TERMS AND CONDITIONS

1. The aspiring applicants satisfying the eligibility criteria in all respect can submit their application only through **On-line** mode. The On-line registration of applications is made available on NIMHANS website www.nimhans.kar.nic.in. No documents including the Registration Slip of On-line application form is required to be sent, **however, all the applicants are advised to keep a print out of registration slip with them, alongwith proof of payment (a copy of online payment receipt) for their record.**

2. The applicants applying in response to this Notification should satisfy themselves regarding their eligibility for the aforesaid post and must fulfill all the eligibility criteria.

3. The Online Recruitment Test will be based on **General English, General Knowledge, General Mathematics, Computer Applications and Logical Reasoning.**

4. **Mock Test Paper will be uploaded in the Website on 21.10.2013 (NOTE: Mock Test is not related to the actual examination, it is just to get familiarize with the examination pattern only)**

5. The On-line Registration will be closed **by 04:30 P.M. on 15.10.2013**. The candidature of such applicants who fails to complete the online registration by the stipulated date and time will not be considered and no correspondence in this regard will be entertained.

6. Those applying on **15.10.2013** i.e. on the last date of closing of online registration and deposit the fee through on-line mode. Payment **after 4.30 PM** will be treated as no payment.

7. **A candidate must posses the following essential qualifications as under :**
   a. Any Bachelor Degree from a recognized University.
   b. Certificate Course in Computers with minimum of 6 months duration.
8. **A candidate must be an Indian National residing in India or abroad.**
9. **Application Processing Fees :**

For General and OBC category	For SC/ST Category
Rs. 750/-	**Rs. 500/-**

   The application processing fee once remitted shall not be refunded. The candidate can pay the prescribed application processing fee through DEBIT CARD/ CREDIT CARD/ NET BANKING. Transaction / Processing fee, if any, as applicable. Payment made after **4.30 PM on 15.10.2013** shall be treated as No Payment and no refund will be entertained.

10. **Preview of the Candidate Photo and Signature must be clearly visible to candidate,** if Photo/Signature image is coming small or not visible in preview on website online then it mean photos/signature is not as per the NIMHANS prescribed format and your application will be rejected. So, be careful while uploading your photo and signature. Both must be visible clearly on Registration Slip.

11. The candidates are advised to bring Admit Card downloaded from NIMHANS website at the time of Online Recruitment Test and hand over the same to the invigilator during marking their attendance, failing which their candidature/performance on the Online Recruitment Test will not be considered.

12. Upper age limit is relaxable by 5 years for SC/ST candidates, 3 years for OBC and 10 years for the Person with disability. The upper age limit shall be determined as on the last date of registration of application as specified above.

13. The Online Recruitment Test will be held on **27.10.2013** in **Bangalore only.** The candidates are advised to download their Admit Card from NIMHANS website **http://www.nimhans.kar.nic.in** as no admit card will be sent by post. The Admit Cards will be hosted on NIMHANS website by **21.10.2013**

14. On the basis of Online Recruitment Test (Computer Based) merit list, will be called for counseling. Date and Time of Counseling will be intimated to such candidates separately.

15. Appointed Candidates will be allowed two advance increments.

16. No individual intimation will be sent to the candidates who are not selected and no correspondence in this regard shall be entertained.

17. The validity of the comprehensive merit list shall stand operative for one year from the date of Notification of Results. During the period, the LDC vacancy which arises can be filled from the comprehensive merit list.

18. The Number of Vacancies / Category-wise Vacancies may vary / likely to change.

19. i) Candidates applying under any of the reserved category viz. SC/ST/OBC will be considered subject to submission of Caste certificate on a prescribed format issued by the competent authority .Community should be clearly mentioned in the certificate.

ii) OBC candidates should not belong to Creamy Layer. Their Sub-caste should match with the entries in Central List of OBC **(**Candidates applying under OBC Category should produce OBC Certificate in **Annexure – A** format enclosed), failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR.

iii) Physical Disability Certificate issued from a duly constituted and authorized Medical Board.

20. All the original certificates/documents will be verified at the time of Counseling. On the basis of Online Recruitment Test, the short listed candidates must bring all original certificates along with one set of photocopy, duly attested, viz:
   a. Copy of downloaded Registration Slip of On-line application form
   b. Copy of downloaded Admit Card
   c. Certificate showing the Date of Birth
   d. Certificate of passing the Graduation from a recognized university/Board
   e. Certificate of Computers Course from recognized Institution
   f. Caste Certificate if applied under SC/ST/OBC category issued by the Competent Authority.
   g. Disability Certificate, if applied under PWD.
   h. "No Objection Certificate" if in employment
   i. Experience certificate, if any.

21. Those who are in employment must submit a "NO OBJECTION CERTIFICATE" from the employer at the time of Counseling.

22. Last date for filling online application form is before 16.30 hrs of 15.10.2013.

23. Cut off date for calculation of age, experience etc is 15.10.2013.

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