

Selection Criteria for various Non –Teaching posts against the Advt. No. 1/2013

I	Academic Qualification :-	Total 100 Marks 65 Marks (65%)
	Basic Qualification including Professional Qualification if any :- Weightage of 50% marks may be given for screening/ written test if any in the Basic Qualification including Professional Qualification marks. The distribution of marks will be as follows:- A. Basic Qualification including Professional Qualification (if any). 30 Marks (30%) B. *Screening/ Written Test 30 Marks (30%)	60 Marks (60%)
	Higher Qualification (over & above the requisite qualification in the relevant subject/ specialties) :-	05 Marks (5%)
II	Extra Curricular Activities :- (Subject to maximum of 05 marks)	05 Marks (5%)
	Sports (Certificate issued by the Director, Sports of the State Stating Grade and period of participation) -02 Marks (Subject to maximum of 02 marks)	
	Grade A-1 & A-2 2 Marks	
	Grade B-1 & B-2 1 Marks	
	Grade C-1 & C-2 1/2 Marks	
	Blood Donation 2 Marks (1/2 Mark for each donation subject to maximum of 2 marks)	
	NSS/ NCC 01 Mark (Letter/ Certificate of merit for NSS Weightage & certificate of C/G Part-III/B Certificate for NCC Weightage)	
III	Experience (Subject to maximum of 10 Marks) (1/2 mark for each complete year of work experience on the said post in Govt. Institution/ Public Sector Institution or Hospital/ University Hospital or University/ Hospital on Govt. Panel. Note :- 1 mark for each completed year of work experience on the respective post for the candidates already working in this institution on contract basis, may be given as a onetime measure in view of the instructions issued by the Chief Secretary, Haryana bearing No. 43/31/06-1GSI dated 29.05.2007.	10 Marks (10%)
	IV Interview	20 Marks (20%)

*Applicable in case screening/ written test is held for short listing of candidate.

Note : In case of Ex-Serviceman candidate, the minimum 50% pass marks/ qualifying mark may be taken into consideration, while calculating the merit it the marks are not available/ shown in the certificate/ degree issued by the competent authority of Defence Service.

PT.B.D.SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK

Advt. No. 1/2013

Closing Date: 12-8-2013

Applications are invited for the following temporary posts but likely to be continued of **Pt. B. D. Sharma Postgraduate Institute of Medical Sciences, Rohtak and Pt. B. D. Sharma University of Health Sciences, Rohtak** on the prescribed form obtainable from the HDFC Bank, Model Town Branch, Rohtak on cash payment of Rs.300/-for General Category and Rs.100/- for Reserved Categories candidates or by crossed Indian Postal Order in the name of the Controller of Finance, Pt. B. D. Sharma University of Health Sciences, Rohtak by post. Candidate must clearly state the name of the post for which form is required and also give his/her name and address in block letters. If the form is required by post, a self-addressed envelope (23x10 cm) duly affixed postal stamp of Rs.6/-may be sent alongwith request.

Lower and upper age limit for the posts is shown against each category. Upper age limit is relaxable by five years for candidates of S.C/ S.T, B.C, Special B.C including Economically Backward Classes recognized in Haryana, by ten years for Physically Handicapped for the reserved category posts only, ESM Age relaxations as per Haryana Govt. rules and in certain other cases as per Haryana Govt. instructions issued from time to time on the subject. More detailed information is available in the "Instructions for candidate" which will be supplied alongwith the application form.

The candidates who are already working on contract basis will be given relaxation in age to the extent of their contract service rendered in this institution only provided they fulfill the required qualification and experience for the particular post.

The applications complete in all respects must reach Assistant Registrar (Recruitment Cell) University of Health sciences Rohtak on or before the closing date. Submission of incomplete application & received after the closing date will not be entertained. The University will not be held responsible for any postal delays or loss of application.

