

# DREDGING CORPORATION OF INDIA LIMITED

(A Government of India Undertaking)  
"DREDGE HOUSE:: PORT AREA  
VISAKHAPATNAM-530 001

Phones: 91-0891-2871227

Fax: 91-0891-2560581/ 2565920

## ADVERTISEMENT NO. 05 /2013

Dredging Corporation of India Limited, the largest Public Sector Dredging and Maritime Development Company in India with a status of "Mini-Ratna" Category-I, a successful Domestic & Global Player in the field of Dredging, requires dynamic, result oriented professionals with proven track record for the following posts:

| <b>S.No.</b> | <b>Name of the Post/ Pay Scale /</b> | <b>No. of posts</b> | <b>Age as on<br/>31.08.2013</b> |
|--------------|--------------------------------------|---------------------|---------------------------------|
|--------------|--------------------------------------|---------------------|---------------------------------|

### **01. Jt. GENERAL MANAGER (FINANCE) - 01 Post ( UR-1 )**

**Scale of Pay: Rs.36600 - 62000**

**Age: Upto 50 Years**

**QUALIFICATIONS:** Member of CA/ICWAI

**EXPERIENCE:** Candidates should have experience in the Finance & Accounts department and should be well conversant in all aspects of Financial Management and Accounting. Corporate Accounts, Revenue, Budget, Taxation, Working Capital Management, Capital Expenditure, Resource mobilisation, PF, Gratuity, Repair, Maintenance, Operational Accounts, Salaries, etc.

Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 12 years Post Qualification Experience in responsible position.

### **02. DY.GENERAL MANAGER (FINANCE) - 01 Post ( UR-1 )**

**Scale of Pay: Rs.32900 - 58000**

**Age: Upto 45 Years**

**QUALIFICATIONS:** Member of CA/ICWAI

**EXPERIENCE:** Candidates should have experience in the Finance & Accounts department and should be well conversant in all aspects of accounting and finance, Corporate Accounts, Revenue, Internal Audit, Budget, Taxation, Working Capital Management, Capital Expenditure, Resource mobilisation, PF, Gratuity, Repair, Maintenance, Operational Accounts, Salaries, etc.

Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 10 years Post Qualification Experience in a responsible position.

**03. MANAGER (FINANCE) – 2 POSTS ( OBC -1, SC-1 )**  
**SCALE OF PAY: RS.29100-54500**

**Age: Upto 40 years**

**Qualification:** Member of CA/ICWAI

**Experience:** Candidates should have experience in the Fin.& Accts. Department and should be well conversant in financial, taxation, compilation of final accounts, budgetary control, work contracts etc.

Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 8 years Post Qualification Experience.

**04. MANAGER (MATERIALS)- 1Post (UR-1 )**  
**SCALE OF PAY: RS.29100-54500**

**Age: Upto 40 Years**

**QUALIFICATIONS:** B.E./ B.Tech.(Mech.)/ (Mech.Marine)/ Electrical/ Electronics/ Production Engg from a recognised University. PG Degree or PG Diploma in Materials Management is preferred.

**EXPERIENCE:** Candidate should have experience in global procurement of spares, identification of suppliers, inventory management, quality standards etc., Experience in a shipping/ dredging industry is preferred.

Should have 2 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 08 years of post-qualification experience.

Knowledge in ERP and E-procurement is desirable.

**05. MANAGER (TECHNICAL) – 02 Posts (UR-1, OBC-1)**  
**SCALE OF PAY: RS.29100-54500**

**Age: Upto 40 years**

**QUALIFICATIONS:** B.E./B.Tech(Mech.)/Mech.(Marine) from a recognised University OR MEO Class I/II OR Dredge Engineer Grade I/II OR Ex. Chief/ Master Chief Engine Room Artificer (ERA) of Indian Navy.

**EXPERIENCE:** Experience in repairs and maintenance of vessels is required.

One year post qualification experience in case of MEO CL-I/ Dredge Engineer Grade-I  
**OR** 4 years post qualification experience in case of MEO CL-II/ Dredge Engineer Gr-II.

**OR**

Candidates possessing B.E./B.Tech(Mech.)/Mech. Marine, should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

**OR**

For others, Eight (08) years post qualification experience in case of Mechanical/ Mech. Marine Engineering graduates.

**06. DY. MANAGER (MARKETING) – 1 POST (UR)**

**SCALE OF PAY: RS.20600 – 46500**

**Age: Upto 35 years**

**Qualification:** First class full time MBA (Marketing Management) from a recognized University.

**Experience:** Candidates should have experience in an Engineering Industry, in the field of market study, market intelligence, business development, analysis of business opportunities domestic and abroad, joint ventures, special purpose vehicles, image building, corporate communications etc.,

Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

**OR**

For others, should have 4 years Post Qualification Experience.

