

**HIGH COURT OF GUJARAT,
Sola, Ahmedabad : 380 060.**

Website : www.gujarathighcourt.nic.in AND <http://hc-ojas.guj.nic.in>

ADVERTISEMENT NO. RC/B/1304/2012.

Starting date for submission of On-line application	16/04/2013 (12.00 Noon)
Closing date for submission of On-line application.	30/04/2013 (12.00 Midnight)
Date of Preliminary Examination (Screening Test)	In the month of May-2013
Date of Computer Aided Test	In the month of June-2013
Date of Viva-voce Test (Oral Interview)	In the month of July-2013

The High Court of Gujarat invites ‘On-line Applications’, from eligible candidates for filling up **01 post of Programmer (Recruitment Cell) [Class-I]**, **02 posts of System Analyst (Information Technology Cell)[Class-I]** and **02 posts of System Engineer (Information Technology Cell)[Class-I]** in the Pay-Scale of Rs.15,600-39,100/- with Grade Pay of Rs.5,400/-; **3 Posts of System Administrator (Information Technology Cell) [Class-II]**, in the Pay-Scale of Rs.9,300-34,800/- with Grade Pay of Rs.4,600/- & **7 Posts of Technical Assistant -cum-Programmer (Information Technology Cell) [Class-III]**, in the Pay-Scale of Rs.9,300-34,800/- with Grade Pay of Rs.4,400/-, on the establishment of the High Court of Gujarat, by Direct Recruitment, subject to the following :

1. ELIGIBILITY CRITERIA [As on 08/04/2013] :

(a) Essential Educational Qualification :

- (i) B.E./B.Tech. with Computer Science or Information Technology with 60% Marks.

OR

- (ii) MCA with 60% Marks.

(b) Age Limit :

- (i) A Candidate for appointment to the said posts, shall not be more than **35 years** of age, as on the date of Advertisement i.e. on **08/04/2013**.
- (ii) **Employees** working in the Subordinate Courts or any other High Court shall be allowed on a uniform basis relaxation of a maximum period of **5 years** or to the extent of equal number of years for which service has been put in by him/her, **whichever is less**, in the upper age limit.

(c) Experience Required :

Minimum **1 year experience** in the Central Government or State Government or Government Organization or Public Sector Undertaking or Reputed Organization / Company.

2. RESERVATION :

For all the five different Posts/Cadres, aforesaid, as they are not only borne on different Classes, but the Pay Scale & Grade Pay are also different, the Reservation Policy shall not be applicable in view of Government Resolution No.BCE-3471-J (Cell)-5023 (c) dtd.24/12/1971 issued by the Education & Labour Department, Sachivalaya, Gandhinagar.

3. FEES AND MODE OF PAYMENT :

- (a) Candidates shall be required to apply separately and pay the Application Fee separately, if he/she desires to apply for more than one post. The Application Fee shall be at the rate of **Rs.1000/- for the Posts of Programmer, System Analyst & System Engineer; Rs.500/- for System Administrator; Rs.300/- for Technical Assistant-cum-Programmer**, plus the usual Bank Charges. The candidates making payment of Fees shall remit the same in **Current Bank Account No. 30725811785** with the **State Bank of India**, High Court Complex Branch, Ahmedabad, held in the name of Registrar General, High Court of Gujarat, Sola, Ahmedabad, through any of the Core Banking Service Branches of the State Bank of India using the Cash Voucher in the special Format appended to this Advertisement, from **16/04/2013 to 30/04/2013** during Bank working days and Hours.
- (b) **Candidates desiring, to compete in more than one cadre i.e. Post, shall be required to apply separately after payment of fees separately.**
- (c) Fees paid by **any other mode**, will not be accepted.
- (d) Fees once paid shall **not be refunded** in any circumstances.

4. SELECTION PROCEDURE :

- (a) **Preliminary Examination (Screening Test) : (to be conducted in the month of May-2013).**

The Preliminary Examination (Screening Test), will be conducted at Ahmedabad at the Centers (to be decided by the High Court), will be of **100 Marks**, with **2 Hours** duration, consisting of **Multiple Choice Questions (MCQs)** each of **1 mark** with **Negative Marking of 0.33 Mark** for each Wrong/Multiple Answer. The Syllabus for such Preliminary Examination shall be as under :

- (i) Information Technology / Computer related Topics
- (ii) English Language
- (iii) General Knowledge
- (iv) Numerical & Mental Ability
- (v) Analytical & Reasoning Skills

However, the Marks obtained in the Preliminary Examination, shall not be taken into consideration, for preparing the Final Merit List of the Candidates.

