

GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
INDIAN SPACE RESEARCH ORGANISATION
SATISH DHAWAN SPACE CENTRE SHAR
SRIHARIKOTA-524 124, SRI POTTI SRIRAMULU NELLORE DIST.(A.P)

ADVERTISEMENT No. SDSC SHAR/RMT/02/2013
dated 14.03.2013

Satish Dhawan Space Centre SHAR is a lead Centre of Indian Space Research Organisation situated at Sriharikota in Andhra Pradesh. Satish Dhawan Space Centre SHAR has facilities of Solid Propellant Production, a Rocket Motor Static Test Facility and Launch Complexes for variety of rockets, Rocket tracking through sophisticated radar and optical tracking systems and real time data acquisition and processing facilities and other support services including logistics.

SDSC SHAR invites applications for the following posts:

Post No.	Name of the Post	No.of Posts	Reservation details	Essential Qualifications
02	Technician-B (Fitter)	08	UR-02 OBC-06	1) SSLC/SSC pass 2) ITI/NTC/NAC in Fitter Trade
03	Technician-B (Plumber)	01	SC	1) SSLC/SSC pass 2) ITI/NTC/NAC in Plumber Trade
04	Technician-B (Refrigeration & Air Conditioning)	02	UR-01 OBC-01 (OBC post is reserved for PWD-LD/CP)	1) SSLC/SSC pass 2) ITI/NTC/NAC in Mechanic Refrigeration & Air-conditioning Trade
05	Technician-B (Turner)	02	UR	1) SSLC/SSC pass 2) ITI/NTC/NAC in Turner Trade
06	Technician-B (Diesel Mechanic)	02	ST	1) SSLC/SSC pass 2) ITI/NTC/NAC in Diesel Mechanic Trade 3) Valid Heavy Vehicle Driving licence
07	Technician - B (Diesel Mechanic)	01	UR	1) SSLC/SSC pass 2) ITI/NTC/NAC in Diesel Mechanic Trade
08	Technician-B (Electronic Mechanic)	02	UR	1) SSLC/SSC pass 2) ITI/NTC/NAC in Electronic Mechanic Trade
09	Technician-B (Electrical)	11	UR - 05 OBC - 05 SC - 01	1) SSLC/SSC pass 2) ITI/NTC/NAC in Electrician Trade
10	Technician - B (Motor Mechanic)	01	SC	1) SSLC/SSC pass 2) ITI/NTC/NAC in Mechanic (Motor Vehicle) Trade 3) Valid Light Vehicle Driving licence with Public service Badge

Post No.	Name of the Post	No.of Posts	Reservation details	Essential Qualifications
11	Technician-B (Motor Mechanic)	01	ST	1) SSLC/SSC pass 2) ITI/NTC/NAC in Mechanic (Motor Vehicle) Trade
12	Technician – B (Welder)	01	ST	1) SSLC/SSC pass 2) ITI/NTC/NAC in Welder Trade
Out of the above, 08 posts are identified for Ex-Servicemen				

UR-Un-reserved, OBC-Other Backward Classes, SC-Scheduled Caste, ST-Scheduled Tribe, PWD – LD/CP - Persons With Disability – Locomotor Disability/Cerebral Palsy

- Note:**
1. Vacancies indicated above are provisional and may be increased or decreased depending on the actual requirement of the Organisation.
 2. Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

General conditions/Instructions:

1. The posts are temporary, but likely to continue.
2. Those applying for more than one post should apply separately for each post.
3. Age limit: 18-35 years as on **03.05.2013**

Relaxation in upper age limit by 05 years for SC/ST candidates and 03 years for OBC candidates in respect of vacancies reserved for SC/ST/OBC only.

Ex-servicemen, Persons With Disabilities (PWD), Departmental candidates, Meritorious sportspersons, Widows, Divorced women and women judicially separated from their husbands and who are not remarried are eligible for age relaxation as per Government of India Orders. Children/family members of those who died in the riots of 1984 will be given preference in recruitment by giving necessary age relaxation as applicable.