**07. DY. MANAGER (MATERIALS) – 3 POSTS (2-OBC, 1-ST)**

**SCALE OF PAY: RS.20600 – 46500**

**Age: Upto 35 years**

**Qualification:** B.E./B.Tech.(Mech.)/ Electrical /Electronics /Production Engg/ (Mech.Marine) from a recognised University. PG Degree or PG Diploma in Materials Management is preferred.

**Experience:** Candidate should have experience in Materials department.

Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

**OR**

For others, should have 04 years of post-qualification experience.

**08. ASST.MANAGER (FINANCE) – 3 POSTs (UR-1, OBC-1 and ST-1)**

**Scale of Pay: Rs.16400-40500**

**Age: Upto 35 years**

**QUALIFICATIONS:** CA/ ICWAI.

**EXPERIENCE:** Candidates should have experience in Finance & Accounts dept.

Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/  
in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 2 years post qualification experience.

**09. ASST.MANAGER (HR) – 1 POST (OBC)**

**Scale of Pay: Rs.16400-40500**

**Age: Upto 35 years**

**QUALIFICATIONS:** PG Degree OR PG Diploma in HR/Personnel Management/ IR  
from a recognised University.

**EXPERIENCE:** Candidates should have experience in HR Dept.,  
Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/  
in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 2 years post qualification experience.

**Relaxation in age limit will be considered for SCs/STs/OBCs/PwD etc., as per the existing Government guidelines.**

Interested candidates may furnish their curriculum vitae, in the prescribed format given below/ down loaded from DCI Website: [www.dredge-india.com](http://www.dredge-india.com) and send along with copies of certificates of Educational qualifications/ experience (Past and Present)/ Caste and a demand draft for Rs.200/- (Non-refundable) (Not applicable to SC/ST/PwD Candidates) drawn on “DREDGING CORPORATION OF INDIA LTD”, payable at Visakhapatnam, addressed to **Dy.Manager(HR)(CM/IR), DCI Limited, “Dredge House”, Port Area, Visakhapatnam-530 001**, on or before **22.10.2013**. Applications received after the due date will not be accepted. DCI is not responsible for any postal delay. No interim correspondence will be entertained. Incomplete applications will be rejected. Canvassing in any form will be a disqualification. Those employed in Government/ PSUs, should apply through proper channel or “NOC” should be produced at the time of interview. Separate application should be submitted in case of applying for more than one post, failing which, the application will be disqualified.

- Higher starting pay may be considered in deserving cases.

**APPLICATION FORM FOR EMPLOYMENT IN THE DREDGING CORPORATION OF  
INDIA LIMITED, VISAKHAPATNAM. ADVT.NO. 05/2013.**

(1) Post Applied for; (2) Name of the Candidate (in Full Block letters); (3) Father's Name; (4) Date of Birth & completed years of Age (As on 31.08.2013 ) (5) Permanent Address; (6) Whether belongs to SC/ST/OBC/Gen; (7) Address for communication (with Phone, Cell No. & e-mail ID) ; (8) Educational Qualifications (a) Academic (Name of the University/ Institution, Examination Passed, Year of Passing, Class obtained, Percentage of marks); (b) Professional/ Technical : (Name of the University/ Institution, Examination Passed, Year of Passing, Class obtained, Percentage of marks); 9(a) Total experience should invariably mention to write down clearly the details of experience, from-to; No. of completed years of experience, grade, pay scale, present basic pay & gross emoluments in the following table; S.No. Name of the Organisation/ Post held (from-to) Period of employment/ completed years of service/ reasons for leaving (b) Details of Last Pay drawn: Please attach proof (Scale of Pay, Basic Pay, Gross monthly emoluments drawn); (c) Training details and professional membership, etc. (10) Please state briefly as to how your experience is relevant to the post applied for (11) whether the application has been forwarded through the Proper Channel Yes/No/ Not Applicable.

12) Details of Demand Draft sent:

|                 |        |                          |
|-----------------|--------|--------------------------|
| DD No. and Date | Amount | Name & Place of the Bank |
|-----------------|--------|--------------------------|

13) Personal Reference: (Candidates should give the names of two Persons, their addresses, Occupation and telephone/ mobile numbers. Persons names should not be either close or blood related family members of the candidate).

| S.No. | Name of the Person | Occupation | Full Address for contact | Telephone Nos. |
|-------|--------------------|------------|--------------------------|----------------|
| 1.    |                    |            |                          |                |
| 2.    |                    |            |                          |                |

14) Enclosures to the application:

Place:

Date:

Signature of the Candidate.

**[Click here to download Application Form](#)**