- (b) The **language** of Question Paper of Preliminary Examination shall be **English**.
- (c) The Candidates shall down-load their respective Call-letters, from the Websites abovementioned, during the preceding one week of the Preliminary Examination.
- (d) Preliminary Examination Paper (Objective Type) shall be evaluated as per entries made on **OMR Sheet** to be assessed on Computer. As the evaluation is done on the **Computer** by **Scanning**, thereby eliminating manual evaluation, **rechecking of OMR sheets**, subsequent to Preliminary Examination (Screening Test), shall not be entertained by the High Court.
- (e) The candidates securing minimum **50% Marks**, in the Preliminary Examination (Screening Test), shall be eligible for being called for Computer Aided Test of **100 Marks**, which shall be held in the **Month of June, 2013**, on the basis of the following Syllabus :
 - (i) Configuring the networking components.
 - (ii) Programming (JAVA/JSP)
 - (iii) Programming (PHP with MySQL)
 - (iv) Trouble Shooting on Operating System of Linux (Suse, Ubuntu)
 - (v) Trouble Shooting on Operating System of Windows
- (f) Candidates securing **50% or more Marks** in Computer Aided Test, shall be eligible to be called for the Viva-voce Test (Oral Interview).
- (g) In case large number of Candidates, qualify in the Preliminary Examination (Screening Test)/Computer Aided Test, it will be open for the High Court to **restrict the number** of Candidates as deemed necessary, according to Merit.
- (h) **Viva voce Test : (to be conducted in the Month of July-2013)**
 - (i) The Candidates will be able to down-load their Interview Call-letters, from the Websites abovementioned, during the preceding one week of the Viva-voce Test.
 - (ii) Viva-voce Test shall be of **50 Marks**.
 - (iii) Education Qualification, Technical Expertise, General Knowledge & Knowledge of Spoken English of a candidate shall be given weightage at the Viva-voce Test (Oral Interview).
 - (iv) For being eligible to be included in the Select Lists, the candidate shall have to obtain a minimum of **40% Marks** in the Viva-voce Test.
 - (v) The Select Lists will be prepared on the basis of aggregate marks obtained by the Candidates in the Computer Aided Test & the Viva-voce Test.

5. **DISQUALIFICATION FOR APPOINTMENT :**

No person shall be eligible for appointment to the service –

- (a) unless he/she is a **citizen** of India.
- (b) if he/she is **dismissed** from service by Central Government or any State Government or U.Ts. or any High Court or Statutory or Local Authority.
- (c) if he/she has been **convicted** of an offence involving moral turpitude or who is or has been permanently **debarred** or disqualified by the High Court or the Union/State Public Service Commission or by any Recruiting or Examination Conducting Authority from appearing in examinations or selections.
- (d) if he/she directly or indirectly **influences** the Recruiting Authority by any means for his/her candidature.
- (e) if he is a man, has **more than one wife** living. And, if a woman, has married **a man** already having **another** wife.

6. **GENERAL INSTRUCTIONS:**

- (a) Candidates born **before 08/04/1978**, shall not be eligible to apply. Candidates working in Subordinate Courts or any other High Courts born **before 08/04/1973, as the case may be**, shall not be eligible to apply.
- (b) The Candidates who have **successfully submitted Online Applications**, shall only be eligible for appearing at the Preliminary Examination (Screening Test)/Computer Aided Test and/or Viva-voce Test, subject to their qualifying thereat.
- (c) The decision of the High Court as to the **eligibility** or otherwise of a candidate for admission to the Preliminary Examination, Computer Aided Test and/or Viva-voce Test shall be final. No candidate, to whom **Call Letter** has not been issued by the Recruiting Authority, shall be allowed to appear for the Preliminary Examination/Computer Aided Test and/or Viva-voce Test.
- (d) The candidates shall have to appear **at their own expenses** for the Preliminary Examination (Screening Test), Computer Aided Test and/or Viva-Voce, if called for, at the place and time that may be decided by the High Court.
- (e) Candidate shall **require to download** his/her **Call-letter** from the **Gujarat High Court Website www.gujarathighcourt.nic.in AND <http://hc-ojas.guj.nic.in>**, by using his/her **Advertisement No., Confirmation No. and Date of Birth**, for appearing at the respective, Examination/Computer Aided Test/Viva-voce and the same will be intimated at the relevant time, through Press-Note/SMS.
- (f) The list of **eligible candidates** will be placed on **High Court website** as well as on **HC-OJAS portal of NIC, at the relevant time.**

- (g) Candidate shall produce, at the time of appearing for the Preliminary Examination / Computer Aided Test and/or Viva-voce, **Identity proof** i.e. Card issued by the Election Commission of India or Bar Council of the State or PAN Card or valid Driving Licence, **in original, along with the Call Letter.**
- (h) **Result** of all Examinations/Tests, will be made available on the High Court website and/or by any other mode that may be decided by the High Court.
- (i) **Entry in the Compound of the Examination Centre with Mobile / Cell Phone, Tablets, Laptop, Electronic Gadgets etc., is strictly prohibited.**

A candidate who is found indulging in **unfair practices**, viz. copying or misconduct during the course of examination, using electronic gadgets or Mobile Phones etc., tampering with question paper, influencing any person concerned with the Preliminary Examination/ Computer Aided Test / Oral Interview will be debarred from appearing for Preliminary Examination / Computer Aided Test / Oral Interview, as the case may be, for that examination or any number of years or permanently, as may be decided by the High Court.

