

EMPLOYMENT NOTIFICATION NO.:04/2013

**NATIONAL INSTITUTE OF SIDDHA
TAMBARAM SANATORIUM
CHENNAI – 600 047**

COST OF APPLICATION Rs.100/-

PRESCRIBED APPLICATION FOR

**TEACHING POSTS
(Assistant Professors)**



NATIONAL INSTITUTE OF SIDDHA
(An Autonomous Body under Department of AYUSH)
MINISTRY OF HEALTH & FAMILY WELFARE
GOVERNMENT OF INDIA
TAMBARAM SANATORIUM, CHENNAI -600 047

Telefax: 044-22381314

Email id: nischennaisiddha@yahoo.co.in

APPLICATION FOR THE POST OF:

A. Name of the post :

B. State whether applying for Direct Recruitment/Deputation/Contractual basis:

C. Application fee details: DDNo._____ Date_____.

1. Name and Address (in block letters)

Attested recent
passport size
photograph to
be affixed in the
space

2. Date of Birth (in Christian Era):

3. Age as on **the date indicated in Notification :**

4. Educational Qualifications:

Whether educational and other qualifications required for the posts are satisfied. If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same (with a attested photo copy).

Particulars	Qualification / Experience required	Qualification / Experience possessed by the candidate
(i) Essential		
(ii) Experience		
(iii) Desirable		
(iv) Other		

(ii) Other Qualifications / Experience : (Research / Administration /Clinical Practice)

- 1.
- 2.
- 3.
- 4.

(iii) Details of the Research Papers: (Use separate sheets for details)

Organisation / Institution	Number of Research papers			
	Published	Accepted	Submitted	Presented in conference
College / University level				
State level				
National level				
International level				

5. Please state clearly whether in the light of above entries made by you, you have the requirement of post :
6. Nature of present employment, i.e. whether Ad-hoc or temporary or quasi permanent or Permanent:
7. In case the present employment is held on Deputation / Contract basis, please state:
 - a. The date of initial appointment :
 - b. Period of appointment on deputation / contract:
 - c. Name of the parent office / organization which you belong:
8. Additional details about present employment (Put ✓ mark):
 - a. Central Government
 - b. State Government
 - c. Autonomous Organizations
 - d. Government Undertakings
 - e. Universities
9. Are you in revised scale of pay? If yes, Give the date from which the revision took place and also indicate the pre-revised scale

10. Total emoluments per month now drawn:
11. Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the space is insufficient.
12. Whether belongs to SC/ST/OBC
13. If the candidate is working in Central Government/ State Government/ Autonomous Organisations /Govt. Undertakings / Universities, he should enclose the NOC with the application
14. Remarks:

I hereby declare that all statements made in the application are true and complete to the best of my knowledge and belief.

Date

(Signature of the Candidate)
Address:

CERTIFICATE

(Please refer para 15 of General instructions)

Certified that

1. The entries made in the application have been verified and found correct.
2. No major / minor penalties have been imposed on Shri./ Smt/-----
-----during the last 10 years. His /
Her integrity is beyond doubt and no vigilance case is pending or
being contemplated against the candidate.
3. Service particulars of Shri. / Smt. -----have been
carefully scrutinized.
4. Confidential reports for the last five years i.e., for the year **2008-09 to
2012-13** are enclosed herewith.
5. The candidate if selected will be relieved immediately for joining the
post.

Signature and Designation of the
Competent Authority

Details of employment in chronological order:

Office / Institution / Organization	Post Held	From	To	Scale of pay & Last Basic Pay	Nature of Duties

Signature of the candidate

General Instructions: [For Direct Recruitment/Deputation basis]

