

APPLICATIONS are invited from the Indian Citizens on the online form available at Recruitment and Assessment Cell portal of BHU for Non-teaching posts under Group 'A', 'B' 'C', & 'D' and Principal (Pracharya), Shri Ranveer Sanskrit Vidyalaya for School Teaching positions PGTs & TGTs in CHBS & CHGS for the various Units/Sectors in the University as per the Pay Scales indicated below.

Group	Post Codes	Pay Band plus Grade pay	Group	Post Codes	Pay Band plus Grade pay
Group - A	2705	PB-3 15600-39100 + GP Rs. 7600/-	Group - C	4293, 4295, 4301, 4304	PB-2: 9300-34800 + GP Rs. 4200/-
	3109	Rs. 10000-325-15200 (pre-revised)		4294, 4300, 4305	PB-1: 5200-20200 + GP Rs. 2800/-
	3103 to 3105	PB-3 15600-39100 + AGP Rs. 6000/-		4303, 4306	PB-1: 5200-20200 + GP Rs. 2400/-
	3094 to 3099, 3100, 3102, 3106 to 3108	PB-3 15600-39100 + GP Rs. 5400/-		4302	PB-1: 5200-20200 + GP Rs. 2000/-
Group- B	1025 to 1027	PB-2: 9300-34800 +GP Rs. 4800/-	Group - D	4296	PB-1: 5200-20200 + GP Rs. 1900/-
	2047	PB-2: 9300-34800 +GP Rs. 4600/-		4297, 4298, 4299	PB-1: 5200-20200 + GP Rs. 1800/-

Post Code	Name of the post	Desirable Qualification	No. of posts			
			Gen	SC	ST	OBC
2705	Deputy Registrar	Degree in Management and LL.B, Knowledge of Computer.		1		
3094	Assistant Registrar	Degree in Management and LL.B, Knowledge of Computer	1			2
3095	Medical officer (Anaesthesia)	Preference will be given to the experienced candidates.	1	1		
3096	Medical officer (PSM)		1			
3097	Medical officer (Obst. & Gynea.)		1			
3098	Medical officer (MM)			1		
3099	Medical officer (Prasuti Tantra)			1		
3100	Assistant Engineer (Electrical), Sir Sunderlal Hospital	The candidate should also have experience of installation of Air-conditioning equipment and lifts	1			
3101	Project Officer , Centre for Integrated Rural Development, Faculty of Social Sciences	(i) Publication in Academic Journals on Rural Health. (ii) Experience of working in the Community Health Programme. (iii) Ability to organize and supervise rural uplift work. (iv) Aptitude for rural work.	1			
3102	Maintenance Engineer , Dept. of Physics, F/o Science	Maintenance experience of Nuclear Accelerator and associated electronics instruments.	2			
3103	Assistant Director of Physical Education (Wrestling)	Diploma in Coaching Wrestling from NSNIS or equivalent degree.	1			
3104	Assistant Director of Physical Education (Swimming)	Diploma in Coaching Swimming from NSNIS or equivalent degree.	1			
3105	Assistant Director of Physical Education (Weight Lifting)	Diploma in Coaching Weight Lifting from NSNIS or equivalent degree.				1
3106	Programmer, Computer Centre	Proficiency of Programming in languages like C/C++/JAVA etc. databases: MySQL/ORACLE with PHP etc. Foundations and practices under WINDOWS/LINUX/UNIX platforms.				1
3107	Maintenance Engineer (Junior), Computer Centre, BHU	Industrial background	1			
3108	Dy. Keeper (Display), Bharat Kala Bhavan	(1) Ph.D. in Museology or relevant subject (2) Standard Research Publication/Books in relevant subject. (3) Five years' experience in organizing exhibition in Museum or Bachelor in Architecture.	1			
3109	Pracharya (Principal) , Shri Ranveer Sanskrit Vidyalaya (K)		1			
1025	Assistant Teacher (PGT) in Hindi, CHGS (K)	Knowledge of Computer Applications.	1			
1026	Assistant Teacher (PGT) in Hindi, CHBS (K)		1			
1027	Assistant Teacher (PGT) in Psychology CHBS (K)					1
2047	Assistant Teacher (TGT) in Geography, CHBS (K)		1			
4293	Asstt. Horticulturist		1			
4294	Horticulture Inspector		1			
4295	Staff Nurse , S.S. Hospital		31*	2*		2*
4296	Calligrapher-cum-Computer Asstt.		1			
4297	Laboratory Attendant, Fac. of Science			2		
4298	Workshop Attendant, EWSS			7	1	
4299	Workshop Attendant, IMS		2			
4303	Dy. Sanitary Inspector , Sanitary and Support Services	I. Sc.	1			
4304	Senior Technical Assistant , Library & Information Science	Experience of Computer Handling.	1			
4305	Draughtsman, UWD	Knowledge of Computer, preferable AUTOCAD.	2			
4306	Senior Lab. Assistant (Stores) , Dept. of Otorhinolaryngology (ENT), IMS	(1)M.Sc (2) Knowledge of purchase procedures (3) Experience in maintaining office records and stock ledgers.	1			
Center for Women's Studies & Development (Initially upto 31.03.2017)						
4300	Research Assistant	01year experience in Women's Studies. Good writing skill in English.	2			
4301	Professional Assistant	(1) Knowledge of English (2) Familiarity with Computer Application to libraries.	2			
4302	Data Entry Operator	At Least 02 years working experience.	1			

