

**GAUHATI UNIVERSITY
GUWAHATI - 781014
Advertisement No. NTS-1/2013**

The University is looking for a suitable qualified persons for appointment for the following posts:

1. **Secretary, University Classes - 1 (one) post (Permanent)**
2. **Controller of Examinations - 1 (one) post (Permanent)**
3. **Director, College Development Council - 1 (one) Post** (initially for a period of 5 years)
4. **Research Officer - 1 (one) post (Temporary on Contractual Basis) in G.U. Institute of North East Studies (GUINES)**

For post No. 1, 2 & 3 :

Minimum Educational Qualification and experience for the post of Secretary, University Classes, Controller of Examinations and Director, CDC.

- A.** A Master's degree with at least 55% marks or its equivalent grade of B in the seven point scale.
- B.** At least 15 years of experience as Assistant Professor/ Lecturer with 8 years as Associate Professor/ Reader/ Selection Grade Lecturer along with experience in educational administration.

OR

Comparable experience in a research establishment and/or other institutions of higher education.

OR

15 years of administrative experience of which 5 years as Deputy Registrar or equivalent grade.

Desirable: 1. Ph.D. degree shall be desirable but not an essential qualification.
2. For the post of Controller of Examinations adequate experience in conducting University level examinations is essential

Scale of Pay: UGC Scale of pay of Pay Band Rs. 37,400-67,000/- (PB-4) with Grade Pay of Rs. 10,000/- with other allowances and benefits as admissible as per Gauhati University rules.

Age: Should not be below **45 years** on 01.03.2013

For post No. 4:

Essential Educational Qualification: As per UGC norms as required for the post of Assistant Professor.

Desirable: (i) MA in any North East language or cultural studies with M.Phil or Ph.D. and/or
(ii) Knowledge of Hindi and Tribal language with translation skill and/or
(iii) Working experience in the North East related Studies.

Pay: Consolidated pay of Rs. 15,000/- P.M.

Age: Preferably below **38 years** on 01.03.2013

Application form: Prescribed application form, the details of qualifications & other are available in the University website- www.gauhati.ac.in the candidates may download the application form from the above website. Application in any other form will not be accepted.

Application fee & Last date: Candidates for the **post No. 1, 2 & 3** will be required to pay an amount of Rs. 1000/- (in case of SC/ST Rs. 500/-) and for **post No. 4** Rs. 500/- (in case of SC/ST Rs. 250/-) by Demand Draft in favour of "**Registrar, Gauhati University**" payable at SBI, G.U. Branch as an application fee for each post. Completed applications in the prescribed form along with necessary enclosures must reach "The Registrar, Gauhati University, Guwahati - 14 latest by **30.03.2013**. Candidates willing to apply for more than one post must apply separately with application fee for each post.

Two copies of application with all testimonials are need to be submitted.

Those in employment should submit their applications through proper channel.

Candidates will have to appear before the Selection Committee for an interview at their own cost when called for. Mere fulfillment of academic qualifications will not entitle a candidate to be called for interview.

**Registrar
Gauhati University**