- 1) The recruitment/appointment of the candidates in the Institute is governed by the NIS Service Rules 2004.
- 2) The candidates appointed on direct recruitment in the Institute shall be governed by the New Pension Scheme which is in force at present.
- 3) Candidates must have not attained the maximum age prescribed against each post. Age relaxation is applicable to various categories as per Government of India orders issued from time to time.
- 4) The upper age limit prescribed shall be relaxable by 05 years in case of women candidates and there is no age bar to the employees of NIS.
- 5) The persons working in the Central/State Govt./UTs/PSUs/Statutory or autonomous bodies and applying for the posts on direct basis should submit their applications only through proper channel.
- 6) SC/ST community certificate should be signed by the appropriate authority of the State Govt. /UT.
- 7) Candidates belonging to OBC category should furnish the OBC certificate in the format prescribed by the Govt. of India.
- 8) The number of vacancies indicated is provisional and may vary at the discretion of the Competent Authority.
- 9) Mere fulfilling the minimum prescribed qualification and experience will not vest any right to candidate for being called for interview.
- 10) The Institute reserves the right to cancel or modify this notification without assigning any reason.
- 11) The Institute reserves the right to shortlist candidates depending upon the no. of vacancies and application received etc. and also to decide the modalities for recruitment whether through interview or written test or both and the venue/schedule thereof.
- 12) In case written test is conducted to shortlist candidates, the marks obtained in the written test together with the marks obtained in the interview will be taken into account in arriving the merit of the candidates.

- 13) The Institute reserves the right to call for interview such of those candidates, who in its opinion, are found to be eligible. No correspondence in this regard will be entertained from the candidates.
- 14) For deputation posts persons working in the Central/State Govt./UTs/PSUs/Statutory or autonomous bodies only will be considered.
- 15) The persons working in the Central/State Govt./UTs/PSUs/Statutory or autonomous bodies and applying for deputation posts should submit their application along with up-to-date duly certified CR Dossiers of the last five years along with disciplinary/vigilance clearance. They should also submit a certificate from the employer to the effect that the particulars furnished by the officer are correct as per the record held in the office and no case is pending or contemplated against him/her.
- 16) No travelling allowance is admissible to the candidates to attend for test/interview.
- 17) The cost of application is Rs.100/- each for teaching and non-teaching posts.
Application format is to be downloaded from our website, www.nischennai.org and the filled in application along with the application fee of Rs.100/- by way of demand draft drawn in favour of "Director, National Institute of Siddha" payable at Chennai has to be submitted to the Director, National Institute of Siddha, Tambaram Sanatorium, Chennai:600 047 **on or before 30.09.2013.** SC/ST candidates are exempted from application fee and they should produce an attested copy of the community certificate from the competent authority along with the application form to claim for application fee exemption.
- 18) The filled in application, complete in all respects should be submitted to the Director, National Institute of Siddha, Tambaram Sanatorium, Chennai: 600 047. The last date for submission of the filled in application along with the attested photocopies of the certificates in support of age proof, educational qualification and experience etc. is **30.09.2013.**
- 19) Candidates applying for more than one post should send separate applications for each post.
- 20) Applicants should clearly write the Name of the Post, Advt. No and the method of recruitment i.e. Direct/Deputation on the top of the envelope in **BOLD LETTERS.**
- 21) Incomplete applications and those received after the due date and also such applications which are not supported with attested photocopies of certificates and testimonials are liable to be rejected.
- 22) Canvassing in any form will disqualify a candidate.

Terms and conditions [for appointment on Contractual basis]

1. The appointment is purely on contract basis for a period of one year or till the regular incumbent joins whichever is earlier. However the appointment can be terminated at any time on either side by giving one month's notice or by paying one month's salary without assigning any reason.
2. The appointee shall not be entitled to any benefit like PF, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc or any other benefits as admissible to the regular Government servants. Non practicing allowance is not admissible.
3. The appointee shall not be granted any claim or right for regular appointment in the Institute.
4. Only consolidated salary will be admissible. No other allowances as applicable to Central Government Servants shall be admissible.
5. The appointment in the Institute is on whole time basis and the appointee shall not accept any other appointment, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of contract.
6. The National Institute of Siddha reserves the right not to fill any or all the posts without assigning any reason. The number of vacancies shown is only tentative.
7. No TA/DA is admissible for attending the interview
8. The filled in application duly affixed with a recent passport size photograph should reach the Director, National Institute of Siddha, Tambaram Sanatorium, Chennai – 600 047 on or before **30.09.2013**
9. If any declaration or information furnished by the candidate proves to be false or if he/she is found to have willfully suppressed any material information he/she will be liable to removal from service and also such other action as the Government may deem necessary.
10. Application incomplete in any respect or received after the due date will be summarily rejected. Applications will not be accepted by E-mail or fax. No enquiry will be entertained over phone, e-mail or fax in this regard. Canvassing in any manner will disqualify the candidate.
11. Those who are working in Government service should forward the application through proper channel.

Director