*This includes 05 UR, 02 SC and 02 OBC positions at Fixed Salary of Rs. 20,390/- p.m., purely on job contract basis.

Essential qualification for Non-teaching positions under Group 'A', 'B', 'C', & 'D' and School Teachers:

For Post Code : 2705 (Deputy Registrar) : E.Q.: (1) A Master's degree with at least 55% marks or its equivalent grade of B in the UGC seven point scale; (2) Nine years' experience as Assistant Professor in a college/University with experience in educational administration OR Comparable experience in research establishment and/or other institution of higher education OR Five years' administrative experience as Assistant Registrar or equivalent post.

For Post Code : 3094 (Assistant Registrar) : E.Q.: Good academic record plus Master's Degree with at least 55% of marks or equivalent grade of B in the UGC seven point scale.

For Post Code 3095 to 3098 (Medical Officer) E.Q.: (i) MBBS recognized by MCI. (ii) MD/MS in concerned subject

For Post Code 3099 (Medical Officer) (Prasuti Tantra) E.Q.: (i) BAMS recognized by CCIM. (ii) MD/MS (Ay.) in concerned subject.

For Post Code 3100 (Assistant Engineer-Electrical) E.Q.: (i) Degree or Diploma in Electrical Engineering. (ii) At Least 3 years experience for Degree holders and 8 years for Diploma holders in internal and external electrification of different kinds of buildings such as Lecture Halls, Laboratories, Hostels, Hospitals, Auditorium etc. **Age Limit-** 35 years- relaxable for SC/ST/OBC candidates as per University rules and by number of years put in at BHU for the Candidate serving at supervisory level.

For Post Code 3101 (Project Officer) E.Q.: M.A. in any subject of Social Science or M.Sc. in Agriculture, or M.A. in Rural Development in any related discipline from any Indian University Ph.D. in any subject related to Herbal Medicines, Ayurveda, Rural Development.

For Post Code 3102 (Maintenance Engineer) E.Q.: (1) M.Sc. in Physics with Spl. in Electronics or M.Sc. in Electronics or B.E./B.Tech. Electronics Engg./Electronics Instrumentation. (2) At least 3 years' experience of maintenance and repair of Electronic equipment in scientific organization of repute.

For Post Code 3103 to 3105 (Assistant Director of Physical Education) E.Q.: i. A Master's Degree in Physical Education or Master's Degree in Sports Science with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) with a consistently good academic record. ii. Record of having represented the university/college at the inter-university/intercollegiate competitions or State and/or national championships. iii. Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC. iv. Passed the physical fitness test conducted in accordance with these Regulations. v. However, candidates who are, or have been awarded Ph. D. degree in accordance with the "UGC (Minimum Standards and Procedure for Award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of minimum eligibility condition of NET/SLET/SET for recruitment and appointment of University Assistant Director of Physical Education.

For Post Code 3106 (Programmer) E.Q.: B.E./B.Tech in Computer Science & Engg./Electronics Engg./M.Sc. Computer Science/MCA, with 05 years programming experience in C/C++/Java etc. OR Master Degree in Engg./Technology in Computer Science & Engg./Electronics Engg. with 03 years' experience in programming.

For Post Code 3107 (Maintenance Engineer Junior) E.Q.: B.E./B.Tech in Electronics & Communication Engg./Computer Science & Engg. with 05 years' experience of Computer Network administration and Computer hardware including Massive UPS systems and Centralized Air-conditioning Plants/Computer Systems Management and administration/Maintenance of a campus wide large computer network preferably with fibre optic backbone links.

For Post Code 3108 (Dy. Keeper- Display) E.Q.: 1. M.A. Second Class in History/ Museology/ M.A. Architecture & Planning/History of Arts/Fine Arts/AIHC & Archaeology or equivalent qualification. (2) Two years, P.G. Diploma OR M.A. in Museology or Archaeology subject. (3) Five years working experience in a curatorial position in a museum of standing or similar institute.

