(TO BE ADVERTISED ON **09.03.2013**)

F.No.SSCG-A-12024/12/2010-Rectt.
Government of India
STAFF SELECTION COMMISSION
(North Eastern Region)

ADVERTISEMENT NO.1/2013-NER

CLOSING DATE: **08.04.2013(5 PM)**

APPLICATIONS ARE INVITED FOR THE FOLLOWING POST:-

<u>Cat.No.NER(B)-01</u>:Two(01-UR, 01-OBC)posts of Professional Assistant(Hydromet) now redesignated as Scientific Assistant(General Central Service Group 'B' Non-Gazetted, Non-Ministerial) in Office of the Chief Engineer, Brahmaputra & Barak Basin Organisation, Central Water Commission, Ministry of Water Resources, Shillong.

Pay Scale: PB-2: Rs.9300-34800 + Grade Pay Rs.4200/-.

Vacancy : 2(UR-1, OBC-1)

Age : 18-27 years (Relaxable for Departmental candidates upto 40 years).

E.Q. : Bachelor's Degree in Physics or Geo-Physics or Geology or Meteorology or

Hydro-meteorology from a recognised university or equivalent.

D.Q. : NIL

I.P. : N.E.Region.

A.I.S.L.: yes.

J.R. : 1. Checking of rainfall data copied by the computer.

- 2. Checking of all other computations and work done by the computers.
- 3. Drawing of theiseon polygon net work required for weighted rainfall calculation.
- 4. Selection of heavy rainfall spells for design storm studies.
- 5. Analysis of self recording rainfall data and preparation of frequency tables.
- 6. Preliminary drawing of isohyets.
- 7. Maintenance of files and rainfall records.

P.O.P. : 2 (two) years.

NB: Though the vacancies are not earmarked for PH with HH but such candidates with not less than 40% impairment are eligible.

CmtAdvt32012

INSTRUCTIONS TO CANDIDATES;

<u>1.ABBREVIATIONS USED:</u> **EQ:** Essential Qualification, **DQ:** Desirable Qualification, **UR:** Unreserved, **SC:** Schedule Caste; **ST:** Schedule Tribe, **OBC:** Other Backward Classes; **PH:** Physically Handicapped; **HH:** Hearing Handicapped; **CRFS:** Central Recruitment Fee Stamps, **AISL:** All India Service Liability, **IP:** Initial Posting, , **JR:** Job-Requirement, **POP:** Period of Probation, **i.e.** that is.

2. Fee Payable: Rs.50/-(Rupees fifty) only: No fee for Women candidate/Schedule Castes/Schedule Tribes/PH.

Note: Mode of payment of examination fee has been indicated in Para 7 of important instructions.

- **3. Mode of Selection:** Candidates fulfilling the minimum prescribed qualifications will be shortlisted on the basis of their educational qualifications, academic records, percentage of marks etc. or through a screening test at the discretion of the Commission. Candidates, thus, selected may be required to undergo a written proficiency test wherever applicable/required or considered necessary by the Commission at its discretion. The Commission holds discretion to fix different qualifying standard for different categories in the proficiency test wherever applicable. Candidates qualified on the basis of merit of proficiency test if any held, would be required to appear at the interview. Final select list would be prepared in order of merit as disclosed by the aggregate marks(marks of Proficiency Test wherever applicable and interview) finally awarded to each candidate taking into account the number of vacancies advertised and in that order so many candidates as are found suitable by the Commission would be recommended.
- **4. How to apply:** Applications must be submitted in the format published in the Employment News/Rozgar Samachar dated **09.03.2013**. The application form is available on the Commission's website http://ssc.nic.in. The applications should be submitted to the concerned Regional Office as per the address given below:

REGIONAL DIRECTOR
STAFF SELECTION COMMISSION (NER)
HOUSEFED COMPLEX, LAST GATE, BELTOLA BASISTHA ROAD
DISPUR, GUWAHATI-781 006(ASSAM)

- **Note(1):** Applications submitted on a format which is not exactly the same as published in the advertisement are liable to reject summarily.
- **Note(2):** The Commission may consider conducting the Screening Test or Proficiency test for the said post on the same date or different date(s), at its discretion.

5.Documents to be attached with the application:

