



**ANDHRA PRADESH TOURISM DEVELOPMENT CORPORATION
LIMITED**

(Government of Andhra Pradesh, India)

3-5-891, Tourism House, Himayatnagar, Hyderabad - 500 029.

Ph.040- 23262151,52,53,54 & 57; Fax: 040 – 23261801

NOTIFICATION OF VACANCIES ON CONTRACT BASIS

Applications with full bio-data are invited on or before **04.07.2013 at 5.00 PM** to work as Manager on contract basis in APTDC Ltd initially for a period of 2 years from the date of joining after selection.

All details along with the format of application are available in the official website of APTDC: www.aptdc.in. Application should be supported by Attested Photostat copies of original Certificates.

Note:. The vacancies notified are tentative. The Corporation reserves the right not to fill up any of the vacancy/ies advertised without giving any reasons/intimation and also to change the No. of vacancies.

SD/-

CHAIRMAN & MANAGING DIRECTOR



CORRIGENDUM NOTIFICATION TO THE NOTIFICATION DATED 14.06.2013
ANDHRA PRADESH TOURISM DEVELOPMENT CORPORATION LIMITED
((A State Government Undertaking))

3-5-891, Tourism House, Himayath Nagar, Hyderabad - 500 029.
Ph.040- 23262151,52,53,54 & 57; Fax: 040 – 23261801

Applications with full bio-data are invited on or before 04.07.2013 by 5.00 pm to work as Manager on contract basis in APTDCL initially for a period of 2 years from the date of joining after selection.

NOTIFICATION OF VACANCIES TO BE FILLED ON CONTRACT BASIS

	For external Candidates	For internal Candidates
Qualification	Must be in possession of three years degree in Hotel Management and catering technology/MBA/Degree in Tourism Management from a recognized institute /university with computer knowledge and good PR & Marketing skills.	3 years diploma/degree in hotel Management/MBA/Degree in Tourism Management.
Experience	10 years experience in Hotels/Travel Agencies/Sales & Marketing of which 2 years should be as Head of Department.	Minimum 5 years service as Joint Manager/Deputy Manager in APTDCL
Age	45 years and below	50 years and below
Consolidated Remuneration	Rs. 34,560/- per month	Rs. 34,560/- per month

The filled in applications should be enclosed in a cover on which it should be superscribed that “**Application for the post of “Manager” on contract basis** and sent through Register post/Courier/Speed post with acknowledgment due, addressed to **C&MD, APTDC Ltd, 3-5-891, Tourism House, Himayatnagar, Hyderabad-500 029** so as to reach on or before **04.07.2013 by 5:00 PM**. A self addressed envelope 20 x 10 cms size, duly affixing **Rs.6/-** worth postage stamp should be enclosed together with the application for further correspondence from this office. **Applications will not be accepted in person.**

Note: The Vacancies notified are tentative. The Corporation reserves the right not to fill up any of the vacancy/ies advertised without giving any reasons/intimation and also to change the No. of vacancies.

Terms & Conditions

1. The appointment will be initially for a fixed period of 2 years from the date of joining after selection with fixed remuneration. However the engagement may be terminated at any time by giving one month notice or one month emolument in lieu of notice.
2. In addition to remuneration, the selected candidates are eligible for Contributory PF, Medical Insurance/ESI and conveyance allowance, where ever applicable.
3. The contract appointee shall not have any claim what so ever either for re-employment or for absorption into the service of the Corporation after the expiry of the contract period.
4. The contract employee is not entitled to claim any other allowances or privileges other than those specified by the Corporation.
5. The contract employee should execute a service agreement in the prescribed format before entering into the service of the Corporation. The contract will be signed on a stamp paper of Rs.100/-. The cost of stamp paper will be borne by the selected candidate.
6. The selected candidates have to pay security deposit as prescribed.
7. No. TA/DA will be admissible for appearing in interview or joining purpose.
8. Application of terminated/removed/dismissed candidates will not be considered
9. Vacancies are likely to change depending upon actual requirements, at the time of selection.
10. Hostel accommodation/quarter will not be provided.
11. Preference will be given to those with experience in Travel and Tourism Sector/Organisation.
12. The filling up of the posts are purely on adhoc basis as and when regular employees are promoted/appointed on regular basis their contract will be terminated.