For Post Code 3109 (Pracharya/Principal) E.Q.: (a) Second Class Master's Degree with not less than 50% marks. (b) A Degree or Post Graduate Degree in Education or equivalent duly approved by the NCTE from a recognized University. (c) At least 10 years' experience in Educational Institutions including at least 7 years' teaching experience at Senior Secondary or Higher level in recognized institutions and minimum 3 years' experience in educational administration. **The three years' experience in educational administration will be defined as:** (i) As Principal/Headmaster of a High School/Higher Secondary School/Inter College/Degree College OR (ii) As Vice-Principal of a Higher Secondary School/Inter College/Degree College, Head of Department in a Degree College/University/Teachers Training College OR (iii) As House Master in public/Sainik School or as Officer in Army Education Corps OR (iv) As a Vice Principal in Kendriya Vidyalaya/University run schools for 3 years or more OR (v) As Vice Principal and/or as PGT in Kendriya Vidyalaya/University run schools for at least 15 years OR (vi) As Vice Principal and/or as PGT in Kendriya Vidyalaya/University run schools for at least 10 years in case of those who have passed the departmental examinations. **Age Limit:** 35-50 years relaxable to OBC/SC/ST, discharged defense personnel and employees of BHU as per rules.

For Post Code 1025 to 1027 (PGT) E.Q.: 1. Second Class Master's Degree in the relevant subject with not less than 50% marks from a recognized University with B.Ed. or its equivalent Degree duly approved by NCTE from a recognized University. For Music, Physical Education and Drawing B.Ed. or its equivalent degree is not compulsory. 2. Competence to teach both through Hindi & English medium.

For Post Code 2047 (TGT) E.Q.: (1) Second Class Bachelor's Degree with not less than 50% marks in aggregate including elective subjects and language with B.Ed. or equivalent Degree duly recognized by NCTE from a recognized University or Pass in the Teachers Eligibility Test (TET) conducted by the appropriate government in accordance with the guidelines framed by the NCTE for the purpose. (2) Competence to teach through both Hindi and English medium. **Age Limit:** Maximum age limit for PGT is 40 years and for TGT is 35 years, relaxable by 5 years for SC/ST and 3 years for OBC candidates. 10 years age relaxation for all posts of PGTs, TGTs, at par with KVS norms is allowed over and above the prescribed limit in respect of Women candidates.

For Post Code 4293 (Asstt. Horticulturist) E.Q.: (1) M. Sc. (Ag.) and 5 years regular and satisfactory services as Horticulture Inspector.

For Post Code 4294 (Horticulture Inspector) E.Q.: (1) M. Sc. (Ag.), (2) At least 2 years' experience in the area of work.

For Post Code 4295 (Staff Nurse) E.Q.: (1) B. Sc. (Nursing)/ Diploma in Nursing qualified Staff Nurse of Indian nationality registered with the respective State Nursing Council of India. (2) 6 months (with B.Sc. Nursing) or 1 year (with Diploma in Nursing) working experience as a Staff Nurse in a Govt./Corporate Hospital of repute. (D.Q.): -Only for the posts in the Paediatric Surgery: (1) Working experience in any superspeciality/critical care area in a Government/Corporate Hospital of repute. (2) Preference to the candidate having working experience in Paediatric Surgery/Paediatrics/ Neonatal Surgery ICU/ICU in a Govt./Corporate Hospital of repute.)

For Post Code 4296 (Calligrapher-cum-Computer Assistant) E.Q.: (1) Intermediate (2) Minimum Six months course in (a) computer operation and/or Data Processing and (b) Commercial Art (3) Minimum 01 years experience of Computer Operation in an Organization of repute.

For Post Code 4297 (Laboratory Attendant) E.Q.: B. Sc. or I. Sc. with 3 years experience or ITI with 2 years experience in the relevant area.

For Post Code 4298 & 4299 (Workshop Attendant) E.Q.: (1) High School from a recognized examining body, (2) One year Trade Certificate from a recognized institution.

For Post Code 4300 (Research Assistant) E.Q.: Master's Degree in Humanities, Social Sciences, Science and Legal Studies with 55% marks.

For Post Code 4301 (Professional Assistant) E.Q.: (1) M.A./M.Com/M.Sc./M.Lib. With B.Lib Sc./ One year Diploma in Lib. Sci., (2) Two years job experience in a Univ./College/Research Library

For Post Code 4302 (Data Entry Operator) E.Q.: (1) At least 50% marks at the 10+2 level with Science and Mathematics subject with training and experience in relevant field OR Graduate with Second Division and experience in relevant field. **For Post Code 4303 (Dy. Sanitary Inspector) E.Q.:** (1) Matriculation with Diploma or Certificate in Sanitation/Public Health (2) Experience of Public Health Work of Preventive and Social Medicine or Municipal organization for three years.