- (i) Central Recruitment Fee Stamps of Rs.50/-affixed and clearly cancelled on the application form by concerned Postal office of issued.
- (ii) One recent passport size photograph to be pasted (NOT STAPLED) on the application and one additional duly attested photograph to be enclosed.
- (iii) Documents in support of claim of SC/ST/OBC/PH(in Appendix-III/IV & IV-(A)/VI).
- (iv) Attested copies of certificates and mark statements showing age and educational qualifications. Candidates have the option to either self-attested the photo-copies of various documents to be submitted by them or to submit the copies of the documents duly attested by a Gazetted Officer. Any wrong attestation so as to mislead the Commission or to gain access to the recruitment would lead to criminal/debar action against the candidate, besides cancellation of the candidature. All original certificates will be checked at the time of Personality Test/Skill Test, as the case may be, and the candidature is subject to the result of such scrutiny.
- (v) Documents in support of claim of age relaxation in Appendix-V(admissible to Central Government Civilian Employees).
- (vi) Candidates in Government Service are to attach an undertaking that they have informed in writing to their Head of Office/Department that they have applied for the post.
- **6.1: IMPORTANT INSTRUCTIONS:** (i)Candidates should note that only the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent certificate as on the closing date of submission of application will be accepted by the Commission for determining the Age of eligibility and no subsequent request for its change will be considered or granted. **Date of Birth will be reckoned as on the normal Closing date i.e. 08.04.2013.**
- (ii) If necessary documents as mentioned in item 5 are not submitted alongwith the application, the application will be rejected summarily or at any stage of the recruitment process and no request for revival will be considered.
- (iii) Incomplete or unsigned applications or applications without photograph or fee or applications received late will be rejected summarily. The Commission will not be responsible for postal delays.
- (iv) The candidates may note that provisional certificates, mark sheets in support of age, educational qualifications signed by the Principals of Colleges or Schools are not acceptable by the Commission. Copies of such certificates, mark sheets issued by University's/Board's should be got attested by the competent officers and submitted alongwith the applications.
- (v) If a candidate has changed his/her name or dropped/added part of his/her name after Matriculation/SSLC/Higher Secondary, he/she is required to submit an attested copy of Gazette Notification to the effect that he/she has changed his/her name after Matric etc. The changed name should also have been indicated in the Gazette Notification.

- (vi) Wherever a proficiency test has been prescribed, the Commission may, at its discretion, call for interview only such candidates who obtain a certain minimum marks in proficiency test as decided by the Commission.
- (vii) Certificates in support of qualifications must have been obtained on or before the closing date from recognized University/Institution. Degree/Diploma etc. obtained through Open Universities/Distance education mode will not be accepted for the purpose of Educational Qualification unless it is recognized by Distance Education Council in terms of Ministry of Human Resource Development Notification No.44, dated 01.03.1995 published in the Gazette of India dated 08.04.1995 for the relevant period when the candidate acquired the relevant qualification.
- (viii) **CLOSING DATE:** Completed application forms should be received by the concerned Regional Office of the Commission latest by **08.04.2013** (till 5.00 p.m.).

6.2: Age relaxation: The upper age limit as prescribed will be relaxable:

- (i) In respect of UR vacancy, upto a maximum of 40 years for Departmental candidates who have rendered not less than three years continuous service on regular basis (and not on ad-hoc basis). As for OBC departmental candidates, the maximum age limit will be 40+3 years against the reserved OBC vacancy only. These are subject to furnish of duly filled in certificate as per the format given in Appendix-V of the Notice.
- (ii) Upto a maximum of 37/47(for Departmental candidates) years to eligible PH-HH candidates with not less than 40% hearing impairment. This is subject to furnish of duly filled in certificate as per the format in Appendix-VI of the advertisement.
- (iii) For OBC candidates, the upper age limit is relaxable by 3 years against the post reserved for OBC. This is subject to furnish of duly filled in certificate as per the given format in Appendix-IV of the Notice.
- **NOTE-1:** The advertised post in respect of UR vacancy, the benefit of relaxation in age in respect of OBC/SC/ST will not apply. However, they may apply if they fulfilled all the eligibility criteria for the UR vacancy as advertised. SCs/STs are, however, exempted from payment of the examination fee. As for one OBC vacancy, only those OBCs who does not belong to the Creamy layer will be eligible subject to not crossing the age limit of 27+3=30 years as on closing date for receipt of application.
- **NOTE-2:** Central Government Civilian Employees claiming the benefit of age-relaxation rendering not less than 3 years continuous service on regular basis (and not on ad-hoc basis) would be required to submit a Certificate as per Appendix-V issued by the office indicating length of service at the time of applying for the post to enable the Commission to decide their eligibility. They may send their applications directly to the Commission after intimating their Head of Office/Department and need not send another copy through proper channel. However, in case they decide to send Application through proper channel, they must ensure that the application complete in all respects, should reach Staff Selection Commission latest by the closing date. Applications shall be rejected if received late and/or not complete in all respects as provided in rules.
- **NOTE-3:** The closing date for receipt of application will be treated as the date for OBC status of the candidate and for assuring that the candidate does not fall in the Creamy Layer. The OBC certificate's validity is three years counting from the year of issued till the date for closing of the application.

6.3: Age concession for ExS: (1) Upto a maximum of 5 years for Ex-Servicemen for Group 'B' posts.

Explanation: An Ex-Servicemen means a person who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and (i) who retired from such service after earning his/her pension. This would also include persons who are retired/retire at their own request but after having earned their pension; or (ii) who has been released from such service on medical grounds attributable to military service/circumstances beyond his control and awarded medical or other disability pension; or (iii) who has been released, otherwise than on his own request from such service as a result of reduction in establishment; or (iv) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely-(a) Pension holders for continuous embodied service, (b) Persons with disability attributable to military service; and (c) Gallantry award winners. (v) Ex-Servicemen who have already joined government job in civil side after availing of the benefits given to Ex-servicemen for their re-employment are also eligible for the age concession. However, such candidates will not be eligible for the benefit of fee concession. (vi) The period of "Call up Service" of an Exserviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for the purpose of Para 6.3 above. (vii) For any Servicemen of the three Armed Forces of the Union to be treated as Ex-Servicemen for the purpose of securing the benefits of age-relaxation, he must have already acquired, at the relevant time of submitting his application for the Post the status of Ex-Servicemen and/or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces and that he would be discharged/released within the stipulated period of one year on completion of his assignment. The format of certificates/undertaking to be submitted by the candidates claiming the benefits/concessions as Ex-Servicemen, are given in **Appendix I & II**

SAVE AS PROVIDED ABOVE, THE AGE LIMITS PRESCRIBED SHALL IN NO CASE BE RELAXED. FOR CODES FOR SEEKING AGE-RELAXATION COMMISSIONS WEBSITE http://ssc.nic.in MAY BE REFERRED TO.