4. Pay and Allowances:

Approximate gross emoluments at the minimum of the Grade as on date are as follows:

Name of the post	Pay Band & Grade Pay	Approximate gross emoluments
Technician 'B'	Pay Band Rs.5200-20200/- & Grade Pay Rs. 2000/-	Rs.14,551/-

The employees will be governed by the New Defined Contribution Pension Scheme. ISRO provides attractive benefits to its employees such as medical facilities for self and dependants; subsidised canteen; free transport (in lieu of transport allowance); housing facility (in lieu of HRA), Leave Travel Concession; Group Insurance etc.

5. Applications should be accompanied with attested true copies of certificates of qualifications/marks sheets/National Apprenticeship Certificate/valid driving licence/Disability Certificate for PWD/proof of date of birth, caste, Discharge certificate and equivalence certificate for Ex-Servicemen etc., A recent passport size colour photograph has to be pasted at the space provided in the application.

6. Candidates applying for the posts reserved for Ex-Servicemen have to submit attested copy of **discharge certificate** duly indicating the Ex-Servicemen status and equivalency certificate to the trade, along with application; otherwise such applications will not be considered.
7. Candidates applying for the post reserved for PWD have to submit an attested copy of Disability Certificate in the prescribed format (**Annexure II**) clearly indicating the percentage of disability, issued by Medical Board consisting of at least 03 members out of which one shall be a specialist in the particular field for assessing disability, duly constituted by Central or a State Government.
- (i) The definition of Locomotor Disability means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.
- (ii) Cerebral Palsy means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal or infant period of development.
- (iii) All the cases of orthopaedically handicapped persons would be covered under the category of "locomotor disability or cerebral palsy"

DEGREE OF DISABILITY FOR RESERVATION: **Only such persons would be eligible for reservation in Services/Posts who suffer from not less than 40% of relevant disability.**

8. Candidates applying for the posts reserved for SC/ST/OBC have to submit attested copies of Caste Certificates issued by the competent authority in the prescribed format applicable for reservation in jobs under Government of India.

In respect of OBC candidates, reservation will be available only to candidates, who do not fall in the Creamy Layer. OBC Certificate must specifically include the clause regarding "Exclusion from Creamy Layer" and should be updated/valid at the relevant point of time i.e. at the time of submission of application form for the above posts. OBC candidates must, therefore, furnish valid and updated OBC certificate which should specifically include the clause regarding "Exclusion from Creamy Layer" in order to be considered against the posts reserved for OBC. In addition to submission of OBC certificate issued by the competent authority, the candidates seeking reservation as OBC should furnish a declaration in the following format:

Declaration *

(Only for OBC category candidates)

"I, _____ son/daughter of Shri _____ resident of village/town/city _____ district _____ state _____ hereby declare that I belong to the _____ Community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt.(SCT) dated 8-9-1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08-09-1993."

[Signature of the candidate with date]

* (In case above declaration is not attached with the application by the OBC candidates for the posts reserved for OBC, the application will be straightway rejected).