- (j) **Mere success** in the examination shall not confer any **right to appointment** and no candidate shall be appointed to the post unless the High Court is satisfied, after such **inquiries** as may be considered necessary that the candidate is **suitable** in all respects for appointment to the post.
- (k) The High Court reserves the right to adopt appropriate **method of shortlisting** the candidates at any stage.
- (l) The selected candidates will not be appointed unless the **Medical Authority** specified by the High Court certifies them to be fit to discharge the duties ascribed to the post.
- (m) Candidates making payment of Fees shall remit the amount in Current Bank Account No.30725811785 of the **State Bank of India**, High Court Complex Branch, Ahmedabad, through any of the Core Banking Service Branches of the State Bank of India using the Cash Voucher in the **special format appended to the Advertisement** which can be downloaded from the website **www.gujarathighCourt.nic.in** AND **http://hc-ojas.guj.nic.in** and **collect from the Bank, the Cash Voucher, marked as 'Office Copy' and 'Candidate's Copy'** with the unique Deposit Journal Number assigned by the Bank and preserve the same. Candidates must ensure that on deposit of Fee, the Bank issues them a receipt which invariably mentions (i) Deposit Journal Number (ii) Branch name (iii) Branch Code Number, (iv) Date of deposit and (iv) Bank charges, etc.
- (n) While applying Online for the post, the applicant should ensure that he/she fulfils the **eligibility and other norms** mentioned above and that the particulars furnished by him/her are **correct** in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the

- eligibility norms and/or that he/she has suppressed / twisted or truncated any material facts, his/her candidature will stand cancelled. If any of these shortcomings is detected even after appointment, his/her service will be liable to be terminated.
- (o) Candidate should preserve his **Application Number** and **Confirmation No.** after submitting Online Application, for future correspondence as well as for downloading the Call-Letters for appearing at Preliminary Examination / Computer Aided Test and/ or Viva-Voce.
 - (p) Candidate should scan his/her **photograph** having **5 c.m. of length and 3.6 c.m. of width (10kb)** and **signature** having **2.5 c.m. of length and 7.5 c.m. of width (10kb)** in **jpg format** for uploading the same at relevant space on the application.
 - (q) The Candidate shall fill up the required **data** in the application in accordance with the '**Instructions**'.
 - (r) A Candidate shall have to apply/submit separate 'On-line' Application, for competing for the different posts.
 - (s) Candidate should keep **two** print outs of the Online Application, for his/her record and future requirement.
 - (t) Applications which do not conform with the '**Instructions**' shall be **summarily rejected**.
 - (u) **At present, candidates are not required to send** copies of any testimonials/ documents to the High Court. They should produce **print out of the Online Application** alongwith following **original testimonials as well as one set of self attested Xerox copies thereof and freshly taken colour passport size photograph, at the time of Viva-voce** to be conducted by the High Court :
 - (i) **Printout of the duly filled-in 'Online Application'** alongwith Original '**Cash Voucher**' marked as '**Office Copy**'.
 - (ii) **School Leaving Certificate or Birth Certificate** issued under the Birth & Death Registration Act.
 - (iii) Educational qualifications i.e. **Mark-sheets** and Certificates of SSCE, HSCE, Final Year of Graduation, Post Graduation, B.E./B.Tech. With Computer Science or Information Technology with 60% Marks, MCA with 60% Marks, Certificate of Work Experience/Training obtained etc. as per requirement/ applicable.
 - (iv) **Government Gazette**, showing change in name/surname etc, if any.
 - (v) In case of **Physically Disabled** candidate (a) a Certificate from a Competent Authority to the effect that he/she has a disability of not less than 40% and (b) a Certificate from the Standing Medical Board at Ahmedabad, to the effect that he/she would be able to perform the duties of the post in question.

- (vi) **Certificates** (issued after the Candidate concerned has qualified for the Viva-voce Test), from two Respectable Persons being Professionals/ Dignitaries like Doctor, Engineer, M.L.A., M.Ps., certifying of his/her good moral character / antecedents (in Original).