- 6.4: The crucial date for determining Age, EQ & certificates, etc. will be the closing date for receipt of applications i.e. <u>08.04.2013</u>.
- **7 Mode of payment of Fees:** Candidates have to pay fee in the shape of CRFS. These stamps are available at all departmental Post Offices of the country. These stamps may be pasted at the top of the application in the space provided for the purpose. These Recruitment fee stamps must be got cancelled from the counter clerk of any post office including the post office of issue with the date stamp of post office in such a manner that the impression is clear and distinct to facilitate the identification of the date and the post office of issue at any subsequent stage. After getting the Recruitment fee stamps cancelled from the post office, the candidate may submit the application, complete in all respects, to the concerned Regional Office of the Commission in the usual manner after completing other formalities.
- (i) Fee once paid will not be refunded under any circumstances.
- (ii) Fee paid by cash, Bank Draft or Pay Order, Indian Postal Order will NOT be ACCEPTED.
- **8.** Vacancy mentioned above is subject to variation.
- **9.** SC/ST candidates called for interview will be paid T.A. as per Government orders. No T.A. will be paid for screening test/proficiency test, if they are held on a day other than the date of interview.
- **10.** Canvassing in any form will disqualify the candidate.
- **11.** The job requirements of the post indicated below the details of the post is to facilitate the candidates to understand the main functions to be performed after appointment to the posts.
- **12.** Submission of Certificates in support of Essential Qualifications:
 - (1) The documents/certificates for EQ are to be furnished by the candidates along with their applications. Otherwise, their candidature is liable to be rejected summarily at any stage of the recruitment process.
 - (2) Only attested photocopies of certificates and mark sheets from Matriculation onwards should be submitted alongwith the application. The same will be verified from the Original Certificates/Mark sheets to be brought with by the candidates at the time of interview/proficiency test or whatsoever.
- **13.** All candidates in Government service, whether in a permanent or in temporary capacity or as work charged employees other than casual or daily rated employees, or those serving under Public enterprises, will be required to submit an undertaking that they have informed in writing to their Head of Office/Department that they have applied for the post. The candidate may send their applications directly to the Commission after intimating to their Head of Office/Department and need not send another copy through proper channel. However, in case, they decide to send Application through proper channel, they must ensure that the application complete in all respects reaches Staff Selection Commission by the closing date. Applications shall be rejected if received late and/or not complete in all respects as provided in rules.
- **14.** Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidate applying to appear at the proficiency test/screening test/interview, their applications shall be rejected/candidature shall be cancelled.
- **15.** No persons-(a) who has entered into or contracted a marriage with a person having spouse living; or (b) who having a spouse living has entered into a contracted a marriage with any person, shall be eligible for appointment to service.

Provided that Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

- **16.** A candidate must be in good mental and physical health and free from any physical defect likely to interfere with the efficient discharge of his duties as an Officer of the service. A candidate who after such medical examination as may be prescribed by the competent authority, is found not satisfying these requirements, will not be appointed.
- **17.** Any dispute in regard to this recruitment will be subject to Courts/Tribunals having jurisdiction over the place of the concerned Regional Office of the Staff Selection Commission where the candidate has submitted the application i.e. Staff Selection Commission(NER), Guwahati, Assam.
- **18.** The application complete in all respects should reach the Regional Office, SSC(NER), Guwahati, positively by 14.01.2013. Application received after the aforesaid closing date will not be entertained but stands rejected outright.
- **19.** The envelope containing the application must be superscribed in bold letters as 'APPLICATION FOR THE POST OF ______ADVERTISED VIDE CATEGORY **NO.NER(B)-01** OF **ADVT. NO.1/2013-NER**.
- **20.** The Commission will have the discretion to fill up more vacancies in equivalent comparable posts from this advertisement.

