

**REGIONAL INSTITUTE FOR MENTALLY HANDICAPPED
SECTOR-31, CHANDIGARH**

(☎ 0172-2637349, 2637361, 2637396, Fax No. 0172-2637369)

LAST DATE OF RECEIPT OF APPLICATION: 14.06.2013 by 5:00 P.M.

PUBLIC APPOINTMENT NOTICE

Applications are invited from the eligible candidates, in the prescribed proforma, for filling up the following Group 'A' & 'C' posts, purely on contract basis, in Regional Institute for Mentally Handicapped, Sector -31, Chandigarh: -

Sr. No.	Name of the post	No. of posts	Category of post	Consolidated salary per month
1.	Lecturer	02	General	41700.00
2.	Technical Person (Supervisor)	01	General	23800.00

The application proforma alongwith other information can be downloaded from our website gimrc.gov.in and gmch.gov.in

Sd/-
Director,
Regional Institute for Mentally Handicapped,
Sector -31, Chandigarh.

Advt. No. RIMH/Estt-1/300/2013/3149

Dated: 16.05.2013

**REGIONAL INSTITUTE FOR MENTALLY HANDICAPPED
SECTOR-31, CHANDIGARH**

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ESSENTIAL EDUCATIONAL QUALIFICATIONS AND EXPERIENCE ETC

Sr. No.	Name of the Post	Essential qualifications & experience required for the post
1.	Lecturers	(a) Master Degree in any discipline with not less than 50% of marks (b) M.Ed. Degree in Specific Disability (Mental Retardation) area with not less than 55% of marks or an equivalent grade B in 7 pt. Scale OR An equivalent degree from a foreign university recognized by RCI. Desirable : * Ph.D./M.Phil in Education with Research emphasis on Special Education (Mental Retardation). * Experience for a period of at least 3 years as teacher or researcher in the area of specific disability or 3 years of teaching experience at Diploma Level. Note: The candidate must be registered with RCI
2.	Technical Person (Supervisor)	Bachelor's Degree with B.Ed. Special Education (Mental Retardation) from a recognized University/ Institute.

2. TENURE OF THE POST

The above said posts are purely temporary in nature and will be filled up on contract basis initially for a period of one year or till the regular arrangements are made, whichever is earlier. It is also made clear that it is an engagement for a fixed term and shall automatically cease on the expiry of the contract/term without providing any claim to a person so engaged to any regularization of service or any consequential benefits.

3. UPPER AGE LIMIT AS ON 01.01.2013:

The upper age limit for the above said posts are as under: -

Sr. No.	Name of post	Upper Age Limit
1.	Lecturer	40 years
2.	Technical Person (Supervisor)	30 years

4. RESERVATION AND RELAXATION:

- (a) The reservation and relaxation in the upper age limit will be made only for the category of the post reserved for such categories, as per the instructions issued by the Government of India from time to time.
- (b) The SC/OBC candidates applying for un-reserved posts are not entitled to any relaxation in upper age limit.

5. CONSOLIDATED (FIXED EMOLUMENTS):

The incumbent appointed on contractual basis will be paid the following consolidated contractual emoluments per month in pursuance of instructions issued by Department of Personnel, Chandigarh Administration: -

Sr. No.	Name of post	Consolidated contractual emoluments P.M.
1.	Lecturers	41,700.00
2.	Technical Person (Supervisor)	23,800.00

The above said consolidated contractual emoluments, as fixed will remain the same during the period of contract. It is also made clear that the person so engaged shall not be paid anything, in any form, over and above the amount of contract.

6. Application Fee:

The Application Fee in the shape of Bank Draft for a sum of ` 100/- (Rupees One Hundred Only), in favour of the Director, Regional Institute for Mentally Handicapped, Sector-31 payable at Chandigarh must accompany the application for the post/each post. Application received without prescribed fee will be summarily rejected. Fee once remitted shall not be refunded.

7. OTHER TERMS AND CONDITIONS:

- (i) The number of post(s) are tentative and liable to increase or decrease for different category, as per requirement.