GENERAL TERMS AND CONDITIONS :-

1. The candidate who is already in Govt./Semi Govt./Corporation or Autonomous Body Service should apply through proper channel and he/she may send his/her advance copy of application to avoid delay but the application through proper channel should reach in due course of time or produce 'No Objection Certificate' at the time of interview otherwise he / she will not be allowed / considered for interview.
2. Submission of incomplete application form i.e. without attested copies of testimonials/academic certificate/ experience certificate or unsigned application form etc. may render the candidate ineligible.
3. The number of posts is liable to increase or decrease either way, including complete withdrawal without assigning any reason.
4. The abbreviation G.C. stands for General Category, S.C. for Scheduled Caste, and B.C. for Backward Classes, Eco.B.C. for Economically Backward Class, Spl. B. C. for Special Backward Class, PH for physically handicapped and ESM for Ex-Serviceman.
5. The reserved posts are only meant for Haryana Domicile.
6. The posts of reserved categories will be filled up as per latest Govt. instructions applicable issued from time to time.
7. In case of candidates belonging to Scheduled Caste and Backward Class category applies against General Category post he/ she should fulfill the condition of eligibility regarding age/application fee etc. as are meant for General Category candidates as per Govt. Instruction.
8. If the applications are received more than three times against the advertised posts then the candidates may be called for interview after holding the written/ screening test or on the basis of marks of relevant academic qualifications, in the ratio of 1:3. However, for the single post, the candidate may be called for interview in the ratio of 1:5. The decision of the appointing authority in all matters relating to acceptance or rejection of application, eligibility / suitability of the candidates, mode and criteria for selection etc. will be final and binding on the candidates.
9. The employees already working on contract basis in this institution may appear for written/ screening test wherever applicable; however, they may be given opportunity to appear for the interview
10. The prescribed qualification, experience & the age limit shall be reckoned as on closing date of the receipt of the application.

1. Care Taker: 03 (GC 02, Eco.B. C. 01) (For Girls/ Nurses Hostel)

Pay Band: - 5200-20200+1900 Grade Pay

Qualification:-

- i) Graduation in any discipline from a recognized university.
- ii) Minimum three months certificate course in computer
- iii) Two years experience of working after requisite qualification as Care Taker **or** on equivalent **or** higher post in a hostel of an Educational Institution run/managed by Govt. / University/ Registered Society. The said Educational Institution should be recognized by Govt. / University/ Board of School Education of the State or a Statutory Body.

Note :- (Only female candidate will be eligible for the post of Care Taker in Girls/Nurses Hostel)
Age 25 to 45 yrs.

2. Optometrist- 01 GC

Pay Band Rs. 9300-34800+4000 Grade Pay

Qualification:-

- i) B. Sc. Optometry from a Medical College/Institution affiliated to a University recognized by the UGC.
- ii) Knowledge of Hindi/Sanskrit upto Matric Standard.

Age: 17-40 Years

3. Carpenter 01 GC

Pay Band - 9300-34800+3200 Grade Pay.

Qualification:-

- i) Matric Pass with Hind/ Sanskrit.
- ii) 3 year experience as Carpenter in an Industrial Institution
or
Having certificate in carpentership from ITI.

Age: 17-40 Years

4. Pharmacist- 08 (GC-03, GC-ESM-01, Spl. B.C-01, Eco.B.C.-01, SC-01, BC-A-01)

Pay Band:- 9300-34800+3200 Grade Pay(likely to be revised to Grade Pay of Rs. 3600/-

Qualification & Experience:-

- i) 10+2 with Science subject.
- ii) B. Pharmacy from an Institute approved by Pharmacy Council of India & All India Council for Technical Education.
- iii) Registered as Pharmacist with Haryana State Pharmacy Council.
- iv) Knowledge of Hindi/ Sanskrit upto Matric Standard.
- v) Preference will be given to higher qualification.

Age : 17 to 40 years.

5. Assistant Librarian-03 (Eco.B.C-01, SC-01, BC-A- 01)

Pay Band: - 5200-20200+1900 Grade Pay

(Likely to be revised to in the Pay Band of Rs. 9300-34800+3200 G.P.

Qualification & Experience:-

- i) Graduate from recognized University.
- ii) Bachelor Degree in Library Science (B. Lib.) from a recognized Institution/ University.
- iii) 3 years experience in a Library of Government Institution/ University/ Govt. added Institution.
- iv) Knowledge of Hindi/ Sanskrit upto Matric.
- v) Knowledge of Computer

Age: 18 to 40 years

Note:- The Qualification & Experience, Pay Band & Grade Pay for the post of Pharmacist & Assistant Librarian is subject to approval of Executive Council, UHS Rohtak

REGISTRAR