INSTRUCTIONS FOR FILLING UP APPLICATION FORM FOR SELECTION POSTS

- 1. It may be noted that the Commission uses Common Application Form for all its recruitments. Please go through the notice for the Recruitment and also these instructions carefully before applying for any of the posts mentioned in the Notice. You must satisfy yourself that you are eligible for the post for which you are applying.
- 2. Use only blue/black pen for filling up the Application Form.
- 3. Instructions have been given for most items in the application itself which should be gone through carefully before filling up the boxes. For items for which instructions are not available or require further clarification, further instructions given below may be gone through carefully.
- 4. Column 10 may be filled up carefully. Ex-Servicemen candidates are also required to fill up columns 10 and 10.1.
- 5. PH candidates are required to fill up **columns 10, 11, 11.1, 16 and 16.1** as may be applicable. The Commission may decide to hold screening test/skill test for certain posts and therefore, VH candidates should fill in columns 16 and 16.1.
- 6. Column No.12.1-The category code for filling up this column is available in the Commission's website http://ssc.nic.in.
- 7. Column No.12.2- The age should be indicated as on closing date for receipt of applications i.e. <u>08.04.2013.</u>
- 8. Column No.13: relating to preference for posts may be left blank.
- 9. **Column No.17 Educational Qualification:** The list of Educational Qualification and subjects mentioned in Appendix VII is not exhaustive. Candidates who possess any educational qualification or studied any subject other than those mentioned in the list at Appendix VII may use **'Others'** for qualification and/or subject code.
- 10. Candidates should read carefully the Essential Qualification required for the post for which they are applying and ensure that they fulfill the same. **Documents in support of Essential Qualifications should invariably be furnished along with the application failing which the applications will be summarily rejected.**
- 11. **Column No.19:** Write your complete communication address including your Name in English in capital letters or in Hindi with blue/black ball pen. Do not forget to write 6 digit PIN in the boxes.
- 12. **Column No.20:** Paste your recent photograph of size 4cmX5cm. Do not staple and do not get the photo attested. Please note that your application shall be rejected summarily without photograph[ph.
- 13. **Column No.21 and 22:** Please do sign in running hand. Unsigned applications will be rejected. Signature in capital letters of English shall not be accepted and your application shall be summarily rejected. Variations in the signature will render the application liable to be rejected.

Contd.p/5

									APPENI	DIX-I
	Form of certificate for serving Defence Personnel (Please see Para 6.3 of this Notice)									
I	hereby	certify	that,	according	to	the	information	available	with	me
(No.))		(Rank)_		(Name)_			is due to	complete	the
spec	ified term (of his engag	gement with	the Armed F	orces on	the (Da	te)			
Place Date:	:						•	of Commanding ce Seal.	g Officer	
									APPEND	DIX-II
	(U	ndertaking	to be give	n by the car	ndidates (covered	d under Para 6.3	of this Notice	!)	
appoint have I to example as am I also the reading the male	ntment will been duly servicement ended from understant ecruitment over the contraction of the contraction o	be subject released/ret in terms on time to tind that I shadovered by the civil	to producing tired/dischanged the Ex-Senne. Ill not be elicy this example (including)	ng documenta rged from the rvicemen (R gible to be a mination, if	ary evider e Armed F e-employi ppointed f I have at	nce to the forces and the forces and the force and the for	mination to which the satisfaction of and that I am ention the central Civil Servancy reserved for the prior to such that I am ention that I am ention to such that I am ention to such that I am ention to such that I am ention	the appointing tled to the bend vices and Post or Ex-Servicement appointment bus Bodies/Sta	authority tefits admisses) Rules, 1 en in regale, secured	that I sible 979, rd to any dies,
Place	:									
Date:								Signatur	e of Candid	date.
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APPENDIX-III

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belongs to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/her claim an attested/certified copy of a certificate in the form given below, from the district officer or the Sub-Divisional Officer or any other officer as indicated below of the District in which his/her parents (or surviving parents) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his/her parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his/her own education.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Govt. of India). This is to certify that Shri/Shrimati/Kumari_____son/daughter of ____of village/Town/District/Division____ the State/Union Territory_______belongs to the Caste/Tribes______which is recognized as a Scheduled Caste/Scheduled Tribe under:-The Constitution (Schedule Castes) Order, 1950_____ The Constitution (Scheduled Tribes) Order, 1950_____ The Constitution (Schedule Castes) Union Territories Order, 1951_____ The Constitution (Schedule Tribes) Union Territories Order, 1951_____ As amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956, the Bombay Organisation Act 1960 & the Pubjab Reorganisation Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976. The Constitution(Jammu & Kashmir) Scheduled Castes Order, 1956 The Constitution(Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order(Amendment Act), 1976*. The Constitution (Dadra & Nagar Haveli) Scheduled Castes Order, 1962. The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962@. The Constitution (Pondicherry) Scheduled Castes Order, 1964@. The Constitution (Scheduled Tribes)(Uttar Pradesh) Order, 1967@. The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@. The Constitution(Goa, Daman & Diu) Scheduled Tribes Order, 1968@. The Constitution (Nagaland) Scheduled Tribes Order, 1970@. The Constitution (Sikkim) Scheduled Castes Order, 1978@. The Constitution (Sikkim) Scheduled Tribes Order, 1978@. The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989@ The Constitution (SC) orders (Amendment) Act,1990@ The Constitution (ST) orders (Amendment) Ordinance,1991@ The Constitution (ST) orders (Second Amendment) Act,1991@ The Constitution (ST) orders (Amendment) Ordinance,1996 %2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Father/mother of Shri/Smti/Kum. Shri/Smti of village/town*_____ in the District/Division*_____ of the State/Union Territory*_______who belong to the ______Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____. Shri/Smti/Kum_____ and/or* his/her family ordinarily reside(s) _____of______District/Division*_____ of the State/Union Territory* of ____ Signature_____ Designation____ (with Seal of office) State/Union Territory: Place_____ Date_

- * Please delete the words that are not applicable.
- @Please quote specific Presidential Order.
- %Delete the paragraph which is not applicable.