9. Candidates working in Government/Public Sector Undertakings/Autonomous Organisations should apply through proper channel. In case they anticipate any delay in forwarding their applications, they may submit advance copies before the due date.
10. Selection Process : The qualification prescribed is the minimum requirement and possession of the same does not automatically make the candidates eligible to be called for written test/trade test/interview. Based on the academic performance and bio-data, initial screening will be done to short-list candidates for taking up written test/trade test/interview. Only short-listed candidates will be called for written test/trade test/interview as the case may be. The venue and date of written test/trade test/interview will be intimated.
11. Travelling Allowance: Outstation candidates called for interview will be paid to and from Second Class Railway Fare by the shortest route from the address given in the application to the place of interview or normal bus fare, whichever is less, on production of proof of journey such as the Railway Ticket Number(s)/PNR Number(s) or Bus Ticket(s) etc.
12. Sportspersons who have participated in any of the recognised Sports/Events conducted by the Competent Sports Board/Federation at International/National/Inter University will be given special consideration as per rules, if they fulfill other conditions.
13. Candidates will have to produce proof of the details furnished in their application in original, as and when required.
14. Candidates called for interview will have to produce all relevant original documents, including No Objection Certificate, if employed already, in proof of details furnished in their applications, at the time of interview. If any information furnished in the application is found to be wrong or false, the candidate will not be interviewed and TA will not be paid.
15. At present the place of posting is SDSC SHAR, Sriharikota, but the selected candidates are liable to be posted in any of the Centres/Units of the Indian Space Research Organisation/Department of Space situated in India as and when required.
16. The Organisation has a progressive HRD policy and provides an excellent growth potential for the right individual through its periodical Merit Based Performance review system (called Merit Promotion Scheme) delinked from availability of higher post, by which the staff can be evaluated for the advancement of their career in the Organisation.
17. The candidates should ensure while applying that they fulfill the eligibility criteria and other requirements and that the particulars furnished by them are correct in all respects. In case it is detected at any stage of recruitment process that the candidate does not fulfill the eligibility criteria and/or does not comply with other requirements and/or he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature is liable to be rejected.
18. Applications that are not in conformity with the requirements indicated in this advertisement, incomplete applications and those received after the last date will not be entertained.
19. No correspondence will be entertained with the candidates not selected for written test/trade test/interview/appointment.
20. Applications should be submitted on plain paper with full details (to be neatly hand written or typed) in A4 size paper 210 x 297 mm, as per the prescribed format at Annexure – I

21. The applications fully completed along with enclosures should reach the following address on or before **03.05.2013**.

ADMINISTRATIVE OFFICER
RECRUITMENT SECTION
SATISH DHAWAN SPACE CENTRE SHAR
SRIHARIKOTA – 524 124
SRI POTTI SRIRAMULU NELLORE DISTRICT
ANDHRA PRADESH

Filled in applications should be sent by ORDINARY POST only

All the enclosures should be properly tagged/stapled.

The applications should be sent in a cover superscribed "APPLICATION FOR THE POST OF _____, POST No. _____ (Name of the post & Post number to be indicated clearly).

22. Applications received without the requisite information asked for in the prescribed format/without signature/without photograph pasted at the appropriate place/without attested true copies of all certificates in support of their claim for Educational qualifications, mark sheets, National Apprenticeship Certificate, Driving license, abstract of Driving license, age & Category(SC/ST/OBC/Ex-Servicemen/ PWD), and applications received after the due date will not be considered. Incomplete applications will be out-rightly rejected.

23. SDSC SHAR reserves the right not to fill up all or any of the posts, if it so decides.

24. Only Indian Nationals need to apply.

25. Canvassing in any form will be a disqualification

Join SDSC SHAR and shape your career
Share your knowledge with talented scientific community
Support in National Development

Annexure-I

Application for the post of _____
(Name of the post to be indicated)

POST NO. _____

For Office use only	
Appln.No.	
Date of Receipt	

Space for affixing Passport size Photo
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Advt.No. & Date : SDSC SHAR/RMT/02/2013, dtd.14.03.2013

Newspaper in which advertisement published & Date of Publication :

- a) Name in full [IN BLOCK LETTERS] :
- b) Date of birth & Age as on 03/05/2013 :
- c) Place of Birth :
- d) Nationality :
- e) Father's/Husband's Name :
- f) Address for correspondence [IN BLOCK LETTERS] including contact Tel. No., E-mail ID if any. :
- g) Nearest Railway Station :
- h) Whether the applicant belongs to SC/ST/ OBC/EX-Serviceman/Persons With Disability (Please specifically write YES/NO. If YES, please write category to which you belong and attach an attested copy of certificate in the prescribed format issued by Competent Authority) :
- i) Educational/Professional qualifications(beginning with SSC/SSLC examination)[Enclose copies of certificates]

Name of Exam Passed	Name of University/Board	Duration of Course	Year of Passing	Class & % of marks(*)	Main subjects/ Specialization

* In case of CGPA/OGPA or Grade, mention equivalent percentage of marks as per University/Board norms. Percentage of marks should not be rounded off.