- (ii) Those candidates, who are employed in Central Government/State Government/UTs/Statutory Bodies/Research Institutes etc., should apply **Through Proper Channel** and their applications must be accompanied with No Objection Certificate issued by their employer. If they anticipate delay in routing their application Through Proper Channel, they may send an Advance Copy of their application alongwith Application Fee and other certificates and testimonials so as to reach this office on or before the schedule date.
- (iii) The applications should be submitted in a prescribed proforma and the discipline/subject for which the application is being submitted needs to be indicated clearly. The applications that are not submitted in the prescribed format will not be considered.
- (iv) Incomplete/unsigned applications and application received without fee, photograph, self attested copies of required certificates such as educational qualifications, experience, age, caste/community certificate etc. and those received after the prescribed last date of receipt of applications will be summarily rejected without any communication to the candidate.
- (v) The applications received by post directly beyond the last date of receipt of applications will not be entertained under any circumstances. This institute will not be responsible for delay/late delivery by the postal department.
- (vi) The candidates will be called for interview based on their eligibility. However, the decision of the competent authority as to their eligibility or otherwise of a candidature for interview or selection will be the final and no correspondence/ personal enquiries will be entertained.
- (viii) **The candidates must ensure that the following documents should be attached with their Application Proforma: -**
 - (a) One photograph pasted on the Application Form.
 - (b) Self attested copies of certificates and testimonials in proof of educational qualifications, date of birth, experience, caste certificate etc.
 - (c) The Application Fee in the shape of Bank Draft for a sum of `100/- (Rupees One Hundred Only), in favour of the Director, Regional Institute for Mentally Handicapped, Sector-31 payable at Chandigarh.
- (ix) No Travelling Allowance/Daily Allowance/Conveyance Allowance will be paid to the candidates, who are called for the interview.

Applications in the prescribed Application Proforma alongwith self attested copies of all the certificates/testimonials and other documents, recent photograph and Application Fee in a sealed cover super scribing “**Application for the post of _____**” should reach the office of Joint Director, Regional Institute for Mentally Handicapped, Aashadeep Building, Sector 31-C, Chandigarh **by 14.06.2013 up to 5:00 P.M.**

Sd/-
Director,
Regional Institute for Mentally Handicapped,
Sector -31, Chandigarh.

**REGIONAL INSTITUTE FOR MENTALLY HANDICAPPED
SECTOR-31, CHANDIGARH**

**Passport size
Photograph
to be pasted**

POST APPLIED FOR : _____

1. Name: _____
2. Father's /
Husband Name _____
3. Present Address:
With Phone No. _____

4. Date of Birth: _____
5. Age as on 01-01-2013 _____
6. Male /Female: _____
7. Married /Unmarried: _____
8. Category (SC /OBC/General): _____

9. **QUALIFICATIONS: -**
(Matric onwards with full details of year of passing, name of Board University and
Percentage of mark obtained)

Degree/Diploma	Year of Passing	University/Board	% of Marks

10. Knowledge of computer:-

11. **EXPERIENCE:** -
(If any, with full details about name of employers, designation and duration)

S. No	Name of Employer	Designation	Duration	
			From	To

12. Extra curricular activities (Sports , NCC)

13. Any Other achievements :

Date _____ (Signature of Applicant)

DECLARATION BY THE CANDIDATE

I hereby declare that the information furnished by me is true, complete and correct to the best of my knowledge and belief. I have not suppressed any material, fact or factual information. I have never been debarred from appearing at any examination nor have I ever been arrested, prosecuted or convicted by criminal court or involved in any other case registered by the police. I understand that my candidature is liable to be rejected in the event of any mis-statement/discrepancy in the particulars being detected and after my appointment is such an event, my services are liable to be terminated without any notice to me or reason thereof. I undertake not to make any claim or compensation if at any stage of my selection, my ineligibility for candidature is detected and my candidature is cancelled as a result thereof.

Date _____ (Signature of Applicant)