NOTE: The term Ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

List of authorities empowered to issue Caste/Tribe Certificates:

- (i) District Magistrate/Addl. Dist. Magistrate/Collector/Dy. Commissioner/Addl. Dy. Commissioner/Dy. Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his/her family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

APPENDIX-IV

	This is to certify that		son/daughter	of _					of
Villa	ge	District/Division		in	the	Sta	te		
belo	ngs to the	Community	which is recognized as	a ba	ckwa	ard cla	ıss under	:	
i)	Resolution No.12011/68/93-BC Section I, No.186 dated 13 th Se		mber, 1993, published ir	the	Gaz	zette o	f India Ex	xtraordina	ry-Part I,
ii)	Resolution No.12011/9/94-BCC No.163, dated 20 th October, 199		ished in the Gazette of	India	a Ext	raordi	nary-Part	t I, Section	ı I,
iii)	Resolution No.12011/7/95-BCC I, No.88, dated 25 th May, 1995.	dated the 24 th May, 19	95 published in the Gaz	ette	of Ir	idia Ex	xtraordina	ary-Part I,	Section
iv)	Resolution No.12011/96/94-BC	C dated the 9 th March,	1996.						
v)	Resolution No.12011/44/96-BC	CC dated the 6 th Decem	ber, 1996, published in	the (Gaze	ette of	India Ext	raordinary	/-Part I,
	Section I, No.210, dated 11 th D	ecember, 1996.							
vi)	Resolution No.12011/13/97-BC	C dated 3 rd December	, 1997.						
vii)	Resolution No.12011/99/94-BC	C dated 11 th Decembe	er, 1997.						
viii)	Resolution No.12011/68/98-BC	C dated 27 th October, 1	999.						
lx)	Resolution No.12011/88/98-BC Section I, No.270, dated 6 th De		ber, 1999, published in t	the (Gaze	ette of	India Ext	raordinary	∕-Part I,
x)	Resolution No.12011/36/99-BC Section I, No.71, dated 4 th Apri		, published in the Gazet	te of	f Indi	a Extr	aordinary	/-Part I,	
xi)	Resolution No.12011/44/99-BC Section I, No.210, dated 21.9.2	· •	lished in the Gazette of	Indi	a Ex	traord	inary-Par	rt I,	
	Shri	and/or his/h	ner family ordinarily resid	de(s	s) in t	he			
Dist	rict/Division of the								
08.0	This is also to certify that he/shedule to the Government of I 9.1993 and modified vide Gov 3.2004 & 14.10.2008.	ndia, Department of	Personnel & Training	O.N	M. N	lo.360	12/22/93	-Estt.(SC	T) dated
Date Seal								agistrate o	

- - (b) The authorities competent to issue Caste Certificate are indicated below:-
 - (i) District Magistrate/Addl. Dist. Magistrate/Collector/Dy. Commissioner/Addl. Dy. Commissioner/Dy. Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Extra-Assistant Commissioner(not below the rank of 1stClass Stipendiary Magistrate)/Taluka Magistrate/Executive Magistrate.
 - (ii) Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/Presidency Magistrate.
 - (iii) Revenue Officers not below the rank of Tehsildar.
 - (iv) Sub-Divisional Officers of the area where the candidate and/or his family resides.

NOTE-II: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the Creamy Layer. The candidate should furnish the relevant OBC certificate in the format prescribed for Central Government jobs as per Appendix-IV issued by the competent authority on or before the Closing date as stipulated in the Notice.

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For OBC Condidates only	APPENDIX-IV (A)				
For OBC Candidates only					
Ison/daughter of Shrvillage/town/citydistrict	is recognized as backward class by orders contained in Department of ed 8.9.1993. It is also declared that I he Schedule to the4 above referred				
(Application not signed by the candidate will be rejected)					
Place:	Signature of the candidate				
Note:- The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer. The candidate should furnish the relevant OBC certificate in the format prescribed for Central Government Jobs as per Appendix-IV issued by the competent authority on or before the closing date stipulated in the Notice.					
APPENDIX-V FORM OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT CIVILIAN/PRASAR BHARATI EMPLOYEES SEEKING AGE-RELAXATION (To be filled by the Head of the Office or Department in which the candidate is working)					
(Please see Para 6.2 of the Notice)					
It is certified that *Shri/Smt/Km	_ is a Central Government Civilian				
employee holding the post of in the pay scale of R	s with 3 years				
regular service in the grade as					
Place:					
Date:	Signature				
(*Please delete the words, which are not applicable)	Name				
	Office Seal				

