

**BRANCH MANAGERS IN VARIOUS LOCATIONS IN GUJARAT/  
MAHARASHTRA/MADHYA PRADESH**

**POST CODE : BM-VL-GUJ-MAH-MP- JULY-2013**

Position: **Branch Manager**

Profile: To Head the Branch in all areas of branch work especially business development

No of vacancy: **1 in each location**

**LOCATION(s):**

1. **GUJARAT: Surat, Rajkot, Bhavnagar, Jamnagar**
2. **MAHARASHTRA- Sangli**
3. **MADHYA PRADESH- Indore**

**Eligibility:**

1. Age not exceeding 35 years as on 01-07-2013 (relaxation can be considered based on commensurate, relevant prior experience)
2. Any Graduation from a UGC recognized university. Graduates from Open University will not be considered. Post graduation & professional qualification/ CAIIB to be given additional weightage.
3. Minimum 10 years of experience in retail credit / marketing of financial products / branch operations in banks/ HFCs/FIs. Exposure in mortgage lending will be essential.
4. Extensive in-depth knowledge of local market with good networking capacity with builders / developers is a must.
5. Fluency in applicable Vernacular Language besides English is must. Working knowledge of Hindi will be an added advantage.
6. For internal candidates of Repco Group of institutions, those who are eligible for elevation to this cadre as per the internal promotion policy can only apply and all applications shall be routed through proper channel or with NOC from the Competent Authority. Acceptance of applications will depend on fulfillment of the eligibility criterion as detailed above.

**Job Description**

- To source new business (home loan/LAP) as per target given in conformity with the credit policy of the Company
- To handle lending operations of branch, which require speedy processing of applications / initial credit appraisal at branch level/ follow up of loan approvals with CO / disbursements/ post disbursal monitoring.
- To coordinate with panel valuers / advocates for effective delivery
- To monitor collections and manage effectively the receivables and achieve the targets set for recovery / NPA
- Timely achievement of business targets set under different parameters and make the branch a profit center
- To ensure effective brand building and business promotion (through various marketing and sales activities)
- To ensure prompt and best client service

**Pay & Perquisites:**

CTC starting from Rs.6.25lakhs per annum. Experienced candidate would be compensated suitably as per market norms.

**HOW TO APPLY:**

**Eligible candidates are requested to apply only as per the enclosed bio-data format (along with NOC if applicable). Applications sent in any other format will not be considered.**

**Applications in a sealed envelope super-scribing the Post Code shall be forwarded to the address as given below by post to reach the addressee on or before July 31, 2013:**

The Executive Director  
Repco Home Finance Limited  
3<sup>rd</sup> Floor, Alexander Square  
New No. 2, Sardar Patel Road, Guindy  
Chennai- 600 032

Applications received after due date will not be considered.

The shortlisted candidates shall be called for further selection process subsequently. The date & venue & mode of the same will be communicated to the shortlisted candidates in due course. The Company reserves the right to accept / reject any /all applications without assigning any reason. No further communication/ correspondence in this regard after submission of application will be entertained.