GENERAL CONDITIONS:

- a. Mere submission of application does not confer any right to the candidate for being interviewed.
- b. Application should be submitted in the prescribed format. It should be filled up in block/capital letter by the candidates in his/her own handwriting.
- c. Incomplete or unsigned application received without the certified copies of marksheets/Certificates of educational qualification and photographs will debar them from Selection.
- d. Wrong declaration/submission of false information/fake certificates or any other action contrary to law shall lead to cancellation of the candidature at any stage.
- e. Corporation will not be responsible for any postal delays.
- f. Rule of Reservation will be followed.
- g. Incase candidates are found not suitable for the posts advertised, they are likely to be considered for lower category posts subject to availability of vacancies and suitability of candidates for such lower category posts.

Sd/-

CHAIRMAN & MANAGING DIRECTOR

Latest
Passport size
photograph duly
attested by the
Gazetted Officer

FORMAT FOR APPLICATION

NAME OF THE POST APPLIED FOR : _____

1	Name in full (Block Letters)																																																																																																
2	Name of the Father/Mother/Spouse																																																																																																
3	Date of Birth																																																																																																
4	Age (No. of years Completed as on 14.05.2013)																																																																																																
5	Sex (Male/Female)																																																																																																
6	Communication Address																																																																																																
7	Email ID & Phone No. & Mobile No. if any																																																																																																
8	Permanent Address																																																																																																
9	Nationality																																																																																																
10	Religion																																																																																																
11	Community (Please Tick)	<input type="checkbox"/> SC	<input type="checkbox"/> ST	<input type="checkbox"/> BC-A	<input type="checkbox"/> BC-B	<input type="checkbox"/> BC-C	<input type="checkbox"/> BC-D	<input type="checkbox"/> BC-E	<input type="checkbox"/> OC																																																																																								
12	Native District (as per the IV to X bonafied)																																																																																																
13	Educational Qualifications	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="6">A) Academic Qualification.</th> </tr> <tr> <th style="width: 8%;">S.NO</th> <th style="width: 25%;">Qualification</th> <th style="width: 15%;">Board/ university</th> <th style="width: 15%;">Year of pass</th> <th style="width: 8%;">%</th> <th style="width: 14%;">Division.</th> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="6">b) Technical Qualification</th> </tr> <tr> <th style="width: 8%;">S.NO</th> <th style="width: 25%;">Qualification</th> <th style="width: 15%;">Board/ university</th> <th style="width: 15%;">Year of pass</th> <th style="width: 8%;">%</th> <th style="width: 14%;">Division.</th> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>						A) Academic Qualification.						S.NO	Qualification	Board/ university	Year of pass	%	Division.																																																	b) Technical Qualification						S.NO	Qualification	Board/ university	Year of pass	%	Division.																		
A) Academic Qualification.																																																																																																	
S.NO	Qualification	Board/ university	Year of pass	%	Division.																																																																																												
b) Technical Qualification																																																																																																	
S.NO	Qualification	Board/ university	Year of pass	%	Division.																																																																																												

14	Experience (in chronological order; Ascending order):	S.No.	Name of the organization	Post held	Period of work		Nature of work	Salary/ Gross pay
					From	To		
14	Have you ever been convicted under criminal offence or involved in any disciplinary case/criminal case leading to dismissal /removal from service?	Yes/No If yes furnish the details:						
15	Whether working in APTDC. If working, furnish the details.							

I hereby declare that all the statements made in this application are true , complete and correct to the best of my knowledge and belief.

I understand that in the event of any information being found false or incorrect at any stage my candidature/appointment shall be liable to be cancelled/ terminated summarily without notice or any compensation in lieu thereof.

Enclosure:-

PLACE :

DATE:

(SIGNATURE OF CANDIDATE)

Instructions -----

- * ✓ Tick in the boxes above.
- * Copy of Date of Birth certificate is to be enclosed.
- * Photostat copies of certificates of education (provisional/ qualification certificate and marks sheets), copies of experience certificates etc are to be enclosed.
- * All copies of certificates mentioned above shall be attested by Gazetted Officer with Seal.
- * Other papers and photos should not be enclosed.