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-9-**APPENDIX-VI** NAME & ADDRESS OF THE INSTITUTE/HOSPITAL Certificate No.____ Date **DISABILITY CERTIFICATE** ____son/wife/daughter of Shri____ This is certified that Shri/Smt/Kum____ age_____ sex____ identification mark(s)_____ is suffering from permanent disability of following category:-A. Locomotor or cerebral palsy: (i) BL-Both legs affected but not arms Affix here recent (ii) BA-Both arms affected (a) Impaired reach attested Photograph (b) Weakness of grip showing the Disability (iii) BLA-Both legs and both arms affected (iv) OL-One leg affected(right or left) duly attested by the (a) Impaired reach (b) Weakness of grip Chairperson of (c) Ataxic Medical Board (v) OA-One arm affected (a) Impaired reach (b) Weakness of grip (c) Ataxic (vi) BH- Stiff back and hips(Cannot sit or stoop) (vii) MW-Muscular weakness and limited physical endurance. B. Blindness or Low Vision: (i) B-Blind (ii) PB-Partially Blind C. Hearing Impairment: (i) D-Deaf (ii) PD-Partially Deaf (DELETE THE CATEGORY WHICHEVER IS NOT APPLICABLE) 2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of ______years ____months.* Percentage of disability in his/her case is_____percent. 3. Sh./Smt./Kum._____ meets the following physical requirements for discharge of his/her 4. duties:-(i) F-can perform work by manipulating with fingers. Yes/No (ii) PP-can perform work by pulling and pushing. Yes/No (iii) L-can perform work by lifting. Yes/No (iv) KC-can perform work by kneeling and crouching. Yes/No (v) B-can perform work by bending. Yes/No (vi) S- can perform work by sitting. Yes/No (vii) ST-can perform work by standing. Yes/No (viii) W- can perform work by walking. Yes/No (ix) SE- can perform work by seeing. Yes/No (x) H- can perform work by hearing/speaking. Yes/No (xi) RW- can perform work by reading and writing. Yes/No (Dr._ Member, Medical Board Chairperson, Medical Board Member, Medical Board Countersigned by the Medical Superintendent/

CMO/Head of Hospital (with Seal)

*Strike out which is not applicable.

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APPENDIX-VII

Essential Educational Qualification Code						
Educational Qualification	Code	Educational Qualification	Code			
Matriculation	01	B.Lib	20			
Intermediate	02	B.Pharma	21			
Certificate	03	ICWA	22			
Diploma	04	CA	23			
BA	05	PG Diploma	24			
BA(Hons.)	06	MA	25			
B.Com	07	M.Com	26			
B.Com(Hons.)	08	M.Sc	27			
B.Sc	09	M.Ed	28			
B.Sc(Hons.)	10	LLM	29			
B.Ed	11	ME	30			
LLB	12	M.Tech	31			
BE	13	M.Sc(Engg.)	32			
B.Tech	14	MCA	33			
AMIE(part A & part B)	15	MBA	34			
B.Sc(Engg.)	16	5 years experience in Administration,	35			
		Accounts works				
BCA	17	Two years experience as a Dietician	36			
BBA	18	OTHERS	37			
Graduation issued by Defence (India Army, Air Force, Navy)	19					

Subject of Educational Qualification	Code	Subject of Educational Qualification	Code
History	01	Kannada	44
Political Science	02	Tamil	45
Economics	03	Marathi	46
English Literature	04	Gujarati	47
Hindi Literature	05	Urdu	48
Geography	06	Sanskrit	49
Commerce	07	Food Nutritition/Food Service	50
		Management and Dietetics	
Law	08	Home Science	51
Physics	09	Home Science with Diploma in Dietetics	52
Chemistry	10	Aeronautical Engineering	53
Mathematics	11	Chemical Engineering	54
Statistics	12	Microbiology	55
Geology	13	Forensic Science	56
Geo-Physics	14	Space Engineering	57
Botany	15	Rocketry	58
Zoology	16	Telecommunication Engineering	59
Agriculture Science	17	Social Work	60
Civil Engineering	18	Sociology	61
Electrical Engineering	19	Criminology	62
Mechanical Engineering	20	Bio-Physics	63
Electronics Engineering	21	Bio-Chemistry	64
Electronics & Power Engineering	22	Bio-Technology	65
Electronics & Communication Engineering	23	Communication	66
Electronics Instrumentation Engineering	24	Electronics	67
Agriculture Engineering	25	Radio Engineering	68
Computer Science	26	Radio Communication	69
Computer Application	27	Metallurgy	70
Information Technology	28	Textile Technology	71
Library Science	29	Rubber Technology	72
Accountancy	30	Plastic Engineering	73
Meteorology	31	Polymer & Rubber Technology	74
Business Administration	32	Physical Education	75
Hydro-meteorology	33	Agronomy	76
Journalism	34	Plant Breeding	77
Mass Communication & Journalism	35	Genetics	78
Pharmacy	36	Automobile Engineering	79
Photography	37	Marine Engineering	80
Printing Technology	38	Naval Architecture	81
Nursing	39	Operations Research	82
Assamese	40	Instrumentation Engineering	83
Bengali	41	Wildlife Management	84
Malayalam	42	Administration & Accounts work	85
•		experience	
Telugu	43	Others	86