For Post Code 4304 (Senior Technical Assistant) E.Q.: (1) Masters of Library and Information Science, (2) Diploma / Certificate in Computer Application from recognized institution

For Post Code 4305 (Draughtsman) E.Q.: (i) Secondary School (Xth Std.) pass from recognized Board/University (ii) Should possess 2 years Diploma in Draughtsman (Civil/ Architecture) from a recognized Institution. **Experience Requirements:** 03 (three) years professional experience in the field.

For Post Code 4306 (Senior Lab Asstt-Stores) E.Q.: (1) B.Sc (2) 05 years' experience in managing stores (3) Proficiency in typing (4) Working knowledge of Computer.

Age Limit: Group 'B', 'C', & 'D'.

(1) 18-30 years for general category; 18-35 years for SC/ST; and 18-33 for OBC; (2) 18-35 years for widows/divorced and women judicially separated from their husbands and not remarried (40 years for SC/ST); (3) No age bar for permanent employees of BHU; (4) 18-40 years where the requirement is post graduate/graduate qualifications and experience in the area of Professional/Technical/Research and Library; (5) Period spent on working against any post in the project/scheme or on contract/daily wage basis in BHU including broken period of service rendered as indicated above may also be taken into account for the purpose of age relaxation for appointment in regular establishment provided that one stretch of such service is for more than six months. For others age relaxation will be admissible as per Government of India rules.

A non-refundable Application fee for the Schools and Non-teaching positions under Group 'A', 'B', 'C' & 'D' must be paid through MICR Coded demand draft of Rs.200/- (Rs.50/- for SC/ST candidates) drawn in favour of the Registrar, Banaras Hindu University payable at S.B.I., BHU Branch (Code 0211), Varanasi.

General Instructions to the Candidates

1. Online mode of submission of applications shall be essential. 2. There is a common online recruitment form for all the positions. 3. Applicants shall first register on the Recruitment & Assessment Cell portal on the BHU website, after which, they can fill up the prescribed electronic application form online. 4. Separate applications shall be submitted for different positions. 5. Before starting to fill up the form, please ensure keeping ready a digital copy of passport size photograph in JPEG format not exceeding 50 kb in file size and digital copies of some best publications, if any, for up-loading. 6. Filling all mandatory fields is required to make your application Complete. 7. Incomplete applications will not be considered and will be REJECTED. 8. While filling the online application, if your browser closes unexpectedly or if you are logged out, please use the login information sent to your email to login again. 9. In case of any technical problems, please send an email to bhu.recruitment@gmail.com. 10. There are several Tabs in your application. After completing each tab, you should click on "Save and Proceed" button to move to the next tab. Completing all tabs is necessary. After filling all tabs, the candidate can finally submit his application. **Please note that you cannot make any changes after that.** 11. On successful submission, the applicant will come across a link to download a PDF of the application, which he/she will have to print and send to BHU after signing it and having it forwarded by his employer, if any, with the requisite application fee, so as to reach BHU by the cutoff date/ last date. 12. Mere eligibility will not entitle any candidate for being called for interview. More stringent criteria may be applied for short-listing the candidates to be called for interview. Applicants having higher qualification and merit will be given preference. 13. The Ordinances governing the procedure to be followed by the Selection Committee may be seen on the portal of the Recruitment & Assessment Cell on the BHU website. 14. A Relaxation of 5% may be provided at the Graduate and Master's level for the SC/ST/Differently-abled (Physically and Visually differently abled) categories for the purpose of eligibility and for assessing good academic record. The relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures. 15. The University shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/ background and has suppressed the said information, then his/her services shall be terminated. 16. *The University reserves the right to withdraw any advertised post(s) at any time without giving any reason.* Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change. The University may relax the qualification/ experience and age limit at its discretion at any stage in case of candidates with exceptional merit. The University may, at its discretion, fill up any future vacancy belonging to Gen./SC/ST/OBC as per roster point out of the available candidates. **Therefore, all categories of applicants are advised to apply against any advertised post.** 17. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves right to modify/withdraw/cancel any communication made to the candidate. 18. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final. 19. Applicants who are in employment should route their application through proper channel or should submit a "No Objection Certificate" from the employer prior to the interview, failing which they may not be considered further. 20. Candidates must send self-attested copies of certificates and mark-sheets from matriculation (10th Standard) onwards in support of their qualifications and reprints of publications and certificates in support of their API score claimed (for teaching positions) for the post alongwith the hard copy of the application form. 23. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement. 24. Canvassing in any form will be a disqualification. 25. No interim correspondence shall be entertained. 26. Signed printout of application alongwith the relevant enclosures shall reach the Office of Registrar (Recruitment & Assessment Cell), Holkar House, Banaras Hindu University, Varanasi-221 005 **on or before 30.09.2013.**

Last Date for Receipt of Applications: 30.09.2013.

Dated: 29.08.2013

**(Prof. G.S. Yadav)
REGISTRAR**