7. HOW TO APPLY :

- (a) All eligible Candidates should apply 'On-line', through the link provided in High Court Website **www.gujarathighcourt.nic.in** AND **http://hc-ojas.guj.nic.in**, in the prescribed format from **16/04/2013 to 30/04/2013**.
- (b) Candidates should have his/her own 'registered' **Mobile Number** and the same should be kept active during the recruitment process.
- (c) Steps for submitting On-line Application from '**OJAS**' Module :
- ✓ Fill up all the Fields given in On-line Application Format, carefully, as per the instructions, after thoroughly reading & understanding the entire Detailed Advertisement & the Instructions given at the appropriate places.
 - ✓ 'Save' your 'On-line Application', by clicking on 'save' button.
 - ✓ Thereafter, a new window will be opened which displays the Candidate's Application Number. This means, the Application is saved successfully. Candidates shall therefore **note down the entire string of the Application Number** (e.g. HCG/201213/1/11111). In this window, by clicking "Show Application Preview" Button, preview of the Application will be displayed on the screen of the Computer.
 - ✓ Thereafter, by entering his/her Application Number and Date of Birth, the candidate is required to Upload his/her 'Scanned Photograph' and 'Scanned Signature', in the stipulated size & format [refer item 6(p)]. The Candidate shall ensure that, the uploaded 'Photograph' & 'Signature', are distinctly recognizable, after uploading.
 - ✓ Now, if necessary, by using the said Application Number & Date of Birth, a candidate can edit his/her 'On-line Application', until he/she confirms the 'On-line Application', by clicking at the 'Confirm Application' icon. Please note that, after such 'Confirmation', further editing of one's 'On-line Application', will not be permissible.
 - ✓ Please note that only after 'Confirmation', the 'System' will register your 'On-line' Application.
 - ✓ Thereafter, Candidate will get an SMS communication conveying his /her Confirmation Number, on the 'registered' Mobile Number, **which may be preserved by the Candidate till the end of the recruitment process**.
 - ✓ At the end of the process, the Candidate shall take 'print outs' of his/her Confirmed Application by clicking "Print Application" Tab of the Main Menu.

- (d) Please note that the above is the general procedure for applying 'On-line'. Applications forwarded or sent to the High Court by any other mode, shall not be accepted, and will be rejected outright.

Decision of the High Court of Gujarat in respect of all matters pertaining to this recruitment would be final and binding on all Candidates.

**High Court of Gujarat,
Sola, Ahmedabad.
Date :- 08/04/2013**

**Sd/-
(P.R. Patel)
Registrar (Recruitment & Finance)**

CASH VOUCHER	BANK COPY
STATE BANK OF INDIA Recruitment to the post of Programmer / System Analyst / System Engineer / System Administrator / Technical Assistant-cum-Programmer	
Applicant's Name : _____	
Account No. : 30725811785 Registrar General, High Court of Gujarat, Ahmedabad.	
SBI Branch in which fees is remitted : Branch Name : _____ Code No. _____	
Deposit Journal No. : _____	Confirm Journal No.: _____
Deposit Date : _____	
Application Fee : Rs. _____ (Non-refundable)	
Bank Charges : Rs. _____ (To be paid by the Candidate)	
Authorized signatory Stamp	
# Fee receiving branch is advised to write the Deposit Journal No. invariably.	

..... cut herecut herecut here

CASH VOUCHER	OFFICE COPY
(To be submitted to the High Court at the time of Oral Interview)	
STATE BANK OF INDIA Recruitment to the post of Programmer / System Analyst / System Engineer / System Administrator / Technical Assistant-cum-Programmer	
Applicant's Name : _____	
Account No. : 30725811785 Registrar General, High Court of Gujarat, Ahmedabad.	
SBI Branch in which fees is remitted : Branch Name : _____ Code No. _____	
Deposit Journal No. : _____	Confirm Journal No.: _____
Deposit Date : _____	
Application Fee : Rs. _____ (Non-refundable)	
Bank Charges : Rs. _____ (To be paid by the Candidate)	
Authorized signatory Stamp	
# Fee receiving branch is advised to write the Deposit Journal No. invariably.	

..... cut herecut herecut here

CASH VOUCHER	CANDIDATE'S COPY
STATE BANK OF INDIA Recruitment to the post of Programmer / System Analyst / System Engineer / System Administrator / Technical Assistant-cum-Programmer	
Applicant's Name : _____	
Account No. : 30725811785 Registrar General, High Court of Gujarat, Ahmedabad.	
SBI Branch in which fees is remitted : Branch Name : _____ Code No. _____	
Deposit Journal No. : _____	Confirm Journal No.: _____
Deposit Date : _____	
Application Fee : Rs. _____ (Non-refundable)	
Bank Charges : Rs. _____ (To be paid by the Candidate)	
Authorized signatory Stamp	
# Fee receiving branch is advised to write the Deposit Journal No. invariably.	