कर्म	चारी चयन आयोग ई	Staff Selection Commiss	ion					
APPLICATION FORM/आवेदन प्रपत्र								
		पूर्वक पढ़ लें। बॉक्सों (🔲) में लिखने के लिए arefully. Use Blue or Black ball pen to wri						
1. विज्ञापन सं/Advertisement No			Ri/CAT No.					
		अनुसार बड़े अक्षरों में लिखें। नाम के किन्हीं दो culation Certificate. Leave a box blank betwe						
4. पिता का नाम (बड़े अक्षरों में अंग्रेजी में	 लिखें)/Father's Name (Write in Capit	al Letters in English)						
5. माता का नाम (सड़े अक्षरों में अंग्रेजी में								
6. जन्म की तारीख/Date of Birti	7. र्लिग/Gend	er 8. राष्ट्रीयता/Nationality	9. शुल्क/Fees					
दिन/Day माह/Month	ητί/Year (Write 1-Female &	2-Male) (Write 1-Indian & 2- Others)	(Write1-Fee paid & 2-Examption claimed)					
10. श्रेणी/Category (Write 9-General, 1-SC, 2-ST & 6-OBC)	10.1 क्या आप भूतपूर्व सैनिक हैं, (Write 3 Ex-Sen		म शारीरिक विकलांग ईं?/Whether PH?					
11.1. यदि हाँ, कोड अंकित करें 12. क्या उ	गप आयु सीमा में छूट चाहते हैं? 12.1 य	दि हाँ, कोठ अंकित करें 12.2 अवेदन प्राप्ति की	सामान्य अन्तिम तिथि को आयु					
If Yes, indicate Code Wheth		Yes, indicate Code Age as on nor Years	mal closing date					
13. पदों की वरीयता/Preference for Post		14. भूतपूर्व शैनिक के लिए/For Ex-Servicme	े सेवा समाप्ति तिथि/Date of Discharge					
1 2 3 4 5	6 7 8 9 10	सेवा अवभि/Length of Service [in Years)	D D M M Y Y					
15. क्या आप अल्पसंख्यक हैं Whether belong to Minority Communitie	(#.1, ::#.2) es as per Govt. Orders (Write 1-Yes, 2-i	16. यदि दृष्टि बाधित विकलांग हैं तो की आवश्यकता हैं? If VH, whether s	क्या आपको प्रलिपिक (७.१, ५८२) cribe is required? (Write 1-Yes, 2-No)					
16.1. यदि हाँ, तो माध्यम अंकित करें, अंग्रेज								
lf yes, indicate medium. 'of Scrib €€€	HERE	———यहां से मोर्डे ————	FOLD HERE					
17. शैक्षिक योग्यता/Essential Qualificatio	on विषय कोड	अक का प्रातशत	माध्यम Medium					
	ubject Code	Percentage of Marks						
			$\overline{\Box}$					
			तिए 1 तिस्त, हिन्दी के लिए 2 तिस्तें व अन्य के लिए 3 तिस्तें 1 for English, 2 for Hindi & 3 for Others					

18. कार्य अनुभव का विवरण/Details of we	vद का नाम	कार्य का विवरण	कार्य की अवधि /Period of Service					
Name of the organisation(s)	Designation	Nature of Duty(les)	से/From सक/To					
19. पता : अपने नाम सहित पत्र व्यवहार का पूरा पता अंग्रेणी में बड़े अक्षरों में या हिन्दी में नीले या काले बॉल पेन रो लिखें। Address : Write your complete Communication Address including your Name in English Capital Letters or Hindi with Blue or Black Ball Pen.								
हैं इस प्रमास Name :		20. फोटोग्राफ 4 से.मी. x 5 से.मी. आकार का						
15 de la company		हाल ही में खींचा गया फोटोग्राफ यहाँ ठीक दंग से विपकार्य।						
पता Address :		यहा ठाक दंग स (चंपकाय) (स्टेपल न करें। फोटो को सत्यापित न करवाएं)						
E 2		Photograph	अनुक्रमांक (केवल कार्यालय प्रयोग हेतु) Roll Number (for Office use only)					
अक्ष देवी के अमेरिय में अभूदेश देवी शिक्ष भारता Address : पता Address : पता Address : पता Address : पिन Pin		(4 c.m. X 5 c.m.)	. उम्मीदवार के हस्ताशर (वंदल वसीट हस्तांत्रप में)					
QT PIN	:0000000	(Do not staple, Do not get the Photograph attested)	gnature of Candidate (Only in running Hand)					
19.1 मोबाइल/Mobile No. :								
ई-मेल/E-mail ID :			स्टाबरित अनेदन पत्र को रद कर दिया जानेगा nsigned application will be rejected					

22. घोषणा/Declaration

Space for cancellation stamp by post office after affixing CRF stamp के. भ. शुल्क टिकट विपकाने के बाद खाकघर द्वारा रदद किये जाने वाले

23.

के.भ. शुल्क टिकट कि लिए स्थान Space for CRF Stamp

अपेक्षित मूल्य वर्ग का के. भ. शुल्क टिकट यहाँ ठीक ढंग से चिपकाएँ तथा डाकघर से रद्द करा दें जहाँ से वह सरीदा गया है। (स्टेपल न करें)

Paste here firmly CRF Stamp of requisite denomination and get it cancelled from the post office from where purchased. (Do not Staple) (i) मैंने इस भर्ती के लिए कोई और आवेदन पत्र नहीं भेजा है मुझे यह मालूम है कि यदि मैं इस नियम का उल्लंघन करता / करती हूँ तो आयोग द्वारा मेरा आवेदन सरसरी तौर पर अस्वीकृत कर दिया जायेगा।

I have not submitted any other application for this examination. I am aware that if I contravene this rule, my application will be rejected summarily by the Commission.

