conditions. Mere issue of Admit Card /Interview Call Letter to the candidate will not imply that his/her candidature has been finally cleared by SJVN. SJVN will take up verification of eligibility conditions with reference to original documents at the time of Personal Interview.
2. For all the above posts, candidates should possess full time regular educational qualifications which are from an Indian University/Institute recognized by UGC/AICTE/appropriate statutory authority and only those candidates whose final results have been declared as on closing date shall be considered eligible. **Result awaited candidates need not apply.**
 3. In case it is detected at any stage that a candidate does not fulfill the eligibility criteria, his/her candidature shall be rejected/ cancelled without assigning any reason, thereof. Similarly, even after joining, if it is found that he/she has furnished any incorrect information or suppressed any material information, his/her services shall be summarily terminated.
 4. Persons working under Central/State Govt./Public Sector Undertakings have to produce No Objection Certificate(NOC) at the time of interview, failing which they will not be allowed to appear in the interview.
 5. The decision of the SJVN as to the eligibility or otherwise of a candidate for admission to the Written test/Interview shall be final.
 6. While filling in application form, the candidate should carefully decide about his choice for the discipline for the written test. More than one application from a candidate giving different disciplines will not be accepted in any case. Even if a candidate applies more than once, SJVN will accept only one application at its discretion and the SJVN's decision in the matter shall be final.
 7. The candidates called for the Personal Interview will be reimbursed return 2nd Class AC Sleeper Rail Fare by Ordinary Train/Bus fare by shortest route as per the rules of the company.
 8. Only Indian Nationals need apply.
 9. The management reserves the right to increase/decrease the number of posts or consider for lower posts/grade or not to fill up any of the posts or raise the minimum eligibility standards / cancel candidature of any candidate / or cancel recruitment process without assigning any reason. Merely meeting the above qualifications and experience shall not entitle a candidate to be called for Interview/Selection process.
 10. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Shimla and courts/tribunals/forums at Shimla only shall have sole and exclusive jurisdiction to try any such cause/dispute.

CONDITIONS FOR INTERNAL APPLICANTS:

- i. There is no age bar for Internal Applicants.
- ii. Internal candidates having degree/diploma through correspondence/part time course from approved /recognized institutes will be eligible to apply as per rules.
- iii. For internal candidates AMIE in relevant Engineering discipline will be considered as a recognized qualification. For Architect discipline, AMIE/Associate Membership of Indian Institute of Architects (by examination) will also be considered. In Non Technical Disciplines, courses awarded/recognized by IGNOU will also be considered. However in

- respect of IGNOU courses duration of the course must match with the duration of qualification prescribed for external candidates.
- iv. Minimum qualifying percentage of marks will be relaxed by 5% in prescribed qualification.

HOW TO APPLY

Eligible and interested candidates would be required to apply online through SJVN's website: www.sjvn.nic.in. No other means/ mode of application shall be accepted.

Before registering their applications on the website the candidates should possess the following:

- a) Valid e-mail ID and mobile number, which should remain valid for atleast one year.
- b) Personal details and educational qualification details.
- c) Candidates should have scanned copy of latest passport size photograph as well as photograph of signatures in digital format (.jpg or .jpeg file only, less than 500 KB size) for uploading with the application form.
- d) All SC/ST/ PWD candidate need to upload their caste/disability certificates also in .jpeg or jpg formats of not more than 500 KB each.
- e) After applying online, candidate is required to download the registration slip and pay-in-slip generated by the system with unique registration number. Candidates are required to keep the printout of the Registration Slip which will be required at the time of written test and interview along with the proof of having deposited the application fee.
- f) General and OBC category candidates are required to pay a non-refundable application fee of R 300/-. The Pay-in-Slip is to be downloaded from the website after completing the registration process.

MODE OF PAYMENT OF APPLICATION FEE:

There will be two payment options, online (Payment Gateway) or Offline (Bank Challan/ Pay-in-slip). A candidate may opt for any one of the payment modes and proceed further accordingly.

PAYMENT THROUGH PAY-IN-SLIP

- a) State Bank of India has been authorized to collect the application fee in a specially opened account at New Shimla Branch, Shimla, on behalf of SJVN. Candidate has to approach ANY nearby SBI Branch with a printout of the "Pay-in-Slip" which will be available once the candidate completes the registration process. The pay-in-slip printed from the Portal only should be used for depositing the fee.
- b) An application fee of Rupees three hundred along with bank charges of Rupees twenty totaling to Rupees three hundred twenty only will required to be deposited by the candidates.
- c) Please note that after generation of Provisional Registration Slip and SBI Pay-in-slip, the fee can be deposited from the next day (after 11 a.m.) onwards. Please ensure that you deposit the Application Fee latest by 5th September, 2013 till 4:00 PM.
- d) Ensure that the SBI Pay-in-slip is stamped by the SBI Official and all the requisite details are filled-in by the SBI official.
- e) After depositing the Application Fee in SBI, you do not have to send any hard copy of your Application. Nor do you have to feed the Fee deposit particulars on the website. The fee you have paid in SBI gets automatically linked to your Application through our software.
- f) Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before paying the application fee.

PAYMENT THROUGH ONLINE PAYMENT GATEWAY

- a) Facility to pay application fee through Net Banking, Credit/Debit Card will also be made available. For this option, no pay-in-slip/challan form will be generated. Transaction charges, if any, will be borne by the candidates.
- b) After ensuring the correctness of the particulars of the application form, candidates will be required to pay fees through the payment gateway integrated with the online application portal. Candidates have to follow the instructions given on the screen. No change/edition will be allowed thereafter.
- c) On successful completion of the transaction, e-receipt and application form will be generated, which may be printed for record.
- d) If the online transaction is not successfully completed, candidates are required to register again and make payment online.

IMPORTANT

All correspondence with candidates shall be done through e-mail only. All information regarding examination schedule/admit card/interview call letters etc. shall be provided through email/uploading on SJVN website. Responsibility of receiving, downloading and printing of admit card/interview call letter/any other information shall be of the candidate. SJVN will not be responsible for any loss of email sent, due to invalid/wrong email ID provided by the candidate or for delay/not receipt of information if a candidate fails to access his/her mail/website in time.

IMPORTANT DATES

1.	Commencement of Online Registration for submitting applications	14 th August 2013 10:00 AM
2.	Closing date for submitting applications through website	4 th September 2013 6:00 PM
3.	Issuing of the Admit Card for written test	14 th September 2013 10:00 AM
4.	Tentative Date of Written Test (will be confirmed in Admit Card)	6 th October 2013

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