:2:

- j) Details of previous/present employment held, if any, in chronological order starting from present position to backwards.

Post held	Period of service		Salary drawn	Name of Office/Orgn. with full address	Nature of Duties
	From (dd/mm/yy)	To (dd/mm/yy)			

(Details of Apprenticeship in SDSC SHAR also to be furnished in the above column and also attach attested copy of National Apprenticeship Certificate along with this application)

- k) Total Experience [as mentioned at Column j] (yy/mm/dd) :
- l) If selected, the minimum time required to join the post:
- m) Whether applied for any post in ISRO/DOS before [If so, the following details may please be furnished] :

Name of the Centre	Advt.No.	Post No.	Name of the Post	Date of Interview

- n) Do you have any relatives in ISRO/DOS [If so, the following details may please be furnished]

Name of the Relative	Relationship	Designation	Unit/Centre in which employed

- o) Any other information you wish to add :
- p) References (two persons with addresses) who have knowledge about the individual professionally.

1.

2.

DECLARATION:

I affirm that the information given in this application is true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected and my employment terminated.

Date:

[Signature of the candidate]

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No. _____

Date _____

DISABILITY CERTIFICATE

Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board.

This is certified that Shri/Smt/Kum _____
 Son/wife/daughter of Shri _____ age _____
 Sex _____ identification mark(s) _____ is suffering from
 permanent disability of following category:

A. Locomotor or Cerebral Palsy :

(i)	BL-Both legs affected but not arms	
(ii)	BA-Both arms affected	(a) Impaired reach (b) Weakness of grip
(iii)	BLA-Both legs and both arms affected	
(iv)	OL-One leg affected(right or left)	(a) Impaired reach (b) Weakness of grip (c) Ataxic
(v)	OA-One arm affected	(a) Impaired reach (b) Weakness of grip (c) Ataxic
(vi)	BH-Stiff back and hips (Cannot sit or stoop)	
(vii)	MW-Muscular weakness and limited physical endurance	

B. Blindness or Low Vision :

- (i) B-Blind
- (ii) PB-Partially Blind

C. Hearing impairment :

(i) D-Deaf

(ii) PD-Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive / non-progressive / likely to improve / not likely to improve.
Re-assessment of this case is not recommended / is recommended after a period of _____ years _____ months. *

3. Percentage of disability in his/her case is _____ percent.

4. Shri/Smt/Kum _____ meets the following physical requirements for discharge of his/her duties:-

- | | |
|--|--------|
| (i) F-can perform work by manipulating with fingers. | Yes/No |
| (ii) PP-can perform work by pulling and pushing. | Yes/No |
| (iii) L-can perform work by lifting | Yes/No |
| (iv) KC-can perform work by kneeling and crouching | Yes/No |
| (v) B-can perform work by bending | Yes/No |
| (vi) S-can perform work by sitting | Yes/No |
| (vii) ST-can perform work by standing | Yes/No |
| (viii) W-can perform work by walking | Yes/No |
| (ix) SE-can perform work by seeing | Yes/No |
| (x) H-can perform work by hearing/speaking | Yes/No |
| (xi) RW-can perform by reading and writing | Yes/No |

(Dr. _____)

Member
Medical Board

(Dr. _____)

Member
Medical Board

(Dr. _____)

Chairperson
Medical Board

Countersigned by the
Medical Superintendent/CMO/Head of Hospital(with seal)

* Strike out which is not applicable.