(ii) मैंने विज्ञिप्त में दी गई शतों को ध्यानपूर्वक पढ़ लिया है और मैं एतदृद्वारा उनका पालन करने का वचन देता/देती हूँ।

I have read the provisions in the Notice of the examination carefully and I hereby undertake to abide by them.

(III) मैं यह भी घोषणा करता/करती हूँ कि मैं इस परीक्षा में प्रवेश के लिए निर्धारित आयु सीमा, शैक्षिक वोग्यता आदि संबंधी पात्रता की सभी शर्तों को पूरा करता/ करती हूँ।

I further declare that I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc., prescribed for admission to the examination.

(iv) मैं वह भी घोषणा करता/करती हूँ कि मुझे आजतक कर्मचारी चयन आयोग/संघ लोक सेवा आयोग द्वारा किसी भी परीक्षा में बैठने से नहीं रोका गया है तथा मुझे किसी भी विधि न्यायालय द्वारा कभी भी दोषी नहीं पाया गया है।

I also declare that I do not stand debarred by SSC/UPSC/CPWD/MES/Dept. of Posts as on date and have never been convicted by any court of law.

(v) *आयु सीमा में छूट चाहने वाले केन्द्र सरकार के असैनिक कर्मचारी के लिए

में यह घोषणा करता हूँ कि मैं एक केन्द्र सरकार का एक असैनिक कर्मचारी हूँ एवं नियमित आधार पर 3 वर्ष की सेवा या सेवाकाल अवधि जैसा की परीक्षा नोटिस में निर्धारित है. आवेदन पत्र जमा करने की अंतिम तिथि या उससे पूर्व.. पूर्ण कर ली है।

*For Central Govt. Civilian Employee seeking age relaxation

I declare that I am a Central Govt. Civilian Employee and completed 3 years regular service or regular length of service stipulated in the Notice of the examination on or before date of closing of submitting application form given in the Notice.

(VI) *अन्य पिछडा वर्ग से संबंधित अभ्यर्थी के लिए

मैं यह घोषणा करता/करती हूँ कि मैं उस समूदाय से संबंधित हूँ जिसे कार्मिक एवं प्रशिक्षण विभाग के दिनांक 8.9.1993 के का.ज़ा. सं.- 36012/22/93 स्था. (एससीटी) में विहित आदेशों के अनुसार भारत सरकार द्वारा सेवाओं में आरक्षण के प्रयोजन हेतु पिछड़ा वर्ग माना गया है। यह भी घोषणा की जाती है कि मैं भारत सरकार, कार्मिक एवं प्रशिक्षण विभाग के विभिन्न संशोधनों जो कि नोटिस में उल्लेखित है, उसके तहत उपरोक्त कार्यालय ज्ञापन सं. कॉलम 3 में उल्लिखित व्यक्तियों / वर्गों (क्रीमीलेयर) से संबंधित नहीं हूँ मैं यह भी घोषणा करता/करती हूँ कि मेरे पास परीक्षा नोटिस में निर्धारित प्रारूप में अन्य पिछड़ा वर्ग का प्रमाण पन्न है।

*For Candidate belonging to OBC

I declare that I belong to the community which is recognized as a backward class by the Govt. of India for the purpose of reservation in services as per orders contained in Deptt. of Personnel and Training Office Memorandum No. 36012/22/93- Esst. (SCT) dated 8.9.1993. I also declare that I do not belong to the person/sections (creamy layer) mentioned in column 3 of the schedule of the OM mentioned above and modified vide Govt. of India DOPT OMs mentioned in the Notice. I further declare that I am in possession of OBC Certificate in the prescribed format given in the Notice of the examination.

(VI) भूतपूर्व संनिकों के लिए

में घोषणा करता/करती हूँ कि मैं परीक्षा विज्ञप्ति के अनुसार भू.पू. सैनिक सन्धिन्धित पात्रता की सभी शंतों को पूरा करता/ करती हूँ । For Candidate belonging Ex-Serviceman

I declare that I fulfill all the eligibility condition relating to Ex-Serviceman as per notice of exam.

(vii) मैं एतद् ह्वारा घोषणा करता/करती हूँ कि इस आवेदन पत्र में दिए गए सभी विवरण मेरी अधिकतम जानकारी और विश्वास के अनुसार सत्य, पूर्ण एवं सही है। मैं समझता/समझती हूँ कि परीक्षा से पहले वा बाद में कोई भी सूबना छुपाई हुई/झूठी या असत्य पाई जाने पर या अपात्रता का पता लगने पर मेरी अम्यर्थिता/नियुक्ति निरस्त की जा सकती है।

I hereby declare that all statements made in this application are true, complete and correct to the best of my my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature / appointment is liable to be cancelled

स्थान / Place	उम्मीदवार के हस्ताक्षर (केवल घसीट हस्तलिपि में Signature of Candidate (only in running hand)
D D M M Y Y तारीख/ Date :	
*यदि लागू न हो तो यह लाईन काट दें। *Stricke off this sentence if not applicable	अहस्ताक्षरित आवेदन पत्र को रह कर दिया जायेगा Unsigned application will be rejected

CmtAdvt1/2013			